



February 13, 2024

Board of Education Meeting Agenda

BOARD OF EDUCATION

Dr. Jerry Dannenberg – President
Mr. Calvin Peterson – Vice President
Mr. James Forsythe
Mrs. Alicia LaVere
Mrs. Sabrena Rodriguez

SUPERINTENDENT & CLERK OF THE BOARD

Dr. Antonio Castro

For the future of every student

WELCOME TO THE
VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 6:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, or any individual requiring an interpreter, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

POSTING INFORMATION

The agenda for regularly scheduled Board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)
*This serves as the main posting location pursuant to the Brown Act,
Government Code §54954.2(a)*
- District Webpage: <https://www.venturausd.org/about/board-agendas-minutes>
- Ventura Adult and Continuing Education (Main Entrance)
5200 Valentine Road, Ventura, CA



AGENDA
BOARD OF EDUCATION REGULAR MEETING
VENTURA UNIFIED SCHOOL DISTRICT
Tuesday, February 13, 2024
Ventura Unified School District
ESC - Board Room
255 W. Stanley Ave. Suite 100
Ventura, CA 93001

1. **OPENING PROCEDURE - Board Room- 4:30 p.m.**
Streaming at <https://www.venturausd.org/board-meetings-live>

2. **Call to Order**

3. **Adoption of Agenda**

Moved:

Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____

4. **Public Comment on Closed Session Items**

5. **CLOSED SESSION**

5.a Conference with Labor Negotiators, Pursuant to Government Code Section 54957.6

District Negotiators:	Gina Wolowicz Ahsan Mirza Andrea Crouch
Employee Organizations:	Ventura Unified Education Association (VUEA) Ventura Education Support Professionals Association (VESPA)

5.b Pupil Matters, Pursuant to Education Code Sections 35146, 48916, 48918

α. Administrative recommendation for student readmission from expulsion #: 22-09.

5.c Conference with Legal Counsel - Existing Litigation Pursuant to Government Code 54956.9(d)(1)

a. Name of Case: John Doe R.L., an individual, vs. DOE 1, a public entity; and DOES 2-60, inclusive. Case No. 56-2022-00568330-CU-MC-VTA

5.d Conference with Legal Counsel - Pending Litigation, Government Codes 54956.9(d)(2)

a. Number of cases: 1

5.e Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957(b)

6. Motion to go to Closed Session

Moved:

Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____,

7. REGULAR SESSION - Board Room - 6:00 p.m.

8. Pledge of Allegiance

- Moment of Silence

9. Roll Call:

Dr. Jerry Dannenberg, President ____, Calvin Peterson, Vice-President ____, James Forsythe ____, Alicia LaVere ____, Sabrena Rodriguez ____, Dr. Antonio Castro ____, Divina Miranda (BHS) ____, Dan Mendoza (PHS) ____, Emily Sehati (VHS) ____,

10. Report of Actions Taken in Closed Session

11. Superintendent's Report

- Good News
 - Gratitude Awards
- Student Board Reports
 - Divina Miranda - BHS
 - Dan Mendoza - PHS
 - Emily Sehati - VHS

12. Correspondence

12.a [Ventura County Office of Education](#)

- Disclosure of Collective Bargaining

13. Public Comments

Public comments are welcome and encouraged by the Board within reasonable meeting time considerations in order to conduct the District's business. Persons wishing to address the Board should complete a "speaker form" and turn it into the recording secretary. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Board may limit the total time for public input on each item to 20 minutes. Also, speakers will not be allowed to give their time to other speakers. Time will be allocated towards the beginning of the agenda for all **general public comments**. Public Comments on **agendized items** will be heard after the relevant agenda item is presented by staff and discussed by the board; please indicate the agenda item on your speaker card. Please note, the Board is prohibited from taking action on any item that is not part of the printed and published agenda.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, or any individual requiring an interpreter, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

ACTION ITEMS

1. Staff presentation

2. Board questions
3. Public comment
4. Board deliberation
5. Board action

14. ACTION - SUPERINTENDENT

14.a [Ballot for California School Board Association \(CSBA\) Delegate Assembly \(First Read\)](#)

Election of Representative's to the 2024 CSBA's Delegate Assembly will be accepted until March 15, 2024. The Board as a whole may vote for up to the number of vacancies (four) in the region or subregion as indicated below:

At this time, the Board of Education will cast its vote for no more than four candidates as representatives to the CSBA Delegate Assembly from Subregion 11-B.

- Darlene Bruno (Hueneme ESD)
- Lauren Gill (Conejo Valley USD)
- Mary Ann Rodriguez (Oxnard SD)
- Daniel Sandoval (Santa Paula USD)

Moved:

Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____,

Dr. Antonio Castro, Superintendent

15. ACTION - BUSINESS SERVICES

15.a [Disclosure of Collective Bargaining Agreement with the Ventura Unified Educators Association and the Ventura Education Support Professionals Association \(First Read\)](#)

On January 11, 2024 the District reached tentative collective bargaining agreements with the Ventura Unified Educators Association (VUEA) and the Ventura Education Support Professionals Association (VESPA). The membership of both associations subsequently ratified the agreements. Prior to Board of Education approval of a collective bargaining agreement, the Education Code requires school districts to prepare a Disclosure of Collective Bargaining Agreement utilizing a format developed for that purpose. The Disclosure includes a summary of the major non-compensation changes to the current agreement, and a financial analysis of the compensation terms, including how the school district will fund the agreement in the current and future years. The Disclosure must be submitted to the County Office of Education for their review and comment. In addition, the Disclosure must be presented to the Board of Education prior to formal approval of the agreement.

Upon reaching tentative agreements with VUEA and VESPA, District staff prepared the Disclosure of Collective Bargaining Agreement and submitted it to the Ventura County Office of Education (VCOE) for their review and comment. On January 23, 2024 the District received a letter from Dr. Cesar Morales, Ventura County Superintendent of Schools commenting on the Disclosure. The letter indicates VCOE's opinion that the District can continue to meet its financial obligations subsequent to implementation of the agreements. However, it cautions that the affordability is based upon staffing reductions in future years, and that such reductions are imperative given projected, significant declining enrollment. A copy of the Disclosure of Collective Bargaining Agreement and the letter from Dr. Morales are attached.

The Board is asked to approve the attached Disclosure of Collective Bargaining Agreement.

Moved:

Seconded:

ROLL CALL VOTE:

Rodriguez __, LaVere __, Forsythe __, Peterson __, Dannenberg __

Mr. Ahsan Mirza, Assistant Superintendent, Business Services

15.b [Award of Bid E14-24 Buena Pool Heater Replacement \(First Read\)](#)

The bid for the Buena Pool Heater Replacement opened on February 6, 2024. Bids were received from one (1) prequalified contractor, M/M Mechanical, Inc. A recapitulation is provided below:

BIDDER	BID
M/M Mechanical, Inc.	\$154,431.00

Approval is requested to award E14-24 Buena Pool Heater Replacement Project at Buena HS to the lowest responsive, responsible bidder, M/M Mechanical, Inc., in the amount of \$154,431.00 from Bond funds.

Moved:
Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____,

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Mr. Adam Dutter, Bond Program Manager

15.c [Ratification of Used Buses Purchase, Exempt from Bidding Requirements Based Upon Public Policy Exception](#)

As a general rule, contracts for more than \$114,500 must be competitively bid if they involve the purchase of equipment, materials, supplies or services (Pub. Contract Code § 20111). However, public policy based on the facts of the specific situation, would exempt such requirement where bidding does not create an advantage and would be futile. *Graydon v. Pasadena Redevelopment Agency* (1980) 104 CalApp3d 63).

After reviewing the documentation presented by the Director of Transportation and the Purchasing Supervisor surrounding the purchase of used buses, legal counsel has provided analysis and opinion that the circumstances in this case justifies the District's procurement of the buses under the public policy exemption. The total cost for all eight (8) buses is \$621,600.00 from Unrestricted Lottery funds.

Ratification of the purchase and exemption of the bidding process to fulfill the purchase of the eight used buses is requested.

Moved:
Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____,

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Mr. Arie Wiberg, Director of Transportation

15.d [Request for approval of proposal to renovate EP Foster Annex into an Expanded Learning Facility \(First Read\)](#)

Expanded Learning would like to renovate the old Boys & Girls Club building at 1440 North Olive Street to be an Expanded Learning hub for the west side of Ventura, serving students from E.P. Foster, Sheridan Way, and DATA in vibrant after-school, weekend, and intersession programs.

The vision is for the building to maintain its gymnasium and general layout. Improvements would be made to add student kitchens for teaching culinary skills, an art studio for designing visual arts, a renovated music studio for recording live music, a classroom with technology, a student union with games like pool, foosball, and board games, and an open space that can be used for dance classes, potlucks, family nights, and group presentations. There will also be offices for a site coordinator, private counseling spaces, a laundry room, all-gender restrooms, and outdoor spaces for gardening, artistic endeavors, and physical activities. We would like this center to be a safe learning space for all young people to belong. The estimated cost of this project will be approximately \$6.5 million using ELOP funds that must be spent by the end of the fiscal year.

Staff is seeking approval from the Board of Education to approve the proposal for EP Foster Annex Improvements.

Moved:
Seconded:

ROLL CALL VOTE:
Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Terri Allison, Director, Facilities; Dr. Lorelle Dawes, Director, Expanded Learning

15.e [Request for Approval of Contracts Exceeding \\$25,000 \(First Read\)](#)
Board approval of contracts exceeding \$25,000 is requested. Please see attached list.

Period: January 23, 2024 to February 7, 2024

Moved:
Seconded:

ROLL CALL VOTE:
Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____

Mr. Ahsan Mirza, Assistant Superintendent, Business Services

16. ACTION - EDUCATIONAL SERVICES

- 16.a [State Seal of Civic Engagement \(First Read\)](#)
Consideration of the criteria for the State Seal of Civic Engagement drafted by VUSD's State Seal of Civic Engagement committee.

Moved:
Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____,

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Ms. Bobbi Powers, Director, Secondary Education; Ms. Carly Donick, Civic Engagement TOSA

- 16.b [Request for Consideration of New Course: CTE Con Urban Sustainable Agriculture and Earth Science \(First Read\)](#)
Educational Services is requesting consideration of the attached new course.

Moved:
Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____,

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Dr. Rene Rickard, Chief Innovations Officer, Career Technical Education; Mr. Joe Bova, Principal on Special Assignment, Career Technical Education

- 16.c [Request for Consideration of New Course: CTE Capstone First Responders: Public Safety & Emergency Response \(First Read\)](#)
Educational Services is requesting consideration of the attached new course.

Moved:
Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____,

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Dr. Rene Rickard, Chief Innovations Officer, Career Technical Education; Mr. Joe Bova, Principal on Special Assignment, Career Technical Education

- 16.d [Administrative Recommendation for Student Expulsion Readmission \(First Read\)](#)
Approval for administrative recommendation regarding an expulsion re-admission: #22-09.

Moved:
Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____,

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Ms. Maria Elizarraras, Director, Student Support Services

17. ACTION - HUMAN RESOURCES - CERTIFICATED

17.a [Consideration of Approval of Ventura Education Support Professionals Association \(VESPA\)/Ventura Unified School District \(VUSD\) Contract Changes 2023-2024, Benefit Contribution and Salary Schedules for the 2023-2024 and 2024-2025 School Years \(First Read\)](#)

Please see attached:

- 2023-2024 VESPA/VUSD Article Revision Summary
- Signed VESPA Articles, Salary Schedule

Moved:

Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____,

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

17.b [Consideration of Approval of Ventura Unified Education Association \(VUEA\)/Ventura Unified School District \(VUSD\) Contract Changes 2023-2024, Benefit Contribution and Salary Schedules for the 2023-2024 and 2024-2025 School Years \(First Read\)](#)

Please see attached:

- 2023-2024 VUEA/VUSD Article Revision Summary
- Signed VUEA Articles and Salary Schedules

Moved:

Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____,

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

17.c [Consideration of Approval of Salary Schedule Increase for the 2023-2024 and 2024-2025 School Years Unless Otherwise Noted For the Following \(First Read\)](#)

1. Adult Education Employees
2. Classified Confidential Employees
3. Certificated Hourly & Walk-On Coaches
4. Classified Management Employees
5. Certificated Management Employees
6. Contracted Management Employees
7. Certificated Substitute Employees
8. Certificated Substitute Incentive Schedule

Moved:

Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____,

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

- 17.d [Ventura Unified School District \(VUSD\) and Ventura Unified Education Association \(VUEA\) Memorandum of Understanding \(MOU\) - 2024 Summer School and 2024 Extended School Year Programs \(First Read\)](#)

Consideration for approval of the attached VUSD and VUEA Memorandum of Understanding (MOU): 2024 Summer School and 2024 Extended School Year Programs.

Moved:
Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____,

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

- 17.e [Ventura Unified School District \(VUSD\) and Ventura Education Support Professionals Association \(VESPA\) Memorandum of Understanding \(MOU\) - 2024 Summer School and 2024 Extended School Year Programs \(First Read\)](#)

Consideration for approval of the attached VUSD and VESPA Memorandum of Understanding (MOU): 2024 Summer School and 2024 Extended School Year Programs.

Moved:
Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____,

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

- 17.f [Consideration of Revised Position - Assistant Director, Expanded Learning Programs \(First Read\)](#)

Consideration of approval for a revised position, Assistant Director, Expanded Learning Programs, 215 days, that was previously the position of Program Specialist, After School Programs, 210 days. The revised position is being proposed due to the increase in the number of programs and sites served and program days, effective for the 2024-2025 school year. The Assistant Director, Expanded Learning Programs, will lead and support the development and implementation of Expanded Learning Programs to fulfill the Quality Standards for Expanded Learning for all after-school and intersession programs TK-12.

Moved:
Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____,

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

- 17.g [Consideration of Revised Position - Director, Certificated Human Resources \(First Read\)](#)
Consideration of approval for the revised position, Director, Certificated Human Resources, 225 days certificated management that was previously the position of Human Resources Manager, Certificated (12-months) classified management. The revised position is being proposed as a certificated management position due to the change in job duties effective for the 2024-2025 school year. The Director, Certificated Human Resources, will direct, coordinate, supervise or administer the examination, selection, and assignment of teachers, principals, or other certificated personnel involved in the instructional program. Plan, develop and implement, in consultation with the Induction Coordinator, a new district training program for teacher and administrator induction.

Moved:
Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____,

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

CONFERENCE ITEMS

1. Staff presentation
2. Board questions
3. Public comment
4. Board deliberation

18. CONFERENCE - EDUCATIONAL SERVICES

18.a [Site Specific Prop 28 Plans](#)

Staff will provide background information on the development of Prop 28 plans.

Dr. Greg Bayless, Assistant Superintendent, Educational Services

18.b [Structured English Immersion \(SEI\): Proposed Programmatic Reduction](#)

Staff will present the board with information on the phase out of the Structured English Immersion (SEI) Strands at Montalvo and Sheridan Way Elementary School.

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Dr. Soledad Molinar, Executive Director, Elementary Education; Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

19. CONFERENCE - HUMAN RESOURCES - Certificated

19.a [Ventura County Office of Education Quarter 2 Williams Report 2023-24 Fiscal Year](#)

The County Superintendent of Schools is required by California Education Code Section 1240 to report on a quarterly basis the results of Williams Lawsuit settlement visits to the school district governing board. Pursuant to Assembly Bill (AB) 599 (Chapter 667, Statutes of 2021) effective on January 1, 2022, the most recent criteria for schools eligible for monitoring under the Williams settlement legislation. As outlined in AB 599, schools that meet the criteria listed below are eligible for monitoring under the Williams settlement legislation:

- Eligible for Comprehensive Support and Improvement (CSI) and Additional Targeted Support and Improvement (ATSI); and
- Meet the teacher credentialing criteria

This report reflects Quarter 2 findings for the following:

- Instructional Materials - All students, in grades TK-12, have access to standards-aligned textbooks or instructional materials in the four core subject areas of English language arts, mathematics, history/social science, science and additionally in grade 9-12 foreign languages, health and appropriate science laboratory equipment.
- Facilities - All classrooms and amenities are safe, clean and functional.

This report does not include the review of teacher assignments and vacancies, audit findings related to Williams Settlement, and the annual School Accountability Report Cards (SARC). These reviews will be included in the annual report later this school year.

Attached is the memorandum from Ventura County Office of Education.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

CONSENT CALENDAR

1. Staff presentation
2. Board questions
3. Public comment
4. Board deliberation
5. Board action

It is recommended that the department item numbers **20 to 23** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____

20. CONSENT- EDUCATIONAL SERVICES

20.a [Overnight, Out of the Tri-County and Ratification Field Trips](#)

Ratification of the Superintendent's approval for students from **Buena High School boys wrestling team** to travel out of the tri-county to a match on January 26, 2024 is requested. This event was held at **Aliso Niguel High School, Aliso Viejo**, Orange County. Seven students and one chaperone attended. **At least one teacher or other certificated personnel accompanied**

students on this trip according to Administrative Regulation 6153. Transportation was provided by district vehicles. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for students from **Ventura High School** to travel overnight and out of the tri-county to an agricultural field trip on February 2-3, 2024 is requested. This event was held at **California State University Fresno, Fresno, CA**, Fresno County. Four students and one chaperone attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.**

Transportation was provided by district vehicles. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for students from **Ventura High School boys wrestling team** to travel overnight and out of the tri-county to a match on February 9-10, 2024 is requested. This event was held at **Westminster High School, Westminster, CA**, Orange County. Fourteen students and two chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by district vehicles. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for students from **Ventura High School girls wrestling team** to travel overnight and out of the tri-county to a match on February 9-10, 2024 is requested. This event was held at **Adelanto High School, Adelanto, CA**, San Bernardino County. Fourteen students and two chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by district vehicles. All required paperwork was on file at the school before departure.

Ventura High School is requesting permission to send students from their **boys wrestling team** to travel overnight and out of the tri-county to a match to be held at **Palm Springs High School, Palm Springs, CA**, Riverside County. The trip will take place on February 16-17, 2024. Board approval is requested to send fourteen students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Ventura High School is requesting permission to send students from their **track and field team** to travel out of the tri-county to a match to be held at **J Serra Catholic High School, San Juan Capistrano, CA**, Orange County. The trip will take place on February 17, 2024. Board approval is requested to send fourteen students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Buena High School is requesting permission to send students from their **boys volleyball team** to travel out of the tri-county to a competition to be held at **Cal Poly San Luis Obispo, San Luis Obispo, CA**, San Luis Obispo County. The trip will take place on February 21, 2024. Board approval is requested to send thirty-five students and one chaperone to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Buena High School is requesting permission to send students from their school to travel out of

the tri-county for an **environmental science field trip to Santa Cruz Island**. The trip will take place on February 28, 2024. Board approval is requested to send thirty-one students and four chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.**

Transportation to Ventura Harbor will be provided by district vehicles and transportation to Santa Cruz Island will be provided by Island Packers Cruises. All required paperwork will be on file at the school before departure.

Buena High School is requesting permission to send students from their school to travel out of the tri-county for a **percussion band competition** to be held at **Great Oak High School, Temecula, CA**, Riverside County. The trip will take place on March 16, 2024. Board approval is requested to send forty-one students and four chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Ventura High School is requesting permission to send students from their **track and field team** to travel out of the tri-county to a match to be held at **J Serra Catholic High School, San Juan Capistrano, CA**, Orange County. The trip will take place on March 16, 2024. Board approval is requested to send fourteen students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Dr. Greg Bayless, Assistant Superintendent, Educational Services

21. CONSENT - HUMAN RESOURCES - Certificated

21.a [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2023-24 School Year](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

21.b [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2023-24 School Year](#)

It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

21.c [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2023-24 School Year](#)

Ratification of administration's approval for leave of absence for certificated personnel on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

22. CONSENT - HUMAN RESOURCES - Classified

22.a [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed; see attached list. Note: Position(s) being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change. It is requested that the Board of Education approve the attached Classified position changes for the 2023-2024 fiscal year.

Ms. Andrea Crouch, Director, Classified Human Resources

22.b [Release of Probationary Classified Employee](#)

It is requested that the Board of Education approve the release of the following probationary Classified employee during the initial probationary period: Action ID Number: 119

Ms. Andrea Crouch, Director, Classified Human Resources

22.c [Classified Personnel Changes](#)

The Personnel Commission approved the attached list of Classified Personnel Changes at its January 24, 2024 meeting. It is recommended that the Board of Education approve the changes at this time.

Ms. Andrea Crouch, Director, Classified Human Resources

23. CONSENT - BUSINESS SERVICES

23.a [Ratification of Purchase Orders and Contracts](#)

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued.

New contracts are issued under action items before issuing and creating ratification item per Board request. Ratification of the attached purchase orders and changes is requested.

Period: January 13 to February 6, 2024

Purchase Orders:	\$4,168,967.27
Change Orders:	\$411,213.60
Grand Total:	\$4,580,180.87

Mr. Ahsan Mirza, Assistant Superintendent, Business Services

23.b [Ratification of Check Payments](#)

Check payments are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Check payments have been processed and approved in accordance with applicable regulations, processed against previously ratified purchase orders and/or appropriate accounting processes. Any payment item that reaches audit thresholds undergoes additional review and approval by VCOE before any payments can be processed. Ratification of the attached check payment list is requested.

Period: January 13 to February 6, 2024

Mr. Ahsan Mirza, Assistant Superintendent, Business Services

23.c [Donations to Ventura Unified School District and Schools](#)

Donations received by the District from external entities and individuals are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Donations must be reviewed and approved by the appropriate school site or receiving department to ensure that the District can meet any compliance or reporting requirements that may be associated with a donation. It is recommended that the Board accept the attached donations on behalf of the District at this time.

Period: September 19 to November 30, 2023

Mr. Ahsan Mirza, Assistant Superintendent, Business Services

23.d [Consideration of Cabrillo Middle School Mural](#)

Cabrillo Middle School is requesting consideration to paint a student designed mural. This mural will be 14'3"x5' in the girls' restroom designed to create a more welcoming and attractive space. MB Hanrahan, local artist, will be painting this mural with the the Advanced Art students. The project has been coordinated with the Facilities Services Department and is being funded by Site Funds. Approval of the attached mural plans are requested.

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Mrs. Courtney Johnson, Principal

24. BOARD REPORTS

25. COMING EVENTS

26. FUTURE BOARD ITEMS

- Historic Preservation, Washington School SBM - February 20 at 4:00 p.m.
- Arts Master Plan Update - TBD

27. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)

28. CLOSED SESSION

29. ADJOURNMENT

Moved:

Seconded:

ROLL CALL VOTE:

Rodriguez ____, LaVere ____, Forsythe ____, Peterson ____, Dannenberg ____