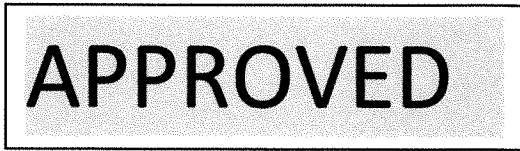


# GAYLORD COMMUNITY SCHOOLS

Organizational Meeting  
Monday, January 8, 2024  
5:30 PM  
Minutes

Rachel Davis: Present  
Katie Drzewiecki: Present  
Sara Gapinski: Present  
Jeff Gorno: Present  
James Vanderveer: Present  
Kari Visser-Robel: Present  
Jeff Wieber: Present



## I. CALL TO ORDER - SUPERINTENDENT

- A. Roll Call
- B. Items to be added/changed to the agenda

## II. 2024 BOARD ORGANIZATION

### A. Election of Officers

#### 1. Office of President:

Motion to approve Sara Gapinski as the nomination for President of the Gaylord Community School Board. This motion, made by Kari Visser-Robel and seconded by Rachel Davis, Failed.

Rachel Davis: Yea  
Katie Drzewiecki: Nay  
Sara Gapinski: Yea  
Jeff Gorno: Nay  
James Vanderveer: Nay  
Kari Visser-Robel: Yea  
Jeff Wieber: Nay

Yea: 3, Nay: 4

Motion to approve Jeff Wieber as nomination for President of the Gaylord Community School Board. This motion, made by Jeff Gorno and seconded by Katie Drzewiecki, Passed.

Rachel Davis: Nay  
Katie Drzewiecki: Yea  
Sara Gapinski: Nay  
Jeff Gorno: Yea  
James Vanderveer: Yea  
Kari Visser-Robel: Nay  
Jeff Wieber: Yea

Yea: 4, Nay: 3

## 2. Office of Vice President

Motion to approve Sara Gapinski as the nomination for Vice President of the Gaylord Community School Board. This motion, made by Kari Visser-Robel and seconded by Rachel Davis, Failed.

Rachel Davis: Yea

Katie Drzewiecki: Nay

Sara Gapinski: Yea

Jeff Gorno: Nay

James Vanderveer: Nay

Kari Visser-Robel: Yea

Jeff Wieber: Nay

Yea: 3, Nay: 4

Motion to approve Katie Drzewiecki as the nomination for Vice President of the Gaylord Community School Board. This motion, made by James Vanderveer and seconded by Jeff Gorno, Passed.

Rachel Davis: Nay

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Jeff Gorno: Yea

James Vanderveer: Yea

Kari Visser-Robel: Nay

Jeff Wieber: Yea

Yea: 5, Nay: 2

## 3. Office of Secretary

Motion to approve Sara Gapinski as the nomination for Secretary of the Gaylord Community School Board. This motion, made by Jeff Gorno and seconded by James Vanderveer, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Jeff Gorno: Yea

James Vanderveer: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

4. Office of Treasurer

Motion to approve James Vanderveer as the nomination for Treasurer of the Gaylord Community School Board. This motion, made by Jeff Wieber and seconded by Jeff Gorno, Passed.

Rachel Davis: Nay  
Katie Drzewiecki: Yea  
Sara Gapinski: Yea  
Jeff Gorno: Yea  
James Vanderveer: Yea  
Kari Visser-Robel: Yea  
Jeff Wieber: Yea  
Yea: 6, Nay: 1

**B. Set Meeting Dates, Time and Place:**

It is recommended that the Board of Education establish the second Monday of each month at 6:00 p.m. as the regular meeting time and the Board Room at the Board of Education Building as the regular meeting place, as presented.

Motion to establish the second Monday of each month at 6:00 p.m. as the regular meeting time and the Board Room at the Board of Education Building as the regular meeting place, as presented. This motion, made by Sara Gapinski and seconded by Katie Drzewiecki, Passed.

Rachel Davis: Yea  
Katie Drzewiecki: Yea  
Sara Gapinski: Yea  
Jeff Gorno: Yea  
James Vanderveer: Yea  
Kari Visser-Robel: Yea  
Jeff Wieber: Yea  
Yea: 7, Nay: 0

**C. Designation of Depositories:**

It is recommended that the Board of Education name Huntington National Bank, and MILAF as the depositories for all Gaylord School Funds, as presented.

Motion to approve Huntington National Bank, and MILAF as the depositories for all Gaylord School Funds, as presented. This motion, made by Sara Gapinski and seconded by James Vanderveer, Passed.

Rachel Davis: Yea  
Katie Drzewiecki: Yea  
Sara Gapinski: Yea  
Jeff Gorno: Yea  
James Vanderveer: Yea  
Kari Visser-Robel: Yea  
Jeff Wieber: Yea  
Yea: 7, Nay: 0

**D. Authorization of Signatures:**

It is recommended that the Board of Education approve the Superintendent's, Board President, and Board Treasurer's signature as authorized paymaster signatures for Gaylord Community School accounts, as presented.

Motion to approve the Superintendent, Board President, and Board Treasurer's signature as authorized paymaster signatures, as presented. This motion, made by Katie Drzewiecki and seconded by Jeff Gorno, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Jeff Gorno: Yea

James Vanderveer: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

**E. Appointment of Deputy Secretaries:**

It is recommended that the Board appoint the Superintendent and the Executive Administrative Assistant to the Superintendent, as deputy secretaries for the Board of Education. Their function is primarily to handle the election procedures and to record meeting minutes.

Motion to appoint the Superintendent and the Executive Administrative Assistant to the Superintendent, as deputy secretaries for the Board of Education. Their function is primarily to handle the election procedures and to record meeting minutes. This motion, made by James Vanderveer and seconded by Jeff Gorno, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Jeff Gorno: Yea

James Vanderveer: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

**F. Appointment of Designated Electronic Funds Officer:**

It is recommended that the Board appoint the Director of Business and Finance to serve as the designated electronic funds officer.

Motion to appoint the Director of Business and Finance to serve as the designated electronic funds officer. This motion, made by Kari Visser-Robel and seconded by Sara Gapinski, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Jeff Gorno: Yea

James Vanderveer: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

**G. Appointment of FOIA Coordinator:**

It is recommended that the Board appoint the Executive Administrative Assistant to the Superintendent to serve as the FOIA Coordinator.

Motion to appoint the Executive Administrative Assistant to the Superintendent to serve as the FOIA Coordinator. This motion, made by James Vanderveer and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Jeff Gorno: Yea

James Vanderveer: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

**H. Appointment of Title IX Officer:**

It is recommended that the Board appoint the Director of Human Resources and Employee Relations to serve as the Title IX Officer.

Motion to appoint the Human Resources Director and Employee Relations to serve as the Title IX Officer. This motion, made by James Vanderveer and seconded by Jeff Gorno, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Jeff Gorno: Yea

James Vanderveer: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

**I. Board Memberships:**

It is recommended that the Board continue membership for 2024 in the following association: Michigan Association of School Boards

Motion to continue membership for 2024 in the following association: Michigan Association of School Boards. This motion, made by Sara Gapinski and seconded by James Vanderveer, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Jeff Gorno: Yea

James Vanderveer: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

**J. Board Committees:**

It is recommended that the Board establish standing committees for the following areas: Technology/Curriculum, Personnel/Finance/Negotiations, Policy/Student Discipline (as a need only basis), and Building/Grounds/Transportation, as presented.

Motion to establish standing committees for the following areas: Technology/Curriculum, Personnel/Finance/Negotiations, Policy/Student Discipline (as a need only basis), and Building/Grounds/Transportation, as presented. This motion, made by Katie Drzewiecki and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea  
Katie Drzewiecki: Yea  
Sara Gapinski: Yea  
Jeff Gorno: Yea  
James Vanderveer: Yea  
Kari Visser-Robel: Yea  
Jeff Wieber: Yea  
Yea: 7, Nay: 0

**K. Appointment of School Legal Counsel:**

It is recommended that the Board approve Thrun Law Firm, PC and Clark Hill Law Firm; as Legal Counsel for Gaylord Community Schools for 2024, as presented.

Motion to approve Thrun Law Firm, PC and Clark Hill Law Firm; as Legal Counsel for Gaylord Community Schools for 2024, as presented. This motion, made by James Vanderveer and seconded by Katie Drzewiecki, Passed.

Rachel Davis: Nay  
Katie Drzewiecki: Yea  
Sara Gapinski: Nay  
Jeff Gorno: Yea  
James Vanderveer: Yea  
Kari Visser-Robel: Nay  
Jeff Wieber: Yea  
Yea: 4, Nay: 3

**L. Board Member Stipend:**

It is recommended that the Board approve the continuation of Board member stipends of \$35 per Board meeting and \$25 per Committee meeting, as presented.

Motion to approve the continuation of Board member stipends of \$35 per Board meeting and \$25 per Committee meeting, as presented. This motion, made by Kari Visser-Robel and seconded by Jeff Gorno, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Jeff Gorno: Yea

James Vanderveer: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

**III. ADJOURN ORGANIZATIONAL MEETING**

Motion to adjourn the Organizational Board meeting at 6:03 p.m.

Motion to adjourn the January 8, 2023, Organizational Meeting at 6:03 p.m. This motion, made by James Vanderveer and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Jeff Gorno: Yea

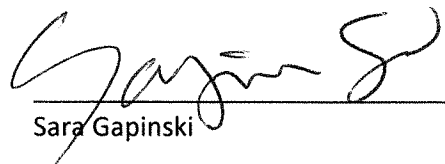
James Vanderveer: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

Prepared by Cindy Huff for Sara Gapinski (Board Secretary)

  
\_\_\_\_\_  
Sara Gapinski

1-29-24  
\_\_\_\_\_  
Date