

CASWELL COUNTY BOARD OF EDUCATION MINUTES

July 18, 2022

The Caswell County Board of Education met in regular session on Monday, July 18, 2022, at 9:00 a.m. in the Administration Building of Caswell County Schools. Members present: Vice Chair Gladys Garland, Mel Battle, Vennie Beggarly, Donna Hudson, and Tracy Stanley. Chairman Wayne Owen and Trudy Blackwell were absent. Others present include Superintendent Dr. Sandra Carter, Carol Boaz, Brook Underwood, and Medina Jones. Connie Kimrey recorded the minutes. (*Note: Others may have been present but did not sign the roster or names were not legible*).

I. A. CALL TO ORDER

The meeting was called to order by Vice Chairman Gladys Garland. A moment of silence was observed followed by the Pledge of Allegiance.

I. B. APPROVAL OF MINUTES

Tracy Stanley moved, seconded by Mel Battle, to approve the minutes of the June 27, 2022 regular meeting as presented. The motion carried unanimously.

I. C. APPROVAL OF AGENDA

Dr. Carter recommended approval of revised agenda noting requests for transfer were added to the consent agenda. Vennie Beggarly moved, seconded by Donna Hudson, to approve the revised agenda with changes as presented. The motion carried unanimously.

I. D. ANNOUNCEMENTS

Dr. Carter shared open houses are scheduled for all elementary on August 24th from 4:00 p.m. to 7:00 p.m. and for middle and high school on August 25th from 4:00 p.m. to 7:00 p.m. Freshman orientation is scheduled for August 18th at 9:00 a.m. to 11:00 a.m. and 12:00 p.m. to 2:00 p.m. She shared that information has been shared and posted encouraging parents to attend.

I. E. PUBLIC COMMENTS

None at this time.

II. REPORTS

Project Manager Bill Powell shared an update on the latest updates to the high school. Currently the amount in the contingency fund is \$173,417. Questions were asked from the board.

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It was suggested that during open houses that information be shared with the public and provide a one page flyer with information regarding the high school including information that was shared with the board today. It was also suggested to post this information on the website.

III. UNFINISHED BUSINESS

Dr. Carter recommended removing the policies as listed below from the table. Donna Hudson moved, seconded by Vennie Beggarly, to remove the policies listed below from the table for second reading. The motion carried unanimously.

- Policy # 3320, School Trips
- Policy # 3430, School Improvement Plan
- Policy # 3470/4305, Alternative Learning Program
- Policy # 3510, Religious-Based Exemptions from School Programs
- Policy # 3515, Religion in the Schools
- Policy # 3520, Special Education Programs/Rights of Students with Disabilities
- Policy # 3525, Gifted Students Program
- Policy # 3530, Citizenship & Character Education
- Policy # 3540, Comprehensive Health Education Program
- Policy # 3565/8307, Title I Program Comparability of Services
- Policy # 3571/8228, Sale of Items and Service Produced in the Course of Instruction
- Policy # 3610, Counseling Program
- Policy # 3620, Extracurricular Activities and Student Organizations
- Policy # 3640/5130, Student Voter Registration & Preregistration

Dr. Carter reviewed the policies and recommended approval as follows:

Policy # 3320, School Field Trips

Mel Battle moved, seconded by Donna Hudson, to approve Policy # 3320, School Field Trips as presented for second reading. The motion carried unanimously.

Mel Battle asked if there were no input regarding the policies that they be approved all together.

Dr. Carter recommended approval of the policies listed below for second reading. Mel Battle moved, seconded by Donna Hudson, to approve the policies listed below for second reading. The motion carried unanimously.

- Policy # 3430, School Improvement Plan
- Policy # 3470/4305, Alternative Learning Program
- Policy # 3510, Religious-Based Exemptions from School Programs
- Policy # 3515, Religion in the Schools

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- Policy # 3520, Special Education Programs/Rights of Students with Disabilities
- Policy # 3525, Gifted Students Program
- Policy # 3530, Citizenship & Character Education
- Policy # 3540, Comprehensive Health Education Program
- Policy # 3565/8307, Title I Program Comparability of Services
- Policy # 3571/8228, Sale of Items and Service Produced in the Course of Instruction
- Policy # 3610, Counseling Program
- Policy # 3620, Extracurricular Activities and Student Organizations
- Policy # 3640/5130, Student Voter Registration & Preregistration

Dr. Carter recommended rescinding the following policies:

- Policy # 430, Student Publications/Performances
- Policy #, 435, Student Organizations
- Policy # 515, Federal Funds
- Policy # 615, Patriotic Exercises
- Policy # 620, Special Programs
- Policy # 626, Teaching Sensitive Issues
- Policy # 627, Comprehensive Health Education Program
- Policy # 635, Extra-Curricular Activities & Form
- Policy # 645, Sale of Items Produced in the Course of Instruction

Tracy Stanley moved, seconded by Vennie Beggarly, to rescind the policies listed below. The motion carried unanimously.

- Policy # 430, Student Publications/Performances
- Policy #, 435, Student Organizations
- Policy # 515, Federal Funds
- Policy # 615, Patriotic Exercises
- Policy # 620, Special Programs
- Policy # 626, Teaching Sensitive Issues
- Policy # 627, Comprehensive Health Education Program
- Policy # 635, Extra-Curricular Activities & Form
- Policy # 645, Sale of Items Produced in the Course of Instruction

IV. NEW BUSINESS

1. Consent Agenda

Dr. Carter recommended approval of the consent agenda. Dr. Carter shared face masking was included and will continue to recommend optional masking at this time due to the low number for Caswell County. Tracy Stanley moved, seconded by Donna Hudson, to approve the consent agenda as presented. The motion carried unanimously.

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Transfer Requests

School Year 2022/2023

Rone, Frederick

Caswell

to

Guilford (3rd grade)

Budget Amendment # 12

CASWELL COUNTY SCHOOLS								BUDGET AMENDMENT # 12			
Caswell County Board of Education made the following resolution:											
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.											
#	Account Code							Description	Debit	Credit	
1	4	3200	120	000	000	000	00	Bus Lease Revenue		288,248.00	
	4	3400	120	000	000	000	00	State Capital Outlay Allocation	71,882.00		
	4	4850	120	000	000	000	00	Installment Purchase Obligation		104,943.00	
	4	6550	120	551	000	000	00	School Bus Replacement	33,061.00		
	4	8300	120	381	000	000	00	Debt Service Principal	288,248.00		
Justification(s):											
1 Aligning to account for new yellow school bus and state payments toward existing yellow buses.											
Funding Source: Capital Outlay											
										\$ 13,015,977	
										\$ 321,309	
										\$ 13,337,286	

CASWELL COUNTY SCHOOLS								BUDGET AMENDMENT # 13			
Caswell County Board of Education made the following resolution:											
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.											
#	Account Code							Description	Debit	Credit	
1	1	3211	130	000	000	000	00			14,901.31	
	1	5110	130	412	000	000	00		14,901.31		
Justification(s):											
1 Budgeting funds to reconcile state textbook account.											
Funding Source: State											
										\$ 13,123,969	
										\$ 14,901	
										\$ 13,138,870	

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CASWELL COUNTY SCHOOLS								BUDGET AMENDMENT # 14					
Caswell County Board of Education made the following resolution:													
Be it resolved that the following amendments be made to the													
Budget Resolution for the fiscal year ending June 30, 2022.													
#	Account Code							Description	Debit			Credit	
1	2	8100	036	717	000	000	00	Charter Schools	75.00				
	2	5501	801	192	000	000	00	Co-curricular Services				75.00	
Justification(s):													
1	Year-end adjustment for charter school payments												
Funding Source: Local													
Total appropriation in current budget:										\$3,231,616			
Amount of increase/decrease of amendment:										\$0			
Total appropriation in amended budget:										\$3,231,616			

Office of State Fire Marshall (OSFM) NC Department of Insurance
 Invoice = \$65,933.00
 Funding = 2.6613.802.373.810.000.00 = Local Property Insurance Funds

Great Minds Invoice
 \$43,725.77
 Funding = Title I Supplies (3.5330.050.411.000.00)

Face Masking = Optional

Child Nutrition Contracts
 North Carolina Procurement Alliance (NCPA)
 Grocery: SYSCO Raleigh
 \$662,188.68 (based on estimated usage)

Southeastern Paper Group of NC
 Chemical & Supplies: Southeastern Paper Group of NC
 \$140,221.38 (based on estimated usage)

Fresh Produce: R&H Produce
 \$21,576.50 (based on estimated usage)

Milk/Dairy: PET Dairy
 \$81,531.68 (based on estimated usage)

Code of Conduct

- Concerns were noted on Page 18, Senior Pranks
- It was agreed to take the wording "senior" out of the sentence
- It was suggested that a reminder be sent out to students near the end of school regarding these consequences.

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2. Student Handbooks

Handbooks were reviewed and questions from the board were answered. Concerns included wording be consistent for the high school regarding cell phones.

Other concerns included the eligibility for home school students and felt that the rules from the North Carolina High School Athletic Association (NCHSAA) be included to avoid any conflicts.

Clarity was needed regarding cell phones for students and whether they can be used on school bus.

All handbooks need updating regarding the wording in the volunteer section. Parents need to be informed of the dates as soon as possible by the principal at each school.

Discussion took place on why parents do not receive a hard copy. The board requested that hard copies be provided to all parents and that they are printed in a legible reading font size.

The NL Dillard handbook was requested to be held until after closed session for approval.

Concerns were shared regarding different start times for elementary schools. It was shared that Oakwood's time is different due to a large percentage of parents working in the county and years ago it was changed to try to accommodate parents.

Upon no further discussion, Dr. Carter recommended approval of all handbooks with changes to be made prior to printing as presented except for NL Dillard Middle. Vennie Beggarly moved, seconded by Tracy Stanley, to approve all handbooks with changes as noted except for NL Dillard Middle. The motion carried unanimously.

V. SUPERINTENDENT UPDATES

Dr. Carter shared updates on the following:

- Fieldhouse is being remodeled by our maintenance department. Some materials are on back order and hope to be completed prior to school opening.
- An update was shared regarding the School Resource Officers and Dr. Carter spoke with Sheriff Durden..

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VI. BOARD MEMBER OBSERVATIONS

- Question was asked as to why the online broadcast did not start after closed session. It was shared that the board agreed that due to only personnel being approved at the end of the meeting that the meeting would not be broadcast after closed session. It was noted that names are not mentioned in the personnel listing when approved.

VII. CLOSED SESSION

Vennie Beggarly made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel. Tracy Stanley seconded the motion. The motion carried unanimously.

VIII. OPEN SESSION

Vennie Beggarly made a motion to return to open session. Tracy Stanley seconded the motion. The motion carried unanimously.

IX. PERSONNEL LISTING

At this time Mel Battle left the meeting.

Dr. Carter recommended approval of the personnel listing, Section II 1A and 2A as presented. Donna Hudson moved, seconded by Tracy Stanley to approve the personnel listing as noted. The motion carried 3-1 with Beggarly voting "No." (Owen, Blackwell and Battle were absent).

Dr. Carter recommended approval of the personnel listing, Section II 2A as presented. Tracy Stanley moved, seconded by Donna Hudson to approve the personnel listing as noted. The motion carried 3-1 with Beggarly voting "No." (Owen, Blackwell and Battle were absent).

Dr. Carter recommended approval of Jolandria Graves as Child Nutrition Director at a rate of \$5,333 per month with a 2-year contract. Tracy Stanley moved, seconded by Donna Hudson. The motion carried 3- 1 with Beggarly voting "No." (Owen, Blackwell and Battle were absent).

Dr. Carter recommended Dr. Carla Murray as Assistant Superintendent with a 2-year contract at a rate of \$87,000 per year. Tracy Stanley moved, seconded by Donna Hudson. The motion carried 3-1 with Beggarly voting "No." (Owen, Blackwell and Battle were absent).

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Dr. Carter recommended Jennifer O'Briant as Student Services Director with a 2-year contract at a rate of \$6,109 per month. Tracy Stanley moved, seconded by Gladys Garland.

After discussion, the motion carried 3-1 with Beggarly voting "No." (Owen, Blackwell and Battle were absent).

Dr. Carter recommended approval of the NL Dillard Middle School handbook as presented. Tracy Stanley moved, seconded by Donna Hudson, to approve the NL Dillard Middle School handbook as presented. The motion carried unanimously.

Resignation	
North Elementary	Jennifer Giles, Pre-K Teacher - Eff. 6/30/22
Stoney Creek Elementary	Lutisha Pyles-Rone, Teacher - Eff. 6/30/22
	Amanda Hairston, Teacher - Eff. 6/30/22
Bartlett Yancey Sr. High School	Bailey Gray, 9-12 Science Teacher - Eff. 6/30/22
	Avery Gifford, Band Teacher - Eff. 7/11/22
	Shaye Yarbrough, 9-12 Science = Declined position
NL Dillard Middle School	McKenzie Miller, 6-8 EC Teacher - Eff. 7/13/22
	Lillie Small, 6-8 Science Teacher - Eff. 6/30/22
District	Morgan Brooks, School Psychologist - Eff. 6/9/22
Retirement	
Central Office / Child Nutrition	Kimberly Mims, Director of Child Nutrition = Eff. 7/31/22
Bartlett Yancey Sr. High School	Jerry Wilson, Custodian = Eff. 7/1/22
Transfers	
North Elementary	Katherine Dailey, K-5 Teacher = Eff. 8/18/22 (from South to North)
Employment	
NL Dillard Middle School	Jenise Best, Asst. Principal = Eff. 8/1/2022
	Heather Franklin, CTE Teacher = 8/1/22
	John Deal, Science Teacher = 8/18/22
	Janet Deal, Math Coach = 8/1/22
	Kim Loye, Media Specialist = Eff. 8/18/22
Oakwood Elementary	Elizabeth Bradley, Instructional Coach = Eff. 8/1/22

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Employment	
	Kimberly Hodges, Office Receptionist = Eff. 8/18/22
South Elementary	Elizabeth Thomas, Principal = Eff. 7/19/22
District (K-5)	Margaret Smith, K-5 Literacy Coach = Eff. 8/1/22
District	Rebecca Day, School Psychologist = Eff. 8/1/22
Bartlett Yancey Sr. High School	Bettie Southern, Custodian = Eff. 7/20/22
	Harvey Lipscomb, Custodian = Eff. 7/20/22
	Morgan Mitchell, Data Manager = Eff. 7/19/22
Central Office / Finance Dept.	Brenda Dozier, Payroll Specialist = Eff. 9/1/22
Central Office / Child Nutrition	Jolandria Graves, Child Nutrition Director = Eff. 7/19/22
Central Office	Jennifer O'Briant, Director of Student Services = Eff. 7/19/22
	Dr. Carla Murray, Assistant Superintendent = 7/19/22

Additional Summer School list was approved.

X. COMMUNICATIONS

- It was questioned if students will continue to receive free lunches. Dr. Carter shared that they would not as they have done during Covid; however, if free lunch is available if the guidelines and regulations are met.

XI. ADJOURN

Vennie Beggarly made a motion to adjourn the meeting at 12:40 p.m., Tracy Stanley seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on August 8, 2022 at 9:00 a.m. in the Caswell County Schools Administration Building.

Wayne Owen
 Chairman

Dr. Sandra Carter
 Superintendent