



# John F Kennedy High School

## Graduation Requirement - Senior Portfolio

### Senior Portfolio Submissions

All Senior portfolios due by **March 22** to the Assistant Principal's Office

Homeroom Teachers may establish earlier due dates for students.

\*Electronic Portfolios must also be printed (or QR Code) and submitted for review.

### Senior Portfolio Presentations

Time: 7:30AM - 4:00PM

Dates: April 9-11, 2024 (Tentative)

**Parent/Guardian attendance is required.**

#	Required Artifact	Recommended Due Date	Description
1	Resume	11/17/2023	Work with any teacher to review your resume. Required for WRC interview February 6-8, 2024.
2	Cover Letter	11/17/2023	Identify a job/career opportunity. Type a cover letter that conveys to the employer why you are an ideal candidate. Required for WRC interview February 6-8, 2024.
3	Personalized Title Page	12/8/2023	School & Student Information; include any school related pictures
4	<a href="#">1 UC Personal Insight Question</a>	12/8/2023	Choose 1 UC PIQ; response must be typed
5	Two Certificates or Awards	12/8/2023	Certificates or Awards from any school/organization from middle or high school
6	College Application or <a href="#">JFKHS Career Pathway</a>	1/26/2024	Print college application confirmation <b>OR</b> Complete the JFKHS Career Pathway. Copies available in the AP Office.
7	Individualized Graduation Plan (IGP)	1/26/2024	IGP is available via <a href="#">Parent Portal</a> or from your counselor.
8	FAFSA <b>or</b> California Dream Act Application	2/9/2024	Print proof of submission. Visit the College Office for assistance.
9	Two Letters of Recommendation	2/16/2024	One must be from outside of school (two is preferred). This can be from employers, religious leaders, volunteer organizations, etc.
10	Service Learning Project Reflection	2/23/2024	<u>Typed</u> Reflection (3+ paragraphs): (1)What you did for your Service Learning Project, (2) What you learned, and (3) How your activity benefited the community (4) Bonus - Why it matters!
11	Five Annotated Samples of Outstanding Work	3/1/2024	Work must be from at least <b>4 different</b> classes. Annotation Format: Class, title of work, description, why you chose it.
12	Work Readiness Certificate	3/15/2024	WRC interviews will be done the week of February 6-8, 2024, during school. Students who pass earn their certificates. Students who do not pass will interview with the Administration.
13	80 Hours of Community Service***	3/15/2024	Use the JFK Community Service Hours form to validate your service; copies in the Counseling/Main Office. SEE BELOW***
14	10 Week Spring Report Card & Attendance Record	3/15/2024	Available via Parent Portal - <a href="http://www.parentportalapp.lausd.net">www.parentportalapp.lausd.net</a> or from your counselor.

\*\* John F. Kennedy HS is piloting electronic portfolios for the Class of 2024. ePortfolios must be printed and submitted by due date. All elements must be legible.

\*\*\*All Community Service Hours must be completed outside the home with unrelated community members. Community Service Hours are subject to verification.