

CASWELL COUNTY BOARD OF EDUCATION MINUTES
August 22, 2022

The Caswell County Board of Education met in regular session on Monday, August 22, 2022, at 6:30 p.m. in the Administration Building of Caswell County Schools. Members present: Vice Chair Gladys Garland, Mel Battle, Vennie Beggarly, Donna Hudson, Trudy Blackwell, and Tracy Stanley. Chair Wayne Owen was absent. Others present include Superintendent Dr. Sandra Carter, Carol Boaz, Brook Underwood, Nelson Showalter, Carla Murray, Joel Lillard, Nicole Smith, Jennifer O'Briant, and Medina Jones. Connie Kimrey recorded the minutes. *(Note: Others may have been present but did not sign the roster or names were not legible).*

I. A. CALL TO ORDER

The meeting was called to order by Vice Chair Gladys Garland. A moment of silence was observed followed by the Pledge of Allegiance.

I. B. APPROVAL OF MINUTES

Mel Battle moved, seconded by Vennie Beggarly, to approve the minutes of the August 8, 2022 regular meeting as presented. The motion carried unanimously.

I. C. APPROVAL OF AGENDA

Dr. Carter recommended approval of agenda with addition of Participate invoice under the Consent Agenda and ESSER financial update under Reports. Tracy Stanley moved, seconded by Trudy Blackwell, to approve the revised agenda as presented. The motion carried unanimously.

I. D. ANNOUNCEMENTS

Dr. Carter reminded the board of the open house schedules for all elementary schools on August 24th from 4:00 p.m. to 7:00 p.m. and for middle and high schools on August 25th from 4:00 p.m. to 7:00 p.m. A mobile vaccination clinic will be onsite this year for rising 7th graders and for rising seniors for vaccinations that are required. Information is posted on the website with more details.

A "Back to School Blast" is scheduled for August 27, 2022 from 11:00 a.m. to 4:00 p.m. in Yanceyville at the Pavilion. This is being provided by Outreach Ministries and numerous area co-sponsors. We encourage parents and students to take advantage of this.

I. E. PUBLIC COMMENTS

None at this time.

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II. UNFINISHED BUSINESS

Dr. Carter recommended removing the policies listed below from the table. Donna Hudson moved, seconded by Mel Battle, to remove the policies listed below from the table. The motion carried unanimously.

- A. Policy # 4000, Focus on Students
- B. Policy # 4001, Equal Educational Opportunities
- C. Policy # 4003, Translating Policies for Students and Parents
- D. Policy # 4023, Education for Pregnant and Parenting Students
- E. Policy # 4040/7310, Staff-Student Relations
- F. Policy # 4050, Children of Military Families
- G. Policy # 4100, Age Requirements for Initial Entry
- H. Policy # 4110, Immunization & Health Requirements for School Admission
- I. Policy # 4115, Behavior Standards for Transfer Students
- J. Policy # 4120, Domicile or Residence Requirements
- K. Policy # 4125, Homeless Students
- L. Policy # 4130, Discretionary Admission and Release
- M. Policy # 4135, Tuition for Discretionary Admissions
- N. Policy # 4145, Foreign Exchange Students
- O. Policy # 4150, School Assignment
- P. Policy # 4152, Unsafe School Choice Transfer
- Q. Policy # 4155, Assignment to Classes

Dr. Carter recommended approval of second reading for Policy # 4000, Focus on Students, as presented. Mel Battle moved, seconded by Donna Hudson, to approve second reading of Policy # 4000, Focus on Students, as presented. The motion carried unanimously.

Dr. Carter recommended approval of the following policies listed below for second reading. Mel Battle moved, seconded by Tracy Stanley, to approve the policies listed below for second reading. The motion carried unanimously.

- A. Policy # 4001, Equal Educational Opportunities
- B. Policy # 4003, Translating Policies for Students and Parents
- C. Policy # 4023, Education for Pregnant and Parenting Students
- D. Policy # 4040/7310, Staff-Student Relations
- E. Policy # 4050, Children of Military Families
- F. Policy # 4100, Age Requirements for Initial Entry
- G. Policy # 4110, Immunization & Health Requirements for School Admission
- H. Policy # 4115, Behavior Standards for Transfer Students
- I. Policy # 4120, Domicile or Residence Requirements
- J. Policy # 4125, Homeless Students
- K. Policy # 4130, Discretionary Admission and Release
- L. Policy # 4135, Tuition for Discretionary Admissions
- M. Policy # 4145, Foreign Exchange Students
- N. Policy # 4150, School Assignment
- O. Policy # 4152, Unsafe School Choice Transfer
- P. Policy # 4155, Assignment to Classes

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Dr. Carter recommended approval to rescind the policies listed below. Donna Hudson moved, seconded by Vennie Beggary, to rescind the policies listed below. The motion carried unanimously.

Rescind Policies:

- Policy # 406 – Entrance Age
- Policy # 407 – Early Admission to Kindergarten
- Policy # 408 – Immunization
- Policy # 410 – Admission, Assignment, Reassignment and Transfer of Students to Schools
- Policy # 411 – Pupil Assignment from Non-Public Schools or Charter Schools
- Policy # 413 – Homeless Students
- Policy # 415 – Foreign Exchange Students
- Policy # 795 – Staff Student Relations

III. NEW BUSINESS

1. Consent Agenda

Dr. Carter recommended approval of the consent agenda as presented. Mel Battle moved, seconded by Donna Hudson, to approve the consent agenda as presented.

Question was asked regarding the Memorandum of Understanding with the Health Department on page 5, regarding notifying parents of lice.

Question was asked regarding transportation handbook, page 6, referencing the wording of annual leave. Also clarity on page 12, regarding key placement, and page 15, suspension of students.

Upon no further discussion, the motion made by Mel Battle, seconded by Donna Hudson, to approve the consent agenda carried unanimously.

Transfer Requests

School Year 2022/2023

Hughes, Kadence G. South to Oakwood (2nd)

Contract

Caswell County Health Department and Caswell County Schools & Memorandum of Understanding

August 1, 2022 – May 31, 2023

Transportation Handbook 2022-2023

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Participate Learning Invoice = \$18,8702.00

201 Sage Road, Suite 200, PO Box 3566, Chapel Hill, NC 27514

Christian Rengifo Daza (2nd Year) Spanish / Bartlett Yancey Sr. High School

Funding: PRC 020

2. NCSBA (North Carolina School Boards Association) Policy Transition

Dr. Carter recommended the policies listed below for first reading.

- A. Policy # 4201/7271 – Injury & Loss Prevention
- B. Policy # 4202/5029/7272 – Service Animals in Schools
- C. Policy # 4210 – Release of Students from School
- D. Policy # 4220 – Student Insurance Program
- E. Policy # 4230 – Communicable Diseases – Students
- F. Policy # 4240/7312 – Child Abuse and Related Threats to Child Safety
- G. Policy # 4250/5075/7316 – North Carolina Address Confidentiality Program
- H. Policy # 4400 – Attendance
- I. Policy # 4705/7825 – Confidentiality of Personal Identifying Information
- J. Policy # 4720 – Surveys of Students
- K. Policy # 5022 – Registered Sex Offenders

There were no questions or comments regarding any of the policies as presented.

Tracy Stanley moved, seconded by Trudy Blackwell, to approve first reading of the policies as listed below and to lay on the table for second reading. The motion carried unanimously.

- A. Policy # 4201/7271 – Injury & Loss Prevention
- B. Policy # 4202/5029/7272 – Service Animals in Schools
- C. Policy # 4210 – Release of Students from School
- D. Policy # 4220 – Student Insurance Program
- E. Policy # 4230 – Communicable Diseases – Students
- F. Policy # 4240/7312 – Child Abuse and Related Threats to Child Safety
- G. Policy # 4250/5075/7316 – North Carolina Address Confidentiality Program
- H. Policy # 4400 – Attendance
- I. Policy # 4705/7825 – Confidentiality of Personal Identifying Information
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IV. REPORTS

Jeremy Teetor, Contracted Financial Support, shared an update on ESSER funds and where we are. He noted that with recent approval from the state we have fully expended the first round of funding which was due by September noting that we are on target. The second round does not end until September 2023 and noted that we are on track sharing that funds were used for summer learning which included transportation and child nutrition staffing for the summer and other funds have been set aside for technology/devices. Plans are to reconcile in just a few days to see where we actually stand.

The next wave (ESSER 3) expires in September 2024. The largest pot of this money is used for the 10% supplement for certified staff and for directors as well as an additional year of summer school. This is also funding two additional school nurses. Other areas were used for HVAC to clean coils and filters. We will continue to look at all the allotments for ESSER are aligned with what the Board agreed to use it for.

Mr. Teetor shared that the first meeting in September the board will be given budget reports.

V. SUPERINTENDENT UPDATES

Dr. Carter shared information on a safety handout that will be given out at open house for each school.

Dr. Carter shared that the board needs to consider, as we are entering into the final stages of the high school renovations, a ribbon cutting and open house for the community. Dr. Carter suggested October 2nd.

All board members were in agreement with the October 2nd date. The ribbon cutting will be at 2:00 p.m. with open house to follow until 4:00 p.m. Dr. Carter shared a joint meeting with the commissioners had been suggested; however, she felt it would be difficult to do this on a Sunday.

Dr. Carter suggested a work session to follow the October 10th meeting. Upon discussion, the board agreed to hold a work session on September 12th following the morning meeting. Items to be on the agenda need to be submitted to Dr. Carter. Civic Center pricing was requested to be added as well as dates to meet with the commissioners.

VI. BOARD MEMBER OBSERVATIONS

Questions were asked regarding the District meeting.

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VII. CLOSED SESSION

Donna Hudson made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6)); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel. Vennie Beggarly seconded the motion. The motion carried unanimously.

VIII. OPEN SESSION

Vennie Beggarly made a motion to return to open session. Trudy Blackwell seconded the motion. The motion carried unanimously.

IX. PERSONNEL LISTING

Dr. Carter recommended approval of the personnel listing as presented excluding Section 2 (1)A and Section 2 (2)A. Donna Hudson moved, seconded by Trudy Blackwell, to approve the personnel listing as presented. The motion carried unanimously.

Dr. Carter recommended approval of personnel listing Section 2(1)A as presented. Tracy Stanley moved, seconded by Trudy Blackwell, to approve personnel listing Section 2 (1)A. The motion carried 5-1 with Beggarly voting "No." (Owen was absent).

Dr. Carter recommended approval of personnel listing Section 2(2)A as presented. Mel Battle moved, seconded by Trudy Blackwell, to approve personnel listing Section 2 (2)A. The motion carried 5-1 with Beggarly voting "No." (Owen was absent).

Dr. Carter recommended approval of contracted services with the School Operation Specialist (SOS) Group to offer support to Child Nutrition Director (Jolandria Graves) at a cost of \$90.00/hour not to exceed 100 hours. Vennie Beggarly moved, seconded by Trudy Blackwell, to approve contracted services with SOS group at a rate of \$90.00/hour, not to exceed 100 hours, as presented. Funding will be used from Child Nutrition funds. The motion carried unanimously.

Dr. Carter recommended approval of continuing contract with Martha Ray to assist with math at the high school and middle school at a rate of \$50.00/hour not to exceed 200 hours. Tracy Stanley moved, seconded by Trudy Blackwell, to approve contract with Martha Ray at \$50.00/hour not to exceed 200 hours. The motion carried unanimously.

Funding Source: Title II

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Dr. Carter recommended approval of continuing contract with Marilyn Foley to assist as guidance and data support at a rate of \$75.00/hour not to exceed 200 hours. Vennie Beggarly moved, seconded by Trudy Blackwell, to approve contract with Marilyn Foley at a rate of \$75.00/hour not to exceed 200 hours. The motion carried unanimously.

Funding Source: Title II

Dr. Carter recommended approval to contract with Rodney Shotwell doing business as The 1789 Consulting Group, Inc. at a rate of \$80.00/hour not to exceed \$9,700.00 He will begin in September through December as a trial basis. He will be working with our principals.

Vennie Beggarly moved, seconded by Donna Hudson, to approve contract with The 1789 Consulting Group, Inc. led by Rodney Shotwell at a rate of \$80.00/hour not to exceed \$9,700.00. The motion carried 5-1 with Battle voting "No." (Owen was absent).

Funding Source: Federal Funds (Contracted Services) Title II

Dr. Carter recommended approval of Rick Hill, IT Specialist, to IT Coordinator with additional responsibilities at a rate of \$5,417/month (salaried/classified) using Title IV funds. Trudy Blackwell moved, seconded by Tracy Stanley, to approve Rick Hill as IT Coordinator at a salary rate of \$5,417/month (salaried/classified) using Title IV funds. The motion carried 5-1 with Battle voting "No." (Owen was absent).

Resignation	
Central Office	Jasmin Whitsett, Office Support Elementary Curriculum = Eff. 8/11/22
District	Cherie Garland, Drop Out Prevention Specialist = Declined the position
Oakwood Elementary	Vicky Aherron, EC Teacher = Declined the position
	Savonnea Torain, EC Teacher Asst. = Eff. 8/26/22
South Elementary	Ashley Wrenn, Teacher Asst. = Eff. 8/9/22
Transfers	
Bartlett Yancey Sr. High School	Kim Dail, Main Office Admn. Asst. to Guidance Office Admn. Asst. (10 month)
	Annette Candy, Guidance Office Admn. Asst. to Main Office Admn. Asst. (10 month)

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Employment	
Bartlett Yancey Sr. High School	Stephen Camp, 9-12 Social Studies Teacher = Eff. 8/23/22
	Brittany Lea, EC Teacher Asst. = Eff. 8/23/22
Oakwood Elementary	Cynthia Perkins, EC Adaptive Curriculum Teacher = Eff. 8/23/22
	Candace Turner, PreK EC Teacher = Eff. 8/23/22
	Tarlisha Lipscomb, EC Teacher Asst. = Eff. 8/23/22
NL Dillard Middle School	Kari Roycroft, 7 th Grade Science Teacher = Eff. 8/23/22
	Nannie Jeffers, EC Teacher = Eff. 8/23/22
Stoney Creek Elementary	Jeannette Willie, Teacher Asst. = Eff. 8/23/22
Central Office	Tyisha Cobb, Office Support III (Student Services & Secondary Curriculum/Accountability) = Eff. 9/1/22
North Elementary	Cynthia Davis, Bus Driver = Eff. 8/23/22
Substitutes	
District	Carolyn Childress = Eff. 8/23/22
	Akyia Wilson = Eff. 8/23/22

X. COMMUNICATIONS

- Discussion was to have lunch at Bartlett Yancey Sr. High School on September 12th following the morning meeting and prior to the work session. The board agreed to continue the quarterly lunches at the schools. A schedule will be shared.
- Reminder to send in work session items to Dr. Carter. Training for the hiring process was asked to be included on the work session agenda.

XI. ADJOURN

Vennie Beggarly made a motion to adjourn the meeting at 9:55 p.m., Tracy Stanley seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on September 12, 2022 at 9:00 a.m. in the Caswell County Schools Administration Building.

Wayne Owen
Chairman

Dr. Sandra Carter
Superintendent