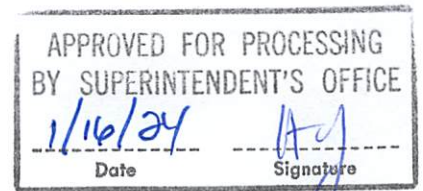


SimiValleySchools

SIMI VALLEY UNIFIED SCHOOL DISTRICT

**BOARD APPROVED
ITEMS FROM THE
1.16.24 BOE
MEETING**



TITLE: APPROVAL OF AGREEMENT NO. R24-03258 BETWEEN SIMI VALLEY UNIFIED SCHOOL DISTRICT AND KNOWLAND CONSTRUCTION SERVICES, INC. FOR INSPECTION SERVICES FOR THE CLASSROOM RENOVATION PHASE 2 PROJECT AT ROYAL HIGH SCHOOL

Business & Facilities
Consent #12

January 16, 2024
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities

Background Information

The District requires inspection services on an as-needed basis for the classroom renovation project at Royal High School. The Bond Management Office interviewed inspectors from four firms on the list of selected firms approved by the Board of Education on December 12, 2017. The firm of Knowland Construction Services, Inc. is on the list and has proposed an inspector who has the qualifications and experience required for this project.

Fiscal Analysis

Project

Estimated Cost

Royal HS Classroom Renovation Project

\$74,880.00

Actual cost will be based on actual inspection services performed. Said Agreement is attached as Exhibit "A". These services are based on a billing rate of \$104.00 per hour, and will be funded by Measure X.

Recommendation

It is recommended that the Board of Education approve Agreement No. R24-03258 between Simi Valley Unified School District and Knowland Construction Services, Inc. for Inspection Services for Royal HS Classroom Renovation Phase 2 Project.

On motion # 90 by Trustee Pine, seconded by Trustee Bagdasaryan and carried by a vote of 5/0, the Board of Education, by a roll-call vote, approved Agreement No. R24-03258 between Simi Valley Unified School District and Knowland Construction Services, Inc. for Inspection Services for the Royal HS Classroom Renovation Phase 2 Project.

Ayes: Smollen
Jubran Noes: 0 Absent: 0 Abstained: 0
Bagdasaryan
Pine + La Belle

**AGREEMENT FOR ON-GOING PROJECT INSPECTOR SERVICES
PROJECT ASSIGNMENT AMENDMENT**

Royal HS – Classroom Renovation

AGREEMENT R24-03258

This Project Assignment Amendment (“PAA”) is entered by and between Simi Valley Unified School District and Knowland Construction Services, Inc. (“Inspector Firm”) as of January 16, 2024.

WHEREAS, the District and Inspector Firm entered into a written Agreement entitled Agreement No. A22.088 for On-Going Project Inspector Services (“Agreement”) generally establishing terms and conditions for the Project Inspector’s inspection services for Projects assigned by the District to the Inspector Firm for completion of Project Inspector Services.

WHEREAS, this PAA sets forth the specific terms and conditions applicable to the Assigned Project and the Project Inspector Services to be completed by the Inspector Firm for the Assigned Project.

NOW THEREFORE, the District and Project Inspector agree as follows:

1. Assigned Project Description. The Assigned Project is described as follows: Provision of a Inspector for the Royal HS Classroom Renovation Phase 2 Project. The Inspector shall be assigned by Knowland Construction Services, Inc. to the project for the duration of the Project, unless another inspector is requested by the District. The inspector is to remain consistent throughout the project and cannot be replaced without approval from the District.
2. Project Inspector Services for Assigned Project. The Inspector Firm shall complete all Project Inspector Services for the Assigned Project set forth in the Agreement, including but not limited too: Preconstruction services, Phases Schematic through Project Closeout.
3. Project Inspector. The Inspector Firm designates one of the following the Project Inspectors: Dan Alberico, Keith Devine or Wayne Quier, for completion of Project Inspector Services for the Assigned Project. The Inspectors cannot be interchanged. The Inspector assigned will remain through the duration of the project. The Project Inspector must pass DOJ fingerprinting requirements identified in California Education Code Section 45125.1. The hourly billing rate for the Project Inspector designated for the Assigned Project is set forth in Attachment 1 to this PAA and is not subject to adjustment, and includes all projected costs related to AB-5, which became effective beginning on January 1, 2020. The billing is to be monthly.
4. Assigned Project Contract Price. The Contract Price for completing Project Inspector Services for the Assigned Project is an **estimated Seventy-Four Thousand, Eight-Hundred Eighty Dollars (\$74,880.00)** (“Assigned Project Contract Price) per the attached Proposal from Inspector Firm dated December 28, 2023 (Attachment 2- For Fee Only). Billings for payment of the Assigned Project Contract Price shall be based on the actual and reasonable time necessary for the Project Inspector designated for the Assigned Project to complete Project Inspector Services, multiplied by the applicable hourly rate. Billings for Project Inspector Services shall be at the Straight Time hourly rates, unless the District has authorized in advance the completion of Project Inspector Services on days/times subject to Overtime or Premium Overtime hourly rates. No payment will be made and the Inspector Firm is not entitled to any compensation for any Project Inspector Services necessary as a result of the failure of the Inspector Firm to timely and completely provide Project Inspector Services. The Assigned Project Contract Price is not subject to adjustment, except as provided in Paragraph 5 of this PAA.

5. Term of PAA. The District has established the project schedule as follows:

- Multiphases starting February 2024 through October 2024.

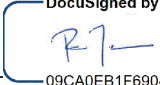
Schedule subject to change.

The actual start date for these inspection services will be based on the successful bid and award of the project. The Assigned Project Contract Price is based on the Construction Duration of the Assigned Project. If Project construction is not completed within the Construction Time and the Assigned Project Contract Price is not exhausted as of expiration of the Construction Time, the Inspector shall provide Project Inspector Services after expiration of the Construction Time without adjustment of the Assigned Project Contract Price until the Assigned Project Contract Price is exhausted. If Project construction is not completed within the Construction Time and the Assigned Project Contract Price is exhausted at the expiration of the Construction Time, or if the unexhausted portion of the Assigned Project Contract Price as of expiration of the Construction Time is exhausted prior to completion of Project Construction, the Assigned Project Contract Price is subject to adjustment by the District, for the Project Inspector Services provided after expiration of the Construction Time.

6. Agreement Terms. All terms of the Agreement for Ongoing Services A22.088 are incorporated herein and applicable to the Assigned Project, except as modified by the terms of this PAA.

IN WITNESS HEREOF, the District and the Architect have executed this Project Assignment Amendment as of the date set forth above.

District
Simi Valley Unified School District

By: 
09CA0EB1F690455...
Ron Iodo
Associate Superintendent,
Business & Facilities

"INSPECTOR FIRM"
Knowland Construction Services, Inc.

By: 
40AE430139B94B8...
Christopher Knowlana
President

DS


ATTACHEMENT 1
AGREEMENT A22.088
PROJECT ASSIGNMENT AMENDMENT FOR PROJECT INSPECTOR SERVICES, R24-03258

PROJECT: Simi Valley HS – Classroom Renovation

| Project Inspector (Knowland Construction Services, Inc. to designate below) | DSA Certification No. | Hourly Billing Rate | |
|--|-----------------------------|--|----------|
| | | <u>Straight Time</u> Mondays-Fridays (8 hour work day) | \$104.00 |
| | | <u>Overtime</u> (authorization by District in advance required) Mondays-Fridays (more than 8 hours per work day) Saturdays (8 hour workday 7 AM to 6 PM) | TBD |
| | | <u>Premium Overtime</u> (authorization by District in advance required) Saturdays (more than 8 hours per work day) Sundays Holidays | TBD |
| | | | |

Attachment 2 - For Fee Only



DSA INSPECTORS

PROPOSAL FOR PROJECT INSPECTORS

SCHOOL DISTRICT: **Simi Valley Unified School District**

INSPECTORS: **Wayne Quier (or other approved IOR/PE, as required)**

PROJECT: **Royal High School Classroom Renovation**

DURATION: **February 2024 – September 2024 (720 hours)**

RATE: **\$104.00/hr.**

TOTAL ESTIMATE: **\$74,880.00**

**Hourly Rate increase of \$3 at the start of every January of the construction/ contract period.*

PROJECT INSPECTOR AGENCY AGREEMENT AND CONTRACT DUTIES:

1. Knowland Construction Services agrees to provide for continuous inspection of work for compliance with approved contract documents. Project Inspector duties as outlined in Title 24, Part 1, Chapter 4, Sections 4-333 through 4-342 California Code of Regulations, including DSA Interpretive Regulations A-6, A-7, A-8, and as incorporated in the following paragraphs.
2. Represent the District under the guidance of the designee of the District Superintendent.
3. Attend all planning, pre-construction conference, project meetings, or meetings as required by the District.
4. Monitor and observe all special inspections performed by the Districts contracted testing lab as required by the Testing and Inspections Sheet and as outlined in the

Knowland Construction Services
33 Narcissa Drive, Rancho Palos Verdes, CA 90275
Phone: (626) 757-4141 / Email: info@knowlandinc.com



DSA INSPECTORS

Project Specifications. Maintain and update a log specifying hours spent on the project by special inspectors. Perform or monitor testing for Torque, Epoxy, Pull Tests, and other tests as approved by the DSA field engineer. Knowland Construction Services shall assist in minimizing unnecessary costs for testing where possible.

5. The District and the Inspector, Knowland Construction Services, shall each defend and hold harmless each other against any losses, liabilities, damages, injuries, claims, costs, or expenses arising out of or connected with the provisions of this agreement and the contract documents.
6. The Agreement shall begin upon written notice by a representative of the District and remain in effect continuously until project closeout, unless terminated in writing. The Contract is intended to be an agency agreement and may be terminated in 15 days by either party with or without cause. This Agency Agreement shall be assigned to other schools within the District and shall apply to other Inspectors as requested and approved by the District. The District shall not employ, contract, or engage in business or mutually beneficial relationships with Inspectors introduced to the District through Knowland Construction Services for a period of two (2) years after the dissolution of any contracts through Knowland Construction Services unless permission is granted prior to such relationships.
7. Knowland Construction Services shall maintain in effect a \$4 million general liability insurance policy, Workman's Compensation as required, and full liability auto insurance as required. District requests for additional insurance shall be paid additionally by the District at current market rates.
8. Simi Valley Unified School District agrees to pay Knowland Construction Services the cost of project services billed at the rate as outlined in the fee schedule within 30 working days of receipt of invoice. KCS shall bill in (5) hour increments (to include drive time) for each site visit. Overtime shall be billed at 1 ½ times standard pay or per the local operator's union. The fee schedule shall escalate \$3/hr. each January after the contract is approved. KCS will allocate (4) hours per month for KCS administrative fees/ Project Management oversight. Knowland Construction Services (Project Inspectors /Project Managers/ Engineers) shall provide all necessary cell phones, laptop computers, digital cameras, and equipment necessary to maintain proper documentation and administrative functions throughout the duration of the project. The District shall provide all utility lines, office space and furniture on an off-site location. KCS at its own discretion may utilize project managers or project engineers to perform administrative, report writing, DSA Box, and other duties where it is in the interest of the project.



DSA INSPECTORS

9. When an IOR is on vacation or unable to be at the project for reasons beyond his reasonable control, a Project Manager / Project Engineer will be assigned to oversee the project and shall be responsible for the accurate reporting of all activities to the inspector of record. Hours billed for inspection services shall include only hours worked in support of the project. Other billing arrangements may be as agreed in writing by the District.

Dated: December 28, 2023

Dated: December 28, 2023

Christopher Knowland

Christopher Knowland – KCS

Agent – Simi Valley Unified School
District

Certificate Of Completion

Envelope Id: 05011C2C44A047709F160F8549A3B0F8

Status: Completed

Subject: Complete with DocuSign: Royal CR Reno Phase 2 - Knowland R24-03258.pdf

Source Envelope:

Document Pages: 6

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 1

Bond Contracts

AutoNav: Enabled

Simi Valley Unified School District

Enveloped Stamping: Enabled

101 West Cochran Street

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Simi Valley, CA 93065

bondcontracts@simivalleyusd.org

IP Address: 207.157.143.2

Record Tracking

Status: Original

Holder: Bond Contracts

Location: DocuSign

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bondcontracts@simivalleyusd.org

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Simi Valley Unified School District

Location: DocuSign

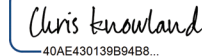
Signer Events

Chris Knowland

chrisk@knowlandinc.com

Security Level: Email, Account Authentication
(None)**Signature**

DocuSigned by:


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Maria Nieto

maria.nieto@simivalleyusd.org

Security Level: Email, Account Authentication
(None)
DS
MN

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Ron Todo

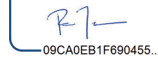
ron.todo@simivalleyusd.org

Ron Todo

Simi Valley Unified

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In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp**

| Intermediary Delivery Events | Status | Timestamp |
|--|------------------|----------------------|
| Certified Delivery Events | Status | Timestamp |
| Carbon Copy Events | Status | Timestamp |
| Witness Events | Signature | Timestamp |
| Notary Events | Signature | Timestamp |
| Envelope Summary Events | Status | Timestamps |
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| Certified Delivered | Security Checked | 1/23/2024 1:11:03 PM |
| Signing Complete | Security Checked | 1/23/2024 1:11:11 PM |
| Completed | Security Checked | 1/23/2024 1:11:11 PM |
| Payment Events | Status | Timestamps |
| Electronic Record and Signature Disclosure | | |

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Simi Valley Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Simi Valley Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: sean.goldman@simivalleyusd.org

To advise Simi Valley Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at sean.goldman@simivalleyusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Simi Valley Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Simi Valley Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

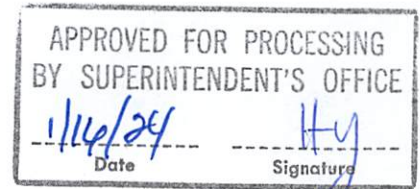
The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Simi Valley Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Simi Valley Unified School District during the course of your relationship with Simi Valley Unified School District.



**TITLE: RATIFICATION OF MEASURE X FUNDED PARTIAL EXPENSES,
 AGREEMENTS AND FIELD CONTRACTS UNDER CUPCCAA;
 NOVEMBER 1, 2023 TO DECEMBER 31, 2023**

Business & Facilities
Consent #13

January 16, 2024
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent
 Business & Facilities

Background Information

The District adopted the California Uniform Public Construction Cost Accounting Act ("CUPCCAA") which authorizes the District to engage in alternative bidding procedures for public works and maintenance projects. The District's adoption of CUPCCAA includes authorization for the District's Associate Superintendent, Business & Facilities to enter into contracts bid under CUPCCAA alternative bidding procedures when the value of the contract is \$200,000 or less, as of January 1, 2019. CUPCCAA contracts entered into by the Associate Superintendent, Business & Facilities pursuant to such authority are subject to ratification by the Board of Education.

Many of the projects funded with Measure X proceeds are smaller dollar value projects. To expedite obtaining cost proposals and the construction of Measure X funded projects valued at \$60,000 or less, District staff has utilized the CUPCCAA alternative bidding procedures with the District's Field Contracts.

Exhibit "A" is a summary listing of the Partial Expenses, Agreements and Field Contracts funded by Measure X proceeds and awarded by the Associate Superintendent, Business & Facilities under the CUPCCAA alternative bidding procedures from November 1, 2023 to December 31, 2023.

Fiscal Analysis

The total amount for Measure X funded Field Contracts issued under CUPCCAA from November 1, 2023 to December 31, 2023 is **\$357,814.62** as shown on Exhibit "A".

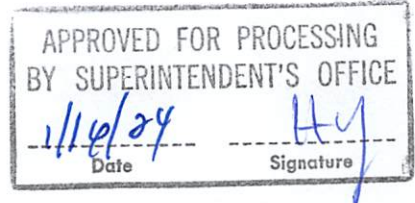
Recommendation

It is recommended that the Board of Education ratify the Field Contracts summarized in attached Exhibit "A".

On motion # 90 by Trustee Pine, seconded by Trustee Bagdasaryan
and carried by a vote of 5/0, the Board of Education, by a roll-call-vote, ratified
Measure X Funded Partial Expenses, Agreements and Field Contracts Under CUPCCAA;
November 1, 2023 to December 31, 2023.

Smoller
Ayes: Jubran Noes: 0 Absent: 0 Abstained: 0
Bagdasaryan
Pine
Lybelle

| | A | B | C | D | E | F |
|----|---|--------------|-------------|-------------------------------|----------------------|--------------------------------|
| 1 | MEASURE X FIELD CONTRACTS UNDER CUPCCAA, AGREEMENTS, & MISC POs FROM 11/1/2023 - 12/31/2023 | | | | | |
| 2 | | | | | | |
| 3 | Req Date | Req # | PO # | Vendor | Total Amt | Comment |
| 4 | 11/1/2023 | R24-02489 | P24-02156 | GOLDEN STATE LABOR COMPLIANCE | \$ 33,950.00 | SVHS LABOR COMPLIANCE KITCHEN |
| 5 | 11/2/2023 | R24-02509 | P24-02272 | FENCE FACTORY | \$ 2,087.00 | SVHS NEW FENCE GATE QUAD |
| 6 | 11/3/2023 | R24-02536 | P24-02126 | FURNITURE REUSE SOLUTIONS | \$ 16,144.27 | RHS DONATION CLASS RENO |
| 7 | 11/3/2023 | R24-02538 | P24-02159 | FURNITURE REUSE SOLUTIONS | \$ 32,297.01 | BW DONATION CLASS RENO |
| 8 | 11/3/2023 | R24-02539 | P24-02160 | SCHOOL OUTFITTERS | \$ 3,643.32 | SMS FURNITURE CLASS RENO |
| 9 | 11/9/2023 | R24-02608 | P24-02275 | FENCE FACTORY | \$ 3,232.50 | SSHS FENCING SEC/FENCE/LS |
| 10 | 11/15/2023 | R24-02678 | P24-02655 | UNIQUE MOVING & STORAGE | \$ 3,355.00 | BW FURNITURE MOVE CLASS RENO |
| 11 | 11/15/2023 | R24-02680 | P24-02656 | UNIQUE MOVING & STORAGE | \$ 8,430.00 | RHS FURNITURE MOVE CLASS RENO |
| 12 | 11/15/2023 | R24-02696 | P24-02442 | CLARK SEIF CLARK, INC. | \$ 3,700.00 | GG HAZARDOUS SURVEY CLASS RENO |
| 13 | 11/28/2023 | R24-02836 | P24-02661 | DAVE BANG ASSOCIATES OF CA | \$ 3,683.94 | SYCAMORE INCLUSIVE PLAYGROUND |
| 14 | 11/29/2023 | R24-02879 | P24-02551 | GRAINGER | \$ 8,068.61 | BW SHELVING CLASS RENO |
| 15 | 11/30/2023 | R24-02889 | P24-02664 | CLARK SEIF CLARK, INC. | \$ 3,720.00 | SYCAMORE LOR CLASS RENO |
| 16 | 12/11/2023 | R24-03045 | P24-02745 | CLARK SEIF CLARK, INC. | \$ 3,720.00 | HH HAZARDOUS SURVEY CLASS RENO |
| 17 | 12/11/2023 | R24-03069 | P24-02671 | CLARIDGE PRODUCTS & EQUIPMENT | \$ 13,941.87 | PV WHITEBOARDS CLASS RENO |
| 18 | 12/12/2023 | R24-03083 | P24-02737 | CAL GEOLOGICAL SURVEY | \$ 4,800.00 | SVHS GEO FEES MPR |
| 19 | 12/13/2023 | R24-03112 | P24-02747 | PORTA-STOR | \$ 8,000.00 | SVHS SEATRAIN RENTAL MPR |
| 20 | 11/17/2023 | WIT24-00345 | P24-02334 | ISSQUARED, INC. | \$ 9,890.09 | IT WIFI |
| 21 | 12/11/2023 | WIT24-00380 | P24-02722 | AMERICAN TIME | \$ 150,818.20 | RHS EQUIPMENT NOTIFICATIONS |
| 22 | 12/11/2023 | WIT24-00381 | P24-02674 | AMERICAN TIME | \$ 44,332.81 | PV EQUIPMENT NOTIFICATIONS |
| 23 | | | | | | |
| 24 | | | | | | |
| 25 | | | | | \$ 357,814.62 | |
| 26 | | | | | | |



**TITLE: AUTHORIZATION TO AWARD BID #B24FS412, PARK VIEW
ELEMENTARY CLASSROOM RENOVATIONS**

Business & Facilities
Consent #16

January 16, 2024
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent
Business and Facilities

Background Information

Four bids were received on January 4, 2023 for Bid #B24FS412, Park View Elementary Classroom Renovations. The recommended low bidder is indicated in bold type.

| Company | Base Bid | Allowance | Bid Total |
|--|---------------------------------|---------------------|-----------------------|
| Ardalan Construction Company, Inc. | \$1,090,000.00 | \$109,000.00 | \$1,199,000.00 |
| G2K Construction, Inc. <i>Withdrawn with District acceptance of clerical error</i> | \$ 715,050.00 | \$ 71,505.00 | \$ 786,555.00 |
| Omega Construction Company, Inc. | Nonresponsive: Not Prequalified | | |
| The Nazerian Group | \$1,244,000.00 | \$124,400.00 | \$1,368,400.00 |

Additional information is available in the Bond Management Office.

Fiscal Analysis

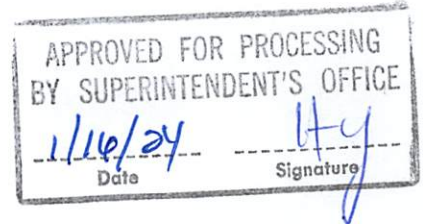
The total amount of this project \$1,199,000.00 will be funded by Measure X Bond Funds.

Recommendation

It is recommended that the Board of Education authorize award of Bid #B24FS412, Park View Elementary Classroom Renovations, to Ardalan Construction Company, Inc. in the amount of \$1,199,000.00.

On motion # 90 by Trustee Pine, seconded by Trustee Bardwayan and carried by a vote of 5/0, the Board of Education approved, by roll-call vote, award of the Park View Elementary Classroom Renovations to Ardalan Construction Company, Inc.

AYES: Smollen
Subran NOES: 0 Absent: 0 Abstained: 0
Bardwayan
Pine
LaBelle



TITLE: APPROVAL OF CHANGE ORDER NO. 1 TO AGREEMENT B23LS389 BETWEEN SIMI VALLEY UNIFIED SCHOOL DISTRICT AND BALFOUR BEATTY CONSTRUCTION, LLC FOR THE SNACK BAR PROJECT AT ROYAL HIGH SCHOOL

Business & Facilities
Consent # 18

January 16, 2024
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities

Background Information

On February 21, 2023, the Board of Education approved The Balfour Beatty contract as the LLB Contractor for the Royal High School Snack Bar Renovation.

During the course of construction, the District modified the scope making various changes to the project.

Attached is Exhibit "A" that describes the changes, related costs, and justification for Change Order No. 1.

Fiscal Analysis:

\$ 221,493.00 Original Contract
\$ (42,682.48) Change Order #1 - Deductive
\$ 178,810.52 Revised Contract Amount, funded with Measure X funds

Recommendation:

It is recommended that the Board of Education approve Change Order No. 1 as presented.

On motion # 90 by Trustee Pine, seconded by Trustee Bagdasaryan and carried by a vote of 5/0, the Board of Education, by a roll-call vote, approved Change Order No. 1 for the Royal High School Snack Bar B23LS389.

Ayes: Smolen
Jubran
Bagdasaryan
Pine
Lybelle
Noes: 0 Absent: 0 Abstained: 0



CHANGE ORDER

| | | | |
|-----------------------|---|---------------------------|-------------|
| Project Name: | Snack Bar | Date: | 1/8/2024 |
| Site: | Royal High School | Change Order #: | 1 |
| Contract Date: | 1/19/2023 | Bid #: | B23LS389 |
| Contractor: | Balfour Beatty | PO #: | P23-03193 X |
| Address: | 1350 Evening Creek Drive North, #270 San Diego, CA 92128 | DSA Application #: | N/A |
| | | Board Date: | 01/16/2024 |

THE CONTRACT IS CHANGED AS FOLLOWS:

| | | |
|--|-----------|----------------------|
| COP #4 - The unused portion of the Contractor and Owner Contingencies is being returned to the District. | | |
| ORIGINAL CONTRACTOR CONTINGENCY | \$ | 15,000.00 X |
| Approved Contractor Contingency | | 0.00 |
| Contractor Contingency Balance to be returned | \$ | (15,000.00) X |
| ORIGINAL DISTRICT CONTINGENCY | \$ | 50,000.00 X |
| Approved Owner Contingency #1 | \$ | (22,317.52) X |
| Owner Contingency Balance to be returned | \$ | (27,682.48) X |
| Total: | \$ | (42,682.48) X |

| ADJUSTMENTS TO CONTRACT | | | |
|--------------------------------|----------------|------------------------------------|----------|
| Original Contract Amount: | \$ 221,493.00 | Original Contract Completion Date: | 06/01/23 |
| Total Prior Change Orders: | \$ - | New Completion Date: | N/A |
| Contract Sum Prior to this CO: | \$ 221,493.00 | % for this Change Order | -19.27% |
| Amount of this Change Order: | \$ (42,682.48) | % Total Cumulative Change Orders | -19.27% |
| Revised Contract Amount: | \$ 178,810.52 | | |

***SIGNATURES ON PAGE 2**



CHANGE ORDER

| | | | |
|----------------------|-------------------|------------------------|----------|
| Project Name: | Snack Bar | Date: | 1/2/2024 |
| Site: | Royal High School | Change Order #: | 1 |

The undersigned Contractor agrees with the foregoing changes to the Contract price and time allowed for completion of the Work, and agrees to furnish all labor, materials, service, and perform all work necessary to complete any additional work specified herein. Changes to the Contract shall only be effective when approved by the governing board of the District.

It is expressly understood that the value of the extra Work or changes expressly includes any and all of the Contractor's costs and expenses, direct and indirect, resulting from additional time required on the Project or resulting from delay to the Project. Any costs, expenses, damages, or time extensions not included are deemed waived.

| | | |
|--|--|-------------------|
| _____ | _____ | _____ |
| DENNIS KUYKENDALL Contractor | DocuSigned by: BB0D172FDF6D443... | 1/9/2024 Date |
| JAMES MCGREGOR Project Coordinator | DocuSigned by: C1C1879B1A4B495... | 1/22/2024 Date |
| MARC CUNNINGHAM Construction Project Manager | DocuSigned by: 2CEE5D45D018490... | 1/22/2024 Date |
| LORI RUBENSTEIN Bond Program Manager | DocuSigned by: 19ADD8F59B9244E... | 1/22/2024 Date |
| RON TODO Associate Superintendent, Business & Facilities | DocuSigned by: 09CA0EB1F690455... | 1/23/2024 Date |

DS
DR



SimiValleySchools
SIMI VALLEY UNIFIED SCHOOL DISTRICT

SIMI VALLEY UNIFIED SCHOOL DISTRICT

CHANGE ORDER PROPOSAL (COP)

| | |
|------------------------------------|--|
| School Name: | Royal High School |
| Project Name: | Royal HS Snack Bar |
| To: <i>CM/ Project Coordinator</i> | Jim McGregor |
| From: <i>Contractor</i> | Balfour Beatty Construction, LLC. |

| | |
|-----------------|-----------------|
| Date: | 11/16/2023 |
| COP Number: | 04 |
| Project Number: | 17230005 |
| Bid Number: | B23LS389 |

Description of Work: Return Unused Contingencies back to the District.

| WORK PERFORMED OTHER THAN BY CONTRACTOR | | ADD | DEDUCT |
|---|---|------------|---------------|
| (a) | Material (attach itemized quantity and unit cost plus sales tax) | | |
| (b) | Add Labor (attach itemized hours and rates, fully encumbered) | | |
| (c) | Add Equipment (attach suppliers' invoice) | | |
| (d) | Subtotal | \$ | - |
| (e) | Add overhead and profit for any and all tiers of Subcontractor , the total not to exceed ten percent (10%) of Item (d) | \$ | - |
| (f) | Subtotal | \$ | - |
| (g) | Add overhead and profit for Contractor , not to exceed five percent (5%) of Item (d) | \$ | - |
| (h) | Subtotal | \$ | - |
| (i) | Add Bond and Insurance , not to exceed two percent (2%) of Item (d) | \$ | - |
| (j) | TOTAL | \$ | - |
| (k) | Time (zero unless indicated) | <u>0</u> | Calendar Days |
| WORK PERFORMED BY CONTRACTOR | | ADD | DEDUCT |
| (a) | Material (attach itemized quantity and unit cost plus sales tax) | | |
| (b) | Add Labor (attach itemized hours and rates, fully encumbered) | | |
| (c) | Add Equipment (attach suppliers' invoice) | | |
| (d) | Subtotal | \$ | - |
| (e) | Add overhead and profit for Contractor , not to exceed fifteen percent (15%) of Item (d) | \$ | - |
| (f) | Subtotal | \$ | - |
| (g) | Add Bond and Insurance , not to exceed two percent (2%) of Item (d) | \$ | - |
| (h) | TOTAL | \$ | - |
| | Amount of this COP | \$ | (42,682.48) |
| (i) | Time (zero unless indicated) | <u>0</u> | Calendar Days |

☐ The proposal would ☐ Increase ☐ Decrease the Contract Time by Calendar Days.

☐ The proposal does NOT affect the Contract Time.

Contractor's Signature: _____

Printed Name & Title _____

Date _____

Provide all supporting documentation as required by the Contract Documents

POTENTIAL CHANGE ORDER



Project: SVUSD ROYAL HS SNACK BAR RENOVATION
Project No.: 17230005

Date: 11/16/2023

To: Simi Valley Unified School District (Simi Valley)
 101 West Cochran Street
 Simi Valley, California 93065

PCO No.: 004

Change Event No.: 004

Attn: Jim McGregor

Subject: CE #004 - Unused Owner and Contractor Contingencies

This proposal serves as a Change Order Request for the above referenced project. Revisions to the scope of work, contract price, and contract time are as described & summarized below, and supported by the attached documentation (as applicable).

Description of Change:CE #004 - Unused Owner and Contractor Contingencies

Return Unused Owner and Contractor Contingencies to the District as follows:

1. Credit back to the district for Unused Owner Contingency **(\$27,682.48)**
2. Credit back to the district for Unused Contractor Contingency **(\$15,000.00)**

Cost Summary:

| No. | Description | Amount |
|------------------------------|--|----------------------|
| 1 | Return Unused Owner Contingency to the District | (\$27,682.48) |
| 2 | Return Unused Contractor Contingency to the District | (\$15,000.00) |
| TOTAL PROPOSAL AMOUNT | | (\$42,682.48) |

If acceptable, please return one fully executed copy of this proposal indicating your acceptance and authorizing work to proceed. This proposal once approved shall be incorporated into a Change Order to the Contract Agreement.

Submitted by:

Balfour Beatty Construction, LLC
 Contractor

Accepted by:

Simi Valley Unified School District
 Owner

Signature: _____

Print Name: _____

Title: _____

Date: _____

Signature: _____

Print Name: _____

Title: _____

Date: _____



SimiValleySchools
SIMI VALLEY UNIFIED SCHOOL DISTRICT

SIMI VALLEY UNIFIED SCHOOL DISTRICT

CHANGE ORDER PROPOSAL (COP)

| | |
|------------------------------------|--|
| School Name: | Royal High School |
| Project Name: | Royal HS Snack Bar |
| To: <i>CM/ Project Coordinator</i> | Jim McGregor |
| From: <i>Contractor</i> | Balfour Beatty Construction, LLC. |

| | |
|-----------------|-------------------|
| Date: | 10/27/2023 |
| COP Number: | 01 |
| Project Number: | 17230005 |
| Bid Number: | B23LS389 |

Description of Work: Electrical Connection New Water Heater

| WORK PERFORMED OTHER THAN BY CONTRACTOR | | ADD | DEDUCT |
|---|---|------------|------------------|
| (a) | Material (attach itemized quantity and unit cost plus sales tax) | | |
| (b) | Add Labor (attach itemized hours and rates, fully encumbered) | | |
| (c) | Add Equipment (attach suppliers' invoice) | | |
| (d) | Subtotal | \$ | - |
| (e) | Add overhead and profit for any and all tiers of Subcontractor , the total not to exceed ten percent (10%) of Item (d) | \$ | - |
| (f) | Subtotal | \$ | - |
| (g) | Add overhead and profit for Contractor , not to exceed five percent (5%) of Item (d) | \$ | - |
| (h) | Subtotal | \$ | - |
| (i) | Add Bond and Insurance , not to exceed two percent (2%) of Item (d) | \$ | - |
| (j) | TOTAL | \$ | - |
| (k) | Time (zero unless indicated) | <u>0</u> | Calendar Days |
| WORK PERFORMED BY CONTRACTOR | | ADD | DEDUCT |
| (a) | Material (attach itemized quantity and unit cost plus sales tax) | | |
| (b) | Add Labor (attach itemized hours and rates, fully encumbered) | | |
| (c) | Add Equipment (attach suppliers' invoice) | | |
| (d) | Subtotal | \$ | - |
| (e) | Add overhead and profit for Contractor , not to exceed fifteen percent (15%) of Item (d) | \$ | - |
| (f) | Subtotal | \$ | - |
| (g) | Add Bond and Insurance , not to exceed two percent (2%) of Item (d) | \$ | - |
| (h) | TOTAL | \$ | - |
| | Amount of this COP | \$ | 11,959.13 |
| (i) | Time (zero unless indicated) | <u>0</u> | Calendar Days |

☐ The proposal would ☐ Increase ☐ Decrease the Contract Time by Calendar Days.

☐ The proposal does NOT affect the Contract Time.

Contractor's Signature: _____

Printed Name & Title _____

Date _____

Provide all supporting documentation as required by the Contract Documents

POTENTIAL CHANGE ORDER



Project: SVUSD ROYAL HS SNACK BAR RENOVATION
Project No.: 17230005

Date: 10/27/2023

To: Simi Valley Unified School District (Simi Valley)
 101 West Cochran Street
 Simi Valley, California 93065

PCO No.: 001

Change Event No.: 001

Attn: Jim McGregor

Subject: CE #001 - Electrical Connection New Water Heater

This proposal serves as a Change Order Request for the above referenced project. Revisions to the scope of work, contract price, and contract time are as described & summarized below, and supported by the attached documentation (as applicable).

Description of Change:

CE #001 - Electrical Connection New Water Heater

Install 480V power from Gymnasium electrical panel to new snack bar water heater.

Per Painting & Decor PCO # 03 dated 09/01/2023.

Cost Summary:

| No. | Description | Amount |
|------------------------------|--|--------------------|
| 1 | Electrical Connection New Water Heater | \$11,298.19 |
| 2 | BB Fee 3.75% | \$423.68 |
| 3 | BB Bond 1% | \$112.98 |
| 4 | BB Insurance 1.1% | \$124.28 |
| TOTAL PROPOSAL AMOUNT | | \$11,959.13 |

If acceptable, please return one fully executed copy of this proposal indicating your acceptance and authorizing work to proceed. This proposal once approved shall be incorporated into a Change Order to the Contract Agreement.

Submitted by:

Balfour Beatty Construction, LLC
 Contractor

Accepted by:

Simi Valley Unified School District
 Owner

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Title: _____

Date: _____

Title: _____

Date: _____

| | | | | | |
|--|--|-----------------------|------------------|------------|-----------------------------|
| PCO # 03 | CONTRACTOR PROPOSED CHANGE BASED ON TIME & MATERIALS | | | | |
| FROM: | Painting & Decor, Inc. | | | | |
| TO: | Steve Corwin VUSD Royal HS Snack Bar Renovation PP #01 | | | | |
| DATE: | 09/01/23 | | | | |
| PROJECT #: | 17230005 | | | | |
| PROJECT NAME: | SVUSD Royal HS Snack Bar Renovation PP #01 | | | | |
| PROPOSED CHANGE: | SUPPLY LABOR AND MATERIALS TO MAKE ELECTRICAL CHANGES AS PER ATTACHED QUOTE. | | | | |
| CONTRACTOR: | PAINTING & DECOR, INC. | | | | |
| | JOHN BUCHNER, PRESIDENT | | | | |
| | 1210 N. JEFFERSON ST, STE. K, ANAHEIM, CA 92807 | | | | |
| | 949-888-2565 PHONE 949-888-2566 FAX | | | | |
| | PROJMGMT@PAINTINGANDDECOR.COM | | | | |
| LABOR (Ventura County Prevailing Wage + Labor Burden) | | | | | |
| | <u>Hours</u> | <u>Price Per Hour</u> | | | <u>Subtotal</u> |
| Journeyman Painter | | | | | \$0.00 |
| | | | | | <u>Total Labor Costs</u> |
| | | | | | \$0.00 |
| <u>MATERIALS & SERVICES</u> | <u>Units</u> | <u>Price Per Unit</u> | <u>Sub-Total</u> | <u>Tax</u> | <u>Total</u> |
| Misc. | 1 | \$10,271.09 | \$10,271.09 | \$0.00 | \$10,271.09 |
| | | | \$0.00 | \$0.00 | \$0.00 |
| | | | \$0.00 | \$0.00 | \$0.00 |
| | | | | | <u>Total Material Costs</u> |
| | | | | | \$10,271.09 |
| <u>Subtotal (Cost Only)</u> | | | | | \$10,271.09 |
| <u>Overhead & Profit at 10%</u> | | | | | \$1,027.10 |
| <u>Subtotal</u> | | | | | \$11,298.19 |
| <u>Bond at 1.00%</u> | | | | | \$112.98 |
| <u>TOTAL</u> | | | | | \$11,411 |



Thursday, August 31, 2023

Painting & Décor, Inc.
P.O BOX 5926
ORANGE, CA 92863

Re: #23-29 Simi Valley USD- Royal High School- Electrical for Snack Bar Upgrades

COR #001- Electrical for Snack Bar Water Heater

Attn: John Buchner,

Scope:

Install 480V power from Gymnasium electrical panel to new snack bar water heater.

This quote includes the following:

1. Coordinate with Royal USD staff and safe-off work areas utilizing caution tape to section off work zones following RDM contractor safety requirements.
2. Coordinate with Royal USD staff and re-route staff and students around temporary work areas.
3. Safe-off existing electrical panel in gymnasium electrical room utilizing RDM Lock Out/ Tag Out (LOTO) safety procedures.
4. Provide and install (1) 3/4"-EMT conduit penetration in gymnasium electrical panel and stub out conduit and wiring.
5. Provide and install (1) 30A-2P breaker in panel and terminate respective wiring. (RDM assumes existing electrical panel has capacity for additional circuits per the panel schedule, additional costs will apply to feed water heater from another panel if required)
6. Extend 3/4" EMT conduit w/ 30A rated wiring and terminate conduits into new 30A-600V-3PH-Nema 1-Non-Fused disconnect for new water heater. (New water heater furnished and installed by others)
7. Provide 3/4" Seal tight conduit connection for new water heater and terminate wiring.
8. Support conduit from existing strut drops as required.
9. Update electrical panel schedule to reflect changes in circuitry.
10. Remove all excess electrical debris, energize and test.
11. Labor is based on straight time, (Monday-Friday, 6am-3pm) work week.
12. Pricing includes 2023 Los Angeles County Prevailing Wages.
13. Service truck and tools.
14. Taxes and freight.

This quote excludes the following:

1. Premium/Overtime, Saturday & Sunday work.
2. Furnishing or installing new snack bar water heater. (RDM assumes water heater will be provided by others)
3. Any work associated with snack bar roll-up door, door release control panel, control switches or heat links.
4. Fire alarm conduit, devices, programming and troubleshooting. (RDM assumes existing fire alarm system is in good working condition with no troubles).
5. Furnishing or installing door air curtain and door switch.
6. Furnishing or installing new snack bar kitchen equipment and appliances.
7. Health Department inspection corrections and or repairs. (If required, additional costs will apply)

8. Low voltage conduit, cabling and terminations. (i.e Cat5 or CAT6)
9. Fiber optic conduit, cabling and terminations.
10. Title 24 design and certifications.
11. Drywall demo, patch back and paint.
12. Painting of exposed conduits.
13. Electrical equipment upgrades.
14. Hazardous materials abatement. (i.e asbestos and lead paint abatement).
15. Repairing or troubleshooting existing electrical issues or code violations.
16. Payment and performance bond premiums.
17. Temporary toilets, fencing, power and lighting.
18. Engineering, plan check and permit fees.
19. Project labor agreements, PLA, (PSA) and other Union Agreements.

Material Escalation Clause:

In the event of significant delay or price increase of material, equipment, or energy through no fault of the Contractor, the Contract Sum, time of completion or contract requirements shall be equitably adjusted by Change Order. A change in price of an item of material, equipment, or energy will be considered significant when the price of an item increases 20% percent between the date of this quote and the date of installation. The amount of the increase shall be capped at five percent 5% of the original budgeted price for the item.

Pricing is valid for (30-days) due to increases in commodities.

Total \$ 10,271.09

If you have any questions, please feel free to call the undersigned at **(909)-993-2995**.

C-10 CSLB: #539194

DIR # 1000000776

Sincerely,

Uriel Valdivia

**Uriel Valdivia
Project Manager**



SimiValleySchools
SIMI VALLEY UNIFIED SCHOOL DISTRICT

SIMI VALLEY UNIFIED SCHOOL DISTRICT

CHANGE ORDER PROPOSAL (COP)

| | |
|------------------------------------|--|
| School Name: | Royal High School |
| Project Name: | Royal HS Snack Bar |
| To: <i>CM/ Project Coordinator</i> | Jim McGregor |
| From: <i>Contractor</i> | Balfour Beatty Construction, LLC. |

| | |
|-----------------|-----------------|
| Date: | 10/27/2023 |
| COP Number: | 02 |
| Project Number: | 17230005 |
| Bid Number: | B23LS389 |

Description of Work: Janitor Closet Scope

| WORK PERFORMED OTHER THAN BY CONTRACTOR | | ADD | DEDUCT |
|---|---|------------|-----------------|
| (a) | Material (attach itemized quantity and unit cost plus sales tax) | | |
| (b) | Add Labor (attach itemized hours and rates, fully encumbered) | | |
| (c) | Add Equipment (attach suppliers' invoice) | | |
| (d) | Subtotal | \$ | - |
| (e) | Add overhead and profit for any and all tiers of Subcontractor , the total not to exceed ten percent (10%) of Item (d) | \$ | - |
| (f) | Subtotal | \$ | - |
| (g) | Add overhead and profit for Contractor , not to exceed five percent (5%) of Item (d) | \$ | - |
| (h) | Subtotal | \$ | - |
| (i) | Add Bond and Insurance , not to exceed two percent (2%) of Item (d) | \$ | - |
| (j) | TOTAL | \$ | - |
| (k) | Time (zero unless indicated) | <u>0</u> | Calendar Days |
| WORK PERFORMED BY CONTRACTOR | | ADD | DEDUCT |
| (a) | Material (attach itemized quantity and unit cost plus sales tax) | | |
| (b) | Add Labor (attach itemized hours and rates, fully encumbered) | | |
| (c) | Add Equipment (attach suppliers' invoice) | | |
| (d) | Subtotal | \$ | - |
| (e) | Add overhead and profit for Contractor , not to exceed fifteen percent (15%) of Item (d) | \$ | - |
| (f) | Subtotal | \$ | - |
| (g) | Add Bond and Insurance , not to exceed two percent (2%) of Item (d) | \$ | - |
| (h) | TOTAL | \$ | - |
| | Amount of this COP | \$ | 5,223.61 |
| (i) | Time (zero unless indicated) | <u>0</u> | Calendar Days |

☐ The proposal would ☐ Increase ☐ Decrease the Contract Time by Calendar Days.
☐ The proposal does NOT affect the Contract Time.

Contractor's Signature: _____

Printed Name & Title _____

Date _____

Provide all supporting documentation as required by the Contract Documents

POTENTIAL CHANGE ORDER



Project: SVUSD ROYAL HS SNACK BAR RENOVATION
Project No.: 17230005

Date: 10/27/2023

To: Simi Valley Unified School District (Simi Valley)
 101 West Cochran Street
 Simi Valley, California 93065

PCO No.: 002

Change Event No.: 002

Attn: Jim McGregor

Subject: CE #002 - Janitor Closet Scope

This proposal serves as a Change Order Request for the above referenced project. Revisions to the scope of work, contract price, and contract time are as described & summarized below, and supported by the attached documentation (as applicable).

Description of Change:

CE #002 - Janitor Closet Scope

Janitor Closet Scope of Work added per District Request.

Per Painting & Decor Change Order # 004R dated 10/05/2023.

Cost Summary:

| No. | Description | Amount |
|------------------------------|----------------------|-------------------|
| 1 | Janitor Closet Scope | \$4,934.92 |
| 2 | BB Fee 3.75% | \$185.06 |
| 3 | BB Bond 1% | \$49.35 |
| 4 | BB Insurance 1.1% | \$54.28 |
| TOTAL PROPOSAL AMOUNT | | \$5,223.61 |

If acceptable, please return one fully executed copy of this proposal indicating your acceptance and authorizing work to proceed. This proposal once approved shall be incorporated into a Change Order to the Contract Agreement.

Submitted by:

Balfour Beatty Construction, LLC
 Contractor

Accepted by:

Simi Valley Unified School District
 Owner

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

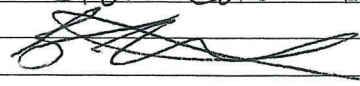

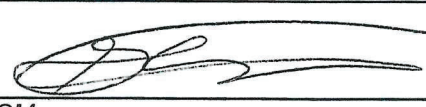
Title: _____

Date: _____

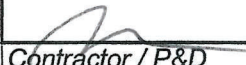
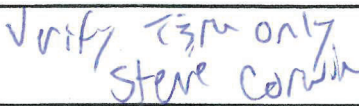
Title: _____

Date: _____

| | | | | | |
|---|-------|--|----------------|-----------|----------------------|
| PCO # 04r | | CONTRACTOR PROPOSED CHANGE BASED ON TIME & MATERIALS | | | |
| FROM: | | Painting & Decor, Inc. | | | |
| TO: | | Steve Corwin VUSD Royal HS Snack Bar Renovation PP #01 | | | |
| DATE: | | 10/05/23 | | | |
| PROJECT #: | | 17230005 | | | |
| PROJECT NAME: | | SVUSD Royal HS Snack Bar Renovation PP #01 | | | |
| PROPOSED CHANGE: | | SUPPLY LABOR AND MATERIALS TO | | | |
| | | Time & Material | | | |
| CONTRACTOR: | | PAINTING & DECOR, INC. | | | |
| | | JOHN BUCHNER, PRESIDENT | | | |
| | | 1210 N. JEFFERSON ST, STE. K, ANAHEIM, CA 92807 | | | |
| | | 949-888-2565 PHONE 949-888-2566 FAX | | | |
| | | PROJMGMT@PAINTINGANDDECOR.COM | | | |
| | | | | | |
| LABOR (Ventura County Prevailing Wage + Labor Burden) | | | | | |
| | Hours | Price Per Hour | | | Subtotal |
| Journeyman Painter | 38.0 | \$91.54 | | | \$3,478.52 |
| | | | | | |
| | | | | | Total Labor Costs |
| | | | | | \$3,478.52 |
| MATERIALS & SERVICES | | Units | Price Per Unit | Sub-Total | Tax |
| Tile | 1 | \$102.92 | \$102.92 | | \$102.92 |
| Mop Holder | 1 | \$217.66 | \$217.66 | | \$217.66 |
| FRP / Glue | 1 | \$157.54 | \$157.54 | | \$157.54 |
| Sheet Metal | 1 | \$63.98 | \$63.98 | | \$63.98 |
| Primer | 1 | \$64.55 | \$64.55 | | \$64.55 |
| Finish | 1 | \$43.54 | \$43.54 | | \$43.54 |
| 6 mil Plastic | 1 | \$108.11 | \$108.11 | | \$108.11 |
| Misc. | 1 | \$186.49 | \$186.49 | | \$186.49 |
| | | | | | Total Material Costs |
| | | | | | \$944.79 |
| Subtotal (Cost Only) | | | | | \$4,423.31 |
| Overhead & Profit at 10% | | | | | \$511.61 |
| Subtotal | | | | | \$4,934.92 |
| Bond at 1.00% | | | | | \$49.35 |
| TOTAL | | | | | \$4,984 |

| | |
|-----------------|---|
| DATE: | 9/18/23 |
| CONTRACTOR: | PAINTING & DECOR, INC. |
| PROJECT NUMBER: | 17230005 |
| PROJECT NAME: | SNAELK BAR |
| LOCATION: | Janitorial closet. |
| TRADE: | PAINTING LABOR |
| WORKERS ON T&M: | JORDAN GARCIA 6 hrs |
| MATERIALS: | |
| COMMENTS: | verify time and material only - Steve Corwin BBC  |
| BY: | Jordan Garcia |
| SIGNATURES: |   |
| | Contractor / P&D Owner / CM |

CONTRACTOR DAILY TIME AND MATERIALS TICKET

| | |
|-----------------|--|
| DATE: | 9-19-23 |
| CONTRACTOR: | PAINTING & DECOR, INC. |
| PROJECT NUMBER: | |
| PROJECT NAME: | EL ROYAL |
| LOCATION: | Janitor closet |
| TRADE: | LABORER |
| WORKERS ON T&M: | Jordan Garcia 8 |
| MATERIALS: | 1 Gallon mono chem Rust primer 1 box Comil Black plastic 1 roll duct tape 3 roll Regular tape |
| COMMENTS: | Demo cabinets Build prime walls temporary wall |
| BY: | Jordan Garcia |
| SIGNATURES: |  Contractor / P&D |
| |  Verify time only Steve Corwin BB L 9/19/23 Owner / CM |


CONTRACTOR DAILY TIME AND MATERIALS TICKET

| | |
|-----------------|---|
| DATE: | 9-20-23 |
| CONTRACTOR: | PAINTING & DECOR, INC. |
| PROJECT NUMBER: | |
| PROJECT NAME: | EL ROYAL H.S. |
| LOCATION: | Janitor Closet |
| TRADE: | LABORER |
| WORKERS ON T&M: | Jordan Garcia 8 |
| MATERIALS: | 1. GALLON Paint 1. metal stud 2 tubes sika Flex caulking 1 box screws Sheet metal |
| COMMENTS: | |
| BY: | |
| SIGNATURES: | Verify T&M only Steve Corwin |
| | Contractor / P&D |
| | Owner / CM |

BB

9/20/23

CONTRACTOR DAILY TIME AND MATERIALS TICKET

| | |
|-----------------|--|
| DATE: | 9-22-23 |
| CONTRACTOR: | PAINTING & DECOR, INC. |
| PROJECT NUMBER: | |
| PROJECT NAME: | EL ROYAL |
| LOCATION: | Janitor closet |
| TRADE: | LANER |
| WORKERS ON T&M: | Joselaw GARCIA & FERNANDO BRIZUELA & |
| MATERIALS: | Tile, Thin set, Grout FRP, FRP Glue, FRP TRIM Electrical outlet & cover Mop, Rack, metal backing, |
| COMMENTS: | Instal Tile, metal backing FRP, electrical outlet Janitor Rack & SOAP HARDWARE. |
| BY: | Joselaw GARCIA |
| SIGNATURES: |  Verify T&M only Steve Corwin BBG |
| | Contractor / P&D Owner / CM |

9/22/23



SimiValleySchools
SIMI VALLEY UNIFIED SCHOOL DISTRICT

SIMI VALLEY UNIFIED SCHOOL DISTRICT

CHANGE ORDER PROPOSAL (COP)

| | |
|------------------------------------|--|
| School Name: | Royal High School |
| Project Name: | Royal HS Snack Bar |
| To: <i>CM/ Project Coordinator</i> | Jim McGregor |
| From: <i>Contractor</i> | Balfour Beatty Construction, LLC. |

| | |
|-----------------|-----------------|
| Date: | 10/27/2023 |
| COP Number: | 03 |
| Project Number: | 17230005 |
| Bid Number: | B23LS389 |

Description of Work: New Water Heater and Plumbing.

| WORK PERFORMED OTHER THAN BY CONTRACTOR | | ADD | DEDUCT |
|---|---|------------|-----------------|
| (a) | Material (attach itemized quantity and unit cost plus sales tax) | | |
| (b) | Add Labor (attach itemized hours and rates, fully encumbered) | | |
| (c) | Add Equipment (attach suppliers' invoice) | | |
| (d) | Subtotal | \$ | - |
| (e) | Add overhead and profit for any and all tiers of Subcontractor , the total not to exceed ten percent (10%) of Item (d) | \$ | - |
| (f) | Subtotal | \$ | - |
| (g) | Add overhead and profit for Contractor , not to exceed five percent (5%) of Item (d) | \$ | - |
| (h) | Subtotal | \$ | - |
| (i) | Add Bond and Insurance , not to exceed two percent (2%) of Item (d) | \$ | - |
| (j) | TOTAL | \$ | - |
| (k) | Time (zero unless indicated) | <u>0</u> | Calendar Days |
| WORK PERFORMED BY CONTRACTOR | | ADD | DEDUCT |
| (a) | Material (attach itemized quantity and unit cost plus sales tax) | | |
| (b) | Add Labor (attach itemized hours and rates, fully encumbered) | | |
| (c) | Add Equipment (attach suppliers' invoice) | | |
| (d) | Subtotal | \$ | - |
| (e) | Add overhead and profit for Contractor , not to exceed fifteen percent (15%) of Item (d) | \$ | - |
| (f) | Subtotal | \$ | - |
| (g) | Add Bond and Insurance , not to exceed two percent (2%) of Item (d) | \$ | - |
| (h) | TOTAL | \$ | - |
| | Amount of this COP | \$ | 5,134.78 |
| (i) | Time (zero unless indicated) | <u>0</u> | Calendar Days |

☐ The proposal would ☐ Increase ☐ Decrease the Contract Time by Calendar Days.

☐ The proposal does NOT affect the Contract Time.

Contractor's Signature: _____

Printed Name & Title _____

Date _____

Provide all supporting documentation as required by the Contract Documents

POTENTIAL CHANGE ORDER



Project: SVUSD ROYAL HS SNACK BAR RENOVATION
Project No.: 17230005

Date: 10/27/2023

To: Simi Valley Unified School District (Simi Valley)
 101 West Cochran Street
 Simi Valley, California 93065

PCO No.: 003

Change Event No.: 003

Attn: Jim McGregor

Subject: CE #003 - New Water Heater and Plumbing

This proposal serves as a Change Order Request for the above referenced project. Revisions to the scope of work, contract price, and contract time are as described & summarized below, and supported by the attached documentation (as applicable).

Description of Change:

CE #003 - New Water Heater and Plumbing

New Water Heater and Plumbing Installation.

Per Painting and Decor PCO # 006 dated 10/17/2023.

Cost Summary:

| No. | Description | Amount |
|------------------------------|-------------------------------|-------------------|
| 1 | New Water Heater and Plumbing | \$4,851.00 |
| 2 | BB Fee 3.75% | \$181.91 |
| 3 | BB Bond 1% | \$48.51 |
| 4 | BB Insurance 1.1% | \$53.36 |
| TOTAL PROPOSAL AMOUNT | | \$5,134.78 |

If acceptable, please return one fully executed copy of this proposal indicating your acceptance and authorizing work to proceed. This proposal once approved shall be incorporated into a Change Order to the Contract Agreement.

Submitted by:

Balfour Beatty Construction, LLC

Contractor

Accepted by:

Simi Valley Unified School District

Owner

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Title: _____

Date: _____

Title: _____

Date: _____

| | | | | | |
|--|--|-----------------------|------------------|------------|-----------------------------|
| PCO # 06 | CONTRACTOR PROPOSED CHANGE BASED ON TIME & MATERIALS | | | | |
| FROM: | Painting & Decor, Inc. | | | | |
| TO: | Steve Corwin VUSD Royal HS Snack Bar Renovation PP #01 | | | | |
| DATE: | 10/17/23 | | | | |
| PROJECT #: | 17230005 | | | | |
| PROJECT NAME: | SVUSD Royal HS Snack Bar Renovation PP #01 | | | | |
| PROPOSED CHANGE: | SUPPLY LABOR AND MATERIALS TO | | | | |
| | MPI Miller Plumbing Inc. | | | | |
| CONTRACTOR: | PAINTING & DECOR, INC. | | | | |
| | JOHN BUCHNER, PRESIDENT | | | | |
| | 1210 N. JEFFERSON ST, STE. K, ANAHEIM, CA 92807 | | | | |
| | 949-888-2565 PHONE 949-888-2566 FAX | | | | |
| | PROJMGMT@PAINTINGANDDECOR.COM | | | | |
| LABOR (Ventura County Prevailing Wage + Labor Burden) | | | | | |
| | Hours | Price Per Hour | | | Subtotal |
| Journeyman Painter | | | | | \$0.00 |
| | | | | | |
| | | | | | <u>Total Labor Costs</u> |
| | | | | | \$0.00 |
| MATERIALS & SERVICES | <u>Units</u> | <u>Price Per Unit</u> | <u>Sub-Total</u> | <u>Tax</u> | <u>Total</u> |
| MPI - Plumbing Inc. | 1 | \$4,410.00 | \$4,410.00 | | \$4,410.00 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | <u>Total Material Costs</u> |
| | | | | | \$4,410.00 |
| Subtotal (Cost Only) | | | | | \$4,410.00 |
| Overhead & Profit at 10% | | | | | \$441.00 |
| Subtotal | | | | | \$4,851.00 |
| Bond at 1.00% | | | | | \$48.51 |
| TOTAL | | | | | \$4,900 |

Certificate Of Completion

| | |
|--|-------------------------------------|
| Envelope Id: 9CFE4C39973844A1AAD3E58D018E8F56 | Status: Completed |
| Subject: Complete with DocuSign: RHS Snack Bar- Balfour Owner Allowance #1.pdf | |
| Source Envelope: | |
| Document Pages: 16 | Signatures: 4 |
| Certificate Pages: 5 | Initials: 0 |
| AutoNav: Enabled | Envelope Originator: |
| Envelopeld Stamping: Enabled | Bond Contracts |
| Time Zone: (UTC-08:00) Pacific Time (US & Canada) | Simi Valley Unified School District |
| | 101 West Cochran Street |
| | Simi Valley, CA 93065 |
| | bondcontracts@simivalleyusd.org |
| | IP Address: 207.157.143.2 |

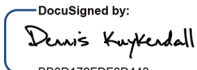
Record Tracking

| | | |
|--------------------------------------|---|--------------------|
| Status: Original | Holder: Bond Contracts | Location: DocuSign |
| 11/9/2023 8:10:15 AM | bondcontracts@simivalleyusd.org | |
| Security Appliance Status: Connected | Pool: StateLocal | |
| Storage Appliance Status: Connected | Pool: Simi Valley Unified School District | Location: DocuSign |

Signer Events

Dennis Kuykendall
DKuykendall@balfourbeattyus.com
Project Executive
Balfour Beatty, LLC
Security Level: Email, Account Authentication (None)

Signature

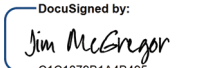
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Using IP Address: 98.152.228.141

Timestamp

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Viewed: 11/9/2023 11:29:35 AM
Signed: 11/9/2023 11:29:39 AM

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Accepted: 11/9/2023 11:29:35 AM
ID: 9582154a-08cc-430c-bf6e-97dfceaac2c4

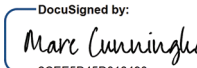
Jim McGregor
jim.mcgregor@simivalleyusd.org
Project Manager
Security Level: Email, Account Authentication (None)

DocuSigned by:

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Signature Adoption: Pre-selected Style
Using IP Address: 207.157.143.2

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Viewed: 11/9/2023 11:35:23 AM
Signed: 11/9/2023 11:35:36 AM

Electronic Record and Signature Disclosure:
Accepted: 11/9/2023 11:35:23 AM
ID: 4a8c43c1-0019-4569-98db-4c44a60fc8e1

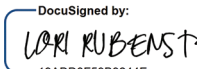
Marc Cunningham
marc.cunningham@simivalleyusd.org
Construction Project Manager
Security Level: Email, Account Authentication (None)

DocuSigned by:

2CEE5D45D018490...
Signature Adoption: Pre-selected Style
Using IP Address: 207.157.143.40

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Viewed: 11/9/2023 3:15:59 PM
Signed: 11/9/2023 3:16:06 PM

Electronic Record and Signature Disclosure:
Accepted: 11/9/2023 3:15:59 PM
ID: 4158d156-0733-4bfb-9944-3f8a6033f468

LORI RUBENSTEIN
lori.rubenstein@simivalleyusd.org
Security Level: Email, Account Authentication (None)

DocuSigned by:

19ADD8F59B9244E...
Signature Adoption: Pre-selected Style
Using IP Address: 207.157.143.41

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Signed: 11/9/2023 3:34:04 PM

| Signer Events | Signature | Timestamp |
|---|------------------|----------------------|
| Electronic Record and Signature Disclosure: Accepted: 11/9/2023 3:28:40 PM ID: 804b17a3-099c-47ab-a6d8-41283f0bd2cf | | |
| In Person Signer Events | Signature | Timestamp |
| Editor Delivery Events | Status | Timestamp |
| Agent Delivery Events | Status | Timestamp |
| Intermediary Delivery Events | Status | Timestamp |
| Certified Delivery Events | Status | Timestamp |
| Carbon Copy Events | Status | Timestamp |
| Witness Events | Signature | Timestamp |
| Notary Events | Signature | Timestamp |
| Envelope Summary Events | Status | Timestamps |
| Envelope Sent | Hashed/Encrypted | 11/9/2023 8:24:03 AM |
| Certified Delivered | Security Checked | 11/9/2023 3:28:40 PM |
| Signing Complete | Security Checked | 11/9/2023 3:34:04 PM |
| Completed | Security Checked | 11/9/2023 3:34:04 PM |
| Payment Events | Status | Timestamps |
| Electronic Record and Signature Disclosure | | |

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Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Simi Valley Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: sean.goldman@simivalleyusd.org

To advise Simi Valley Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at sean.goldman@simivalleyusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Simi Valley Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Simi Valley Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Simi Valley Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Simi Valley Unified School District during the course of your relationship with Simi Valley Unified School District.

Certificate Of Completion

Envelope Id: E57A5EEE7AFB4055BD1DA2477E1923AF

Status: Completed

Subject: Complete with DocuSign: Royal HS Snack Bar - Balfour Change Order #1.pdf

Source Envelope:

Document Pages: 25

Signatures: 5

Certificate Pages: 5

Initials: 1

AutoNav: Enabled

Enveloped Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:

Bond Contracts

Simi Valley Unified School District

101 West Cochran Street

Simi Valley, CA 93065

bondcontracts@simivalleyusd.org

IP Address: 207.157.143.2

Record Tracking

Status: Original

1/8/2024 4:48:53 PM

Holder: Bond Contracts

bondcontracts@simivalleyusd.org

Location: DocuSign

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Simi Valley Unified School District

Location: DocuSign

Signer Events

Dennis Kuykendall

DKuykendall@balfourbeattyus.com

Project Executive

Balfour Beatty, LLC

Security Level: Email, Account Authentication
(None)**Signature**

DocuSigned by:



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Signature Adoption: Pre-selected Style

Using IP Address: 23.240.131.90

Timestamp

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Electronic Record and Signature Disclosure:

Accepted: 1/8/2024 4:55:38 PM

ID: d4632c65-105c-46cc-bde3-08d349c528b8

Desiree Rask

desiree.rask@simivalleyusd.org

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 207.157.143.2

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Resent: 1/22/2024 10:28:50 AM

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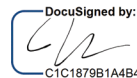
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Jim McGregor

jim.mcgregor@simivalleyusd.org

Project Manager

Security Level: Email, Account Authentication
(None)

C1C1879B1A4B495...

Signature Adoption: Drawn on Device

Using IP Address: 174.204.200.154

Signed using mobile

Sent: 1/22/2024 10:29:22 AM

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Electronic Record and Signature Disclosure:

Accepted: 1/22/2024 11:36:32 AM

ID: 475de1b8-ff75-44d1-a0bd-7677e27ee07a

Marc Cunningham

marc.cunningham@simivalleyusd.org

Construction Project Manager

Security Level: Email, Account Authentication
(None)

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Signature Adoption: Pre-selected Style

Using IP Address: 207.157.143.40

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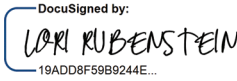
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Electronic Record and Signature Disclosure:
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LORI RUBENSTEIN
 lori.rubenstein@simivalleyusd.org
 Security Level: Email, Account Authentication
 (None)

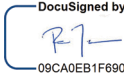
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Electronic Record and Signature Disclosure:
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 ID: 45da6484-3726-4b8b-bd94-b5cd1d0727c6

Ron Todo
 ron.todo@simivalleyusd.org
 Ron Todo
 Simi Valley Unified
 Security Level: Email, Account Authentication
 (None)

DocuSigned by:

09CA0EB1F690455...

Signature Adoption: Uploaded Signature Image
Using IP Address: 207.157.143.39

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 Viewed: 1/23/2024 1:14:13 PM
 Signed: 1/23/2024 1:14:32 PM

Electronic Record and Signature Disclosure:
 Accepted: 1/23/2024 1:14:13 PM
 ID: c47d02aa-187d-4a90-9847-430651231338

| In Person Signer Events | Signature | Timestamp |
|-------------------------|-----------|-----------|
|-------------------------|-----------|-----------|

| Editor Delivery Events | Status | Timestamp |
|------------------------|--------|-----------|
|------------------------|--------|-----------|

| Agent Delivery Events | Status | Timestamp |
|-----------------------|--------|-----------|
|-----------------------|--------|-----------|

| Intermediary Delivery Events | Status | Timestamp |
|------------------------------|--------|-----------|
|------------------------------|--------|-----------|

| Certified Delivery Events | Status | Timestamp |
|---------------------------|--------|-----------|
|---------------------------|--------|-----------|

| Carbon Copy Events | Status | Timestamp |
|--------------------|--------|-----------|
|--------------------|--------|-----------|

| Witness Events | Signature | Timestamp |
|----------------|-----------|-----------|
|----------------|-----------|-----------|

| Notary Events | Signature | Timestamp |
|---------------|-----------|-----------|
|---------------|-----------|-----------|

| Envelope Summary Events | Status | Timestamps |
|-------------------------|--------|------------|
|-------------------------|--------|------------|

| | | |
|---------------------|------------------|----------------------|
| Envelope Sent | Hashed/Encrypted | 1/8/2024 4:52:14 PM |
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| Signing Complete | Security Checked | 1/23/2024 1:14:32 PM |
| Completed | Security Checked | 1/23/2024 1:14:32 PM |

| Payment Events | Status | Timestamps |
|----------------|--------|------------|
|----------------|--------|------------|

| Electronic Record and Signature Disclosure |
|--|
|--|

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Simi Valley Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Simi Valley Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: sean.goldman@simivalleyusd.org

To advise Simi Valley Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at sean.goldman@simivalleyusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Simi Valley Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Simi Valley Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

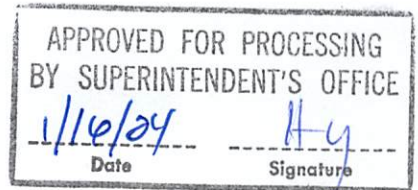
The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Simi Valley Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Simi Valley Unified School District during the course of your relationship with Simi Valley Unified School District.



TITLE: APPROVAL OF RESOLUTION NO. 38-23/24 ADOPTING FINDINGS THAT THE PROJECTS AT SIMI VALLEY HIGH SCHOOL ARE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

Business & Facilities
Action #2

January 16, 2024
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities

Background Information

CEQA, or the California Environmental Quality Act, is a statute that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible.

A public agency must comply with CEQA when it undertakes an activity defined by CEQA as a "project." A project is an activity undertaken by a public agency or a private activity which must receive some discretionary approval (meaning that the agency has the authority to deny the requested permit or approval) from a government agency which may cause either a direct physical change in the environment or a reasonably foreseeable indirect change in the environment.

The District's CEQA consultant, Placeworks, completed the environmental review process, developed the required documents and, pursuant to Section 15314 for the new projects at Simi Valley High School, determined that the project falls under the guidelines of a Notice of Exemption.

Fiscal Impact

None

Recommendation

It is recommended the Board of Education approve Resolution No. 38-23/24 adopting findings that the projects at Simi Valley HS are exempt from CEQA.

On motion# 95 of Trustee Smollen, seconded by Trustee Jubran and carried by a vote of 8/0, the Board of Education approved, by a roll-call vote, Resolution No. 38-23/24 adopting findings that the projects at Simi Valley HS are exempt from CEQA.

Ayes: Smollen
Jubran
Bagdasaryan
Pine
LaBelle
Noes: 0 Absent: 0 Abstain: 0

**SIMI VALLEY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 38-23/24**

**RESOLUTION FINDING THE SIMI VALLEY HIGH SCHOOL NEW MPR AND
CLASSROOM BUILDING, CLASSROOM CONVERSION TO A KITCHEN BUILDING,
AND QUAD IMPROVEMENT PROJECT EXEMPT FROM THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT AND APPROVING THE FILING OF A NOTICE
OF EXEMPTION**

WHEREAS, the District owns and operates public school facilities known as SIMI VALLEY High School located at 5400 Cochran Street, Simi Valley, California 93065 (the "School");

WHEREAS, the District proposes to renovate existing facilities and construct new facilities on the School campus (the "Project");

WHEREAS, the Project includes the removal of the existing Multi-Purpose Building and replacing it with a new Multi-Purpose Room and Science Classroom Building; and conversion of an existing classroom building into a Kitchen;

WHEREAS, the Project will also include reconfiguration of the School's campus quad landscaping and the addition of two shade structures;

WHEREAS, the Project will be constructed entirely on the existing School campus;

WHEREAS, the Project will not increase the student capacity of the School nor the intensity of use of the School site;

WHEREAS, prior to approving the Project, the District must comply with the California Environmental Quality Act ("CEQA," Public Resources Code section 21000 et seq.);

WHEREAS, the State CEQA Guidelines categorically exempt 33 classes of project from CEQA;

WHEREAS, the Class 1 categorical exemption (CEQA Guidelines section 15301) applies to the repair, maintenance, or minor alteration of existing structures and facilities involving negligible or no expansion of existing or former use;

WHEREAS, the Class 2 categorical exemption (CEQA Guidelines section 15302) applies to replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced;

WHEREAS, the Class 4 categorical exemption (CEQA Guidelines section 15304) applies to minor public or private alterations in the condition of land, water, and/or vegetation which do not involve removal of healthy, mature, scenic trees except for forestry and agricultural purposes;

WHEREAS, the Class 11 categorical exemption (CEQA Guidelines section 15311) applies to the construction or placement of minor structures accessory to existing ... institutional facilities.

WHEREAS, the District contracted with an environmental consultant to analyze the Project and determine whether the Project is categorically exempt from CEQA;

WHEREAS, the District's analysis concluded that the Project is exempt from CEQA pursuant to the Class 1, and Class 2, and Class 4 categorical exemptions;

WHEREAS, the District's analysis further concluded that the Project is not subject to any of the exceptions to exemption set forth in CEQA Guidelines section 15300.2;

NOW THEREFORE, the Governing Board of the Simi Valley Unified School District does hereby make the following determinations and findings in connection with the Project:

1. That the above recitals are true and correct.
2. That the Governing Board has analyzed the Project and has determined, based on its own independent judgment, that the Project is categorically exempt from CEQA pursuant to CEQA Guidelines sections 15301, 15302, 15304, and 15311, and that none of the exceptions to exemption set forth in CEQA Guidelines section 15300.2 apply to the Project.
3. That the District's superintendent or the superintendent's designee is directed to file a Notice of Exemption from CEQA with the Ventura County Clerk-Recorder.
4. That this Resolution shall be effective as of the date of its adoption.

Approved and adopted by the Governing Board of the Simi Valley Unified School District this 16th day of Jan., 2024 by the following vote:

AYES:

Smolen, Dabran, Haggasaryan, Pine & LaBelle

NOES:

0

ABSENT:

0

ABSTAINED:

0

Hani Youssef
Dr. Hani Youssef, Superintendent
Secretary to the Board of Education

NOTICE OF EXEMPTION

To: ☐ Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

☐ County Clerk-Recorder
County of Ventura
800 South Victoria Ave
Ventura, CA 93009

From: Simi Valley Unified School District
101 West Cochran Street
Simi Valley, CA 93065

Simi Valley High School Modernization
Project Title

5400 Cochran Street
Project Location - Specific

Simi Valley
Project Location – City

Ventura
Project Location – County

The proposed Simi Valley HS Modernization project includes removal of the existing Multi-Purpose Building and replacing it with a new Multi-Purpose Room and Science Classroom Building, converting an existing classroom building into a Kitchen and improve the quad landscaping area, including two new shade structures and a food kiosk. These improvements would not increase student capacity. The proposed project will benefit the district, students, and staff by improving the educational environment and safety.

Description of Nature, Purpose, and Beneficiaries of Project

Simi Valley Unified School District
Name of Public Agency Approving Project

Simi Valley Unified School District
Name of Person or Agency Carrying Out Project

Exempt Status: (check one)

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
- ☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
- ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☒ Categorical Exemption. State type and section number: Class 1, CCR §15301, Existing Facilities; Class 2, CCR §15302, Replacement or Reconstruction; Class 4, CCR § 15304, Minor Alterations to Land; Class 11, CCR § 15311, Accessory Structures.

☐ Statutory Exemptions. State code number: _____

The proposed conversion of the existing classroom building into a kitchen is exempt from CEQA under Class 1, Existing Facilities (Section 15301), which includes "[i]nterior or exterior alterations, involving such things as interior partitions, plumbing, and electrical conveyances" and "[R]estoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment...". The conversion includes the installation of new flooring, shelving, doors, countertops, and kitchen fixtures. Since the improvements are located within the same building and will not expand any renovated structure, the project is exempt from CEQA under Section 15301.

The proposed project is exempt from CEQA under Class 2, Replacement or Reconstruction (Section 15302), as the new multi-purpose and science building will be constructed within the footprint of the existing multi-purpose building and the project will not increase student capacity.

The proposed project is exempt from CEQA under Class 4, Minor Alterations to Land (Section 15304), as the campus quad landscaping improvements involve minor reconfiguration of existing facilities.

The two proposed solar shade structures are exempt from CEQA under Class 11, Accessory Structures (Section 15311) as they are minor accessory structures appurtenant to existing instructional facilities.

The proposed project was also reviewed for possible exceptions under Section 15300.2 and found that the exceptions do not apply.

See Attachment to Notice of Exemption for further explanation of the evaluation, which is available for review at the District office.

Reasons why project is exempt

Lori Rubenstein

805-306-4500

Lead Agency Contact Person:

Area Code/Telephone/Extension:

If filed by applicant:

1. Attach certified document of exemption findings

2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: _____ Date: _____ Title: _____

☒ Signed by Lead Agency ☐ Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for
Filing at OPR: _____



State of California - Department of Fish and Wildlife
**2023 ENVIRONMENTAL DOCUMENT FILING FEE
CASH RECEIPT**
DFW 753.5a (REV. 01/01/23) Previously DFG 753.5a

EXHIBIT "A"

RECEIPT NUMBER:

STATE CLEARINGHOUSE NUMBER (If applicable)

SEE INSTRUCTIONS ON REVERSE. TYPE OR PRINT CLEARLY.

| | | |
|-------------------------------|-------------------|-----------------|
| LEAD AGENCY | LEAD AGENCY EMAIL | DATE |
| COUNTY/STATE AGENCY OF FILING | | DOCUMENT NUMBER |
| PROJECT TITLE | | |

| | | |
|---------------------------|-------------------------|---------------------|
| PROJECT APPLICANT NAME | PROJECT APPLICANT EMAIL | PHONE NUMBER () |
| PROJECT APPLICANT ADDRESS | CITY STATE | ZIP CODE |

PROJECT APPLICANT (Check appropriate box)

☐ Local Public Agency ☐ School District ☐ Other Special District ☐ State Agency ☐ Private Entity

CHECK APPLICABLE FEES:

| | | | |
|---|------------|----|--|
| <input type="checkbox"/> Environmental Impact Report (EIR) | \$3,839.25 | \$ | |
| <input type="checkbox"/> Mitigated/Negative Declaration (MND)(ND) | \$2,764.00 | \$ | |
| <input type="checkbox"/> Certified Regulatory Program (CRP) document - payment due directly to CDFW | \$1,305.25 | \$ | |

☐ Exempt from fee
☐ Notice of Exemption (attach)
☐ CDFW No Effect Determination (attach)
☐ Fee previously paid (attach previously issued cash receipt copy)

| | | | |
|---|----------|----|--|
| <input type="checkbox"/> Water Right Application or Petition Fee (State Water Resources Control Board only) | \$850.00 | \$ | |
| <input type="checkbox"/> County documentary handling fee | | \$ | |
| <input type="checkbox"/> Other | | \$ | |

PAYMENT METHOD:

☐ Cash ☐ Credit ☐ Check ☐ Other

TOTAL RECEIVED \$

| | |
|-----------|---|
| SIGNATURE | AGENCY OF FILING PRINTED NAME AND TITLE |
|-----------|---|



State of California - Department of Fish and Wildlife
**2023 ENVIRONMENTAL DOCUMENT FILING FEE
CASH RECEIPT**
DFW 753.5a (REV. 01/01/23) Previously DFG 753.5a

EXHIBIT "A"

NOTICE

Each project applicant shall remit to the county clerk the environmental filing fee before or at the time of filing a Notice of Determination (Pub. Resources Code, § 21152; Fish & G. Code, § 711.4, subdivision (d); Cal. Code Regs., tit. 14, § 753.5). Without the appropriate fee, statutory or categorical exemption, or a valid No Effect Determination issued by the California Department of Fish and Wildlife (CDFW), the Notice of Determination is not operative, vested, or final, and shall not be accepted by the county clerk.

COUNTY DOCUMENTARY HANDLING FEE

The county clerk may charge a documentary handling fee of fifty dollars (\$50) per filing in addition to the environmental filing fee (Fish & G. Code, § 711.4, subd. (e); Cal. Code Regs., tit. 14, § 753.5, subd. (g)(1)). A county board of supervisors shall have the authority to increase or decrease the fee or charge, that is otherwise authorized to be levied by another provision of law, in the amount reasonably necessary to recover the cost of providing any product or service or the cost of enforcing any regulation for which the fee or charge is levied (Gov. Code, § 54985, subd. (a)).

COLLECTION PROCEDURES FOR COUNTY GOVERNMENTS

Filing Notice of Determination (NOD):

- ☐ Collect environmental filing fee or copy of previously issued cash receipt. *(Do not collect fee if project applicant presents a No Effect Determination signed by CDFW. An additional fee is required for each separate environmental document. An addendum is not considered a separate environmental document. Checks should be made payable to the county.)*
- ☐ Issue cash receipt to project applicant.
- ☐ Attach copy of cash receipt and, if applicable, previously issued cash receipt, to NOD.
- ☐ Mail filing fees for **CRP** document to CDFW prior to filing the NOD or equivalent final approval (Cal. Code Regs. Tit. 14, § 753.5 (b)(5)). The CRP should request receipt from CDFW to show proof of payment for filing the NOD or equivalent approval. Please mail payment to address below made attention to the Cash Receipts Unit of the Accounting Services Branch.

If the project applicant presents a **No Effect Determination** signed by CDFW, also:

- ☐ Attach No Effect Determination to NOD *(no environmental filing fee is due)*.

Filing Notice of Exemption (NOE) *(Statutorily or categorically exempt project (Cal. Code Regs., tit. 14, §§ 15260-15285, 15300-15333))*

- ☐ Issue cash receipt to project applicant.
- ☐ Attach copy of cash receipt to NOE *(no environmental filing fee is due)*.

Within 30 days after the end of each month in which the environmental filing fees are collected, each county shall summarize and record the amount collected on the monthly State of California Form No. CA25 (TC31) and remit the amount collected to the State Treasurer. Identify the remittance on Form No. CA25 as "Environmental Document Filing Fees" per Fish and Game Code section 711.4.

The county clerk shall mail the following documents to CDFW on a monthly basis:

- ✓ A photocopy of the monthly State of California Form No. CA25 (TC31)
- ✓ CDFW/ASB copies of all cash receipts (including all voided receipts)
- ✓ A copy of all CDFW No Effect Determinations filed in lieu of fee payment
- ✓ A copy of all NODs filed with the county during the preceding month
- ✓ A list of the name, address and telephone number of all project applicants for which an NOD has been filed. If this information is contained on the cash receipt filed with CDFW under California Code of Regulations, title 14, section 753.5, subdivision (e)(6), no additional information is required.

DOCUMENT RETENTION

The county shall retain two copies of the cash receipt (for lead agency and county clerk) and a copy of all documents described above for at least 12 months.

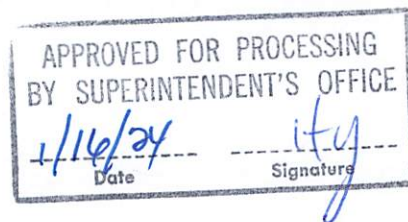
RECEIPT NUMBER

- # The first two digits automatically populate by making the appropriate selection in the County/State Agency of Filing drop down menu.
- # The next eight digits automatically populate when a date is entered.
- # The last three digits correspond with the sequential order of issuance for each calendar year. For example, the first receipt number issued on January 1 should end in 001. If a county issued 252 receipts for the year ending on December 31, the last receipt number should end in 252. CDFW recommends that counties and state agencies 1) save a local copy of this form, and 2) track receipt numbers on a spreadsheet tabbed by month to ensure accuracy.

DO NOT COMBINE THE ENVIRONMENTAL FEES WITH THE STATE SHARE OF FISH AND WILDLIFE FEES.

Mail to:

California Department of Fish and Wildlife
Accounting Services Branch
P.O. Box 944209
Sacramento, California 94244-2090



TITLE: **RECEIVE MEASURE X BOND PERFORMANCE AUDIT**

Business and Facilities
Information #2

January 16, 2024
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities

Background

The Measure X Bond was passed by the citizens of Simi Valley on November 8, 2016. A requirement of the passing of the bond on a 55% vote is that a performance audit be conducted on an annual basis. Senate Bill 581 requires concurrent submission of the performance audit to both the Board of Education and the Independent Citizens' Oversight Committee.

Article 13A of the California Constitution, Section 1(b)(3)(c) states "A requirement that the school district board, community college board, or county office of education conduct an annual, independent performance audit to ensure that the funds have been expended only on the specific projects listed."

The auditor's stated objectives were to:

- Document the expenditures charged to the 2016 General Obligation Measure X Bond Fund.
- Determine whether expenditures charged to the 2016 General Obligation Measure X Bond Fund have been made in accordance with the bond project list approved by the voters.
- Determine compliance with California Education Code related to oversight of bond expenditures.
- Note any incongruities, system weaknesses, or non-compliance with California Education Code related to bond oversight and provide recommendations for improvement.
- Provide the Board of Education and the Independent Citizens' Oversight Committee with a performance audit as required under the California Constitution and Proposition 39.

The performance audit reflects expenditures and transfers for the 2022/23 fiscal year.

The conclusion portion of the audit indicates that, in all significant respects, the Simi Valley Unified School District has properly accounted for the expenditures associated with the Measure X bond funds, and such expenditures were made on authorized bond projects.

Recommendation

This presentation is for information only.



Financial and Performance Audits
Building Fund (Measure X)
June 30, 2023

Simi Valley Unified School District

FINANCIAL AUDIT

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Independent Auditor’s Report

Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* 13

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Financial Audit
Building Fund (Measure X)
June 30, 2023
Simi Valley Unified School District



Independent Auditor's Report

Governing Board and
Citizens Oversight Committee
Simi Valley Unified School District
Simi Valley, California

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of the Building Fund (Measure X) of the Simi Valley Unified School District (the District), as of and for the year ended June 30, 2023, and the related notes to the financial statements, as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of the Building Fund (Measure X) of the Simi Valley Unified School District, as of June 30, 2023, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Building Fund (Measure X), and do not purport to, and do not, present fairly the financial position of the District, as of June 30, 2023, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 14, 2023 on our consideration of the Building Fund (Measure X) of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Building Fund (Measure X) of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Building Fund (Measure X) of the District's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Rancho Cucamonga, California
December 14, 2023

Simi Valley Unified School District
Building Fund (Measure X)
Balance Sheet
June 30, 2023

| | |
|------------------------------------|-----------------------------|
| Assets | |
| Deposits and investments | \$ 79,054,124 |
| Accounts receivable | <u>1,126,288</u> |
| Total assets | <u><u>\$ 80,180,412</u></u> |
| Liabilities and Fund Balance | |
| Liabilities | |
| Accounts payable | \$ 3,901,546 |
| Due to other funds | <u>33</u> |
| Total liabilities | <u>3,901,579</u> |
| Fund Balance | |
| Restricted for capital projects | <u>76,278,833</u> |
| Total liabilities and fund balance | <u><u>\$ 80,180,412</u></u> |

Simi Valley Unified School District
Building Fund (Measure X)
Statement of Revenues, Expenditures, and Changes in Fund Balance
Year Ended June 30, 2023

| | |
|---------------------------------------|-----------------------------|
| Revenues | |
| Interest income | \$ 2,488,602 |
| Unearned gain/(loss) on investments | <u>743,292</u> |
| Total revenues | <u>3,231,894</u> |
| Expenditures | |
| Current | |
| Facility acquisition and construction | <u>32,312,744</u> |
| Net Change in Fund Balance | (29,080,850) |
| Fund Balance - Beginning | <u>105,359,683</u> |
| Fund Balance - Ending | <u><u>\$ 76,278,833</u></u> |

Note 1 - Summary of Significant Accounting Policies

The accounting policies of the Simi Valley Unified School District's (the District) Building Fund (Measure X) conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA). The District Building Fund (Measure X) accounts for financial transactions in accordance with the policies and procedures of the *California School Accounting Manual*.

Financial Reporting Entity

The financial statements include only the Building Fund of the District used to account for Measure X projects. This Fund was established to account for the expenditures of general obligation bonds issued under Measure X. These financial statements are not intended to present fairly the financial position and results of operations of the District in compliance with accounting principles generally accepted in the United States of America.

Fund Accounting

The operations of the Building Fund (Measure X) are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Basis of Accounting

The Building Fund (Measure X) is accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources.

Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. The District's governing board adopts an operating budget no later than July 1 in accordance with State law. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. The Board revises this budget during the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

Encumbrances

The District utilizes an encumbrance accounting system under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are liquidated when the commitments are paid, and all outstanding encumbrances lapse at June 30.

Fund Balance - Building Fund (Measure X)

As of June 30, 2023, fund balance of the Building Fund is classified as follows:

Restricted - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Spending Order Policy

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Note 2 - Investments

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instrument; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreement; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security, and collateralized mortgage obligations.

Investment in County Treasury

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statement at amounts based upon the District's pro-rata share of the fairly value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

General Authorizations

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

| Authorized Investment Type | Maximum Remaining Maturity | Maximum Percentage of Portfolio | Maximum Investment in One Issuer |
|---|----------------------------------|---------------------------------------|--|
| Local Agency Bonds, Notes, Warrants | 5 years | None | None |
| Registered State Bonds, Notes, Warrants | 5 years | None | None |
| U.S. Treasury Obligations | 5 years | None | None |
| U.S. Agency Securities | 5 years | None | None |
| Banker's Acceptance | 180 days | 40% | 30% |
| Commercial Paper | 270 days | 25% | 10% |
| Negotiable Certificates of Deposit | 5 years | 30% | None |
| Repurchase Agreements | 1 year | None | None |
| Reverse Repurchase Agreements | 92 days | 20% of base | None |
| Medium-Term Corporate Notes | 5 years | 30% | None |
| Mutual Funds | N/A | 20% | 10% |
| Money Market Mutual Funds | N/A | 20% | 10% |
| Mortgage Pass-Through Securities | 5 years | 20% | None |
| County Pooled Investment Funds | N/A | None | None |
| Local Agency Investment Fund (LAIF) | N/A | None | None |
| Joint Powers Authority Pools | N/A | None | None |

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District manages its exposure to interest rate risk by investing in the Ventura County Investment Pool. The District maintains a Building Fund (Measure X) investment of \$79,054,124 with the Ventura County Treasury Investment Pool with an average maturity of 247 days.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The District's investments in the county pool are not required to be rated nor have they been rated as of June 30, 2023.

Note 3 - Fair Value Measurements

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset's fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 – Quoted prices in active markets for identical assets that the District has the ability to access at the measurement date. Level 1 assets may include debt and equity securities that are traded in an active exchange market and that are highly liquid and are actively traded in over-the-counter markets.

Level 2 – Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, such as interest rates and curves observable at commonly quoted intervals, implied volatilities, and credit spreads. For financial reporting purposes, if an asset has a specified term, a level 2 input is required to be observable for substantially the full term of the asset.

Level 3 – Unobservable inputs should be developed using the best information available under the circumstances, which might include the District's own data. The District should adjust that data if reasonable available information indicated that other market participants would use different data or certain circumstances specific to the district are not available to other market participants.

The District's fair value measurements are as follows at June 30, 2023:

| Investment Type | Reported Amount | Fair Value Measurements Using | | |
|--------------------------------|-----------------|-------------------------------|----------------|----------------|
| | | Level 1 Inputs | Level 2 Inputs | Level 3 Inputs |
| Governmental Funds | | | | |
| Ventura County Investment Pool | \$ 79,054,124 | - | - | - |

All assets have been valued using a market approach, with quoted market prices.

Note 4 - Receivables

Receivables at June 30, 2023, consisted of the following:

| | |
|----------|---------------------|
| Interest | <u>\$ 1,126,288</u> |
|----------|---------------------|

Note 5 - Interfund Transactions

Interfund Payables (Due To)

Interfund payable balances arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. Interfund payable balances at June 30, 2023, between governmental funds are as follows:

The balance of \$33 due to the General Fund are for the reimbursement of costs.

Note 6 - Accounts Payable

Accounts payable at June 30, 2023, consisted of the following:

| | |
|----------------|---------------------|
| Capital outlay | <u>\$ 3,901,546</u> |
|----------------|---------------------|

Note 7 - Commitments and Contingencies

As of June 30, 2023, the Building Fund (Measure X) had the following commitments with respect to unfinished projects:

| <u>Capital Project</u> | <u>Remaining Construction Commitment</u> | <u>Expected Date of Completion</u> |
|--|--|--|
| Modernization, Health & Safety, Technology, Building and Land Improvement projects at various sites: | | |
| Elementary Schools: | | |
| Arroyo Elementary School | \$ 292,417 | June 30, 2024 |
| Atherwood Elementary School | 928 | January 31, 2024 |
| Berylwood Elementary School | 1,180,365 | June 30, 2024 |
| Big Springs Elementary School | 246 | June 30, 2024 |
| Crestview Elementary School | 889,490 | June 30, 2024 |
| Garden Grove Elementary School | 19,332 | June 30, 2024 |
| Hollow Hills Elementary School | 37,764 | June 30, 2024 |
| Justin Elementary School | 13,109 | June 30, 2024 |
| Katherine Elementary School | 802,960 | June 30, 2024 |
| Knolls Elementary School | 779,360 | June 30, 2024 |
| Madera Elementary School | 984 | June 30, 2024 |
| Mountain View Elementary School | 407,352 | June 30, 2024 |
| Park View Elementary School | 55,101 | June 30, 2024 |
| Santa Susana Elementary School | 246 | June 30, 2024 |
| Simi Valley Elementary School | 42,297 | December 31, 2025 |
| Sycamore Elementary School | 823,863 | June 30, 2024 |
| Township Elementary School | 504 | June 30, 2024 |
| Vista Elementary School | 70,121 | June 30, 2024 |
| White Oak Elementary School | 841,339 | June 30, 2024 |
| Wood Ranch Elementary School | 410,096 | June 30, 2024 |
| Middle Schools: | | |
| Hillside Middle School | 1,927,014 | June 30, 2024 |
| Sinaloa Middle School | 35,660 | June 30, 2024 |
| Valley View Middle School | 35,288 | June 30, 2024 |
| High Schools: | | |
| Royal High School | 22,459,854 | June 30, 2024 |
| Santa Susana High School | 167,201 | June 30, 2024 |
| Simi Valley High School | 12,740,225 | June 30, 2024 |
| Others: | | |
| Monte Vista Independent Study | 13,070 | June 30, 2024 |
| Information Services | 6,177,192 | June 30, 2024 |
| Undesignated | 9,158,877 | December 31, 2025 |
| | <u>\$ 59,382,255</u> | |

Litigation

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2023.



Independent Auditor's Report
June 30, 2023

Simi Valley Unified School District



**Independent Auditor's Report on Internal Control over Financial Reporting and
on Compliance and Other Matters Based on an Audit of Financial Statements Performed
in Accordance with *Government Auditing Standards***

Governing Board and
Citizens Oversight Committee
Simi Valley Unified School District
Simi Valley, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the Simi Valley Unified School District (the District) Building Fund (Measure X), as of and for the year ended June 30, 2023, and the related notes of the financial statements, and have issued our report thereon dated December 14, 2023.

Emphasis of Matter

As discussed in Note 1, the financial statements present only Building Fund (Measure X), and do not purport to, and do not, present fairly the financial position of the District, as of June 30, 2023, the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's Building Fund (Measure X) financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's Building Fund (Measure X) financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Rancho Cucamonga, California
December 14, 2023

None reported.

There were no audit findings reported in the prior year's Schedule of Findings and Questioned Costs.



Performance Audit

Building Fund (Measure X)

June 30, 2023

Simi Valley Unified School District



Independent Auditor's Report on Performance

Governing Board and
Citizens Oversight Committee
Simi Valley Unified School District
Simi Valley, California

We were engaged to conduct a performance audit of the Building Fund (Measure X) of the Simi Valley Unified School District (the District) for the year ended June 30, 2023.

We conducted this performance audit in accordance with generally accepted government auditing standards. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Audit Authority/Purpose

The general obligation bonds associated with Measure X were issued pursuant to the Constitution and laws of the State of California (the State), including the provisions of Chapters 1 and 1.5 of Part 10 of the California *Education Code*, and other applicable provisions of law. The bonds are authorized to be issued by a resolution adopted by the Board of Education of the District on May 10, 2016.

The District received authorization from an election held on November 8, 2016, to issue bonds of the District in an aggregate principal amount not to exceed \$239,000,000 to finance specific construction and renovation projects approved by eligible voters within the District. The proposition required approval by at least 55% of the votes cast by eligible voters within the District (the 2016 Authorization).

Purpose

The general obligation bond funds of the District would be used to finance the design, acquisition, installation, restoration and construction of public school and school facilities and providing facilities improvements and upgrades, and the acquisitions of one or more school sites, and related facilities costs, including, but not limited to, financing the following: Renovation of student restrooms, classrooms, and science labs; repair and replacement of heating, upgrading of electrical systems and wiring to safely accommodate computers, technology and other electrical devices; repair and replacement of plumbing, sewer, and water pipes, fixtures and systems; replacement of emergency communications and security systems; demolition; seismic upgrades; asbestos and mold abatement; and, improved access for disabled persons. Project costs for expansion of existing facilities may include, but are not limited to, some or all of the following: site and/or other real property acquisition, including payments on or for interim financing, preparation, infrastructure and related expenses; construction or lease of temporary or permanent classrooms, instructional support and/or ancillary facilities. Project costs for furniture or equipment may include, but is not limited to some or all of the following: desks and tables; window and floor covering; computer, media recording and presentation equipment; cafeteria and food preparation equipment; science laboratory equipment; and/or other electronic equipment.

Authority

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools, and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by the District, “for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities”, upon approval by 55% of the electorate. In addition to reducing the approval threshold from two-thirds to 55%, Proposition 39 and the enacting legislation (AB 1908 and AB 2659) requires the following accountability measures as codified in *Education Code* Sections 15278-15282:

1. Requires that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIII A, Section 1(b)(3)(C) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.
2. The District must list the specific school facilities projects to be funded in the ballot measure and must certify that the governing board has evaluated safety, class size reduction and information technology needs in developing the project list.
3. Requires the District to appoint a Citizen’s Oversight Committee.
4. Requires the District to conduct an annual independent financial audit and performance audit in accordance with the *Government Auditing Standards* issued by the Comptroller General of the United States of the bond proceeds until all of the proceeds have been expended.
5. Requires the District to conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

Objectives of the Audit

Our audit was limited to the objectives listed below which includes determining compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution and Appendix A contained in the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* issued by the California Education Audit Appeals Panel. Management is responsible for the District compliance with those requirements.

1. Determine whether expenditures charged to the Building Fund have been made in accordance with the bond project list approved by the voters through the approval of Measure X.
2. Determine whether salary transactions, charged to the Building Fund were in support of Measure X and not for District general administration or operations.

Scope of the Audit

The scope of our performance audit covered the period of July 1, 2022 to June 30, 2023. The population of expenditures tested included all object and project codes associated with the bond projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than proceeds of the bonds, were not included within the scope of the audit. Expenditures incurred subsequent to June 30, 2023, were not reviewed, or included within the scope of our audit or in this report.

In planning and performing our performance audit, we obtained an understanding of the District internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in *Article XIII A, Section 1(b)(3)(C) of the California Constitution*, but not for the purpose of expressing an opinion of the effectiveness of the District internal control. Accordingly, we do not express an opinion on the effectiveness of the District internal control. We did not audit the District financial statements. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

Methodology

We obtained the general ledger and the project expenditure reports prepared by the District for the fiscal year ended June 30, 2023, for the Building Fund (Measure X). Within the fiscal year audited, we obtained the actual invoices, purchase orders, and other supporting documentation for a sample of expenditures to ensure compliance with the requirements of Article XIII A, Section 1(b)(3)(C) of the California Constitution and Measure X as to the approved bond projects list. We performed the following procedures:

1. We identified expenditures and projects charged to the general obligation bond proceeds by obtaining the general ledger and project listing.
2. We selected a sample of expenditures using the following criteria:
 - a) We considered all expenditures recorded in all object codes.

- b) We considered all expenditures recorded in all projects that were funded from July 1, 2022 through June 30, 2023 from Measure X bond proceeds.
 - c) We selected all expenditures that were individually significant expenditures. Individually significant expenditures were identified based on our assessment of materiality.
 - d) For all items below the individually significant threshold identified in item 2c, judgmentally selected expenditures based on risk assessment and consideration of coverage of all object codes, including transfers out, and projects for period starting July 1, 2022 and ending June 30, 2023. The results can be projected to the intended population.
- 3. Our sample included transactions totaling \$24,685,419. This represents 76% of the total expenditures of \$32,386,170.
- 4. We reviewed the actual invoices and other supporting documentation to determine that:
 - a) Expenditures were supported by invoices with evidence of proper approval and documentation of receipting goods or services.
 - b) Expenditures were supported by proper bid documentation, as applicable.
 - c) Expenditures were expended in accordance with voter-approved bond project list.
 - d) Bond proceeds were not used for salaries of school administrators or other operating expenses of the District.
- 5. We determined that the District has met the compliance requirement of Measure X if the following conditions were met:
 - a) Supporting documents for expenditures were aligned with the voter-approved bond project list.
 - b) Supporting documents for expenditures were not used for salaries of school administrators or other operating expenses of the Districts.

The results of our tests indicated that the District expended Building Fund (Measure X) funds only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution.

Audit Results

The results of our tests indicated that, in all significant respects, the District has properly accounted for the expenditures held in the Building Fund (Measure X) and that such expenditures were made for authorized Bond projects. Further, it was noted funds held in the Building Fund (Measure X) and expended by the District were used for salaries only to the extent they perform administrative oversight work on construction projects as allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.

This report is intended solely for the information and use of the District, Governing Board, and Citizens Oversight Committee, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Rancho Cucamonga, California
December 14, 2023

None reported.