

# CASWELL COUNTY BOARD OF EDUCATION MINUTES

May 8, 2023

The Caswell County Board of Education met in regular session on Monday, May 8, 2023, at 9:00 a.m. in the Administration Building of Caswell County Schools. Members present: Chairman Mel Battle, Vice Chair Vennie Beggarly, Gladys Garland, Tracy Stanley, Joel Lillard, Trudy Blackwell and Nicole Smith. Others present include Superintendent Dr. Sandra Carter, Brook Underwood, Carol Boaz, Jerry Hatchett, Jolandria Graves, Jennifer O'Briant, and Medina Jones. Board Attorney Ron Bradsher was present. Connie Kimrey recorded the minutes. *(Note: Others may have been present but did not sign the roster or names were not legible).*

## I. A. CALL TO ORDER

The meeting was called to order by Chairman Mel Battle. A moment of silence was observed followed by the Pledge of Allegiance.

## I. B. APPROVAL OF MINUTES

Vennie Beggarly moved, seconded by Joel Lillard, to approve the minutes of the April 24, 2023 regular meeting and the April 24, 2023 work session minutes as presented. The motion carried unanimously.

## I. C. APPROVAL OF AGENDA

Joel Lillard requested that summer hours be added to the agenda as Item #5 under New Business. Nicole Smith moved, seconded by Joel Lillard, to approve the agenda with the addition as requested. The motion carried unanimously.

## I. D. ANNOUNCEMENTS

Dr. Carter shared this week is teacher appreciation and thanked all of teachers for the wonderful job they do.

Other items included:

- Art Show is scheduled for May 23, 2023
- Thank you to Nelson Showalter and his staff for the wonderful job they did with Special Olympics noting it was a wonderful event.
- Thanks to Ms. Granado on the murder mystery performance this past Friday. The drama club did an excellent job.
- Congratulations to the Bartlett Yancey Sr. High School baseball team who finished in a two way tie as conference champions and will now advance to the state tournament.
- Congratulations to Ms. Fair at North Elementary on the work she did with the recent performance of the Lion King. It was an enjoyable event.
- Principal Clarence Garrett and Principal Lance Stokes are working with the Bulls to Bucs transition with our students and this has been a nice transition.

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- Dr. Carter spoke on Saturday at Cedar Grove Missionary Church who hosted a special youth address to bring unity in the community. She shared this was well attended and noted that Trudy Blackwell was also in attendance.
- Thank you to all our staff as there are many things going on and all do a wonderful job.

### I. E. PUBLIC COMMENTS

None at this time.

### II. REPORTS

At the previous meeting academic reports were shared and the board requested that they receive the first and second quarter as well and bring back to this meeting for discussion. All principals attended virtually for this portion of the meeting and were available for questions.

It was shared that report card grades also reflect attendance and not turning in the missed assignments.

Mel Battle requested that the board receive this report each nine weeks and would allow board members to review.

Joel Lillard expressed concerns with the 7<sup>th</sup> grade scores and noted that the ELA grades show they are failing at 50% and science and math are not far behind. What is the plan going forward and have we determined what is causing this. It has been consistent for all three quarters with the percentage of failing grades.

Principal Clarence Garrett shared that looking at grades has been a focus. He shared that students are not turning in the work and he also noted that this year the 7<sup>th</sup> grade has a certified teacher for each subject; however, there was only one certified teacher in the 6<sup>th</sup> grade and coming back from the first full year of covid has also added issues as well as multiple substitutes in the 6<sup>th</sup> grade. He felt this year with the 7<sup>th</sup> grade certified teachers there is a higher expectations and different layers have occurred with grades. The grades may not reflect the learning that is taking place.

Question was asked regarding what type of tutoring is taking place. Mr. Garrett shared that embedded tutoring with the STEM program which is math based occurs every two weeks. Also during school for Math and ELA during elective classes.

Mr. Garrett shared that the substitute has become an issue again and noted that at one time it was not but currently subs are not as widely available and some do not have the level of availability. Joel Lillard shared on a recent visit that classes were doubled up due to the lack of

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a sub. Mr. Garrett shared that currently it is the responsibility of the teacher to find a sub and the new calling system will not take place until next school year.

Joel Lillard questioned how many teacher/parent conferences take place to let them know the concerns with students not turning in the work. Mr. Garrett shared that they are held quarterly (every nine weeks). Joel Lillard questioned if the windows in the 7<sup>th</sup> grade hall are still covered and Mr. Garrett shared they are not and noted this was left-over from a previous lockdown drill.

Nicole Smith questioned if something can be implemented for PowerSchool training for parents so they can monitor the grades of their child. She noted that a lot of parents do not know how to access it easily. Mr. Garrett shared that parent portal information was shared and open house and also at Title I nights. It is a two way street and the issues is the lack of parent participation. He will continue to look at options to make sure parents are aware and noted he has a few ideas he would like to implement.

Trudy Blackwell shared that if students are falling behind she hoped that parents are contacted earlier than at each quarter and that documentation is made to show that we have reached out to parents. Mr. Garrett shared that teachers have a contact log and should be reaching out to those student who are falling behind or not turning in the work. Tutoring is based on needs and shared that a student can have a low grade but still be proficient.

Gladys Garland shared that there are many layers to this and everyone has to buy into changing the results and take responsibility.

Nicole Smith questioned if the School Improvement Team could implement a plan to get parents more involved and look at something explicit with ways to encourage them to look at this on a regular basis. Mr. Garrett agreed that you cannot “over” communicate with parents and this has been discussed; however, it still comes down to participation and he will continue to focus on making this more effective.

Joel Lillard questioned the reasoning for social studies grades in the 3<sup>rd</sup> quarter but none were listed in the 1<sup>st</sup> and 2<sup>nd</sup>. Carol Boaz shared that she asked at the last meeting if the grades could be listed for Math and ELA and noted that principal reviews every nine weeks and grades were pulled and reformatted. The teachers were not asked to pull the social studies grades but it would not be problem if they were needed. Mr. Lillard had concerns with the grade for social studies being included now and not the whole school year and felt if this is going to occur, it should be done at the beginning of the school year. He shared concerns that a parent may have and the potential of contributing to a failing grade if they are pulled out separately at this time of the year. Carol Boaz shared information regarding the grading in PowerSchool.

It was agreed that Carol Boaz will go back and look at the data in PowerSchool and update the board.

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Joel Lillard questioned the math grades at the high school and shared they are struggling and questioned if a teacher is in every class. Medina Jones shared it is a combo situation with some teachers and some are virtual. Teachers are still working with the math consultant (Ms. Ray) on professional development days. The focus is on testing items that the state requires and strengthen in the middle school grades. Joel Lillard questioned what math classes do not have a teacher. Ms. Jones will share this information with the board.

Tracy Stanley questioned the tutoring and asked what occurs if a student doesn't work well with the teacher and is there any "one-on-one" tutoring that can be done with another teacher. Medina Jones shared that quite possibly this can take place as other teachers are stronger in different areas and have essential skills that work with individual students and as long as we have the personnel this can take place. Tracy Stanley shared she was denied this request and was told that was all they could do.

Trudy Blackwell questioned Mr. Stokes on what is being done to help with the end of grade tests. Mr. Stokes shared that he is using teachers from their planning periods to go and assist students in the key classes and look at the standards that need to be hit hard. More than one teacher is working with students in Math III so they can finish the year strong.

Mel Battle requested that reports be shared with the board at each grading period.

Trudy Blackwell asked for clarification regarding the elementary grades with the social studies being included. Carol Boaz shared that there was some inconsistency with teachers who integrated the social studies grade and the principal agreed that they could pull down and have a social studies grade included. She agreed it may not need to be included this year as it is not consistent.

Nicole Smith questioned Mr. Stokes if the schedule will be altered at the end of the year to prepare for exams. He shared the schedule will remain the same and noted the teams agreed to stick with the normal schedule.

### III. UNFINISHED BUSINESS

Dr. Carter recommended removing policies as listed from the table for second reading. Gladys Garland moved, seconded by Nicole Smith. The motion carried unanimously.

- ❖ Policy 6100, Goals of Student Health Services
- ❖ Policy 6110, Organization of Student Health Services
- ❖ Policy 6120, Student Health Services
- ❖ Policy 6125, Administering Medicines to Students
- ❖ Policy 6500, Goals of Equipment, Materials, and Supplies Services
- ❖ Policy 6510, Organization of Equipment, Materials, and Supplies Services

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- ❖ Policy 6520, Use of Equipment, Materials and Supplies
- ❖ Policy 6521, Personal Use of Equipment, Materials, and Supplies
- ❖ Policy 6523, Use of Board Furnished Vehicles
- ❖ Policy 6524, Network Security
- ❖ Policy 6525, Instructional Materials Services
- ❖ Policy 6530, Resource Conservation
- ❖ Policy 6540, Hazardous Materials
- ❖ Policy 6550, Vandalism
- ❖ Policy 6560, Disposal of Surplus Property

Dr. Carter reviewed the policies for second read.

Question was asked regarding Policy # 6523, Use of Board Furnished Vehicles, if we are doing this. Dr. Carter shared this does not apply per the Board Attorney and Board Attorney shared that a county vehicle was provided to Dr. Carter as part of her contract. Joel Lillard shared concerns that there is no documentation for our county vehicles and how can we track them. Attorney Bradsher suggested installing a tracking device (transponder). Joel Lillard questioned why the log could not be used instead and Board Attorney shared that the information may not be truthful that is reported. Mel Battle shared that years ago a log sheet was used. Board Attorney shared that the only way to keep track accurately would to be to use a transponder. Mel Battle questioned if the policy says this and we are not following it why are we including it in the policy. Joel Lillard shared we have no process and the log would provide documentation in the event anything is questioned. Discussion took place regarding other districts and examples were shared. Vennie Beggarly questioned the Transportation Director, Chuck Hudson, on his input. He suggested using the mileage logs be turned into transportation and the clerk could easily check and reports could be shared with the board. If we expect it to be taken seriously we need to monitor it. Board Attorney suggested being specific with the log on the information. Other concerns included insurance provisions and who could ride in a county car, etc. Board Attorney shared he thought there is a policy that limits who can ride in the vehicles.

It was agreed that the information be confirmed and shared with the board on who can ride, drive, etc. a county car. Dr. Carter was requested to clarify this and work with transportation director to create a log for the county cars and work out the details and bring back to the board.

Joel Lillard requested that Policy # 6523, Use of Board Furnished Vehicles, be pulled from the list until further clarification.

Policy # 6525, Instructional Materials Services had a change on page #2 which will change to instructional materials.

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Upon no further questions, Dr. Carter recommended approval of the policies as presented with the exception of Policy # 6523. Joel Lillard moved, seconded by Nicole Smith. The motion carried unanimously.

- ❖ Policy 6100, Goals of Student Health Services
- ❖ Policy 6110, Organization of Student Health Services
- ❖ Policy 6120, Student Health Services
- ❖ Policy 6125, Administering Medicines to Students
- ❖ Policy 6500, Goals of Equipment, Materials, and Supplies Services
- ❖ Policy 6510, Organization of Equipment, Materials, and Supplies Services
- ❖ Policy 6520, Use of Equipment, Materials and Supplies
- ❖ Policy 6521, Personal Use of Equipment, Materials, and Supplies
- ❖ Policy 6524, Network Security
- ❖ Policy 6525, Instructional Materials Services
- ❖ Policy 6530, Resource Conservation
- ❖ Policy 6540, Hazardous Materials
- ❖ Policy 6550, Vandalism
- ❖ Policy 6560, Disposal of Surplus Property

### Rescind Policies

Dr. Carter recommended rescinding policies # 422, Administering Medication and Policy # 830, Hazard Information. Gladys Garland moved, seconded by Vennie Beggarly, to rescind policies as recommended. The motion carried unanimously.

#### Rescind

- Policy # 422, Administering Medication
- Policy # 830, Hazard Information.

### 2023-2024 Proposed Budget Request

Jeremy Teetor reviewed the updated budget request. He also shared information with a dispute at the state level regarding low wealth funds. The state has issued a new chart in which an increase was given to low wealth and this changed the numbers on the budget request. Mr. Teetor also expressed concerns with a potential issue that could occur regarding the reshaping of how education is funded which will consider a weighted student formula which is based off the number of students in each district and noted this will be a concern for rural small districts. If passed, it will go in effect July 1<sup>st</sup>. Dr. Carter shared that just this past week over 1,200 bills have been filed and over 200 deal directly with education. House Bill 219 is in favor of charter schools not receiving funding and the language was removed which was a positive for public schools. Dr. Carter also noted that the NCHSAA voted to adopt a policy for high school athletes to receive money for imaging; however, a bill has been proposed not to give that authority.

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Jeremy Teetor shared he will share a report with Dr. Carter from one of the first groups who has looked at the implications and Dr. Carter can share the report with the board. If this occurs regarding education funding there will be a lot of changes to take place very fast. As of now it has not passed and Mr. Teetor will keep the board abreast of the situation.

Nicole Smith asked for a breakdown of the appropriations. It was agreed that this would be helpful when sharing with the commissioners. It was also questioned if moving forward if the new athletic director position will need to be budgeted in and Mr. Teetor agreed it would but would be based on if the individual is a teacher and would need to rework the puzzle for the budget once the vacancy is filled.

It was requested that a breakdown be shared with the proposed budget.

### Policy # 796, Appropriate Dress Code for Staff

Dr. Carter shared she reached out to principals for input from their staff regarding the dress code. Mel Battle shared this is the only policy we've received feedback from the staff and noted the board makes policies. We need to be fair and if we have a policy it should be enforced. He noted we are a small school and policies should be enforced across the board.

Currently Policy # 796 is in place and the concern that was noted was jeans. Joel Lillard shared he has reviewed other district policies which are short and simple and felt that ours hasn't been revised in a while noting that times have changed and adjustments need to be made. He felt that denim is acceptable as long as it is not skin tight and no holes as well as jewelry affixed to nose, etc. He felt it is more about teaching. Mel Battle shared we need to take a look at it and have this implemented before the beginning of the next school year.

It was recommended that Dr. Carter review the policy and bring back suggestions at the next work session so that a decision can be made in June. The student dress code was also asked to be included as well.

### Policy # 6230, School Meal and Competitive Food Standards

### Policy # 6410, Organization of the Purchasing Function

Attorney Ron Bradsher was requested at the previous meeting to review the policy and share with the board what can legally be done regarding outside food. Questions were addressed to the Child Nutrition Director and upon discussion it was requested that the board attorney bring back a draft at the May 22<sup>nd</sup> meeting to include the correct wording so that a vote can take place and move forward with this policy. He was asked to check with other districts to see how they handle this and look at the state guidelines to determine if the wording in the current policy is required.

Joel Lillard questioned why the food option has changed with only offering one entrée and who approved the change. Child Nutrition Director Jolandria Graves shared that this was

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done to help with the budget and options that are offered are those most favorable with students. She shared that chef salads are also offered as an option. Joel Lillard shared that they are not always available and shared he received a call in which there was no salad options and the cafeteria ran out of option #1. He shared he felt the board should have been made aware of this change and did not understand why the decision was made. Tracy Stanley questioned if the food shortage was part of the issue and Jolandria Graves confirmed it was.

IV. NEW BUSINESS

1. Consent Agenda

Joel Lillard moved, seconded by Vennie Beggarly, to approve the consent agenda as presented. The motion carried unanimously.

New Request / 2022-23

Mayhew, Joseph                                      Oakwood      to      North (2<sup>nd</sup>)

Renewal / 2023-24

Neal, Olivia    Caswell      to      Rockingham (2<sup>nd</sup>)

2. HVAC upgrade (contingent upon grant receipt)

Maintenance Director Jerry Hatchett reviewed the two bids that were received for the HVAC upgrade. He shared that only two bids were received and the RFQ was reposted for a second time. The same two bids were received. He shared the process in which the bids are reviewed and shared his recommendation will be with Brady contingent upon the grant receipt.

Dr. Carter recommended Brady to receive the HVAC contract contingent upon grant receipt. Gladys Garland moved, seconded by Tracy Stanley, to approve Brady for the HVAC upgrade (contingent upon the needs based grant receipt) as presented. The motion carried unanimously.

Trudy Blackwell questioned if the blinds have been ordered for the schools that were in need. Mr. Hatchett shared that the purchase order has been issued but the blinds have not arrived and also shared the same for the carpet at the Civic Center.

Mr. Hatchett shared that the next step for the RFQ will be for the Superintendent and the County Manager to sign and request the needs based grant.

3. Policy # 4318, Use of Cell Phones and Other Electronic Devices

Vennie Beggarly shared concerns she had with the wording of the policy and the discrepancies noting the high school and middle school handbooks. Upon discussion it



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was requested for Dr. Carter to update the policy according to what the board had agreed upon and bring back to the next work session so that a vote can be made and the information be included in hand books so that all wording is consistent.

#### 4. NCSBA (North Carolina School Board Association) Policy Transition

Dr. Carter reviewed the policies for first reading for the board to consider.

- ❖ Policy # 6300, Goals of Student Transportation Services
- ❖ Policy # 6305, Safety & Student Transportation Services
- ❖ Policy # 6306, School Bus Idling
- ❖ Policy # 6310, Organization of Student Transportation Services
- ❖ Policy # 6315, Drivers
- ❖ Policy # 6320, Use of Student Transportation Services
- ❖ Policy # 6321, Bus Routes
- ❖ Policy # 6322, Student Assignment to Buses
- ❖ Policy # 6325, Parking Areas for Students
- ❖ Policy # 6330, Insurance for Student Transportation Services
- ❖ Policy # 6340, Transportation Service/Vehicle Contracts
- ❖ Policy # 6140, Student Wellness

Policy # 6305, Safety & Student Transportation Services

Mel Battle had concerns with the wording “may” and asked that this be reviewed.

Policy # 6315, Drivers

It was requested that this policy be looked at regarding the insurance liabilities.

Policy # 6325, Parking Areas for Students

It was requested that this policy be reviewed for accuracy on what is taking place and confirm wording based on findings.

Policy # 6140, Student Wellness

It was agreed that this policy needs to be included at the work session with the findings from the Board Attorney so that all wording is consistent.

Joel Lillard requested that the wording on Page 3, offering alternative options be reviewed. He also asked that the time to allow students to eat be verified. Concerns were shared that the last student that is served should be when the time frame begins. Dr. Carter was asked to follow-up with principals to make sure this is occurring. The timeframe should be 30 minutes total.

Discussion took place regarding Page # 7 with recess and Physical Education (PE). Joel Lillard would like for recess to be included daily and not be included as PE. He shared concerns that students recess is being taken away. Carol Boaz shared that there is not enough PE staff at each elementary school and to get the 150 minutes, recess is

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sometimes used. Joel Lillard shared that students are being told that they cannot go to recess on the days they have PE and he felt that students should have recess every day. Carol Boaz shared it varies at each school and noted that there is only one PE teacher at each elementary school and principals have looked at ways where we can fit things in and the conversations with principals was that recess could be used to advocate for as much instruction as possible rather than lengthen the school day. Joel Lillard felt that by taking recess time away from students it hinders the social time that kids should be allowed to have and noted that they can't talk the first portion of their lunch, etc. He agreed that instructional time is important; however, they are kids and social time is important as well.

It was requested that this be looked into and bring back to the board.

Dr. Carter recommended approval of first reading for the policies as presented with the removal of Policy # 6140 which will be brought back at the next work session. Joel Lillard moved, seconded by Vennie Beggarly, to approve first reading of the policies as presented and the policies will lay on the table for a second reading. The motion carried unanimously.

- ❖ Policy # 6300, Goals of Student Transportation Services
- ❖ Policy # 6305, Safety & Student Transportation Services
- ❖ Policy # 6306, School Bus Idling
- ❖ Policy # 6310, Organization of Student Transportation Services
- ❖ Policy # 6315, Drivers
- ❖ Policy # 6320, Use of Student Transportation Services
- ❖ Policy # 6321, Bus Routes
- ❖ Policy # 6322, Student Assignment to Buses
- ❖ Policy # 6325, Parking Areas for Students
- ❖ Policy # 6330, Insurance for Student Transportation Services
- ❖ Policy # 6340, Transportation Service/Vehicle Contracts
- ❖ ~~Policy # 6140, Student Wellness~~

At this time (11:45 a.m.) the board took a recess to attend North Elementary for lunch.

The board reconvened at 1:15 p.m.

### 5. Summer Hours

Joel Lillard brought this back up and shared he had thought further on this subject. He made the following motion:

Twelve-month employees be allowed to work four (4) ten (10) hour days for the summer with the following details:

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- All buildings will remain open five (5) days per week
- All employees will work 7:00 a.m. to 5:30 p.m. with a 30-minute lunch / No altering of the schedules. If employees need to leave early or alter time, leave time must be taken. (No time to be made up)
- Employees should not be allowed to work from home
- All employees work a fair rotation (Fridays are alternated; the same employees should not be off every Friday). This includes all Principals, Directors, Assistant Superintendent and Superintendent
- Assistant Superintendent and Superintendent should not be off at the same time
- Board of Education receives a complete schedule for all locations including Central Office and if any changes are made the Board of Education will be notified of the changes

Tracy Stanley shared she is glad the summer hours was brought back up; however, she did not agree with all the stipulations. She noted there may be an instant in which something occurs and you cannot control the change of schedule.

Gladys Garland shared she was in favor of the 4 day work week with the guidelines as used before and was not aware of any problems that occurred over the past years.

Upon the motion made by Joel Lillard, Nicole Smith seconded the motion as presented. The motion carried 5-2 with Garland and Beggarly voting "No."

### V. SUPERINTENDENT UPDATES

Dr. Carter shared an updated copy of the jersey retirement guidelines which included the recommended suggestions from the board.

### VI. BOARD MEMBER OBSERVATIONS

Joel Lillard shared he had visited schools as well as visited with the Transportation Director. He attended the Special Olympics and would like to see this grow noting this was an amazing event.

Gladys Garland shared she attended the Special Olympics as well as BYSHS prom and shared both events were very good.

Nicole Smith also visited schools and on the recent lunch visit to NLD, teachers shared that they are in need of textbooks. Trudy Blackwell also shared she was at the table that day and heard the request as well. It was shared that online textbooks and resources are available that are used with chromebooks.

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Vennie Beggarly shared she also attended several events. Congratulations were offered to the baseball team and the BYSHS sports. She attended Battle of the Books and this was an outstanding event. She also attended Special Olympics and the performance of the Lion King at North Elementary, the pathway program for 9<sup>th</sup> graders and noted that only 11 students from the 8<sup>th</sup> grade attended. She participated in the SHAC meeting.

Tracy Stanley shared she saw the prom and Special Olympics on Facebook and shared congratulations to the sport teams also.

Trudy Blackwell shared she had also attended several school functions and students were well behaved and felt that we have many good things going on. Thanks to the principals and when visiting she is asking the principals how we can help. Thanks to all our staff for multi-tasking and felt that the sign-in sheet at the schools is working well. She felt that there are a lot of good things going on and agreed we need to find a way to get parents more involved.

Gladys Garland shared she hoped that our school counselors are involved with the scholarship opportunities and have done their due diligence. Vennie Beggarly shared that this was discussed briefly and it was shared that no one was applying. Mel Battle shared that you cannot always rely on technology on items such as this and noted that paper copies, phone calls to parents, and talking with students is needed.

### VI. CLOSED SESSION

Trudy Blackwell made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel. Tracy Stanley seconded the motion. The motion carried unanimously.

### VII. OPEN SESSION

Tracy Stanley made a motion to return to open session. Joel Lillard seconded the motion. The motion carried unanimously.

### VIII. PERSONNEL LISTING

Dr. Carter recommended approval of the personnel listing as presented. Gladys Garland moved, seconded by Tracy Stanley to approve the personnel listing as presented. The motion carried 5-2 with Lillard and Beggarly voting "No."

There was some confusion with what was being voted on and Tracy Stanley moved, seconded by Joel Lillard, to rescind the vote for the personnel listing. The motion carried unanimously.

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Dr. Carter reviewed the personnel listing on what was being voted on and recommended approval. Trudy Blackwell moved, seconded by Tracy Stanley. The motion carried 4-3 with Lillard, Beggarly, and Smith voting “No.”

Dr. Carter recommended approval of contract renewal for Medina Jones for a four-year contract. Vennie Beggarly moved, seconded by Trudy Blackwell. The motion carried 6-1 with Smith voting “No.”

Dr. Carter recommended approval of contract renewal for Lance Stokes for a four-year contract. Trudy Blackwell moved, seconded by Tracy Stanley. The motion carried 4-3 with Lillard, Smith, and Beggarly voting “No.”

Dr. Carter recommended approval of contract renewals as listed. Vennie Beggarly moved, seconded by Gladys Garland, to approve contract renewals as presented. The motion carried unanimously.

<b>Retirement</b>	
Stoney Creek Elementary	Shari Dabbs, Teacher Asst. = Eff. 6/14/23
<b>Resignation</b>	
South Elementary	Conner Haskins, K-5 Teacher = Eff. 4/20/23
Central Office/Maintenance Dept.	Russell Thompson = Eff. 4/28/23
Central Office/Transportation Dept.	Justin Smith = DECLINED position (Director of Transportation)
North Elementary	John D. Cochran, K-5 Teacher = Eff. 5/1/23
NL Dillard Middle School	Leslie Crowe, 6 <sup>th</sup> Grade Math Teacher = Eff. 6/14/23
<b>Transfer</b>	
NL Dillard Middle School	Shemeka Willis-Fallen, Office Support II - (transferring from Stoney Creek) = Eff. 7/1/23
<b>Employment</b>	
Central Office /Transportation Dept.	Rodney Weaver, Director of Transportation = Eff. 5/22/23

2023-24 Proposed Budget

Dr. Carter recommended approval of the 2023-24 budget request as presented with a listing of appropriations be included (as discussed earlier). Joel Lillard moved, seconded by Nicole Smith, to approve the 2023-24 budget request. The motion carried unanimously.

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**IX. COMMUNICATIONS**

Joint meeting with the Board of Commissioners is scheduled for May 15, 2023 at 5:30 with dinner provided by the Board of Education. Tracy Stanley moved, seconded by Gladys Garland, to use fund balance if no other funding is available. The motion carried unanimously.

Joel Lillard moved, seconded by Trudy Blackwell, that additional funding be used from balance not used by board members for upcoming summer leadership conference. The motion carried unanimously.

**X. ADJOURN**

Gladys Garland made a motion to adjourn the meeting at 5:00 p.m., Joel Lillard seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on May 22, 2023 at 6:30 p.m. in the Caswell County Schools Administration Building.

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Mel O. Battle  
Chairman

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Dr. Sandra Carter  
Superintendent