



Middleton School District #134

5 South Viking Avenue, Middleton, ID 83644
Phone (208) 585-3027 Fax (208) 585-3028

How English Learners are Identified in the Middleton School District

Step 1:

English Language Proficiency Screener: All schools within the Middleton School District in the registration packets give the state-approved home language survey (HLS) to determine if a student may qualify for an English Language Instructional Program.

If the student's HLS indicates a language other than English then all school secretaries/registrars then send the HLS to the Middleton School District's EL Coordinator to determine the next step. If the student's HLS indicates a language other than English; and an environment where a language other than English is dominant, the EL coordinator lets the building test administrator know that the specific student must be tested with the WIDA Kinder Screener (If in kindergarten or 1st semester of 1st grade) or the WIDA online screener (if the 2nd semester of 1st grade or older), within 30 days of start of the school year. (The EL coordinator will create the test ticket for the WIDA online screener.) All students are screened by someone who has passed the certification to administer the screening. (In the Middleton School District, the EL coordinator is certified, as well as all building paras who specifically work to provide EL instruction, and the EL instructor at the secondary level)

Step 2:

The WIDA Online Screener or the WIDA Kinder Screener is administered by someone who is certified to see if a child qualifies as an English Learner. The information is then sent to the Middleton School District EL Coordinator to determine if the student qualifies for EL services and the EL coordinator enters in the information into ELMS.

Step 3:

The Middleton School District EL Coordinator then types a letter in English and the preferred language of the parents. Parents are notified of the qualification and a letter is placed in their cum file of the qualification and scores are immediately entered into ELMS by

the EL Coordinator for the District. (Parents are given the option to refuse services)

Students are then serviced with an EL curriculum in addition to the general education curriculum to help students improve their academic language in the areas of listening, speaking, reading and writing.

Step 4:

The Middleton School District EL Coordinator receives the scores back from the annual Access 2.0 testing in the spring. The parents are notified by the EL Coordinator whether the student has met the exit criteria for the EL program or will continue to receive annual services.

Exit Criteria:

The Middleton School District EL Coordinator receives the scores back from the annual Access 2.0 testing in the spring. If a student scores a **CPL of 4.2 or better and a 3.5 or better in the subcategories of Reading, Writing, and Listening, and a 1.0 or better in the subcategory** of Speaking the student is exited from the EL program and placed in monitoring for two years. The parents are notified by the EL Coordinator

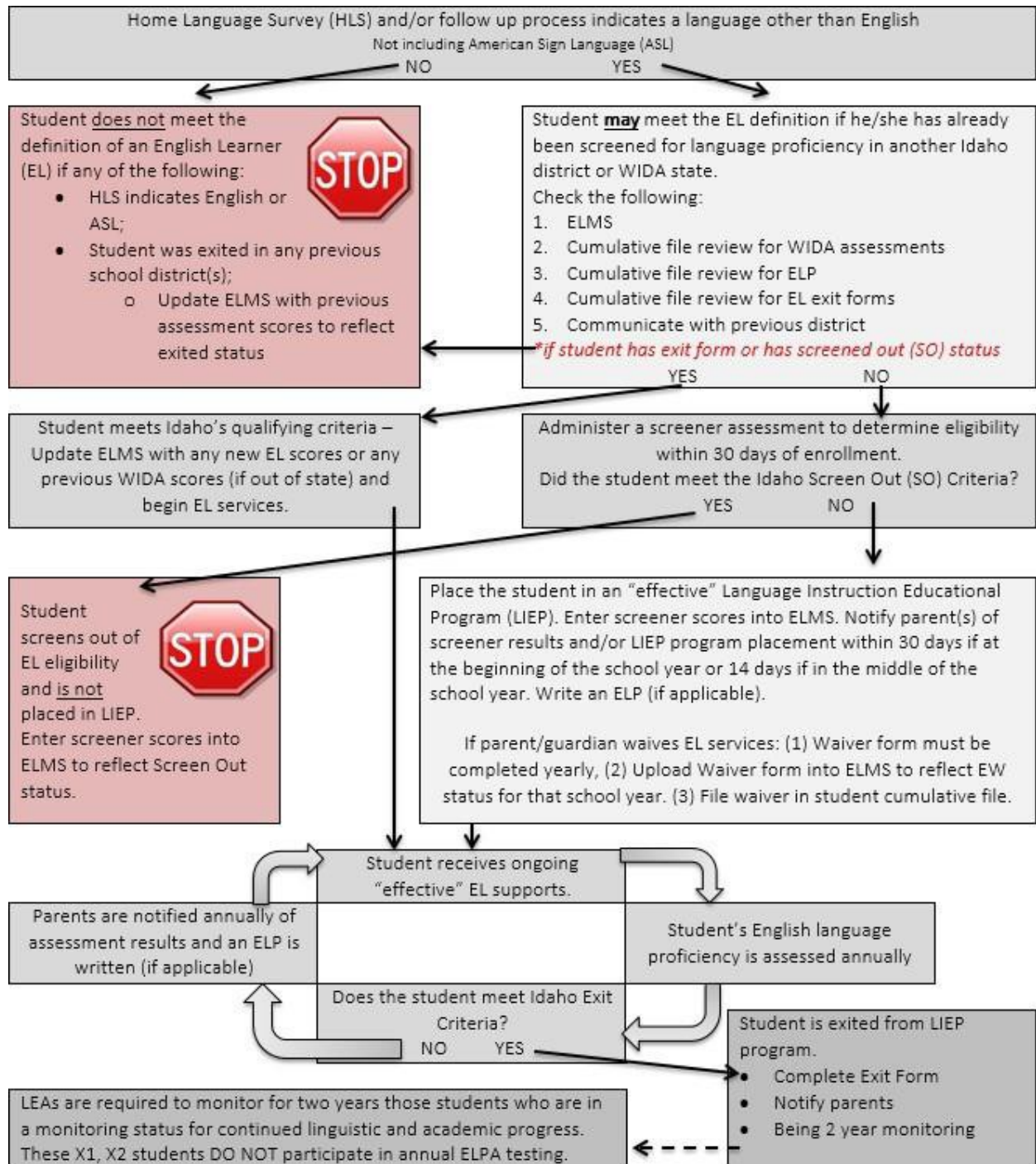
Step 5:

Exited students are progress monitored for 2 years by the Middleton School District EL Coordinator to make sure that they will continue to be successful in their academics without additional language support.

- Parents are notified annually by the EL Coordinator if their child continues to qualify for EL services and they are also notified that they have a right to refuse services.
- If a parent refuses services, the child will still be given the annual assessment by a certified test administrator to see if they continue to qualify each year based on OCR. This refusal is scanned in and uploaded annually if a refusal of services continues into the state's ELMS system.

See Appendix A and B for added guidance

APPENDIX A - EL PROGRAMMING FLOW CHART



English Learner Management System (ELMS); English Learner Plan (ELP); English Language Proficiency Assessment (ELPA); EL Codes: L1=EL student first year identified; LE= Current EL students; EW=Current EL student whose parent waived EL services; X1/2/3/4=Exited student in 1st/2nd/3rd/or 4th year of monitoring status; FLEP=formerly EL; SO=Screened Out, FLEP=Former Limited English Proficient

APPENDIX B – DECISION TO ASSESS MATRIX

Question	Answer								
1. What language(s) are spoken in the home?	Other than English	English	English	English	English	Other than English	Other than English	Other than English	Other than English
2. What language(s) does your student speak most often? <i>(Always triggers a test if answered as a language other than English)</i>	English	Other than English	English	English	English	English	Other than English	Other than English	Other than English
3. What language(s) did your student first learn?	English	English	Other than English	English	English	Other than English	Other than English	Other than English	Other than English
4. Which language does your student speak with you? <i>(Always triggers a test if answered as a language other than English)</i>	English	English	English	Other than English	English	English	English	Other than English	Other than English
5. Which language do you use when speaking with your student?	English	English	English	English	Other than English	English	English	English	Other than English
Action:	Call: What is the exposure to other language(s) in the home?	Test	Call	Test	Call	Test	Test	Test	Test

If only questions 1, 3 or 5 have a language other than English, then call the home to clarify the exposure to other language(s) and the potential impact on learning.

Exception: If question 1 and 3 are both marked as a language other than English, then administer the language proficiency test (WIDA Screener for Kindergarten or WIDA Screener).