

PASADENA UNIFIED SCHOOL DISTRICT
Child Welfare and Attendance

SECTION 504 TEAM DECISION

School Name

Date	
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Dear	
	Parent(s)/Guardian(s)

RE: The Section 504 Team Meeting held on	
	(Date)

For your child	
	(Student's Name)

The Section 504 team met to evaluate your child to determine if he/she has a mental/physical impairment that substantially limits a major life activity. **The attached “Section 504 Evaluation Documentation” (Form F) summarizes the results of the evaluation meeting.**

- Your child meets the criteria as disabled under Section 504 and a plan was developed to assist her/him in the general education program. Attached is a copy of the plan.
- Your child did not meet the criteria as disabled under Section 504 and will continue to receive general education and any available general education resources and programs.
- Your child did not meet the criteria as disabled under Section 504 because he/she is currently eligible for special education services.

Parents/guardians have the right to appeal the local school site’s decisions with regard to the identification, evaluation, or accommodations of students under Section 504. Such appeals must be put in writing and sent to the principal within 15 days of receiving notice of the school site decision. Please consult the attached “Parent/Guardian Procedural Safeguards under Section 504 of the Rehabilitation Act of 1973” (Form C) for other appeal options.

[NAME OF PRINCIPAL, SCHOOL ADDRESS, PHONE NUMBER]

For additional information or assistance, parents/guardians may call the Coordinator of Child Welfare and at (626) 396-3600 ext. 88230.

Sincerely,

School Section 504 Designee

Attachment: “Parent/Guardian Procedural Safeguards under Section 504 of the Rehabilitation Act of 1973” (Form C)