

## CASWELL COUNTY BOARD OF EDUCATION MINUTES

September 27, 2021

The Caswell County Board of Education met in regular session on Monday, September 27, 2021 at 6:30 p.m. in the Administration Building of Caswell County Schools. Members present: Chairman Wayne Owen, Vice Chair Gladys Garland, Trudy Blackwell, Mel Battle, Vennie Beggarly, Tracy Stanley, and Donna Hudson. Others present included Superintendent Dr. Sandra Carter, Andrew Tyrrell, and Board Attorney Ron Bradsher. Jerry Hatchett participated via Zoom. Connie Kimrey recorded the minutes. Meeting was livestreamed via Zoom.

### **I. A. CALL TO ORDER**

The meeting was called to order by Chairman Wayne Owen. A moment of silence was observed and remembrance of Joshua Rone's (student at Bartlett Yancey Sr. High School) family in the recent loss of their son, followed by the Pledge of Allegiance.

### **I. B. APPROVAL OF MINUTES**

Mel Battle moved, seconded by Vennie Beggarly, to approve the minutes of the September 13, 2021 regular meeting as presented. The motion carried unanimously.

### **I. C. APPROVAL OF AGENDA**

Dr. Carter recommended approval of agenda as presented. Gladys Garland moved, seconded by Donna Hudson, to approve the agenda as presented. The motion carried unanimously.

### **I. D. ANNOUNCEMENTS**

Dr. Carter shared that Caswell County Schools received a grant in the amount of \$80,000 for purchase of drones and drone technology which will be used at the middle and high schools. Special thanks were extended to Medina Jones and Lisa Lassiter for their work in acquiring this grant which was made possible by the legislature through the Department of Public Instruction.

Dr. Carter extended accolades as she presented the award of Principal of the Year for 2021-22 to Mr. Steve Evans. Mr. Evans is principal of South Elementary. Several examples were shared of how Mr. Evans goes above and beyond his duties as principal to assist his community and parents at South. Congratulations were extended to Mr. Evan.

### **I. E. PUBLIC COMMENTS**

Katherine Pinkleton, 635 Rocky Ridge Road, Leasburg, NC

Ms. Pinkleton thanked the Board of Education noting she is a teacher at the high school and also the NCAE acting President. She expressed thanks on behalf of herself and the teachers on how the board has followed the science and numbers and continued to put safety first for the school system. She shared she realized it was not an easy decision with the mask mandate; however, it makes her feel safer in the classroom.

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**II. UNFINISHED BUSINESS**

Policy Revisions (NCSBA) / Second Reading

- ❖ Policy 1000, Legal Status of the Board and the School System
- ❖ Policy 1010, Board Authority & Duties
- ❖ Policy 1100, Governing Principles
- ❖ Policy 1310/4002, Parental Involvement
- ❖ Policy 1320/3560, Title I Parent & Family Engagement
- ❖ Policy 15010/4200/7270, School Safety
- ❖ Policy 1610/7800, Professional and Staff Development
- ❖ Policy 1740/4010, Student & Parent Grievance Procedure
- ❖ Policy 1742/5060, Responding to Complaints
- ❖ Policy 1760/7280, Prohibition Against Retaliation

Gladys Garland moved, seconded by Tracy Stanley, to remove policy revisions from the table. The motion carried unanimously.

Dr. Carter recommended approval of second reading of policy revisions as presented. Mel Battle moved, seconded by Donna Hudson, to approve second reading of policy revisions as presented.

Question was directed to 1742/5060 (Prohibition Against Retaliation), fifth paragraph, and asked if all employees are aware of this and will receive a copy to sign. Dr. Carter shared upon approval all employees will be made aware.

Upon no further questions the motion made by Mel Battle, seconded by Donna Hudson, to approve second reading of policy revisions as presented carried unanimously.

Updated policies will be posted on the school district website with the new numbering system and approved revisions.

**III. NEW BUSINESS**

1. Consent Agenda

Dr. Carter recommended approval of the consent agenda as presented. Mel Battle moved, seconded by Trudy Blackwell, to approve the consent agenda as presented.

Questions were asked regarding the fundraising request profits being used for purchase of smartboards. Concerns shared were that there should be funding from the district to provide these if they are needed. Dr. Carter shared that smartboards are provided; however, we do not have funding to purchase one for all classrooms. It was shared that principals need to look at the requests and contact the central office if there are needs for items such as this.

Dr. Carter was asked to gather information from each principal and provide a list to the board on how many smartboards are at each school and how many are not working properly.

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Mr. Tyrrell was asked if the cleaning company that was hired for Covid cleaning was still active. Mr. Tyrrell shared that the services ended after summer school. Question was asked why the services were cancelled. Mr. Tyrrell responded that based upon needs, it was decided that we could do the cleaning in-house and felt this is working.

Other concerns asked included if substitute custodians are trained through the training provided by Saffelle, Inc. Mr. Tyrrell shared that he will check into this and update the board. Other concerns included receiving the inspection reports provided by Saffelle. The board requested a copy to review.

Questions were asked in regards to the lawn care contract and discrepancy in names. Due to technical issues with connection to Maintenance Director (who participated via Zoom) this item will be pulled from the agenda and brought back to the next meeting.

Upon no further questions or comments the motion to approve the consent agenda (Items A, B, and D) made by Mel Battle, seconded by Trudy Blackwell carried unanimously with removal of Lawn Care contract. The motion carried unanimously.

Fundraising Requests

- |                          |   |
|--------------------------|---|
| North Elementary:        | Fall Pictures<br>Fall Book Fair<br>Spring Pictures<br>Fall Book Fair<br>Yearbook  |
| Oakwood Elementary:      | Creative Foods (Sept.)<br>Fall Pictures<br>Book Fair<br>Spirit & Pride T-Shirt Sales  |
| South Elementary:        | Creative Foods (Sept./Oct.)<br>School Pictures (Oct./March)<br>Yearbooks (April/May)<br>Reading for Education (January)<br>Book Fair (Sept./May)<br>Jump Rope for Heart (Jan./Feb.) |
| Stoney Creek Elementary: | Fall Book Fair<br>Fall Pictures<br>Attractions Book (Oct.)<br>Popcornopolis (Spring)<br>Spring Pictures   |

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NL Dillard Middle:                    Fall Book Fair  
    Double Good Popcorn (Oct.)  
    Fall Pictures  
    Spring Book Fair  
    Little Caesar’s Pizza (Feb.)

BYSHS:

EC Dept.	T-Shirts/Christmas Ornaments	Oct.-April / Nov. – Dec.
Wrestling	Fanclath Clothing / Donuts	November
FFA	Quarter Auction / Fruit Sale	Oct. / Nov.
Cheerleaders	Tumbler Sale/ Car Wash/ Homecoming Bash/ Baby Bucs Cheer Camp	Aug – Oct. Sept.- Oct. Dec.

Saffelle, Inc.

Phase 1 = Saffelle, Inc. will provide services to Caswell County Schools for a monthly fee of \$5,772.00 effective October 1, 2021 through September 30, 2022. This amount will be billed on the 1<sup>st</sup> and due by the 25<sup>th</sup> of each month.

Phase 2 = Should Caswell County Schools revert from in person learning to virtual learning during the school year there will be no monthly fee billed to Caswell County Schools. Products will be purchased on an as needed basis and be invoiced accordingly.

Funding: 3.6540.171.311.000.000.00

Transfer Requests

Cobb, Harmony	South Elem.	to	North Elem. (1 <sup>st</sup> )
Crabtree, Mariah	South Elem.	to	North Elem. (5 <sup>th</sup> )

**IV. SUPERINTENDENT UPDATES**

- Ninety-Day Certificate of Occupancy for the renovated high school has been received and students are scheduled to move in on October 25<sup>th</sup>. As of now we are still on target for total completion of project in August 2022. Discussion was had to have a ribbon cutting at the time of final completion. Currently Principal Lance Stokes is planning on having an open house for grade levels one week after the students enter the building. Discussion was had to have an Open House for the community on November 7 from 2:30 to 4:30 with masks being required.
- Update on flashing lights was shared noting that per NCDOT a work order is in place. Dr. Carter relayed that NCDOT stated we are one of the five regions they service and the lights will be changed as soon as possible. Question was asked regarding update on the turning

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lane. Dr. Carter shared that NCDOT came out and tracked the volume of cars prior to Covid and felt we were moving forward with their assessment; however, due to Covid all funding for any projects has been placed on hold.

**V. REPORTS**

None at this time.

**VI. CLOSED SESSION**

Mel Battle made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel after a five-minute break. Gladys Garland seconded the motion. The motion carried unanimously.

**VII. OPEN SESSION**

Donna Hudson made a motion to return to open session. Tracy Stanley seconded the motion. The motion carried unanimously.

**VIII. PERSONNEL LISTING**

Dr. Carter recommended approval of the personnel listing as presented. Vennie Beggarly made a motion, seconded by Tracy Stanley to approve the personnel listing as presented. The motion carried unanimously.

<b>Resignation</b>	
Bartlett Yancey Sr. High School	Vincent Turner, Custodian/Bus Driver = Eff. 9/1/21
NL Dillard Middle School	Deborah Russell, EC Teacher Asst. = Eff. 10/11/21
<b>Transfer</b>	
Bartlett Yancey Sr. High School	Danielle Flores, Math Inst. Coach = Moving from NL Dillard to BYSHS = Eff. 10/4/21
<b>Employment</b>	
NL Dillard Middle School	Jamara Lea, 6-8 Math Teacher = Eff. TBD
South Elementary	Jo Ann Williams, Child Nutrition Asst. (Currently serves as CN Sub & Bus Driver @ South) = Eff. 10/25/21

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**IX. COMMUNICATIONS**

- Fall Law Conference = October 13-15, 2021 @ Asheville
- NCSBA Annual Conference = Nov. 11-12, 2021 @ Greensboro

**X. BOARD MEMBER OBSERVATIONS**

It was requested to have curriculum directors give an update to the board. Dr. Carter shared that School Improvement Plans will be on the agenda soon and recommended waiting until after they are approved for more updated information to be shared with the board.

**XI. ADJOURN**

Vennie Beggarly made a motion to adjourn the meeting at 9:00 p.m., Gladys Garland seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on October 11, 2021 at 9:00 a.m. in the Caswell County Schools Administration Building.

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Wayne Owen  
Chairman

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Dr. Sandra Carter  
Superintendent