

CASWELL COUNTY BOARD OF EDUCATION MINUTES

February 14, 2022

The Caswell County Board of Education met in regular session on Monday, February 14, 2022 at 9:00 a.m. in the Administration Building of Caswell County Schools. Members present: Chairman Wayne Owen, Vice Chair Gladys Garland, Mel Battle, Vennie Beggarly, Tracy Stanley, Trudy Blackwell, and Donna Hudson. Others present included Superintendent Dr. Sandra Carter, Andrew Tyrrell, Nicole McGhee, Carol Boaz, and Board Attorney Ron Bradsher. Connie Kimrey recorded the minutes. Meeting was livestreamed via Zoom. (*others may have been in attendance, but did not sign in.*)

I. A. CALL TO ORDER

The meeting was called to order by Chairman Wayne Owen. A moment of silence was observed, followed by the Pledge of Allegiance.

I. B. APPROVAL OF MINUTES

Gladys Garland moved, seconded by Tracy Stanley, to approve the minutes of the January 24, 2022 work session and January 24, 2022 regular meeting as presented. The motion carried unanimously.

Clarity was asked regarding how many days the meetings will be available online to view. Dr. Carter shared they will be online for seven (7) days. It was also questioned if a clock has been ordered for the public comments section of the meetings. Dr. Carter shared a plan is in place for a clock to be used if needed.

I. C. APPROVAL OF AGENDA

Dr. Carter recommended approval of agenda as presented. Donna Hudson moved, seconded by Vennie Beggarly, to approve the agenda as presented. The motion carried unanimously.

I. D. ANNOUNCEMENTS

Dr. Carter recognized the Bartlett Yancey Sr. High School wrestling team on their recent accomplishments and congratulated them on making it to the state finals. The team will be recognized in person in March after individual wrestling matches have finished.

Congratulations were extended to Cayle Aldridge, a sixth grade student at NL Dillard Middle School. She won the district spelling bee and will now compete in the state competition on March 13, 2022, at Bank of America Stadium in Charlotte, NC. Best wishes were extended to Cayle as she goes to the next round.

Abigail Harris, a sixth grade student at NL Dillard Middle School, was also congratulated on her second place finish in the Patriot's Pen Essay Contest.

Dr. Carter recognized school counselors as last week was National School Counselors week. Our group of counselors has been instrumental and we appreciate all the work they do for our students and school system.

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I. E. PUBLIC COMMENTS

None at this time.

II. REPORTS

David Useche, Technology Director, shared an update of the technology department. Items reviewed include:

- 1,111 technical request/tickets resolved (as of Jan. 31st)
- 257 HotSpots implemented to use when remote environment is needed
- Power inverters
- UPS Battery Backups
- Rack Cabling Cleaning
- New Network at the high school
- Added 52 access (wireless) points in house (not contracted out)
- Relocate/Reconfigure Polycom Phones at the high school
- Music Production Lab at the high school
- Purchased 1,350 chrome books to replace all the old at NL Dillard and Bartlett Yancey Sr. High School. All were configured, installed, and deployed during the summer. It is also a challenge as technology assistant is needed during summer school. The old chrome books are used for testing until upgrades on testing prevent them to work
- K-12 access points are everywhere now (K-2 recently completed)
- Assisted with laptops for security at the high school and provided administrators with laptops to handle the security system
- Access control system (keyless cards) - in the process of implementing

Planning projects and what is in progress now and annually were also reviewed noting the e-Rate application which provides funding and assists with approximately 90% for wide area network and network maintenance.

Mr. Useche answered questions from the board. Dr. Carter and board members thanked Mr. Useche on the work he and his team do for the school system. It was also noted that Caswell is very ahead of the curve with technology and what is offered to our students.

III. UNFINISHED BUSINESS

Dr. Carter recommended removing the policies listed below from the table. Mel Battle moved, seconded by Gladys Garland, to remove policies from the table for second reading. The motion carried unanimously.

Policies:

- 2121, Board Member Conflict of Interest
- 2122, Role of Board Members in Handling Complaints

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- 2123, Board Member Opportunities for Development
- 2125/7315, Confidential Information
- 2127, Board Member Technology Use
- 2130, Board Member Compensation and Expenses
- 2220, Official School Spokesperson
- 2230, Board Committees
- 2320, Compliance with the Open Meetings Law
- 2325, Board Meeting News Coverage

Dr. Carter shared there were minor changes as reviewed and recommended by the board at the January 24th meeting. Those updates have been included in the policies as needed.

Questions were asked in reference to money not spent rolling over. Dr. Carter suggested that a line item be created and money set aside if the board would like to attend a national conference rather than saving their money and not attending local training. The board felt this was a good idea and a rotation schedule would be put in place if the board has the desire to attend a national conference. Other questions included what consisted of an “emergency” if a registration was confirmed and the board member could not attend. Wording in the policy spells out the details.

Upon no further questions or comments, Dr. Carter recommended approval of second reading of the policies as presented. Tracy Stanley moved, seconded by Gladys Garland, to approve second reading of the policies as presented. The motion carried unanimously.

Updated policies will be posted on the district website under the “new policy manual” as provided by the North Carolina School Boards Association.

Policies:

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Dr. Carter recommended rescinding the policies listed below due to their amendment and alignment with NCSBA. Gladys Garland moved, seconded by Tracy Stanley, to rescind policies as listed below. The motion carried unanimously.

Rescind Policies (due to Policy conversion with NCSBA)

- Policy # 504, Payment of Board Members
- Policy # 766, Confidential Information

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IV. NEW BUSINESS

1. Consent Agenda

- Request for Transfer
- Face Masking Temporary Policy
- e-Rate Renewal
- Spring Semester Fundraising Requests
- 2021-2022 Revised School Calendar

Dr. Carter recommended approval of the consent agenda as presented. She also shared that the positivity rate as of today is 20.75% for Caswell County. She will recommend continuing to wear face masks at this time. Mel Battle moved, seconded by Gladys Garland, to approve the consent agenda as presented.

It was requested that the item of face masking be approved separately.

Questions were asked regarding double bus routes and how many we currently have.

Questions were asked if our school staff is prepared when a remote day is called. Dr. Carter shared that teachers are prepared and noted concerns with K-2 not having an assigned chrome book; however, packets should be sent home with students prior in the event that a remote day occurs. Teachers should be following-up with students and making sure they are working on the materials. It was shared by board members that there are concerns regarding this issue and communication needs to be made to make sure everyone is on the same page.

Mel Battle amended his motion to approve all items on the consent agenda except face masking. Gladys Garland amended the second to the motion to approve consent agenda excluding face masking as presented. The motion carried unanimously.

Request for Transfer

Higgins, Paloma	Stoney Creek	to	North Elem. (1 st)
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2022-2023

Briggs, Lucas	Caswell	to	Person (1 st)
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Briggs, Larry N. III	Caswell	to	Person (6 th)
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e-Rate Renewal

Clarity Solutions, Inc. – E-rate Consulting Agreement – Extension and Amendment for Funding Years 2022-2024 (Fiscal school years ending 6/30/23 through 6/30/25) between Caswell County Schools and Clarity Solutions, Inc.

Spring Semester Fundraising Requests

Oakwood Elementary

Feb. – ongoing

Online spirit wear store

March

Spring pictures

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South Elementary
Feb. - ongoing

Online spirit wear store

Stoney Creek Elementary
May

Book Fair

Bartlett Yancey Sr. High School

Feb-March

EC / Valentine Crafts

Feb-April

FFA / Specialty Applies / Color Run

Feb-March

HOSA / World's Finest Chocolate

April

Wrestling / Pro Wrestling Event / Concessions

Feb

Girls' Basketball / 50-50 Raffle

Feb-May

BETA / Candy & Doughnuts

Feb-March

Student Council / Soda Sale / T-Shirt Sale

Feb-April

Band / Spirit Wear, Coffee Sale, Calendar Sale

Feb-June

Women Soccer / Donuts/50-50 Raffle, Membership, Charity Game

Revised 2021-2022 School Calendar



Caswell County Schools Academic Calendar 2021-2022

Approved
BOE 10/25/21

Note: Revised 2-14-22

Engaging all students in learning that will foster academic excellence, responsible citizenship, and life-long learning."

		July 2021							January 2022										
		S	M	T	W	TH	F	S	S	M	T	W	TH	F	S				
						1	2	3										Optional Workday	3-Jan
		4	H	6	7	8	9	10	2	OVD	SRD		5	6	7	8	Student Remote Day #1	4-Jan	
		11	12	13	14	15	16	17	9	10	11	12	13	14	15	Martin Luther King Jr. Holiday	17-Jan		
		18	19	20	21	22	23	24	16	H	OVD	SRD	SRD	OVD	22	Optional Workday	18-Jan		
		25	26	27	28	29	30	31	23	24	25	26	27	28	29	Student Remote Day #2	19-Jan		
									30	31						Optional Workday	21-Jan		
		August 2021							February 2022										
		S	M	T	W	TH	F	S	S	M	T	W	TH	F	S				
		1	2	3	4	5	6	7	6	WD	SRD		9	10	11	12	SEMESTER TRANSITION	26-Jan	
13-Aug	Optional Teacher Workday	8	9	10	11	12	OVD	14	13	14	15	16	17	18	19	HIGH SCHOOL ONLY	27-Jan		
8/16-8/20	Required Teacher Workdays	15	RWD	RWD	RWD	RWD	RWD	21	20	21	22	23	Interim	25	26	Optional Teacher Workday	27-Jan		
23-Aug	Day 1 School Students	22	Day 1	24	25	26	27	28	27	28						2nd Semester Begins	27-Jan		
		29	30	31												Weather / Work Day	7-Feb		
																Student Remote Day #4	8-Feb		
																Student Interim Reports	24-Feb		
		September 2021							March 2022										
		S	M	T	W	TH	F	S	S	M	T	W	TH	F	S				
		5	H	7	8	9	10	11	6	7	8	9	10	11	12	Student Make-up Day for 2/7	16-Mar		
6-Sept	Labor Day Holiday	12	13	14	15	16	17	18	13	14	15	16	17	18	19	End of Grading Period	25-Mar		
23-Sept	Student Interim Reports	19	20	21	22	Interim	24	25	20	21	22	23	24	★	25	26			
29-Sept	Early Release	26	27	28	ER	30			27	28	29	30	31						
		October 2021							April 2022										
		S	M	T	W	TH	F	S	S	M	T	W	TH	F	S				
		3	4	5	6	7	8	9	3	4	5	6	7	8	9	Early Release	14-Apr		
		10	11	12	13	14	15	16	10	11	12	13	ER	H	16	Good Friday Holiday	15-Apr		
25-Oct	End of Grading Period	17	18	19	20	21	22	23	17	AL	AL	AL	AL	AL	23	Spring Break/No School	4/15-4/22		
27-Oct	Required Workday	24	★	25	26	RWD	28	29	30	24	25	26	27	28	29	30			
		31																	
		November 2021							May 2022										
		S	M	T	W	TH	F	S	S	M	T	W	TH	F	S				
		7	8	9	10	H	OVD	13	1	2	3	4	5	Interim	7	Student Interim Reports	6-May		
11-Nov	Veteran's Day Holiday	14	15	16	17	18	19	20	8	9	10	11	12	13	14				
12-Nov	Optional Workday	21	22	23	OVD	H	H	27	15	16	17	18	19	20	21				
24-Nov	Optional Workday	28	29	30					22	23	24	25	26	27	28				
11/25-11/26	Thanksgiving Holidays								29	H	31					Memorial Day Holiday	30-May		
		December 2021							June 2022										
		S	M	T	W	TH	F	S	S	M	T	W	TH	F	S				
		5	6	7	8	9	10	11	5	6	ER	RWD	OVD	10	11	Last Day for Students	7-Jun		
1-Dec	Student Interim Reports	12	13	14	15	16	ER	18	12	13	14	15	16	17	18	Student Early Release	7-Jun		
17-Dec	Early Release	19	OVD	AL	AL	H	H	25	19	20	21	22	23	24	25	BYHS Graduation	11-Jun		
20-Dec	Optional Workday	26	H	AL	AL	AL	H		26	27	28	29	30						
12/20-1/3	No School for Students																		

Incident Weather Plan
Calendar is subject to change due to weather conditions or other disruptions.
In instances of calendar disruptions, calendar revisions will be made.
To make up for missed instructional time, calendar revisions may include a plan to add additional minutes and/or make-up days.
SL2021-130 Allows up to 5 Remote Learning Days for severe weather conditions or other emergency situations.

Calendar Legend

- H Holiday
- AL Annual Leave Day
- OVD Optional Teacher Workday
- RWD Required Teacher Prof. Dev. / Workday
- ER Student Early Release/Required Prof. Dev.
- ★ End of Grading Period
- SRD Student Remote Day

Calendar Legend

- H Semester Begins / Semester Ends
- AL Student Early Release Day 12:30
- OVD Interim Reports issued - Dates Subject to Change
- RWD Early Release w/Parent Teacher Conferences
- ER High School Graduation
- ★ HS Grad

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Dr. Carter recommended approval to continue universal face masking. Mel Battle moved, seconded by Donna Hudson, to approve continuation of universal face masking. The motion carried 5-2 with Stanley and Beggarly voting "No."

Face Coverings (Temporary Policy 2021-2022)

*The board is committed to providing an in-person learning and work environment that is as safe as reasonably possible during the COVID-19 pandemic. The board recognizes that the use of face coverings helps to reduce the spread of COVID-19 and limit the need for quarantining. The board also recognizes that the Centers for Disease Control, the American Academy of Pediatrics, the Occupational Health and Safety Administration, and the North Carolina Department of Health and Human Services recommend the use of face coverings in schools. Therefore, as part of its layered mitigation strategy to lower the risk of COVID-19 exposure and spread, the board requires face coverings to be worn by all students, employees, and visitors present on school campus during the 2021-2022 school year in accordance with this **temporary** policy.*

A. FACE COVERINGS REQUIRED

*All individuals, including students, employees, and visitors, regardless of vaccination status, must wear face coverings at all times while inside of school buildings or on school transportation vehicles, including school buses, vans, and other group school transportation. **Face coverings are not required outdoors if physical distancing of three (3) feet to the greatest extent possible can be maintained.** ~~Generally, individuals are not required to wear face coverings while outdoors or while in personal vehicles on school grounds. However, masks must be worn in crowded outdoor settings or during activities that involve sustained close contact with other people.~~*

B. FACE COVERING EXEMPTIONS

1. *Individuals Exempted*

The following individuals are exempted from face covering requirements:

- a. *children under two years of age;*
- b. *individuals who should not wear a face covering due to a medical or behavioral condition or disability (including, but not limited to, any person who has trouble breathing, or is unconscious or incapacitated, or is otherwise unable to put on or remove the face covering without assistance); and*
- c. *children who are unable to wear the face covering safely.*

2. *Situations Exempted*

Face coverings do not need to be worn in the following situations:

- a. *when seeking to communicate with someone who is hearing-impaired in a way that requires the mouth to be visible;*
- b. *when giving a speech for a broadcast or to an audience if at least 20 feet away from the audience;*
- c. *if temporarily removing the face covering to secure medical services or for identification purposes;*

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- d. *when wearing a face covering at work would put the individual at risk, as determined by local, state, or federal regulations or workplace safety guidelines;*
- e. *if the face covering would impede visibility while operating equipment or a vehicle;*
- f. *while sleeping, swimming, or playing in water; and*
- g. *while actively eating or drinking. Because face coverings cannot be worn consistently during mealtimes, students should maintain physical distancing of a minimum of three feet to the fullest extent possible when actively eating. Principals are encouraged to arrange for students to eat meals outdoors if possible.*

C. PROPER FACE COVERING

To provide the greatest protection against the spread of COVID-19, face coverings must be worn properly. The face covering should completely cover the individual's nose and mouth and fit snugly around the face with no gaps. Face coverings that have a nose wire (a metal strip along the top of the mask that is bent over the nose to fit the face covering close to the face) are recommended in order to prevent air from leaking out the top of the face covering.

*Face coverings may be either disposable masks (also called surgical masks or medical procedure masks) made of multiple layers of non-woven material or cloth masks made of at least two layers of tightly-woven, washable, breathable fabric. For better fit and extra protection, a disposable mask may be worn underneath a cloth mask. Two disposable masks should not be worn together. Face shields, masks with exhalation valves or vents, single layer masks or masks made of thin fabric that don't block light, scarves, ski masks, **gaiters**, bandannas, and turtleneck collars do not qualify as face coverings for purposes of this policy.*

D. FAILURE TO WEAR A FACE COVERING

1. Students

Face coverings will be provided to students who need them; including students who forget to bring their face coverings to school and students who are unable to afford them. No disciplinary action will be taken against a student for failure to bring a face covering to school.

*Refusing to wear, intentionally removing, or inappropriately wearing a face covering in violation of this policy is considered a form of disruptive behavior, prohibited by policy **450 (Discipline) and policy 465 (Student Suspensions and Expulsions)**. ~~4315, Disruptive Behavior. Disciplinary consequences will be handled in accordance with policy 4315.~~*

*No discipline will be imposed on any student who has been granted an exemption to the face covering requirement as provided in Section B. Disciplinary action for a student with a disability who has not been granted an exemption as provided in Section B will be in accordance with policy **450 (Discipline) and policy 465 (Student Suspensions and Expulsions)**. ~~4307, Disciplinary Action for Exceptional Children/Students with Disabilities.~~*

2. Employees

Face coverings will be provided to employees who need them. Refusal by an employee to wear a face covering in accordance with this policy will be considered insubordination and may result in disciplinary action, up to and including termination, unless the employee has been granted an exemption as provided in Section B.

3. Visitors

Visitors will not be admitted into a school building or onto a school vehicle without wearing a face covering unless an exemption, as described in Section B, applies.

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E. NOTICE

The principal or designee shall notify all students, parents, and employees of this policy and provide guidance and information regarding the proper use, wearing, removal, and cleaning of cloth face coverings. In addition, the principal or designee shall post signs at entrances to school buildings to alert visitors to the face covering requirements.

F. REVIEW OF THIS POLICY

This policy will remain in effect for the 2021-2022 school year only. At least once a month the board will review this policy and consider the need for modifications. The board will vote to approve this policy, with any necessary modifications, at a regularly scheduled board meeting each month.

Legal References: S.L. 2021-130, sec. 10

Other Resources: COVID-19 Guidance for Safe Schools, updated July 18, 2021, American Academy of Pediatrics, available at <https://www.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-planning-considerations-return-to-in-person-education-in-schools/>; ED COVID-19 Handbook, Vol. 1: Strategies for Safely Reopening Elementary and Secondary Schools, updated April 2021, U.S. Department of Education, Office of Planning, Evaluation and Policy Development, available at <https://www2.ed.gov/documents/coronavirus/reopening.pdf>; Guidance for COVID-19 Prevention in K-12 Schools, updated August 5, 2021, Centers for Disease Control and Prevention, available at <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html>; Protecting Workers: Guidance on Mitigating and Preventing the Spread of COVID-19 in the Workplace, updated August 13, 2021, Occupational Health and Safety Administration, available at <https://www.osha.gov/coronavirus/safework>; Requirement for Persons to Wear Masks While on Conveyances and at Transportation Hubs, Centers of Disease Control and Prevention, Department of Health and Human Services (February 3, 2021), available at <https://www.govinfo.gov/content/pkg/FR-2021-02-03/pdf/2021-02340.pdf>; StrongSchoolsNC Public Health Toolkit (K-12), Interim Guidance, updated August 26, 2021, North Carolina Department of Health and Human Services, available at <https://files.nc.gov/covid/documents/guidance/Strong-Schools-NC-Public-Health-Toolkit.pdf>; Your Guide to Masks, updated August 13, 2021, Centers for Disease Control and Prevention, available at <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/about-face-coverings.html>

2. Resolutions

Gladys Garland read aloud the resolution for Richard Mitchell, a former employee, who recently passed away. Trudy Blackwell moved, seconded by Mel Battle, to approve the resolution as presented. The motion carried unanimously.

Resolution in Memorial and Appreciation
Of the Life of
Richard Mitchell

WHEREAS, Richard Mitchell, was born on January 13, 1946, and resided at 4292 County Home Road, Blanch, NC, 27217, at the time of his death on January 25, 2022, and

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WHEREAS, Richard Mitchell, was a faithful and loving husband, father, grandfather, brother, and friend to many and his family's welfare was his major and constant concern; and

WHEREAS, Richard Mitchell, was a member of Piney Grove Baptist Church in Scottsburg, Virginia; and

WHEREAS, Richard Mitchell, was employed with the Burlington Finishing Plant in Burlington, NC, prior to his retirement. Richard Mitchell also was employed prior to that with Caswell County Schools and served as a custodian; and

WHEREAS, Richard Mitchell enjoyed spending time with his family and helping others; and

NOW THEREFORE BE IT RESOLVED that the Caswell County Board of Education wishes to honor the memory of Richard Mitchell and expresses its sympathy to his family by causing a copy of this Resolution to be spread upon the official minutes of the Board of Education and a copy forwarded to the family.

This the 14th day of February 2022

Wayne Owen, Chairman

Gladys Garland, Vice Chairman

Mel O. Battle

Vennie Beggarly

Trudy J. Blackwell

Donna R. Hudson

Tracy P. Stanley

Dr. Sandra Carter, Superintendent

3. Policy # 2010, Board and Superintendent Relations)
4. Policy # 2300, Board Meetings
5. Policy # 2310, Public Participation at Board Meetings
6. Policy # 1740/4010, Student and Parent Grievance Procedure
7. Policy # 1750/7220, Grievance Procedure for Employees

Dr. Carter reviewed the changes to the policies as listed above and shared input was given at the January 24th work session to change wording to these policies. Upon no questions, Dr. Carter recommended approval of first reading to the policies as listed and as presented and to lay on the table for second reading. Gladys Garland moved, seconded by Donna Hudson, to approve first reading and for policies to lie on the table. The motion carried unanimously.

Policy # 2010
Policy # 2300
Policy # 2310
Policy # 1740/4010
Policy # 1750/7220

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8. Policy # 610, Curriculum and Instruction / Student Assessment

Dr. Carter reviewed changes to our current policy (which has not yet been updated with the North Carolina School Boards Association) and shared that it needs to be aligned with Policy # 605 which was updated in June 2021. Also included is the grading scale and standard based progress reporting. Upon no questions, Dr. Carter recommended approval of first reading of Policy # 610 as presented. Mel Battle moved, seconded by Tracy Stanley, to approve first reading of Policy # 610 as presented and to lie on the table for second reading.

Concerns were shared to make sure all middle school parents and student understand that the end of course grades will show up on student transcripts. Other concerns included grades not being posted online timely. Dr. Carter shared teachers should be updating in the parent portal weekly.

Carol Boaz, Elementary Curriculum Director, shared a Standards Based Grading pamphlet. It was questioned if this is included in the handbook. Mrs. Boaz will check to see if it is.

The motion made by Mel Battle, seconded by Tracy Stanley, to approve first reading of Policy # 610 as presented and to lie on the table for second reading was approved unanimously.

V. SUPERINTENDENT UPDATES

Dr. Carter shared each year the Piedmont Triad Educational Consortium recognizes schools that have experienced significant improvement in the last 12 months. This year South Elementary is recognized as Caswell County's Signature School. A breakfast will be held on March 24, 2022, at the Koury Center in Greensboro, NC. Board members should receive an invitation via email. Dr. Carter shared that South Elementary has done an outstanding job with community and parent support and reaching out to the community especially during Covid.

VI. OBSERVATIONS

Chairman Wayne Owen reminded board members to complete the Title IX notebook and to inform Mr. Tyrrell when completed.

VII. CLOSED SESSION

Vennie Beggarly made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel after a ten-minute break. Trudy Blackwell seconded the motion. The motion carried unanimously.

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VIII. OPEN SESSION

Gladys Garland made a motion to return to open session. Donna Hudson seconded the motion. The motion carried unanimously.

IX. PERSONNEL LISTING

Dr. Carter recommended approval of the personnel listing as presented. Donna Hudson made a motion, seconded by Vennie Beggarly to approve the personnel listing as presented. The motion carried unanimously.

Resignation	
Central Office / Maintenance	James Barnwell, HVAC Maintenance = Eff. 1/12/22
Bartlett Yancey Sr. High School	Stephanie Hollifield, 9-12 CTE Teacher = Eff. 6/30/22
Transfer	
Oakwood Elementary	Romanda Smith-Graves, Data Manager @ Oakwood - transferring from Finance Dept./Central Office (Accounts Payable) = Eff. once finance vacancy is filled and fully trained
Employment	
NL Dillard Middle School	Kyle Walker, 6-8 PE Teacher = Eff. 2/15/22
South Elementary	Shelia Fernos, PreK Teacher Asst. = Eff. 2/15/22
Oakwood Elementary	Tennille Newman, Bus Driver & Child Nut. Sub. = Eff. TBD
Bartlett Yancey Sr. High School	Heather Gwynn, Bus Driver = Eff. 2/15/22
NL Dillard Middle School	Angela Kelly, Bus Driver = Eff. 2/15/22
	Christopher Smith, Bus Driver = Eff. Successful completion of roadwork
Substitute	
	Sylvia Fuller, Child Nut. Sub / District = Eff. 2/15/22
	Luanne Nichols, Sub. Teacher / District = Eff. 2/15/22

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X. COMMUNICATIONS

- Called meeting on February 21, 2022 @ 6:00 p.m. to review financial information. Mr. Jeremy Teetor will be present to review information.
- Webinar "Sixty Minutes on Minutes" = February 24, 2022
- March 3-4, 2022 = Spring Law Conference

XI. ADJOURN

Gladys Garland made a motion to adjourn the meeting at 12:30 p.m., Vennie Beggarly seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on February 28, 2022 at 6:30 p.m. in the Caswell County Schools Administration Building.

Wayne Owen
Chairman

Dr. Sandra Carter
Superintendent