

**CASWELL COUNTY BOARD OF EDUCATION MINUTES**  
**September 26, 2022**

The Caswell County Board of Education met in regular session on Monday, September 26, 2022, at 6:30 p.m. in the Administration Building of Caswell County Schools. Members present: Vice Chair Gladys Garland, Mel Battle, Vennie Beggarly, Donna Hudson, Trudy Blackwell, and Tracy Stanley. Chair Wayne Owen was absent. Others present include Superintendent Dr. Sandra Carter, Carol Boaz, Jeremy Teetor, Brook Underwood, Carla Murray, Joel Lillard, Nicole Smith, Jennifer O'Briant, and Medina Jones. Connie Kimrey recorded the minutes. (*Note: Others may have been present but did not sign the roster or names were not legible*).

**I. A. CALL TO ORDER**

The meeting was called to order by Vice Chair Gladys Garland. A moment of silence was observed followed by the Pledge of Allegiance.

**I. B. APPROVAL OF MINUTES**

Mel Battle moved, seconded by Vennie Beggarly, to approve the minutes of the September 12, 2022 regular meeting and September 12, 2022 work session minutes as presented. The motion carried unanimously.

**I. C. APPROVAL OF AGENDA**

Dr. Carter recommended approval of agenda. Donna Hudson moved, seconded by Tracy Stanley, to approve the agenda as presented. The motion carried unanimously.

**I. D. ANNOUNCEMENTS**

Dr. Carter shared information on the ribbon cutting for Bartlett Yancey Senior High School which is scheduled for October 2, 2022 at 2:00 p.m. with tours following. The community is invited to attend.

**I. E. PUBLIC COMMENTS**

None at this time.

**II. UNFINISHED BUSINESS**

Dr. Carter recommended removing the policies listed below from the table. Mel Battle moved, seconded by Donna Hudson, to remove the policies listed below from the table. The motion carried unanimously.

- Policy # 4300 – Student Behavior Policies
- Policy # 4301 – Authority of School Personnel
- Policy # 4302 – School Plan for Management of Student Behavior
- Policy # 4303 – Fair & Consistent Discipline Administration

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- Policy # 4307 - Disciplinary Action for Exceptional Children/Students with Disabilities
- Policy # 4310 - Integrity & Civility
- Policy # 4315 - Disruptive Behavior
- Policy # 4316 - Student Dress and Appearance Standards
- Policy # 4318 - Use of Cell Phones and Other Electronic Devices
- Policy # 4320 - Tobacco Products - Students
- Policy # 4325 - Drugs and Alcohol
- Policy # 4328 - Gang-Related Activity
- Policy # 4329/7311 - Bullying and Harassing Behavior Prohibited
- Policy # 4600 - Student Fees
- Policy # 4700 - Student Records

Concerns were shared regarding Policy # 4316 noting that schools cannot circumvent what the policy states, i.e., hats in schools, sagging pants, etc. The administrators need to be enforcing policy. Dr. Carter shared she will review with principals at the administrators meeting on Tuesday.

Other concerns included Policy # 4318 in regards to if parent consent is needed when a phone is searched as well as if a teacher confiscates who is liable in the event the phone is damaged. Upon further discussion, Policy # 4318 was pulled from the list of those to be approved and will lay on the table for further clarification and for Board Attorney to check with case law.

Dr. Carter recommended approval of the following policies listed below for second reading and Policy # 4318 will lay on the table for further updates and clarification for second reading. Tracy Stanley moved, seconded by Vennie Beggarly, to approve the policies listed below for second reading. The motion carried unanimously.

- Policy # 4300 - Student Behavior Policies
- Policy # 4301 - Authority of School Personnel
- Policy # 4302 - School Plan for Management of Student Behavior
- Policy # 4303 - Fair & Consistent Discipline Administration
- Policy # 4307 - Disciplinary Action for Exceptional Children/Students with Disabilities
- Policy # 4310 - Integrity & Civility
- Policy # 4315 - Disruptive Behavior
- Policy # 4316 - Student Dress and Appearance Standards
- Policy # 4320 - Tobacco Products - Students
- Policy # 4325 - Drugs and Alcohol
- Policy # 4328 - Gang-Related Activity
- Policy # 4329/7311 - Bullying and Harassing Behavior Prohibited
- Policy # 4600 - Student Fees
- Policy # 4700 - Student Records

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Dr. Carter recommended approval to rescind the policies listed below. Mel Battle moved, seconded by Vennie Beggarly, to rescind the policies listed below. The motion carried unanimously.

**Rescind Policies:**

- Policy # 451 – Student Restraint/Seclusion/Isolation
- Policy # 452-A – Bullying & Harassing Behavior Prohibited
- Policy # 470 – Illicit Drug & Alcohol Use, Possession of Other Drugs
- Policy # 480 – Student Dress & Appearance

**III. REPORTS**

None at this time.

**IV. NEW BUSINESS**

1. Consent Agenda

Mel Battle requested that the consent agenda be pulled until after closed session.

2. Budget Resolution 2022-2023

Jeremy Teetor reviewed the updated budget reports and answering questions from the board. Mr. Teetor shared that additional money has been received from the State, therefore; amendments will be coming to the board very soon.

Dr. Carter recommended approval of the budget resolution for 2022-2023 as presented. Mel Battle moved, seconded by Tracy Stanley. The motion carried unanimously.

Caswell County Schools			
BUDGET RESOLUTION			
2022-2023			
<b>BE IT RESOLVED</b> by the Board of Education of the Caswell County Schools Administrative Unit.			
<b>Section 1 - The following amounts are hereby appropriated for the operation of the school administrative unit in the State Public School Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:</b>			
	Instructional Programs:		
	5100	Regular Curricular Services	\$ 12,100,330
	5200	School Population Services	\$ 1,947,161
	5300	Alternative Programs & Services	\$ 295,875
	5400	School Leadership Services	\$ 1,648,186
	5800	School-Based Support Services	\$ 1,474,219

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Supporting Services:			
6100	Support and Development Services	\$	155,712
6200	Special Population Support and Development	\$	81,620
6300	Alternative Program Services	\$	-
6400	Technology Support Services	\$	278,413
6500	Operational Support Services	\$	1,976,640
6600	Financial and Human Resources Services	\$	237,608
6700	Student Testing Services	\$	115,964
6900	Policy Leadership and Public Relations	\$	348,502
7200	Nutrition Services	\$	-
8400	Interfund Transfers	\$	-
Total State Public School Fund Appropriation		\$	20,660,230

**Section 2 - The following revenues are estimated to be available to the State Public School Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:**

3000	Allocations from State Public School Fund	\$	20,660,230
Total State Public School Fund Revenue		\$	20,660,230

**Section 3 - The following amounts are hereby appropriated for the operation of the school administrative unit in the Local Current Expense Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:**

Instructional Programs:			
5100	Regular Curricular Services	\$	19,377
5200	School Population Services	\$	42,547
5300	Alternative Programs & Services	\$	73,565
5400	School Leadership Services	\$	53,612
5500	Co-Curricular Services	\$	138,998
5800	School-Based Support Services	\$	53,375
Supporting Services:			
6100	Support and Development Services	\$	8,854
6200	Special Population Support and Development	\$	3,231
6300	Alternative Program Services	\$	-
6400	Technology Support Services	\$	191,330
6500	Operational Support Services	\$	1,516,221
6600	Financial and Human Resources Services	\$	349,588
6700	Student Testing Services	\$	2,754
6800	System-wide Pupil Support Services	\$	110,291
6900	Policy Leadership and Public Relations	\$	330,445
7100	Community Services	\$	-
7200	School Nutrition Services	\$	21,530
Non-Programmed Charges:			
8100	Payments to Other Governmental Units and Transfers of Funds	\$	242,000
8300	Debt Service	\$	-
Total Local Current Expense Fund Appropriation		\$	3,157,718

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**Section 4 - The following revenues are estimated to be available to the Local Current Expense Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:**

3200	State Revenue- Other Funds	\$	40,000
4100	County Appropriation	\$	2,655,000
4200	Tuition & Fees	\$	-
4400	Local Unrestricted	\$	115,000
4800	Lease/Installment Purchase Agreement	\$	-
4910	Fund Balance Appropriated	\$	347,718
Total Local Current Expense Fund Revenues			\$ 3,157,718

**Section 5 - The following amounts are hereby appropriated for the operation of the school administrative unit in the Federal Grant Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:**

<b>Instructional Programs:</b>			
5100	Regular Curricular Services	\$	1,815,067
5200	School Population Services	\$	1,090,011
5300	Alternative Programs & Services	\$	3,396,527
5400	School Leadership Services	\$	229,280
5800	School-Based Support Services	\$	1,260,179
<b>Supporting Services:</b>			
6100	Support and Development Services	\$	39,480
6200	Special Population Support and Development	\$	103,206
6300	Alternative Programs and Services Support & Development	\$	75,432
6500	Operational Support Services	\$	20,351
6600	Financial and Human Resources Services	\$	635,583
6700	Student Testing Services	\$	18,765
7200	Nutrition Services	\$	143,779
<b>Non-Programmed Charges:</b>			
8100	Payments to Other Governmental Units & Transfers of Funds	\$	372,897
8200	Unbudgeted Funds	\$	-
Total Federal Grant Fund Appropriation			\$ 9,200,559

**Section 6 - The following revenues are estimated to be available to the Federal Grant Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:**

3600	Federal Grants Revenue	\$	9,200,559
Total Federal Grant Fund Revenues			\$ 9,200,559

**Section 7 - The following amounts are hereby appropriated for the operation of the school administrative unit in the Capital Outlay Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:**

5100	Regular Instructional Program	\$	15,000
5500	Co-curricular Services	\$	1,000
6300	Admin Support Services	\$	5,000
6500	Operational Support Services	\$	19,500
7200	Nutrition Services	\$	10,000
8300	Debt Service	\$	-
9000	Capital Construction	\$	4,011,446
Total Capital Outlay Fund Appropriation			\$ 4,061,946

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**Section 8 - The following revenues are estimated to be available to the Capital Outlay Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:**

3200	State Revenue-Other Funds	\$	5,000
4100	Local County Appropriation	\$	465,000
4400	Local Unrestricted	\$	63,500
4810	Local Bond Referendum Proceeds	\$	2,640,135
4890	Lottery Proceeds	\$	888,311
4910	Fund Balance Appropriated		
<b>Total Capital Outlay Fund Revenues</b>		<b>\$</b>	<b>4,061,946</b>

**Section 9 - The following amounts are hereby appropriated for the operation of the school administrative unit in the Child Nutrition Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:**

Supporting Services:			
7200	Nutrition Services	\$	1,791,450
8100	Payments to Other Governmental Units & Transfers of Funds	\$	-
<b>Total Child Nutrition Fund Appropriation</b>		<b>\$</b>	<b>1,791,450</b>

**Section 10 - The following revenues are estimated to be available to the Child Nutrition Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:**

Child Nutrition Revenues			
		\$	1,791,450
<b>Total Child Nutrition Fund Revenue</b>		<b>\$</b>	<b>1,791,450</b>

**Section 11 - The following amounts are hereby appropriated for the operation of the school administrative unit in the Daycare Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:**

5100	Regular Curricular Services	\$	-
5200	School Population Services	\$	-
5400	School Leadership Services	\$	-
5800	School Based Support Services	\$	-
7100	Community Services	\$	62,551
8100	Payments to Other Governmental Units	\$	-
<b>Total Daycare Fund Appropriation</b>		<b>\$</b>	<b>62,551</b>

**Section 12 - The following revenues are estimated to be available to the Daycare Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:**

Before & After School Care Revenue			
		\$	62,551
<b>Total After School Care Enrichment Services Revenue</b>		<b>\$</b>	<b>62,551</b>

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**Section 13 - The following amounts are hereby appropriated for the operation of the school administrative unit in the Other Restricted Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:**

Instructional Programs:			
5100	Regular Curricular Services	\$	54,671
5200	School Population Services	\$	633,420
5300	Alternative Programs & Services	\$	337,872
5400	School Leadership Services	\$	21,820
6200	Special Population Support and Development	\$	260,821
6400	Technology Support Services	\$	-
6500	Operational Support Services	\$	220,352
6600	Financial & Human Resources Services	\$	30
7100	Community Services	\$	53,577
8100	Payments to Other Governmental Units	\$	-
Total Other Restricted Fund Appropriation		\$	<u>1,582,562</u>

**Section 14 - The following revenues are estimated to be available to the Other Restricted Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:**

3200	State Allocation	\$	486,296
3700	Federal Allocations	\$	190,000
4200	Tuition and Fees - Regular	\$	3,000
4400	Local Unrestricted	\$	21,750
4800	Local Restricted	\$	270,000
4900	Other Restricted Re-allocated	\$	611,517
Total Other Restricted Fund Revenues		\$	<u>1,582,562</u>

**Section 15 - All appropriations shall be paid first from revenues restricted as to use, and second from general unrestricted revenues.**

**Section 16 - The superintendent is hereby authorized to:**

- a. transfer amounts between sub-functions and objects of expenditures within a function without limitations and without a report to the Board of Education being required.
- b. transfer amounts between functions of the same fund with a report on such transfers being made at the next meeting of the Board of Education.
- c. may not transfer any amounts between funds nor from any contingency appropriation within a fund.

**Section 17 - Copies of the budget resolution shall be immediately furnished to the superintendent and school finance officer for direction in carrying out their duties.**

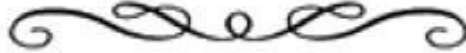
3. Resolution Supporting Local Control of School Calendar

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Dr. Carter reviewed a resolution for the board to review and approve as discussed in the previous work session on September 12, 2022. All board members were in agreement.

Dr. Carter recommended approval of the resolution as presented and a copy will be sent to our legislature representatives.

*Caswell County Schools Board of Education Resolution*



*Resolution Supporting Local Control of School Calendars*

**WHEREAS**, the North Carolina General Statutes gives local boards of education powers of supervision and control of local school systems; and

**WHEREAS**, local control over establishing school calendars is an integral component of school system supervision and administrative powers with which local boards of education have been vested; and

**WHEREAS**, the current legislative directive for the school calendar start date is no earlier than the Monday closest to August 26 and the end date is no later than the Friday closest to June 11; and

**WHEREAS**, the State mandated late August start date means high schools do not complete the first semester until mid to late January; and

**WHEREAS**, the current law essentially requires high school students to take first semester exams after the winter break, which negatively impacts scores, according to students and educators; and

**WHEREAS**, the second semester for high schools starts two weeks to three weeks later than community colleges and universities; and

**WHEREAS**, superintendents report that the calendar misalignment makes it nearly impossible for high school students or recent winter graduates to take courses at a nearby community college or university during the second semester; and

**WHEREAS**, exams for Advanced Placement classes are given on the same day nationwide, and the current calendar law shortens the amount of time North Carolina's students have to learn the material before test day; and



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**WHEREAS**, it is well-documented through multiple studies that children will experience a phenomenon known as summer learning loss, which has a disproportionate impact on low-income children; and

**WHEREAS**, long summer breaks can also negatively impact child nutrition, as low-income children who have access to regular meals at school through the free and reduced priced meal program may not have access to regular meals at home; and

**WHEREAS**, with little flexibility built in to the calendar, scheduling make-up days is extremely challenging; and

**WHEREAS**, fall sports begin early August and schedules for extracurriculars have not changed to coincide with the State-mandated school calendar; and

**WHEREAS**, local boards of education are best equipped to understand the balancing act of meeting the community's needs and maximizing student success; and

**WHEREAS**, restoring local control of school calendars will allow local boards of education to best meet the calendar preferences of the families, educators, and businesses in our community; and

**THEREFORE BE IT RESOLVED** that Caswell County Schools Board of Education requests our legislators to support an amendment in North Carolina General Statutes to allow the school calendar to begin earlier in the year and provide local calendar flexibility control. This the 26<sup>th</sup> day of September 2022.

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Wayne Owen, Chairman

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Gladys Garland, Vice Chairman

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Mel O. Battle

\_\_\_\_\_  
Vennie Beggarly

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Trudy Blackwell

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Donna R. Hudson

\_\_\_\_\_  
Tracy P. Stanley

\_\_\_\_\_  
Dr. Sandra Carter, Superintendent

4. Resolution

Gladys Garland read aloud the resolution for Joyce Badgett, former employee who recently passed away. Trudy Blackwell moved, seconded by Vennie Beggarly, to approve the resolution as presented. The motion carried unanimously.

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*Resolution in Memorial and Appreciation  
Of the Life of  
Joyce Brown Badgett*

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**WHEREAS**, Joyce Brown Badgett, was born on September 3, 1934, and resided at 185 Dillard School Drive, Yanceyville, NC, 27379, at the time of her death on July 31, 2022, and

**WHEREAS**, Joyce Badgett, was a faithful and loving wife, mother, grandmother, great grandmother, sister, and friend and her family’s welfare was her major and constant concern; and

**WHEREAS**, Joyce Badgett was a member of Graves Chapel Baptist Church in Yanceyville, where she joyed at a young age and played an instrumental part in the congregation; and

**WHEREAS**, Joyce Badgett was employed by the Caswell County Public School System as a bus driver for a number of years. She was well loved by all who knew her and was a pleasure to be around for those who worked with her. She will be remembered for her commitment to education; and being known for her benevolence and servant’s heart to children; and

**NOW THEREFORE BE IT RESOLVED** that the Caswell County Board of Education wishes to honor the memory of Joyce Badgett and expresses its sympathy to her family by causing a copy of this Resolution to be spread upon the official minutes of the Board of Education and a copy forwarded to the family.

This the 26<sup>th</sup> day of September 2022.

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Wayne Owen, Chairman

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Gladys Garland, Vice Chairman

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Mel O. Battle

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Vennie Beggarly

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Trudy Blackwell

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Donna R. Hudson

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Tracy P. Stanley

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Dr. Sandra Carter, Superintendent

5. North Carolina School Boards Association Policy Transition

- A. Policy # 4101 – Early Admission to Kindergarten
- B. Policy # 3228/7323 – Use of Personal Technology To Conduct School Business
- C. Policy # 4260 – Student Sex Offenders
- D. Policy # 4270 – Concussion and Head Injury

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Dr. Carter reviewed the policies for first reading. Concerns were shared regarding kindergarten requirements and pre-school with notation that the general assembly made these changes; however, there are concerns if a four year old is ready for kindergarten.

Other concerns included if staff can use personal equipment as in some cases they may be faster. The policy shares it is allowable; however, sensitive or confidential information cannot be stored.

Upon no further comments, Dr. Carter recommended approval of the policies listed below for first read and to lay on the table for second reading. Tracy Stanley moved, seconded by Trudy Blackwell, to approve first reading and to lay on the table for second reading. The motion carried unanimously.

- A. Policy # 4101 - Early Admission to Kindergarten
- B. Policy # 3228/7323 - Use of Personal Technology To Conduct School Business
- C. Policy # 4260 - Student Sex Offenders
- D. Policy # 4270 - Concussion and Head Injury

**V. SUPERINTENDENT UPDATES**

Dr. Carter shared a copy of an informational flyer that the school nurses created to go home with students. This shares information regarding Covid guidelines for students and staff. It was requested that this information be posted on the website also.

**VI. BOARD MEMBER OBSERVATIONS**

None at this time.

**VII. CLOSED SESSION**

Donna Hudson made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel. Vennie Beggarly seconded the motion. The motion carried unanimously.

**VIII. OPEN SESSION**

Vennie Beggarly made a motion to return to open session. Donna Hudson seconded the motion. The motion carried unanimously.

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Dr. Carter recommended approval of the consent agenda as presented. Mel Battle moved, seconded by Vennie Beggarly, to approve the consent agenda as presented. The motion carried unanimously.

**Consent Agenda** = Fundraising Requests

**Bartlett Yancey Sr. High School**

EC	Oct.-Dec.	Christmas Ornaments
FFA	Oct.-Nov.	Fruit Sale
HOSA	Oct.-Nov.	World's Finest Chocolate
Cheerleaders	Oct.	Baby Bucs Cheer Clinic
Basketball (Boy)	Sept.-Jan.	Car Wash, Hot Dog Sale, Fish Fry
Wrestling	Nov-Jan.	Fancloth Clothing, Doughnuts, 50/50 Raffle
Yearbook	TBD	School Yearbook
School Pictures	Fall	
BETA Club	Nov.	World's Finest Chocolate

**NL Dillard Middle School**

Gen. Fund	Sept.-Oct.	World's Finest Chocolate
Yearbooks	TBD	
Gen. Fund	Fall Pictures	
Gen. Fund	Oct./Dec.	Dillard Night @ Bojangles
PE/Athletics	Oct.	Fall Athletic Dance
Media	Nov.	Book Fair
Gen. Fund	Ongoing	School Spirit Wear
Cheerleaders	Oct./Nov.	Fall Athletics Fundraiser
Gen. Fund	Feb.	DoubleGood Popcorn
Gen. Fund	Spring Pictures	
Gen. Fund	March/ April	Dillard Night @ Bojangles
Cheerleaders	Jan./Feb.	Winter Athletics Fundraiser

**North Elementary**

Book Fair	Oct.
School Pictures	Oct.
Fall Festival	Nov.
Dance	Dec.
Y-Ties	Oct.

**Oakwood Elementary**

Creative Foods	Sept.
Fall Pictures	Oct.
Fall Festival	Oct.
Book Fair	Nov.

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**South Elementary**

Creative Foods      Sept./Oct.  
 School Pictures      Oct. & March  
 Yearbooks            April/May  
 Reading for Educ.    Jan.  
 Book Fair             Sept. & May  
 Amazon Smile        Ongoing  
 Online Catalog       Ongoing  
 Jump Rope for Heart Jan./Feb.

**Stoney Creek Elementary**

Fall                      School T-Shirts  
                               Book Fair  
                               Fall Pictures  
                               Attractions Book  
 Spring                   Popcornpolis  
                               Spring Pictures  
                               Book Fair

**IX. PERSONNEL LISTING**

Dr. Carter recommended approval of the personnel listing as presented. Mel Battle moved, seconded by Vennie Beggarly, to approve the personnel listing as presented. The motion carried unanimously.

<b>Resignation</b>	
Oakwood Elementary	Morgan Small, EC Resource Teacher (declined the position)
<b>Employment</b>	
Oakwood Elementary	Brianna Mann, K-5 EC Teacher Asst. = Eff. 9/27/22
North Elementary	Patricia Lindsey, K-5 Teacher Asst. = Eff. 9/27/22

**X. COMMUNICATIONS**

- Ribbon cutting for the high school is scheduled for October 2, 2022 at 2:00 p.m.
- Joint meeting with the Board of Commissioners on October 10, 2022 @ 1:00 p.m. (Lunch at 12:00 noon in the Large PD Room)

Vennie Beggarly shared she would like to request a copy of the County Manager's contract. She will do so individually.

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Compensation/Time

Mel Battle moved, seconded by Trudy Blackwell, to pay out employees who are in excess of the 39 hours (which is stated in board policy) of comp time using fund balance. Clarification was to pay out the amount that is in excess of 39 hours. The motion carried unanimously.

**XI. ADJOURN**

Vennie Beggarly made a motion to adjourn the meeting at 8:37 p.m., Trudy Blackwell seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on October 10, 2022 at 9:00 a.m. in the Caswell County Schools Administration Building.

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Wayne Owen  
Chairman

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Dr. Sandra Carter  
Superintendent