

CASWELL COUNTY BOARD OF EDUCATION MINUTES

March 28, 2022

The Caswell County Board of Education met in regular session on Monday, March 28, 2022 at 6:30 p.m. in the Administration Building of Caswell County Schools. Members present: Chairman Wayne Owen, Vice Chair Gladys Garland, Mel Battle, Vennie Beggarly, Tracy Stanley, and Trudy Blackwell. Donna Hudson was absent. Others present included Superintendent Dr. Sandra Carter, Andrew Tyrrell, Nicole McGhee, Carol Boaz, Medina Jones, and Brenda Dozier. Meeting was livestreamed via Zoom. (*others may have been in attendance, but did not sign in.*)

I. A. CALL TO ORDER

The meeting was called to order by Chairman Wayne Owen. A moment of silence was observed, followed by the Pledge of Allegiance.

I. B. APPROVAL OF MINUTES

Gladys Garland moved, seconded by Mel Battle, to approve the minutes of the March 14, 2022 regular meeting as presented. The motion carried unanimously.

I. C. APPROVAL OF AGENDA

Dr. Carter recommended approval of agenda as presented. Vennie Beggarly moved, seconded by Mel Battle, to approve the agenda as presented. The motion carried unanimously.

I. D. ANNOUNCEMENTS

Dr. Carter shared South Elementary was recognized as the Signature School at the awards ceremony on March 24, 2022 at the Koury Center in Greensboro, NC. Mr. Steve Evans, Principal, Sheletha Mims, and Carla Lynch were present to accept the award. Dr. Carter, Gladys Garland and Trudy Blackwell were also in attendance along with Carol Boaz and David Useche. Congratulations to South Elementary.

Dr. Carter shared there are heating issues at South Elementary today due to a boiler part that needs replacing. The part has been ordered and hopefully will arrive overnight for replacement tomorrow; however, due to the cold temperatures, South Elementary will operate virtually on Tuesday, March 29, 2022.

Dr. Carter shared that the recent athletic grant that was applied for was awarded to Caswell County Schools in the amount of over \$105,000. This will be used to upgrade the temporary classroom building, which was built to prevent the use of mobile units during construction, into a field house building for athletics which will include a concession stand. Our Maintenance Director Jerry Hatchett is in the process of putting out bids for this with hopes of renovations beginning as soon as possible.

Dr. Carter welcomed those in attendance which included many recent new hires who have not attended a board meeting due to covid restrictions. Dr. Carter turned this portion over to Human Resources Director Nicole McGhee. Mrs. McGhee welcomed those in attendance and shared positive

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comments on the work they are doing. Those in attendance introduced themselves to the board. They include:

Brenda Dozier, Central Office – Office Support for Sec. Curriculum/Accountability/CTE
Jasmine Whitsett, Central Office – Office Support for Elementary Curriculum
Anthony Poindexter, NL Dillard – Assistant Principal
Ben Goodman, BYSHS – Alternative Teacher
JW Cobbler, BYSHS – CTE Teacher
Viviana Jaramillo Orozco, BYSHS – Teacher Assistant
Christian Rengifo Daza, BYSHS – Spanish Teacher
Daniel Guardado, NL Dillard Middle – Teacher Assistant
Kyle Walker, NL Dillard Middle – PE Teacher
Tyisha Cobb, North Elementary – Teacher Assistant
Emily McQuilken, North Elementary – 2nd Grade Teacher
Tara Hamlett, Oakwood Elementary – 1st Grade Teacher

I. E. PUBLIC COMMENTS

None at this time.

II. REPORTS

Carol Boaz, Director of Elementary Education and Medina Jones, Director of Secondary Education/CTE/Accountability shared updates on their departments.

A draft Summer Learning Plan for 2022 was shared with the board which will run on Monday through Thursday again this year. Dr. Carter will share more with funding later in the meeting.

III. UNFINISHED BUSINESS

Dr. Carter recommended removing the policies listed below from the table for a second reading. Mel Battle moved, seconded by Gladys Garland, to remove policies from the table for second reading. The motion carried unanimously.

- a. Policy # 2302 – Remote Participation in Board Meetings
- b. Policy # 2335 – Advance Delivery of Meeting Materials
- c. Policy # 2341 – Quorum
- d. Policy # 2460 – Administration in Policy Absence
- e. Policy # 2470 – Administrative Procedures
- f. Policy # 2475 – School Rules
- g. Policy # 2500 – Option A – Hearings Before the Board
- h. Policy # 2600 – Consultants to the Board
- i. Policy # 2610 – Board Attorney
- j. Policy # 2670 – Business Advisory Council

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Dr. Carter recommended approval of the policies with changes as suggested from the board as well as using Policy # 2055, Option A, for second reading as presented. Tracy Stanley moved, seconded by Mel Battle.

Discussion took place with concerns of changes to Policy # 2475 and noted that if this is not working it may need to be addressed and brought back to the board for review. Upon no further comments, the motion made by Tracy Stanley, seconded by Mel Battle, to approve policies as presented carried unanimously.

- a. Policy # 2302 – Remote Participation in Board Meetings
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Dr. Carter recommended approval to rescind Policy # 206, Remote Participation in Board Meetings, as it will be replaced with the transition of new policies with the North Carolina School Board Association. Gladys Garland moved, seconded by Mel Battle, to rescind Policy # 206, Remote Participation in Board Meetings. The motion carried unanimously.

IV. NEW BUSINESS

1. Consent Agenda

- Requests for Transfer
- GoGuardian
- School Nutrition Surplus Listing

Dr. Carter recommended approval of the consent agenda as presented. Tracy Stanley moved, seconded by Gladys Garland, to approve the consent agenda as presented.

Question was asked if the new culinary class renovations at the high school would include all new equipment and Dr. Carter confirmed that is correct.

Upon no further questions, the motion made by Tracy Stanley, seconded by Gladys Garland, to approve the consent agenda as presented carried unanimously.

Requests for Transfer

2022-2023 (renewals)

Brown, Jason

Caswell

to

Alamance-Burlington (10th)

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Brown, Hunter Ann	Caswell	to	Alamance-Burlington (4 th)
Harris, Eulyss	Caswell	to	Alamance-Burlington (2 nd)
Thomas, Gavin	Caswell	to	Rockingham (10 th)
Yarbrough, Kayden	Caswell	to	Person (3 rd)

GoGuardian

Renewal of Licenses of GoGuardian (School Year 2022-2023) to be used with Chromebooks CDW-G

GoGuardian Suite with Beacon Core – Subscription License (1 year)

Qty = 2200

Unit Price - \$9.15

Total: \$20,130.00

Funding: PRC 192 (ESSER) – Grant approved by DPI on March 4, 2022 for 2022-2023 school year.

Surplus – Child Nutrition Equipment (for surplus auction)

Milk Box (31637)

Milk Box (Stored from Oakwood)

Three Door Freezer Howard (Stored from Stoney Creek)

Four Door Refrigerator – Traulsen (Stored from BYSHS)

Ice Cream Box – Delfield (Stored from North)

Warming Cabinet – Metro (1989)

V. SUPERINTENDENT UPDATES

Dr. Carter shared information regarding the Summer Learning Program and use of ESSER funds which are similar to last year. A bonus has been added this year for continuous working at each session for classroom certified instructional teachers. This will provide continuity to our students and hopefully allow a benefit to recruit teachers to work during this program.

Upon discussion, Dr. Carter recommended approval of the Summer Learning Program 2022 plan as presented. Vennie Beggarly moved, seconded by Tracy Stanley, to approve the Summer Learning Program plan as presented. The motion carried unanimously.

Funding Source: Federal ESSER Funds II and III
Read to Achieve Funds (as requirements allow)

Amount: To Be Determined
(Dependent upon number of students enrolled, number of available staff and supplies)

Pay Structure:
Certified Staff: Daily Rate of Pay plus 20%
Classified Staff: Hourly Rate of Pay plus 20%

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*Bonus for Continuous Working at each Session for CLASSROOM CERTIFIED INSTRUCTIONAL TEACHERS (who are assigned instruction for a class of students):

Classroom Certified Instructional Staff: If NO ABSENCES during a FULL THREE WEEK session (this includes doctor appointments, vacations, emergency visits, sickness, etc.) a \$500 Continuous Working Bonus will be paid at the end of EACH session. (Days cannot be added and subtracted from sessions to make a full session for bonus purposes). This is limited to certified staff who are directly involved in daily student instruction and daily instructional planning. This bonus is limited to classroom instructional certified staff who individually works the entire session, not to be split between staff.

Dates: Session 1 = June 13 - June 30
 Session 2 = July 11 - July 29
Days of week: Monday thru Thursday

Dr. Carter shared we will soon be entering Phase III of the high school construction. Demolition is planned to take place over spring break and construction will move over to the old kitchen which will be the last phase. The new cafeteria will be opening soon.

Dr. Carter asked the board to consider allowing staff to continue to work summer hours (4 days/10 hour days) beginning the week of June 13th and ending the week of August 8th. All departments will continue to have coverage. Concerns shared were for all schools to be consistent and have the same hours as well as having them posted. Issues in the past have presented problems and did not want this time to be abused. The board was in consensus to allow the summer hours to continue.

VI. OBSERVATIONS

- Once Phase 3 is completed it was suggested for the board to tour the school and later look at hosting an open house for the public as well as a possible ribbon cutting in the fall.
- Thanks were extended for the ball fields at NL Dillard being upgraded.
- Question was asked when students will begin eating in the cafeteria again as well as other school events (field trips, graduations, etc.). Mr. Tyrrell shared they are continuing to meet and look at the transitions as well as parents entering the building again, award assemblies, and other events. He will have a plan for the board on April 4th.
- Special Olympics is planned for April 29, 2022 @ 9:00 a.m. at Bartlett Yancey Sr. High School (athletic field)
- April 4th is planned for a work session; however, only two items are on the agenda. Upon discussion it was agreed to meet for work session at 6:00 p.m. prior to the 6:30 p.m. meeting.

VII. CLOSED SESSION

Gladys Garland made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for

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the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel after a ten-minute break. Tracy Stanley seconded the motion. The motion carried unanimously.

VIII. OPEN SESSION

Gladys Garland made a motion to return to open session. Vennie Beggarly seconded the motion. The motion carried unanimously.

IX. PERSONNEL LISTING

Dr. Carter recommended approval of the personnel listing as presented. Mel Battle made a motion, seconded by Tracy Stanley to approve the personnel listing as presented. The motion carried unanimously.

Resignation	
NL Dillard Middle School	Annette Gottuso, 6-8 Art Teacher = Eff. 4/14/22
Employment	
Bartlett Yancey Sr. High School	Teresa Hawker, 9-12 EC Teacher = Eff. TBD
	Christopher Smith, Custodian = Eff. 3/29/22
Substitute	
	Nannie Lea, Sub. Teacher/Office Support = District = Eff. 3/29/22

Dr. Carter recommended approval of the revised proposal for teacher supplemental funding with changes made per state mandate which does not include Pre-K teachers. Gladys Garland moved, seconded by Tracy Stanley, to approve the revised proposal for Teacher Supplemental Funding with changes due to state mandates regarding Pre-K. The motion carried unanimously.

Dr. Carter recommended approval of extending amount of contract with Jeremy Teetor, acting as Financial Consultant in the absence of a Finance Officer, to the amount of \$20,000 for as long as the funding will allow.

An updated copy will be made to correct dates and amount.

Vennie Beggarly moved, seconded by Gladys Garland, to approve the contract with Jeremy Teetor with amount not to exceed \$20,000 for the remainder of this school year or as long as the funding will allow. The motion carried unanimously.

X. COMMUNICATIONS

- Trudy Blackwell will serve on the Teacher of the Year committee.
- Work Session = April 4th @ 6:00 p.m.

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XI. ADJOURN

Tracy Stanley made a motion to adjourn the meeting at 10:00 p.m., Gladys Garland seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on April 4, 2022 at 6:30 p.m. in the Caswell County Schools Administration Building.

Wayne Owen
Chairman

Dr. Sandra Carter
Superintendent