

CASWELL COUNTY BOARD OF EDUCATION MINUTES

November 20, 2023

The Caswell County Board of Education met in regular session on Monday, November 20, 2023, at 3:30 p.m. in the Administration Building of Caswell County Schools. Members present: Chairman Mel Battle, Vice Chair Vennie Beggarly, Joel Lillard, Gladys Garland, Nicole Smith, Trudy Blackwell, and Tracy Stanley. Others present include Interim Superintendent Dr. Douglas Barker, JoAnna Gwynn, Brook Underwood, and Board Attorney Ron Bradsher. Connie Kimrey recorded the minutes. (*Note: Others may have been present but did not sign the roster or names were not legible*).

I. A. CALL TO ORDER

The meeting was called to order by Chairman Mel Battle. A moment of silence was observed with acknowledgement of the recent passing of former First Lady Rosalynn Carter followed by the Pledge of Allegiance followed.

I. B. APPROVAL OF MINUTES

Vennie Beggarly moved, seconded by Gladys Garland, to approve the minutes of the October 23, 2023 regular meeting as presented. The motion carried unanimously.

I. C. APPROVAL OF AGENDA

Dr. Barker recommended approval of agenda as presented. Tracy Stanley moved, seconded by Joel Lillard, to approve the agenda as presented. The motion carried unanimously.

I. D. ANNOUNCEMENTS

Dr. Barker shared that the Board of Education received the Gold Bell Award from the North Carolina School Boards Association for all members completing twelve-hours of training.

Stoney Creek Elementary received an award from Piedmont Electric in the amount of \$2,000 to use towards their Science Friday events.

Jennifer Eastwood with the Health Department was able to secure funds for an AED unit.

A board member is needed to serve on the School Health Advisory Council (SHAC) committee. At this time Vennie Beggarly is serving.

Mel Battle read aloud a card of thanks on behalf of the Tim Hudson family for their thoughtfulness during his recent passing.

I. E. PUBLIC COMMENTS

None at this time.

CASWELL COUNTY BOARD OF EDUCATION MINUTES
November 20, 2023

II. REPORTS

None at this time.

III. UNFINISHED BUSINESS

None at this time.

IV. NEW BUSINESS

1. Consent Agenda

Joel Lillard requested that the Budget Resolution be pulled from the consent agenda to allow time for the board to review.

Dr. Barker recommended approval of the consent agenda with removal of budget resolution. Joel Lillard moved, seconded by Gladys Garland, to approve consent agenda as presented omitting budget resolution. The motion carried unanimously.

Follett (Renewal)

Requests for Transfer
Fundraising Requests
Contract - Martha Ray

Follett - Five Year Support Renewal Quote		Funds: IT Funding
2023-2024	\$13,119.78	
2024-2025	\$13,351.80	
2025-2026	\$13,555.36	
2026-2027	\$13,817.93	
2027-2028	\$14,145.60	

Requests for Transfer

Hagood, Amelia	South	to	Stoney Creek (3 rd)
Parker, Audrey	Caswell	to	Orange County (1 st)

Fundraising Requests for BYSHS

EC / Valentine Craft	FFA / Raffle
FFA / Plant Sale	Cheerleading / Baby Bucs Camp
Cheerleading / Double Good Popcorn	Wrestling / Concession Sales
Wrestling / 50-50 Raffle	Wrestling / Pro Wrestling Event
BY Band Booster / Classic Cookie	PBIS Committee / Coin War
Beta Club / Candy Bar Sale	

CASWELL COUNTY BOARD OF EDUCATION MINUTES
November 20, 2023

Contract = Martha Ray

Professional Development to BYSHS for the purpose of increasing student achievement in mathematics

Hourly Rate = \$1,000.00 for 10 hours of tutoring pay

2. Budget = Child Nutrition, BASC, Federal, Fund 8

Finance Officer Brook Underwood reviewed the budgets that were presented to the board and answered questions. The Budget Resolution and State budgets were shared at the meeting and will be brought back for approval.

3. Low Wealth Supplement - This item was asked to be held until after closed session.

4. NCSBA Policy Transition – Section 8000 / Part 2 of 2

- Policy # 8320, Depositories (will make changes with years)
- Policy # 8325, Daily Deposits (will make changes to wording)
- Policy # 8330, Facsimile Signatures
- Policy # 8340, Insurance
- Policy # 8341, Limited Claim Settlement
- Policy # 8350, Fixed Assets Inventory
- Policy # 8352, Control of Data Processing Materials
- Policy # 8410, Individual School Accounts
- Policy # 8510, School Finance Officer (Section A will be reviewed)
- Policy # 8520, School Treasurer
- Policy # 8530, Fidelity Bonds

Dr. Barker recommended approval of first reading with changes as discussed and for policies to lay on table for a second reading. Joel Lillard moved, seconded by Gladys Garland, to approve first reading and for policies to lay on table for second reading with changes as discussed. The motion carried unanimously.

V. SUPERINTENDENT UPDATES

Dr. Barker shared the following:

- Draft coaching supplement was shared which shows a \$25.00 increase and a \$50.00 increase and what it would cost if implemented with detailed amounts. A list of approved coaches was shared with the board as well. It was asked that a listing be shared from principals for what is needed for high school and middle school coaches and bring back to the board to review. Dr. Barker shared the board needs to be mindful of what you can afford. It was shared that there is a difference between the volunteer coaches and coaches and once information is received the board needs to vote on the list of approved coaches that are to be paid.

CASWELL COUNTY BOARD OF EDUCATION MINUTES
November 20, 2023

It was shared again that volunteer coaches need to be approved by the board and go through the background process as they are working with our students.

- School Calendar was discussed. Dr. Barker shared the board needs to decide on which calendar they want to move forward with noting that there are districts who have not followed the law and there has been no penalty; however, are they willing to take that risk. A poll was taken and the majority was in favor of the traditional calendar. Dr. Barker shared it may be best to continue with the traditional and pursue an earlier start to the calendar once a new superintendent is in place as well as hope that the state will make changes to the starting date.
- Clear Book Bags were mentioned by the board and asked that this be brought back no later than the December meeting in the event a change is needed. Upon discussion, the board agreed to try and pursue metal detectors instead of requiring clear book bags at this time. Dr. Barker shared the safety grant is back open and we have resubmitted with new guidelines.
- Electric Bus - The former superintendent had pursued acquiring an electric bus. The board, upon the interim superintendent's recommendation, decided against it; however, due to paperwork being signed off on we do not have a choice and will be receiving an electric bus for the school system. It will be housed at the bus garage (where the two-lane metal racks are) and the hook-up will be installed there as well. We will look at determining the best use of this bus once it arrives. There are concerns as no-one is trained to work on this bus and the bus is a heavier bus and if there is an issue, our wrecker is not able to pull it.
- Mobile School Based Health Unit - Dr. Barker shared information from Billy Crumpton with Compassion Health. A meeting is taking place today to work out details. More information will be shared and this bus will be housed at another location (not at the schools)
- Activity Buses - Dr. Barker shared a listing of activity buses for the school system and noted that there used to be a schedule for ordering activity buses. It appears this has not occurred in several years noting the last bus was received in 2013 it was shared that the bus garage does not feel that the buses are safe to go any lengthy distance due to the excessive mileage. Dr. Barker shared that the board definitely needs to get back on an ordering schedule for these buses.

A listing will be brought to the board on items that are needed.

Mel Battle had questions on the information that was given as follow-up information from the previous meeting on the athletic sporting expenditures. He questioned the play-off share that was listed and several of the activity bus trips

CASWELL COUNTY BOARD OF EDUCATION MINUTES

November 20, 2023

that were taking and the excessive amount. Finance Director Brook Underwood will follow-up with this information and share how this was calculated and give more clarity. Brook Underwood will also bring back a list of the drivers who were paid and where they are at on the coaching salary.

Joel Lillard asked if the board can receive this information quarterly and list a breakdown in the same format that was submitted by the middle school. Nicole Smith shared her concerns with the activity buses and noted the recent charter bus that was acquired for volleyball, which was costly, and the small number of students who rode back on the bus. Mel Battle shared the school has to get the students there safely and in previous years, activity buses have been used.

VI. BOARD MEMBER OBSERVATIONS

Trudy Blackwell shared she attended the North Carolina School Board Association (NCSBA) noting it was very informative and shared they discussed the teacher cadet program and teacher academy and noted that these were both good programs years ago. She also shared that districts are offering scholarships with stipulations that students agree to come back and teach in the district noting there is a teacher shortage across the state. She encouraged parents to be actively involved with their children and was glad that teachers are continuing to reach out to parents.

Tracy Stanley attended the Piedmont Community College night on Tuesday and shared it was well attended and also wished everyone a Happy Thanksgiving.

Vennie Beggarly attended the health collaborative meeting, North fall festival and shared that students in the FFA worked the event as well as the recent farmer's market in Yanceyville. She also attended the NCSBA conference and has visited North and NL Dillard and had lunch at both schools.

Nicole Smith attended the Oakwood fall festival and shared that was well attended and the staff had dealt with an incident that occurred prior to the event and all handled the situation well. She also attended JV games and the alumni game at the high school which was also well attended and was a very nice event. She also enjoyed the NCSBA conference and the speakers and shared a small portion from one of the speakers with the importance of being present in your child's life.

Gladys Garland shared she has visited Oakwood for the Veteran's Day lunch and fall festival as well as other schools for the Thanksgiving lunch and all did a great job. She shared that if there are available books that North's library could use them and she also attended the NCSBA conference and there were very good workshops with information being shared regarding ESSER funding and that being depleted. She shared we need to continue to find avenues to assist our students as we are a low wealth county and noted the mobile health bus will be an asset.

CASWELL COUNTY BOARD OF EDUCATION MINUTES

November 20, 2023

Joel Lillard attended the NCSBA conference and shared similar sentiments in which it was a great conference and offered informative workshops. He shared the Thanksgiving lunches at the schools had large parent participation as he visited several of the schools.

VI. CLOSED SESSION

Joel Lillard made a motion to go into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board (NC General Statute 143-318.11(a)(6); and for the purpose of discussing information that is privileged, confidential or not a public record (NC General Statute 143-318.11(a)(1) and to confer with legal counsel. Nicole Smith seconded the motion. The motion carried unanimously.

VII. OPEN SESSION

Joel Lillard made a motion to return to open session. Gladys Garland seconded the motion. The motion carried unanimously.

VIII. PERSONNEL LISTING

Dr. Barker recommended approval of the personnel listing as presented. Gladys Garland moved, seconded by Nicole Smith, to approve the personnel listing as presented.

Retirement	
NL Dillard Middle School	Angela Lipscomb, Teacher Asst. = Eff. 1/19/24
Resignation	
Central Office / EC Dept.	Vonda Henderson - EC Office Asst. = Eff. 11/8/23
Employment	
EC Dept.	Rebecca Day, School Psychologist - Eff. 1/2/24
	Jessica Mitchell, EC Admn. Asst. = Eff. 12/6/23
Oakwood Elementary	Khali Gwynn, School Counselor = Eff. 1/2/24
	Melissa Walls, Teacher Asst. = Eff. TBD
Bartlett Yancey Sr. High School	Dalton Montgomery = PE Teacher = Eff. TBD
	Sharon Hicks, Alt. Education Prog. = Eff. 11/21/23
	Antonio Johnson, Custodian = Eff. 11/21/23
North Elementary	Sharon Myers, Teacher Asst. = Eff. TBD
	Melissa Flippin Williams = Tutor = Eff. 11/21/23
	LeAnna Myers, K-6 Teacher = Eff. TBD
Substitutes	
Child Nutrition	Carrie Allen (SG 54) = Eff. 11/21/23
	Tynica Shaw (SG 54) = Eff. 11/21/23

CASWELL COUNTY BOARD OF EDUCATION MINUTES

November 20, 2023

	Ashley Turrentine (SG 54) = Eff. 11/21/23
Classroom Substitutes	Andrea Bunch = Eff. 11/21/23
	Jessica Dery-Moore = Eff. 11/21/23
	Bailey Gray = Eff. 11/21/23
	Anita Venable = Eff. 11/21/23
	Ruth Brame = Eff. 11/21/23

Low Wealth Supplement

Dr. Barker recommended approval of the low wealth supplement for teachers, assistant principals, principals and instructional support personnel. Nicole Smith moved, seconded by Trudy Blackwell to approve the low wealth supplement as presented. The motion carried 6-1 with Beggarly voting “No.”

Dr. Barker recommended approval of pay scale for directors as presented. Trudy Blackwell moved, seconded by Tracy Stanley, to approve pay scale for directors as presented. The motion carried 6-1 with Beggarly voting “No.”

Years	Annual Salary
0-10	\$65,000
11-14	\$67,000
15-19	\$70,000
20-24	\$75,000
25+	\$80,000

(includes State Longevity)

IX. COMMUNICATIONS

Mel Battle shared information for shirts for the board.

X. ADJOURN

Gladys Garland made a motion to adjourn the meeting at 7:25 p.m., Joel Lillard seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on December 11, 2023 at 9:00 a.m. in the Caswell County Schools Administration Building.

Mel O. Battle
Chairman

Dr. Douglas Barker
Interim Superintendent