

CASWELL COUNTY BOARD OF EDUCATION MINUTES

October 23, 2023

The Caswell County Board of Education met in regular session on Monday, October 23, 2023, at 9:00 a.m. in the Administration Building of Caswell County Schools. Members present: Chairman Mel Battle, Vice Chair Vennie Beggarly, Joel Lillard, Gladys Garland, Nicole Smith, and Tracy Stanley. Trudy Blackwell was absent. Others present include Interim Superintendent Dr. Douglas Barker, JoAnna Gwynn, Brook Underwood, Shannon Moretz, Nan Jeffers, and Board Attorney Ron Bradsher. Connie Kimrey recorded the minutes. (*Note: Others may have been present but did not sign the roster or names were not legible*).

I. A. CALL TO ORDER

The meeting was called to order by Chairman Mel Battle. A moment of silence was observed followed by the Pledge of Allegiance followed.

I. B. APPROVAL OF MINUTES

Gladys Garland moved, seconded by Joel Lillard, to approve the minutes of the October 9, 2023 regular meeting as presented. The motion carried unanimously.

I. C. APPROVAL OF AGENDA

Dr. Barker recommended approval of agenda as presented. Nicole Smith moved, seconded by Joel Lillard, to approve the agenda as presented. The motion carried unanimously.

I. D. ANNOUNCEMENTS

Dr. Barker shared that the recent staff giveaway went very well and staff were somewhat shocked to see how many items they received. Dr. Barker thanked Nan Jeffers who was instrumental in organizing this event and working with the Christian Ministry (Rich in Grace Ministries) who donated the items. All employees were very happy with the items they received. Dr. Barker shared that the staff from the ministry group shared it was the first time they had worked with a group that had such a good time while working and getting things off the truck. He shared it was a hard-working group from the central office and they worked very diligently that morning when the truck arrived to have things set up and ready for the give away that afternoon. Dr. Barker noted they indicated they may come back in the spring.

Dr. Barker recognized Deauti Harris who was the Teacher of the Year for Caswell and shared she has made it to the top two finalists for the region. Someone will be visiting on November 13th to see her in action. We wish her well and congratulate her on this accomplishment.

I. E. PUBLIC COMMENTS

None at this time.

CASWELL COUNTY BOARD OF EDUCATION MINUTES
October 23, 2023

II. REPORTS

Quarterly Reports were reviewed. It was noted they are a little behind due to the timing of the State budget.

Concerns shared included the school accounts and the balances. Mel Battle expressed that his concern is the students that help with the fundraising should benefit from the profits while they are at the school. Dr. Barker shared this could be put into policy if the board wishes to pursue and can set an amount of how much the school can maintain in their account as well as capital expenditure and current expense. It was agreed to look at this at the next work session.

III. UNFINISHED BUSINESS

Joel Lillard moved, seconded by Gladys Garland, to remove from the table the policies as listed below for second reading. The motion carried unanimously.

- ❖ Policy # 4318, Use of Cell Phones & Other Electronic Devices
- ❖ Policy # 8000, Fiscal Goals
- ❖ Policy # 8100, Budget Planning and Adoption
- ❖ Policy # 8110, Budget Resolution
- ❖ Policy # 8210, Grants and Funding for Special Projects
- ❖ Policy # 8220, Gifts and Requests
- ❖ Policy # 8230, Penalties, Fines and Forfeitures
- ❖ Policy # 8300, Fiscal Management Standards
- ❖ Policy # 8305, Federal Grant Administration
- ❖ Policy # 8310, Annual Independent Audit

Dr. Barker shared changes were made as suggested at the last meeting on a few of the policies and recommended approval of second reading as presented. Nicole Smith moved, seconded by Tracy Stanley, to approve second reading of policies as listed below. The motion carried unanimously.

- ❖ Policy # 4318, Use of Cell Phones & Other Electronic Devices
- ❖ Policy # 8000, Fiscal Goals
- ❖ Policy # 8100, Budget Planning and Adoption
- ❖ Policy # 8110, Budget Resolution
- ❖ Policy # 8210, Grants and Funding for Special Projects
- ❖ Policy # 8220, Gifts and Requests
- ❖ Policy # 8230, Penalties, Fines and Forfeitures
- ❖ Policy # 8300, Fiscal Management Standards
- ❖ Policy # 8305, Federal Grant Administration
- ❖ Policy # 8310, Annual Independent Audit

CASWELL COUNTY BOARD OF EDUCATION MINUTES
October 23, 2023

IV. NEW BUSINESS

1. Consent Agenda
Surplus Items

Nicole Smith moved, seconded by Vennie Beggarly, to approve the consent agenda as presented. The motion carried unanimously.

Surplus Items

1. Kids Play Furniture- Varying Conditions
2. 3 Bay Locker
3. Youth Drafting Table
4. Large Lot of Filing Cabinets
5. Delta Band Saw- Unknown Condition
6. Kalamazoo Band Saw- Unknown Condition
7. Stanley Grinder- Unknown Condition
8. Lincoln Arc Welder- Unknown Condition
9. 4 Bay Locker
10. Basketball Hoop- Portable
11. Small Lot of Science Equipment
12. Small Cart
13. Associated Battery Charger- Unknown Condition
14. 5 Kids Chairs
15. Delta Drill Press- Unknown Condition
16. 2 Pullman Holt Vacuums- Unknown Condition
17. Amcco Brake Lather- Unknown Condition
18. Delta 4"x6" Horizontal Band Saw- Unknown Condition
19. Reddy Heater (Diesel/Kerosene)- Unknown Condition
20. Advance AWD-315 Vacuum- Missing a Wheel- Unknown Condition
21. Stainless Steel Prep Table
22. Hamilton Upright Piano- Rough Condition
23. Lot of 5 Carts- Varying Conditions
24. Craftsman Drill Press- Missing Handle- Unknown Condition
25. Cable Upright Piano- Rough Condition
26. Metal Desk
27. Lot of 5 Sun Mountain Golf Club Bags- Used Condition
28. 2 Small World Globes- Used Condition
29. 2 Small Refrigerators- Unknown Condition
30. AC/GM Diagnostic Machine- Unknown Condition
31. Allen Distributor Tester- Unknown Condition
32. Sun 620 Alternator/Generator Tester- Unknown Condition
33. Gray TNT550 Air Lift- Working Condition
34. Marquette AC Arc Welder- Unknown Condition
35. Wheel Tool (possibly for 2 Piece Rims)- Unknown Condition

CASWELL COUNTY BOARD OF EDUCATION MINUTES

October 23, 2023

36. Napa Air Compressor- Missing Parts
37. Snap On Wheel Balancer- Not Working
38. Brake Shoe Riveter- Air Operated- By Blaco- Unknown Condition
39. Atlas Equipment WBT210- No Longer Needed- Working Condition
40. Welton Metal Band Saw- Unknown Condition

2. Local Budget

Dr. Barker reviewed the budget and shared that if you set aside what the county commissioners have approved, it is expending \$300,000 from fund balance to balance the budget and this has been going on for several years. The only way to balance the budget without using fund balance is to cut out several things. Areas have been highlighted on the budget to assist in this situation. Those include removing the Student Services position but there is no where to cut \$300,000 and perhaps next year without having the ESSER funds this will assist. The plan is to continue to decrease the amount of fund balance you are having to use each year to balance the budget.

The board were under the understanding that the amount for athletic supplies would be increased to \$5,000 each. This will be brought back to the board in a budget amendment.

Questions were asked regarding cell phones and the board would like to see a list of those who have cell phones. It was questioned if other options are looked into with different cell phone carriers.

The board felt that the line items for board members needs to be increased by \$600 as hotels for the conferences have went up significantly and the allotment they are currently using doesn't cover the fall and spring conferences. A budget amendment will be brought back to increase the amount.

Brook Underwood, Finance Director, was asked to look into staff development (6941) line item and see what this included.

Upon no further questions, Dr. Barker recommended approval of the local budget as presented. Joel Lillard moved, seconded by Vennie Beggarly, to approve the local budget as presented. The motion carried unanimously.

CASWELL COUNTY BOARD OF EDUCATION MINUTES
October 23, 2023

CASWELL COUNTY SCHOOLS						
BUDGET SUMMARY						
LOCAL FUND						
2023-2024						
REVENUE						
Account	Description	Adopted 2022-2023 Budget	2022-2023 Actual	Proposed 2023-2024 Budget	Increase (Decrease) From Prior Year Budget	
3250	Sales & Use Tax	40,000	25,483	40,000	-	
3700	Medicaid Reimbursement	-		-	-	
4110	County Appropriation	2,655,000	2,600,000	2,779,228	124,228	
4110	County Approp-Supplements	-	-	-	-	
4210	Tuition & Fees	-		-	-	
4410	Fines & Forfeitures	70,000	59,941	70,000	-	
4420	School Property Rental	-	925	-	-	
4420	Civic Center Rental	-		-	-	
4420	Civic Center Event Labor	-		-	-	
4450	Interest Earned	45,000	39,381	45,000	-	
4490	Activity Bus	-	42,604	-	-	
4490	Driver's Ed	-	-	-	-	
4490	Miscellaneous Revenue	-	17,581	-	-	
4880	Indirect Costs-Federal Programs	-	-	-	-	
4880	Indirect Costs-Child Nutrition	-	-	-	-	
4910	Fund Balance Appropriated	347,718	745,176	359,071	11,353	
Total Revenue		\$ 3,157,718	\$ 3,531,091	\$ 3,293,299	\$ 135,581	
EXPENDITURES						
Account	Description	Adopted 2022-2023 Budget	2022-2023 Actual	Proposed 2023-2024 Budget	Increase (Decrease) From Prior Year Budget	
5100	Regular Instruction	\$ 19,377	\$ 2,850	\$ 6,326	\$ (13,051)	
5200	Special Population Services	42,547	34,787	30,832	\$ (11,716)	
5300	Social Worker	73,565	6,946	74,147	\$ 582	
5400	School Leadership	53,612	50,393	50,250	\$ (3,362)	
5500	Co-Curricular Services-Athletics	138,998	148,669	272,807	\$ 133,809	
5800	School Based Support Services	53,375	2,215	50,144	\$ (3,231)	
6100	Support & Development Services	8,854	5,628	6,854	\$ (2,000)	
6200	Special Population Support	3,231			\$ (3,231)	
6400	Technology Support	191,330	160,181	180,340	\$ (10,990)	
6500	Operational Support Services	1,516,221	1,741,337	1,751,324	\$ 235,103	
6600	Financial & Personnel Services	349,588	317,246	344,860	\$ (4,728)	
6700	Accountability Services	2,754	4,202	2,754	\$ -	
6800	Student Support Services	110,291	104,960	10,500	\$ (99,791)	
6900	Policy, Leadership, & Public Relations Services	330,445	726,915	270,162	\$ (60,283)	
7100	Civic Center	-	-	-	\$ -	
7200	School Nutrition	21,530	-	-	\$ (21,530)	
8100	Payments to Other Governmental Units	242,000	231,800	242,000	\$ -	
8500	Contingency	-	-	-	\$ -	
Total Expenditures		\$ 3,157,718	\$ 3,538,128	\$ 3,293,299	\$ 135,581	

CASWELL COUNTY BOARD OF EDUCATION MINUTES

October 23, 2023

CASWELL COUNTY SCHOOLS													
Local Fund Budget - Line Detail by Purpose													
2023-2024													
		Actual				Adopted		Proposed		Increase (Decrease)			
		2020-2021				2022-2023		2022-2023		2023-2024			
		Exoenditures				Positions	Budget	Actual	Positions	Budget	From Prior Year		
		Budget									Budget		
Account Number		Description											
2	5110	012	311	000	00	LOCAL DRIVERS ED	-	12,500.00	945.00	1,000.00	(11,500.00)		
2	5110	801	142	000	00	TEACHER ASSISTANTS	4,219.75	-	-	-	-		
2	5110	801	180	000	00	EMPLOYEE BONUS	40,100.00	-	-	-	-		
2	5110	801	211	000	00	EMPLOYER SOCIAL SECURITY	3,390.45	-	-	-	-		
2	5110	801	221	000	00	EMPLOYER RETIREMENT	5,695.52	-	-	-	-		
2	5110	801	311	000	00	CONTRACTED SERVICE	-	-	1,323.12	-	-		
2	5120	013	121	316	000	CTE Teacher	3,600.00	-	440.00	4,000.00	4,000.00		
2	5120	013	211	316	000	EMPLOYER SOCIAL SECURITY	275.40	-	33.66	306.00	306.00		
2	5120	013	221	3160	000	EMPLOYER RETIREMENT	-	-	107.80	1,020.00	-		
Subtotal 5100 Regular Instructional Services							57,281.12	-	12,500.00	2,849.58	6,326.00	(7,194.00)	
2	5210	009	188	000	00	ANNUAL LEAVE PAYOUT	-	-	-	-	-		
2	5210	009	211	000	00	EMOLOYER'S SOCIAL SECURITY	-	-	-	-	-		
2	5210	009	221	000	00	EMPLOYER'S RETIREMENT	-	-	-	-	-		
2	5210	306	313	000	00	EC ADVERTISING	-	-	804.00	1,000.00	1,000.00		
2	5210	306	411	000	00	EC SUPPLIES	-	-	17.23	-	-		
2	5210	801	142	000	00	EC-TA SALARY	2,644.54	-	-	-	-		
2	5210	801	180	000	00	EMPLOYEE BONUS	10,200.00	14,000.00	-	-	(14,000.00)		
2	5210	801	181	000	00	EC-CERTIFIED SUPPLEMENT	1,000.00	1,000.00	1,000.00	1,000.00	-		
2	5210	801	211	000	00	EMPLOYER SOCIAL SECURITY	1,059.12	1,148.00	76.50	76.50	(1,071.50)		
2	5210	801	221	000	00	EMPLOYER RETIREMENT	216.80	245.00	245.00	255.00	10.00		
2	5210	801	311	000	00	EC-CONTRACTED SERVICES	9,992.02	10,000.00	12,040.87	12,000.00	2,000.00		
2	5210	801	312	000	00	EC-WORKSHOPS	1,206.74	-	188.59	200.00	200.00		
2	5210	801	332	000	00	TRAVEL	93.90	-	-	-	-		
2	5210	801	361	000	00	EC-MEMBERSHIPS	190.00	-	310.00	300.00	300.00		
2	5210	801	411	000	00	EC-SUPPLIES	14,484.55	14,000.00	19,627.24	17,000.00	3,000.00		
2	5210	801	461	000	00	EC-NONCAP EQUIPMENT	-	-	-	-	-		
2	5220	801	145	000	00	OCCUPATIONAL THERAPIST SALARY	341.71	-	-	-	-		
2	5220	801	180	000	00	EMPLOYEE BONUS	-	1,000.00	-	-	(1,000.00)		
2	5220	801	211	000	00	EMPLOYER SOCIAL SECURITY	49.09	77.00	-	-	(77.00)		
2	5230	801	411	000	00	NC PREK SUPPLIES	-	-	132.12	-	-		
2	5260	801	411	000	00	AIG Field Trip	1,200.00	-	345.45	-	-		
2	5260	801	211	000	00	EMPLOYER SOCIAL SECURITY	91.80	-	-	-	-		
2	5270	801	142	000	00	LEP-TA	349.87	-	-	-	-		
2	5270	801	180	000	00	EMPLOYEE BONUS	-	1,000.00	-	-	(1,000.00)		
2	5270	801	211	000	00	EMPLOYER SOCIAL SECURITY	49.72	77.00	-	-	(77.00)		
Subtotal 5200 Special Population Services							43,769.86	-	42,547.00	34,787.00	30,831.50	(10,715.50)	
2	5310	801	142	000	00	TA SALARY	475.91	-	-	-	-		
2	5310	801	180	000	00	EMPLOYEE BONUS	1,200.00	2,000.00	-	-	(2,000.00)		
2	5310	801	211	000	00	EMPLOYER SOCIAL SECURITY	128.21	154.00	-	-	(154.00)		
2	5320	009	188	000	00	ANNUAL LEAVE	606.91	-	-	-	-		
2	5320	009	211	000	00	EMPLOYER SOCIAL SECURITY	46.43	-	-	-	-		
2	5320	009	221	000	00	EMPLOYER RETIREMENT	131.58	-	-	-	-		
2	5320	801	132	000	00	SOCIAL WORKER	28,773.98	1.00	46,810.00	1.00	46,810.00		
2	5320	801	180	000	00	EMPLOYEE BONUS	300.00	1,000.00	-	-	(1,000.00)		
2	5320	801	181	000	00	SOCIAL WORKER-SUPPLEMENT	3,822.50	-	-	-	-		
2	5320	801	211	000	00	EMPLOYER SOCIAL SECURITY	2,159.00	3,713.00	-	3,580.97	(132.04)		
2	5320	801	221	000	00	EMPLOYER RETIREMENT	7,066.89	10,715.00	-	11,936.55	1,221.55		
2	5320	801	231	000	00	EMPLOYER HOSPITALIZATION	4,760.04	7,019.00	1,295.72	7,019.00	-		
2	5330	801	180	000	00	EMPLOYEE BONUS	1,800.00	-	-	-	-		
2	5330	801	211	000	00	EMPLOYER SOCIAL SECURITY	137.70	-	-	-	-		
2	5330	801	411	000	00	Title1 SUPPLIES	-	-	621.90	-	-		
2	5340	413	311	000	00	CONTRACTED SERVICES	-	-	1,710.00	1,500.00	1,500.00		
2	5340	413	319	000	00	FINGER PRINTING	-	-	796.00	800.00	800.00		
2	5340	413	411	000	00	SUPPLIES	-	-	2,522.36	2,500.00	2,500.00		
2	5340	413	459	000	00	SNACKS	-	-	-	-	-		
2	5340	801	142	000	00	NC PREK TA SALARY	639.72	-	-	-	-		
2	5340	801	180	000	00	EMPLOYEE BONUS	1,800.00	2,000.00	-	-	(2,000.00)		
2	5340	801	211	000	00	EMPLOYER SOCIAL SECURITY	186.66	154.00	-	-	(154.00)		
Subtotal 5300 - Alternative Programs & Services							54,035.53	1.00	73,565.00	6,945.98	1.00	74,146.52	581.52

CASWELL COUNTY BOARD OF EDUCATION MINUTES

October 23, 2023

CASWELL COUNTY SCHOOLS
Local Fund Budget - Line Detail by Purpose
2023-2024

										Actual	Adopted		Proposed	Increase (Decrease)		
										2020-2021	2022-2023		2022-2023	2023-2024		From Prior Year
										Exoenditures	Positions	Budget	Actual	Positions	Budget	Budget
Account Number										Description						
2	6120	002	113	000	000	00	SECONDARY/CTE DIRECTOR	-	-	-	-	-	-	-	-	
2	6120	002	211	000	000	00	EMPLOYER'S SOC SECURITY	-	-	-	-	-	-	-	-	
2	6120	002	221	000	000	00	EMPLOYER'S RETIREMENT	-	-	-	-	-	-	-	-	
2	6120	002	231	000	000	00	EMPLOYER'S HOSPITALIZATION	-	-	-	-	-	-	-	-	
2	6120	009	184	000	000	00	LONGEVITY	-	-	-	-	-	-	-	-	
2	6120	009	211	000	000	00	EMPLOYER'S SOC SECURITY	-	-	-	-	-	-	-	-	
2	6120	009	221	000	000	00	EMPLOYER'S RETIREMENT	-	-	-	-	-	-	-	-	
2	6120	801	180	000	000	00	EMPLOYEE BONUS	-	2,000.00	-	-	-	-	-	(2,000.00)	
2	6120	801	211	000	000	00	EMPLOYER'S SOC SECURITY	-	154.00	-	-	-	-	-	(154.00)	
2	6120	801	411	000	000	00	CTE SUPPLIES	74.71	-	-	-	-	-	-	-	
Subtotal 6100 Support & Development Services										3,067.36	-	8,854.00	5,628.25	-	6,700.00	(2,154.00)
2	6200	801	180	000	000	00	EMPLOYEE BONUS	600.00	3,000.00	-	-	-	-	-	(3,000.00)	
2	6200	801	211	000	000	00	EMPLOYER SOCIAL SECURITY	45.90	231.00	-	-	-	-	-	(231.00)	
2	6200	801	221	000	000	00	EMPLOYER RETIREMENT	-	-	-	-	-	-	-	-	
Subtotal 6200 Special Population Support Services										645.90	-	3,231.00	-	-	-	(3,231.00)
2	6403	516	152	000	000	00	TECHNOLOGY TECH SALARY	-	1.00	35,485.00	27,568.61	1.00	35,476.48	(8.52)		
2	6403	516	211	000	000	00	EMPLOYER'S SOC SECURITY	-	-	2,715.00	2,060.53	-	2,713.95	(1.05)		
2	6403	516	221	000	000	00	EMPLOYER'S RETIREMENT	-	-	8,694.00	6,754.32	-	9,046.50	352.50		
2	6403	516	231	000	000	00	EMPLOYER'S HOSPITALIZATION	-	-	7,397.00	5,453.34	-	7,397.00	-		
2	6403	801	131	000	000	00	TECHNOLOGY TECH SALARY	50,600.00	1.00	55,000.00	38,486.16	-	-	(55,000.00)		
2	6403	801	152	000	000	00	TECHNOLOGY COORDINATOR	34,219.08	-	-	27,085.00	1.00	67,600.00	67,600.00		
2	6403	801	180	000	000	00	EMPLOYEE BONUS	1,800.00	-	6,000.00	-	-	-	(6,000.00)		
2	6403	801	181	000	000	00	SUPPLEMENT	3,600.00	-	3,600.00	821.60	-	-	(3,600.00)		
2	6403	801	188	000	000	00	ANNUAL LEAVE	145.45	-	-	-	-	-	-	-	
2	6403	801	211	000	000	00	EMPLOYER'S SOC SECURITY	6,801.64	-	4,942.00	4,872.67	-	5,171.40	229.40		
2	6403	801	221	000	000	00	EMPLOYER'S RETIREMENT	18,916.81	-	14,945.00	16,250.94	-	17,238.00	2,293.00		
2	6403	801	231	000	000	00	EMPLOYER'S HOSPITALIZATION	12,651.84	-	7,397.00	8,427.60	-	7,397.00	-		
2	6403	801	311	000	000	00	ERATE CONTRACTED SERVICES	12,172.62	-	18,000.00	-	-	-	(18,000.00)		
2	6403	801	312	000	000	00	TECHNOLOGY WORKSHOP EXP	-	-	1,500.00	-	-	1,500.00	-		
2	6403	801	332	000	000	00	TECHNOLOGY TRAVEL EXP	-	-	600.00	-	-	600.00	-		
2	6403	801	411	000	000	00	TECHNOLOGY SUPPLIES	452.38	-	-	1,047.27	-	1,200.00	1,200.00		
2	6403	801	418	000	000	00	TECHNOLOGY SOFTWARE	18,205.15	-	25,055.00	21,352.51	-	25,000.00	(55.00)		
2	6403	801	461	000	000	00	NONCAP EQUIPMENT	-	-	-	-	-	-	-	-	
Subtotal 6400 Technology Support										159,564.97	2.00	191,330.00	160,180.55	2.00	180,340.33	(10,989.67)
2	6510	802	326	000	000	00	MAINTENANCE AGREEMENTS	33,652.02	-	35,000.00	25,147.39	-	35,000.00	-		
2	6510	802	341	000	000	00	TELEPHONE SERVICES(ADM)	7,023.54	-	10,000.00	9,038.06	-	10,000.00	-		
2	6510	802	342	000	000	00	ADM POSTAGE COST	4,551.53	-	4,500.00	4,142.88	-	4,500.00	-		
2	6510	802	343	000	000	00	TELECOMMUN/INTERNET	47,504.61	-	59,000.00	49,537.25	-	54,000.00	(5,000.00)		
2	6520	802	315	000	000	00	COPIER COSTS (ADM)	27,402.99	-	30,000.00	28,492.72	-	33,000.00	3,000.00		
2	6520	802	315	000	916	00	PRINTSHOP-COPIER COSTS	-	-	-	-	-	-	-	-	
2	6520	802	411	000	916	00	PRINTSHOP-SUPPLIES	-	-	-	-	-	-	-	-	
2	6530	802	321	000	000	00	ELECTRIC SERVICES	472,691.62	-	437,425.00	425,784.56	-	455,589.94	18,164.94		
2	6530	802	322	000	000	00	PUBLIC GAS	48,845.02	-	65,000.00	84,960.16	-	90,000.00	25,000.00		
2	6530	802	323	000	000	00	WATER/SEWER SERVICES	111,505.16	-	107,000.00	167,227.04	-	170,932.93	63,932.93		
2	6530	802	323	000	001	00	WATER TESTING SERVICES	5,936.74	-	7,000.00	11,052.88	-	10,000.00	3,000.00		
2	6530	802	324	000	000	00	GARBAGE/CLEANING SERVICES	80,365.02	-	85,000.00	133,443.25	-	123,975.79	38,975.79		
2	6530	802	421	000	000	00	HEATING OIL	48,978.70	-	52,000.00	60,883.43	-	65,145.27	13,145.27		
2	6540	003	173	000	000	00	CUSTODIAN-SALARY	-	-	2,500.00	5,980.13	-	6,219.34	3,719.34		
2	6540	003	211	000	000	00	EMPLOYER'S SOC SECURITY	-	-	191.00	449.80	-	475.78	284.78		
2	6540	003	221	000	000	00	EMPLOYER'S RETIREMENT	-	-	613.00	1,440.33	-	1,585.93	972.93		
2	6540	801	173	000	000	00	CUSTODIAN-SALARY	4,646.62	-	-	-	-	-	-	-	
2	6540	801	180	000	000	00	EMPLOYEE BONUS	4,800.00	-	16,000.00	-	-	-	(16,000.00)		
2	6540	801	211	000	000	00	EMPLOYER'S SOC SECURITY	722.68	-	1,514.00	-	-	-	(1,514.00)		
2	6540	801	221	000	000	00	EMPLOYER'S RETIREMENT	144.33	-	-	-	-	-	-	-	
2	6550	056	171	000	000	00	TRANS -DRIVER	-	-	-	-	-	-	-	-	
2	6550	002	113	000	000	00	TRANSPORTATION DIRECTOR	-	-	-	17,732.60	-	-	-	-	
2	6550	002	211	000	000	00	EMPLOYER'S SOC SECURITY	-	-	-	1,329.16	-	-	-	-	
2	6550	002	221	000	000	00	EMPLOYER'S RETIREMENT	-	-	-	4,473.76	-	-	-	-	
2	6550	002	231	000	000	00	EMPLOYER'S HOSPITALIZATION	-	-	-	1,169.92	-	-	-	-	
2	6550	032	331	000	000	00	EC PUPIL TRANSPORTATION	-	-	-	3,012.50	-	3,000.00	-	-	
2	6550	056	319	000	000	00	DRUG TESTING/FINGERPRINT	(205.00)	-	-	-	-	-	-	-	
2	6550	056	321	000	000	00	ELECTRICITY	-	-	-	6,611.93	-	7,000.00	7,000.00		
2	6550	056	322	000	000	00	HEATING/GAS	18.73	-	-	13,948.22	-	15,000.00	15,000.00		
2	6550	056	323	000	000	00	WATER/SEWER SERVICES	-	-	-	-	-	-	-	-	
2	6550	056	344	000	000	00	MOBILE COMMUNICATIONS	-	-	-	-	-	-	-	-	
2	6550	056	411	000	000	01	SUPPLIES	4,672.17	-	-	161.40	-	-	-	-	
2	6550	056	422	000	000	01	TRANS-REPAIR PARTS	9,352.20	-	7,500.00	479.88	-	5,000.00	(2,500.00)		
2	6550	056	423	000	000	00	GAS/DIESEL	436.96	-	2,000.00	72,483.23	-	75,000.00	73,000.00		
2	6550	056	424	000	000	00	TRANS-OIL	-	-	2,000.00	-	-	2,000.00	-		
2	6550	056	425	000	000	00	TRANS-TIRES/TUBES	-	-	-	-	-	-	-	-	
2	6550	056	461	000	000	00	TRANS-EQUIPMENT	-	-	-	-	-	-	-	-	
2	6550	706	180	000	000	00	BONUS	5,350.00	-	12,500.00	10,450.00	-	-	(12,500.00)		
2	6550	706	211	000	000	00	EMPLOYER'S SOC SECURITY	772.03	-	957.00	799.43	-	-	(957.00)		
2	6550	706	221	000	000	00	EMPLOYER'S RETIREMENT	-	-	-	-	-	-	-	-	
2	6550	706	371	000	000	00	LIABILITY INSURANCE	-	-	250.00	-	-	-	(250.00)		
2	6550	706	418	000	000	00	SOFTWARE	-	-	-	-	-	-	-	-	
2	6550	801	180	000	000	00	EMPLOYEE BONUS	10,200.00	-	21,000.00	-	-	-	(21,000.00)		
2	6550	801	211	000	000	00	EMPLOYER SOCIAL SECURITY	780.30	-	1,607.00	-	-	-	(1,607.00)		

CASWELL COUNTY BOARD OF EDUCATION MINUTES

October 23, 2023

CASWELL COUNTY SCHOOLS
Local Fund Budget - Line Detail by Purpose
2023-2024

										Actual	Adopted		Proposed		Increase (Decrease)	
										2020-2021	2022-2023		2022-2023		2023-2024	From Prior Year
										Exoenditures	Positions	Budget	Actual	Positions	Budget	Budget
Account Number										Description						
2	6580	002	113	000	000	00	MAINTENANCE-DIRECTOR			49,468.88	1.00	61,978.00	66,312.58	1.00	59,280.00	(2,698.00)
2	6580	002	211	000	000	00	EMPLOYER'S SOC SECURITY			3,588.31		4,742.00	4,854.06		4,534.92	(207.08)
2	6580	002	221	000	000	00	EMPLOYER'S RETIREMENT			10,724.90		15,185.00	16,246.56		15,116.40	(68.60)
2	6580	002	231	000	000	00	EMPLOYER'S HOSPITALIZATION			5,474.76		7,397.00	7,396.92		7,397.00	-
2	6580	009	184	000	000	00	LONGEVITY PAY			2,621.48		2,789.00	9,156.47		-	(2,789.00)
2	6580	009	188	000	000	00	ANNUAL/BONUS LEAVE PAYOUT			421.20		-	7,509.42		-	-
2	6580	009	211	000	000	00	EMPLOYERS SOC SECURITY			232.77		214.00	1,274.93		-	(214.00)
2	6580	009	221	000	000	00	EMPLOYER'S RETIREMENT			659.66		684.00	4,083.14		-	(684.00)
2	6580	706	326	000	000	00	COUNTY VEHICLES-CONTR SERVICES			406.17		-	-		-	-
2	6580	706	423	000	000	00	FUEL FOR COUNTY VEHICLES			(128.60)		1,000.00	-		-	(1,000.00)
2	6580	706	453	000	000	00	LOCAL TRANSPORTATION REFUND			21,778.14		41,200.00	37,131.82		-	(41,200.00)
2	6580	801	151	000	000	00	MAINT-OFFICE PERSONNEL			333.17		-	-		-	-
2	6580	801	175	000	000	00	MAINT.-PERSONNEL			105,592.98	4.00	138,424.00	136,732.14	4.00	144,936.07	6,512.07
2	6580	801	180	000	000	00	EMPLOYEE BONUS			1,800.00		6,000.00	-		-	(6,000.00)
2	6580	801	199	000	000	00	O/T			-		-	-		-	-
2	6580	801	211	000	000	00	EMPLOYER'S SOC SECURITY			7,796.89		11,049.00	9,958.04		11,087.61	38.61
2	6580	801	221	000	000	00	EMPLOYER'S RETIREMENT			22,689.61		33,914.00	33,499.42		36,958.70	3,044.70
2	6580	801	231	000	000	00	EMPLOYER'S HOSPITALIZATION			21,107.20		29,588.00	25,700.52		29,588.00	-
2	6580	801	299	000	000	00	MAINT.-UNIFORMS			-		-	-		20,000.00	20,000.00
2	6580	801	312	000	000	00	MAINT.-WORKSHOPS			255.00		1,000.00	160.00		10,000.00	9,000.00
2	6580	801	319	000	000	00	OTHER SERVICES			-		-	1,100.00		-	-
2	6580	801	332	000	000	00	MAINT-TRAVEL & MTG			-		500.00	-		-	(500.00)
2	6580	801	326	000	000	00	MAINT.-CONTR REPAIRS			146,517.64		65,000.00	167,319.10		150,000.00	85,000.00
2	6580	801	411	000	000	00	MAINT.-SUPPLIES			103,208.16		100,000.00	59,096.30		60,000.00	(40,000.00)
2	6580	801	422	000	000	00	MAINT.-REPAIR PARTS			13,499.14		30,000.00	9,264.22		30,000.00	-
2	6580	802	344	000	000	00	MAINT. CELL PHONES			4,587.78		5,000.00	4,301.93		5,000.00	-
Subtotal 6500 Operational Support Services										1,452,783.21	5.00	1,516,221.00	1,741,329.48	5.00	1,751,323.68	235,102.68
2	6611	002	113	000	000	00	FINANCE OFFICER			86,000.04		-	4,664.56		86,666.58	86,666.58
2	6611	002	192	000	000	00	ADDTL RESP STIPEND			-		12,000.00	10,000.00		-	(12,000.00)
2	6611	002	211	000	000	00	EMPLOYERS SOC SECURITY			6,285.72		918.00	1,267.61		6,629.99	5,711.99
2	6611	002	221	000	000	00	EMPLOYER'S RETIREMENT			18,644.76		2,940.00	4,083.42		22,099.98	19,159.98
2	6611	002	231	000	000	00	EMPLOYER'S HOSP.			6,325.92		-	-		7,397.00	7,397.00
2	6611	009	188	000	000	00	ANNUAL LEAVE PAYOUT			-		-	-		-	-
2	6611	009	211	000	000	00	EMPLOYER'S SOC SECURITY			-		-	-		-	-
2	6611	009	221	000	000	00	EMPLOYER'S RETIREMENT			-		-	-		-	-
2	6611	028	312	000	000	00	STAFF DEVELOPMENT (FINANCE)			2,067.00		5,250.00	2,456.54		5,000.00	(250.00)
2	6611	801	151	000	000	00	FINANCIAL SERVICES-OFFICE SUPPORT			541.22		-	-		-	-
2	6611	801	180	000	000	00	EMPLOYEE BONUS			1,200.00		3,000.00	3,138.72		-	(3,000.00)
2	6611	801	211	000	000	00	EMPLOYER SOCIAL SECURITY			133.20		230.00	240.10		-	(230.00)
2	6611	801	311	000	000	00	FINANCE CONTR. SERVICES			5,200.58		105,500.00	52,961.48		-	(105,500.00)
2	6611	801	332	000	000	00	FINANCE-TRAVEL			48.99		100.00	3,845.25		100.00	-
2	6611	801	352	000	000	00	FINANCE TUITION REIMB			-		-	400.00		-	-
2	6611	801	361	000	000	00	FISCAL SVC MEMBERSHIPS			120.00		870.00	750.00		870.00	-
2	6611	801	362	000	000	00	FISCAL SVC BANK SERVICE FEES			3,107.12		3,200.00	2,518.46		3,000.00	(200.00)
2	6611	801	363	000	000	00	FISCAL SVC ASSESSMENTS & PENALTIES			32.71		-	71.10		-	-
2	6611	801	411	000	000	00	FINANCE-SUPPLIES			2,764.39		5,000.00	3,005.81		5,000.00	-
2	6611	801	418	000	000	00	FINANCE SOFTWARE			-		-	6,486.13		7,000.00	7,000.00
2	6611	801	461	000	000	00	FINANCE-NONCAP EQUIPMENT			-		-	-		-	-
2	6611	801	462	000	000	00	FINANCE-NONCAP COMPUTER			-		-	-		-	-
2	6613	802	232	000	000	00	WORKMAN'S COMPENSATION			38,416.00		37,975.00	42,443.00		30,322.50	(7,652.50)
2	6613	802	233	000	000	00	UNEMPLOYMENT TAX			144.18		1,311.00	1,716.80		1,700.00	389.00
2	6613	802	371	000	000	00	LIABILITY INSURANCE			3,684.00		4,647.00	9,308.00		8,085.00	3,438.00
2	6613	802	372	000	000	00	AUTO INSURANCE			34,681.94		29,503.00	29,502.08		28,256.73	(1,246.27)
2	6613	802	373	000	000	00	PROPERTY INSURANCE			61,141.47		72,987.00	72,987.00		71,748.00	(1,239.00)
2	6613	802	375	000	000	00	FIDELITY BOND INSURANCE			1,334.00		1,645.00	1,575.00		2,151.00	506.00
2	6613	802	378	000	000	00	STUDENT ATHLETIC INSURANCE			5,643.00		9,488.00	9,487.50		9,487.50	(0.50)
2	6613	802	379	000	000	00	OTHER INSURANCES			1,521.00		15,044.00	15,044.00		11,328.00	(3,716.00)
2	6621	801	151	000	000	00	PERSONNEL-OFFICE SUPPORT			731.22		-	-		-	-
2	6621	801	180	000	000	00	EMPLOYEE BONUS			600.00		3,000.00	-		-	(3,000.00)
2	6621	801	211	000	000	00	EMPLOYER SOCIAL SECURITY			101.83		230.00	-		-	(230.00)
2	6621	841	183	000	000	00	CLASSIFIED/TCHR/PRIN OF THE YEAR			2,815.32		-	3,356.80		3,500.00	3,500.00
2	6621	841	211	000	000	00	EMPLOYER'S SOC SECURITY			215.32		-	256.80		267.75	267.75
2	6621	841	221	000	000	00	EMPLOYER'S RETIREMENT			-		-	-		-	-
2	6621	841	312	000	000	00	PERSONNEL-WORKSHOPS			304.00		2,000.00	2,116.30		2,000.00	-
2	6621	841	313	000	000	00	PERSONNEL-ADVERTISING FEE			-		-	-		-	-
2	6621	841	319	000	000	00	PERSONNEL-FINGERPRGTG/BACKGROUND			3,115.00		14,000.00	10,730.00		14,000.00	-
2	6621	841	332	000	000	00	PERSONNEL-TRAVEL			-		100.00	230.00		100.00	-
2	6621	841	353	000	000	00	LICENSURE FEES			-		-	-		-	-
2	6621	841	411	000	000	00	PERSONNEL-SUPPLIES			2,978.52		3,500.00	3,001.82		3,000.00	(500.00)
2	6621	841	411	000	002	00	SPECIAL EVENTS			12,538.71		12,650.00	18,570.60		12,650.00	-
2	6621	842	312	000	000	00	BT PROGRAM-WORKSHOPS			86.91		300.00	-		300.00	-
2	6621	842	411	000	000	00	BT PROGRAM-SUPPLIES			-		200.00	54.18		200.00	-
2	6622	841	319	000	000	00	RECRUITING			1,777.23		2,000.00	976.80		2,000.00	-
Subtotal 6600 Financial & Personnel Services										304,301.30	-	349,588.00	317,245.86	-	344,860.03	(4,727.97)

CASWELL COUNTY BOARD OF EDUCATION MINUTES

October 23, 2023

CASWELL COUNTY SCHOOLS
Local Fund Budget - Line Detail by Purpose
2023-2024

							Actual	Adopted		Proposed		Increase (Decrease)		
							2020-2021	2022-2023		2023-2024		From Prior Year		
							Exoenditures	Positions	Budget	Actual	Positions	Budget	Budget	
Account Number							Description							
2	6710	002	113	000	000	00			-			2,587.60	-	-
2	6710	002	211	000	000	00						197.97		
2	6710	002	221	000	000	00						633.96		
2	6710	009	184	000	000	00						318.09		
2	6710	009	211	000	000	00						24.34		
2	6710	009	221	000	000	00						77.93		
2	6710	801	151	000	000	00		250.13	-			-	-	-
2	6710	801	180	000	000	00		600.00	-			-	-	-
2	6710	801	211	000	000	00		65.03	-			49.16	-	-
2	6710	801	221	000	000	00		-	-			157.44	-	-
2	6710	801	231	000	000	00		-	-			-	-	-
2	6710	840	312	000	000	00		43.72	200.00			14.00	200.00	-
2	6710	840	332	000	000	00		43.02	-			-	-	-
2	6710	840	411	000	000	00		396.44	400.00			97.63	400.00	-
2	6710	840	459	000	000	00		-	-			44.17	-	-
2	6720	801	180	000	000	00		300.00	2,000.00			-	2,000.00	-
2	6720	801	211	000	000	00		22.95	154.00			-	154.00	-
Subtotal 6700 Accountability Services							1,721.29	-	2,754.00	4,202.29		2,754.00	-	
2	6840	002	113	000	000	00			0.50	36,660.00		34,768.32	-	(36,660.00)
2	6840	002	211	000	000	00				2,805.00		2,618.48	-	(2,805.00)
2	6840	002	221	000	000	00				8,982.00		8,518.19	-	(8,982.00)
2	6840	002	231	000	000	00				3,698.50		2,726.67	-	(3,698.50)
2	6840	009	184	000	000	00						1,191.44		
2	6840	009	211	000	000	00						91.14		
2	6840	009	221	000	000	00						291.90		
2	6840	028	312	000	000	00				3,000.00		1,662.51	5,000.00	2,000.00
2	6840	801	332	000	000	00				500.00		470.29	500.00	-
2	6840	801	411	000	000	00				2,500.00		2,405.49	5,000.00	2,500.00
2	6850	002	113	000	000	00			0.50	36,660.00		34,768.39	-	(36,660.00)
2	6850	002	211	000	000	00				2,805.00		2,627.24	-	(2,805.00)
2	6850	002	221	000	000	00				8,982.00		8,518.30	-	(8,982.00)
2	6850	002	231	000	000	00				3,698.50		2,726.67	-	(3,698.50)
2	6850	009	184	000	000	00						1,191.44		
2	6850	009	211	000	000	00						91.14		
2	6850	009	221	000	000	00						291.90		
Subtotal 6800 Student Support Services							2,044.24	1.00	110,291.00	104,959.51	-	10,500.00	(99,791.00)	
2	6910	801	192	000	000	00		53,967.00		55,712.00		60,624.76	61,000.00	5,288.00
2	6910	801	211	000	000	00		4,128.51		4,262.00		4,637.76	4,666.50	404.50
2	6910	801	235	000	000	00		3,123.42		3,000.00		2,512.06	3,000.00	-
2	6910	801	311	000	000	00		12,716.66		-		-	-	-
2	6910	801	312	000	000	00		10,327.47		20,000.00		24,766.57	20,000.00	-
2	6910	801	332	000	000	00		-		-		-	-	-
2	6910	801	361	000	000	00		21,276.60		20,500.00		28,563.67	25,000.00	4,500.00
2	6910	801	411	000	000	00		1,961.07		2,000.00		1,733.06	2,000.00	-
2	6910	801	459	000	000	00		1,385.98		2,000.00		1,891.71	2,000.00	-
2	6920	801	311	000	000	00		38,096.25		50,000.00		45,117.00	50,000.00	-
2	6920	802	374	000	000	00		-		-		-	-	-
2	6932	801	311	000	000	00		27,500.00		28,000.00		30,500.00	30,500.00	2,500.00
2	6940	003	192	000	000	00		436.80		10,000.00		20,534.32	10,000.00	-
2	6940	003	211	000	000	00		-		765.00		1,570.86	765.00	-
2	6940	003	221	000	000	00		-		2,450.00		5,030.90	2,550.00	100.00
2	6940	009	184	000	000	00		-		-		297.00	-	-
2	6940	009	211	000	000	00		-		-		22.73	-	-
2	6940	009	221	000	000	00		-		-		72.77	-	-
2	6940	801	180	000	000	00		600.00		2,000.00		-	-	(2,000.00)
2	6940	801	211	000	000	00		79.31		154.00		-	-	(154.00)
2	6940	801	221	000	000	00		-		-		-	-	-
2	6940	801	311	000	000	00		-		-		-	-	-
2	6940	801	312	000	000	00		232.60		-		-	-	-
2	6940	801	313	000	000	00		1,221.79		-		822.65	800.00	800.00
2	6940	801	113	000	000	00		4,856.92		6,000.00		-	-	(6,000.00)
2	6941	002	111	000	000	00		29,604.00	0.18	31,318.00		373,791.40	0.18	31,318.00
2	6941	002	211	000	000	00		2,122.28		2,396.00		10,914.81	2,396.00	-
2	6941	002	221	000	000	00		13,394.99		14,571.00		14,615.71	7,986.09	(6,584.91)
2	6941	002	231	000	000	00		1,426.80		1,480.00		1,479.36	1,480.00	-
2	6941	009	184	000	000	00		954.72		1,410.00		16,209.44	-	(1,410.00)
2	6941	009	188	000	000	00		-		-		18,139.20	-	-
2	6941	009	211	000	000	00		75.61		108.00		2,631.04	-	(108.00)
2	6941	009	221	000	000	00		206.98		346.00		6,255.94	-	(346.00)
2	6941	028	312	000	000	00		1,458.07		5,000.00		8,787.07	5,000.00	-
2	6941	801	180	000	000	00		-		2,000.00		-	-	(2,000.00)
2	6941	801	211	000	000	00		-		154.00		-	-	(154.00)
2	6941	801	311	000	000	00		-		-		3.16	-	-
2	6941	801	332	000	000	00		494.79		500.00		914.22	500.00	-
2	6941	801	361	000	000	00		419.92		3,000.00		6,630.70	3,000.00	-
2	6941	801	411	000	000	00		3,410.08		4,000.00		4,721.71	4,000.00	-
2	6941	801	411	000	000	06		100.00		100.00		550.00	100.00	-
2	6941	801	411	000	000	07		90.00		100.00		100.00	100.00	-
2	6941	801	459	000	000	00		571.48		2,000.00		4,408.79	2,000.00	-

CASWELL COUNTY BOARD OF EDUCATION MINUTES

October 23, 2023

Dr. Barker shared these are updates from the North Carolina School Board Association regarding recent policies the board has approved with changes based on the SB-49 Bill and what legally has to be changed.

Dr. Barker recommended approval of the policy updates as presented. Joel Lillard moved, seconded by Nicole Smith, to approve policy updates as presented. The motion carried unanimously.

- Policy # 1310/4002. Parental Involvement
- Policy # 3210, Parental Inspection of and Objection to Instructional Material
- Policy # 3540, Comprehensive Health Education Program
- Policy # 4335, Criminal Behavior
- Policy # 4720, Surveys of Students
- Policy # 6120, Student Health Services
- Policy # 7300, Staff Responsibilities

V. SUPERINTENDENT UPDATES

Dr. Barker shared the following:

- Draft coaching supplement was shared which shows a \$25.00 increase and a \$50.00 increase and what it would cost if implemented. As shared during the budget portion this will be additional expenses and at this time, Dr. Barker didn't feel as if he could recommend this until the end of year to see how much we have saved in the budget.

The board asked to see a list of who the coaches are and felt they should receive a list each year.

The board requested to see the actual amounts by levels and positions. Concerns were shared regarding a non-teaching coach and felt they should come to the board for approval. This was suggested to discuss at the next work session and include in board policy.

All coaching scales will be brought back to the board at the next meeting.

Low Performing Schools

Dr. Barker shared information on what has to be done and sent in to Raleigh. He noted that most of this is the letter of the law and nothing will get us to where we need to be immediately. He shared concerns and what to consider with principal noting the four options and looking at where we are we do not have a stronger person to move at this time. Dr. Barker reviewed the ways to identify noting North Elementary as an example and the tested areas made growth, but this year the scores went down and looking at what was done with classes and class sizes this

CASWELL COUNTY BOARD OF EDUCATION MINUTES

October 23, 2023

should be an easy fix. He shared examples of things to look for and stressed that principals should be looking at these things. We have to change how we look at things and he is not sure this has been done over the past several years. We have to be more realistic and noted you cannot go from a D grade to an A grade in one year.

Thanksgiving Lunch

Dr. Barker shared that the cost of the Thanksgiving lunch will increase and shared information with the board. It was agreed that all need to be consistent with the schedules for lunch.

VI. BOARD MEMBER OBSERVATIONS

Tracy Stanley shared she attended a few of the volleyball games and was glad to see them make it to the playoffs. She also shared concerns with the amount of people that slip into the back door to see our students play and noted the coaches are allowing this and this is upsetting.

Vennie Beggarly thanked Connie Kimrey and those that assisted with the staff give-away. She also shared that WFMY News 2 focused on a football play of the week for the high school and she attended the volleyball playoff game in Manteo. She thanked the middle and high school coaches for all they are doing with our students.

Nicole Smith shared as a parent she was impressed with the end of nine-weeks grading period noting that grades were posted and entered in and thought that things went very well.

Gladys Garland shared she assisted with the staff give-away and felt the staff were very appreciative of the items received. She shared concerns with returning teachers and if there is a way to assist them.

Joel Lillard shared he attended several sporting events at NL Dillard. He noted he heard positive comments on the staff give-away. His concern was that principals need to do a better job of getting calls out when events or incidents occur at the school.

Mel Battle shared if the board has no issues he would like to change the time of the November 20th meeting from 6:30 p.m. to 3:30 p.m. All were okay to make the time change.

Dr. Barker shared that at this time there are no clubs; however, he as talked with the high school and middle school principals and felt like this is something that can resume. The high school is ready to begin with the understanding that the club is to relate to the curriculum and must be student led. A faculty member is to be there and make sure they are where they should be and doing what they are supposed to be doing but should be

CASWELL COUNTY BOARD OF EDUCATION MINUTES

October 23, 2023

student led. He will reach out to the high school and let them know it is okay to move forward and see how things go.

VI. CLOSED SESSION

Joel Lillard made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel. Nicole Smith seconded the motion. The motion carried unanimously.

VII. OPEN SESSION

Vennie Beggarly made a motion to return to open session. Joel Lillard seconded the motion. The motion carried unanimously.

VIII. PERSONNEL LISTING

Dr. Barker recommended approval of the personnel listing as presented with addition of Debra Moore as Transportation Office Support. Gladys Garland moved, seconded by Tracy Stanley, to approve the personnel listing as presented.

Resignation	
Bartlett Yancey Sr. High School	Deana Murphy, Child Nutrition = Eff. 10/16/23
Stoney Creek Elementary	Teresa Reedy, Child Nutrition = Eff. 12/31/23
South Elementary	Donyetta Mims, Before & After School = Eff. 10/26/23
Oakwood Elementary	Tom Graves, School Counselor = Eff. 10/18/23 Beverly Myers, Teacher Asst. = Eff. 10/20/23
NL Dillard Middle School	Earl Moore, CTE Teacher = Eff. 10/16/23 Lakisha Lee, Substitute = Eff. 10/19/23
Retirement	
Oakwood Elementary	Teresa Henderson, Custodian = Eff. 9/30/23
Employment	
Central Office / Maintenance Dept.	Phillip Poe, Maint. Part Time 8 hours/ weekly
Central Office / Transportation Dept.	Dallas Wilcox, Transp. = Eff. 10/24/23 (Pay Grade 65, Step 8)
Central Office / Transportation	Debra Moore, Office Support = Eff. 11/6/23 (Pay Grade 60, Step 4)

CASWELL COUNTY BOARD OF EDUCATION MINUTES
October 23, 2023

Central Office / Exceptional Children	Vonda Henderson, Office Support = Eff. 10/24/23 (Pay Grade 60, Step 11)
Oakwood Elementary	Debra Johnson, Child Nutrition Sub. = Eff. 10/24/23 (Pay Grade 54)

IX. COMMUNICATIONS

Dr. Barker shared information on the calendar for next school year and the information that was shared at the law conference and needed to know the boards intent before he moves forward noting the legalities of starting school early. Dr. Barker shared he needed some direction on what way the board wants to go.

Mel Battle shared information on what the board agreed upon in the event of a death. Any active school staff member or active student would have a \$50.00 contribution made to the Community Foundation Scholarship. Flowers are sent to current board members in the event of the death of immediate family member and flowers are sent to the family of a former board member that passes away.

X. ADJOURN

Gladys Garland made a motion to adjourn the meeting at 10:40 p.m., Nicole Smith seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on November 20, 2023 at 3:30 p.m. in the Caswell County Schools Administration Building.

Mel O. Battle
Chairman

Dr. Douglas Barker
Interim Superintendent