

# WESTPORT COMMUNITY SCHOOLS

## OFFICE OF SPECIAL EDUCATION

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The Westport Community Schools

invites you to a

Proportionate Share Meeting

IDEA requires the Westport Community Schools to ensure that leaders of private schools and parents of private school and home schooled students have opportunities to engage in “timely and meaningful” consultation about the opportunity to access special education. The Westport Community School will be facilitating a Proportionate Share meeting on February 27, 2024 at 3:00 P. M. at the Westport Junior Senior High School Career Center to discuss the following:

- Child find process
- Determination of proportionate share
- Consultation schedule and methodology for the year
- Provision of proportionate share services

Please consider this letter your formal invitation to attend and participate in the Proportionate Share meeting. Feel free to contact me should you have any questions regarding this matter. I look forward to meeting with you.

Sincerely,

*Nancy Tavares*  
*Wendy Miranda*