

NOTICE
REGULAR MEETING OF THE GOVERNING BOARD
TRACY UNIFIED SCHOOL DISTRICT
FEBRUARY 13, 2024

PLACE: DISTRICT EDUCATION CENTER
BOARD ROOM
1875 WEST LOWELL AVENUE
TRACY, CALIFORNIA

TUSD board meetings are held in person.

To View the live stream of this meeting, please follow this link: Board Meeting Live

TIME: 6:15 PM Closed Session
7:00 PM Open Session

A G E N D A

- | | | |
|-----------|--|----------------|
| 1. | Call to Order | Pg. No. |
| 2. | Roll Call – Establish Quorum
Board: S. Abercrombie, O. Alexander, R. Fagin, L. Hawkins, Z. Hoffert, N. Kahlon, J. Silcox
Staff: R. Pecot, T. Jaliue, J. Stocking, T. Salinas, S. Smith | |
| 3. | Closed Session: Opportunity to Address the Board Regarding Closed Session Items which follow. Closed session is limited to consideration of items specifically authorized under the Government Code and/or the Education Codes. | |
| | 3.1 Administrative & Business Services: None. | |
| | 3.2 Educational Services: | |
| | 3.2.1 Finding of Facts: 23/24#25, 23/24#26, 23/24#27, 23/24#28, 23/24#30, 23/24#32, 23/24#33, 23/24#34, 23/24#35
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___ | |
| | 3.3 Human Resources: | |
| | 3.3.1 Consider Non-renewal of Coach Contracts for Employees #UCL- 466, 467, 468, 469, 470, 471, 472, 473 and 474
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___ | |
| | 3.3.2 Consider Leave of Absence Requests for Certificated Employees: #UC-1345, #UC-1346, Pursuant to Article XX
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___ | |
| | 3.3.3 Release Probationary Classified Employee #UCL-475 School Supervision Assistant
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___ | |
| | 3.3.4 Release Probationary Classified Employee #UCL-476 Food Service Worker I
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___ | |
| | 3.3.5 Consider Public Employee/Employment/Discipline/Dismissal/Release
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___ | |

- 3.3.6** Conference with Labor Negotiator
Agency Negotiator: Tammy Jalique
Associate Superintendent of Human Resources
Employee Organization: CSEA, TEA

4. Adjourn to Open Session

5. Call to Order and Pledge of Allegiance

6. Closed Session Issues:

6a Action Taken on Finding of Facts: 23/24#25, 23/24#26, 23/24#27, 23/24#28,
3.2.1 23/24#30, 23/24#32, 23/24#33, 23/24#34, 23/24#35

Action: Motion ____ Second ____ **Vote:** Yes ____; No ____; Absent ____; Abstain ____

6b Report Out of Action Taken on Consider Non-renewal of Coach Contracts for
3.3.1 Employees #UCL- 466, 467, 468, 469, 470, 471, 472, 473 and 474

Action: **Vote:** Yes ____; No ____; Absent ____; Abstain ____

6c Report Out of Action Taken on Consider Leave of Absence Requests for
3.3.2 Certificated Employees: #UC-1345, #UC-1346, Pursuant to Article XX

Action: **Vote:** Yes ____; No ____; Absent ____; Abstain ____

6d Report Out of Action Taken on Release Probationary Classified Employee
3.3.3 #UCL-475 School Supervision Assistant

Action: **Vote:** Yes ____; No ____; Absent ____; Abstain ____

6e Report Out of Action Taken on Release Probationary Classified Employee
3.3.4 #UCL-476 Food Service Worker I

Action: Motion ____; Second ____ **Vote:** Yes ____; No ____; Absent ____; Abstain ____

7. Approve Regular Minutes of January 23, 2024

1-6

Action: Motion ____; Second ____ **Vote:** Yes ____; No ____; Absent ____; Abstain ____

8. Student Representative Reports: None.

9. Recognition & Presentations: An opportunity to honor students, employees and community members for outstanding achievement:

9.1 Recognize the Outstanding Employees of the Winter Term for the 2023-2024 School Year **7**

9.2 Kelly Elementary School

9.3 Poet Elementary School

10. Information & Discussion Items: An opportunity to present information or reports concerning items that maybe considered by Trustees at a future meeting.

10.1 Administrative & Business Services: None

10.2 Educational Services:

10.2.1 Receive Report on the Mid-Year LCAP Update for the 2023-2024 Local Control Accountability Plan (Separate Cover) **8**

10.2.2 Receive Report on the Mid-Year LCAP Update for the 2023-2024 Local Control Accountability Plan for Tracy Charter School (Separate Cover) **9**

11. Hearing of Delegations: Anyone wishing to address the Governing Board on a non-agenda item may be heard at this time. Oral presentations shall be held to a reasonable length, normally not to exceed three (3) minutes. If formal action is required, the board may request that the item be placed on a future agenda and action will be taken at a future date. If information or a report is requested, the request for it must also be submitted in writing to the superintendent.

12. PUBLIC HEARING: None.

13. Consent Items: Actions proposed for consent are consistent with the approved practices of the district and are deemed routine in nature. Trustees receive board agenda background information in advance of scheduled meetings and are prepared to vote with knowledge on the consent items.

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___.

Board approval of any agenda item requiring insurance is conditioned upon acceptance of appropriate insurance accepted by Tracy Unified.

13.1 Administrative & Business Services:

- 13.1.1** Approve Entertainment, Assembly, Service, Business and Food Vendors **10-11**
- 13.1.2** Authorize Associate Superintendent of Business Services to Enter into Agreement to Dispose of Damaged, Obsolete, and Surplus Furniture, Computers, and Equipment through Disposal Service **12-14**
- 13.1.3** Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District **15-16**
- 13.1.4** Ratify Routine Agreements, Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda **17-18**

13.2 Educational Services:

- 13.2.1** Approve Agreement with Alma Speech Language Pathology dba Alma Language and Literacy for an Independent Educational Evaluation (IEE) for a Speech Assessment **19-22**
- 13.2.2** Approve Agreement with The Learning Owl for an Independent Educational Evaluation (IEE) for an Occupational Therapy Assessment **23-27**
- 13.2.3** Approve Overnight Travel for Merrill F. West High School to attend Disneyland in Anaheim, CA on May 17-18, 2024, for Grad Nite Senior Celebration Event **28**
- 13.2.4** Approve Overnight Travel for the West High School Track and Field Team and Advisors to attend Arcadia Invitational and Tiger Invitational at Arcadia HS and South Pasadena HS, in Arcadia and Pasadena, CA on April 4-7, 2024 **29**
- 13.2.5** Approve Overnight Travel for Merrill F. West High School Track and Field Team and Advisors to attend the West Coast Relays at Buchanon High School, in Clovis, CA on April 12-13, 2024 **30**

13.3 Human Resources:

- 13.3.1** Accept Resignations/Retirements/Leave of Absences for Classified, Certificated, and/or Management Employment **31-32**
- 13.3.2** Approve Classified, Certificated, and/or Management Employment **33-38**
- 13.3.3** Approve Proposed Revisions to the 2024-2025 Instructional Calendar **39-40**

- 14. Action Items:** Action items are considered and voted on individually. Trustees receive background information and staff recommendations for each item recommended for action in advance of scheduled meetings and are prepared to vote with knowledge on the action items.

14.1 Administrative & Business Services:

14.1.1 Cast Ballot for CSBA 2024 Delegate Assembly Election **41-51**

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___.

14.1.2 Accept Revised Board Policy and Administrative Regulation 3551 **52**
Food Service Operations/Cafeteria Fund and Revised Board Policy and Administrative Regulation 3553 Free and Reduced-Price Meals (First Reading) (Separate Cover)

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___.

14.2 Educational Services: None.

14.3 Human Resources:

14.3.1 Approve Revised Job Description for Director of Special Education **53-56**

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___.

- 15. Board Reports:** An opportunity for board members to discuss items of particular importance or interest in the district.

- 16. Superintendent's Report:** An opportunity for the superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities.

17. Board Meeting Calendar:

17.1 February 27, 2024

17.2 March 26, 2024

17.3 April 9, 2024

17.4 April 23, 2024

18. Upcoming Events:

18.1 February 19, 2024

No School, President's Day

18.2 March 11-March 15, 2024

No School, Spring Break

18.3 March 29-April 1, 2024

No School, Spring Recess Holiday

18.4 May 27, 2024

No School, Memorial Day

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability. To make this request, please telephone the Superintendent's Office at 209.830.3201. If any person with a disability needs a disability-related modification or accommodation, including auxiliary aids or services, he/she should also contact the Superintendent's Office at least 24 hours prior to the meeting.

**Minutes of
Regular Meeting of the Governing Board
For Tracy Unified School District
Held on Tuesday, January 23, 2024**

- 6:15 PM:** 1-3. President Abercrombie called the meeting to order and adjourned to closed session.
- Roll Call:** 4. Board: S. Abercrombie, O. Alexander, R. Fagin, L. Hawkins, Z. Hoffert, N. Kahlon, J. Silcox
Staff: T. Salinas, T. Jalique, J. Stocking, S. Smith. Absent: R. Pecot
- 7:02 PM** 5. President Abercrombie called the Tracy Unified School District Board of Education to order and led those present in the Pledge of Allegiance.
- Closed Session:**
- 6a Action Taken on Finding of Facts: 23/24#29
 - 3.2.1
 - Action: Silcox, Fagin. **Vote:** Yes-7; No-0; Absent-0.
 - 6b Report Out of Action Taken on Reinstatements: AR#23-24/#13, AR#23-24/#14
 - 3.2.2
 - Action: **Vote:** Yes-7; No-0; Absent-0.
 - 6c Report Out of Action Taken on Early Graduation: TISCS #10360655, TISCS #10322926, TISCS #10320959
 - 3.2.3
 - Action: **Vote:** Yes-7; No-0; Absent-0.
 - 6d Report Out of Action Taken on Approve Funding for Parent Reimbursement Per Confidential Settlement Agreement for Compensatory Educational Services
 - 3.2.4
 - Action: **Vote:** Yes-7; No-0; Absent-0.
 - 6e Report Out of Action Taken on Consider Unpaid Leave of Absence for Classified Employee, #UC-463
 - 3.3.1
 - Action: Approved. **Vote:** Yes-7; No-0; Absent-0.
 - 6f Report Out of Action Taken on Consider Unpaid Leave of Absence for Classified Employee, #UC-464
 - 3.3.2
 - Action: Approved. **Vote:** Yes-7; No-0; Absent-0.
 - 6g Report Out of Action Taken on Release Probationary Classified Employee #UCL-465 Para Educator I
 - 3.3.3
 - Action: Item pulled, no vote taken.
 - 6h Report Out of Action Taken on Consider Leave of Absence Requests for Certificated Employees: #UC-1321 Modified, #UC-1343. Pursuant to Article XX
 - 3.3.4
 - Action: Approved. **Vote:** Yes-7; No-0; Absent-0.
 - 6i Report Out of Action Taken on Consider Unpaid Leave of Absence for Certificated Management Employee #UC-1344
 - 3.3.5
 - Action: Approved. **Vote:** Yes-7; No-0; Absent-0.
- Minutes:** 7. Approve Regular Minutes of January 9, 2024
Action: Hawkins, Kahlon. **Vote:** Yes-7; No-0; Absent-0.

Audience: Carol Riddle, Monica Hill, Emily Summa, Kaleigh Felisberto, Jacqui Nott, Mary Petty, Jason Noll, Deanne Clary, Charlene Baker, Joe Graham, LuLu Flores, Rhonda Rae Campbell, Melissa Anguiano, Bridget Huff, Gurleen Kaur, Amy Crotts, Barbara Silver, Tammy Peterson, Sarah Davis, Theresa James, Babette Adkins, Heather Reyburn, Cynthia Angell, Laura Mohr, Brent Bauer, Josh Jensen, Cassidy Jensen, Robert James, Christina Hall, Deanna Hazelbaker, Sandra Perez, Dana Avita, Angela Putt, Esmeralda Munoz, Chris Munger, Megan Jimenez, Shannon McMahon, Samantha Wallace, Jennifer Haut, Heidi Preece, Julie Cody, Meghan Vasbinder, Christina Orsi, Grace Gualco, Eden Frangos, Jody Price, Olga Anaya, Kimberly Rieman, Patti Correia, Rebecca Wheeler, Dotty Nygard, Sharon Williams, Julie Rodriguez, Cindy Carlfeldt, Marianna Aguirre, Sarika Bhopal

Student Rep Reports: **8.1 Kimball High:** Harleen Kaur reported back that the Martin Luther King breakfast held at Kimball and hosted by the Black Student Unions, District, and the Tracy African American Association went very well. Their School Site Council met on the January 18 where they spoke about discipline and approved the school safety plan for next year. The students were given an opportunity to work on college preparations. Counselors gave presentations, held workshops, and some colleges visited the campus to provide information.

Alternative Education: Joshua Diaz is the new Board Representative reporting for Stein High School. They recently had a field trip to see a presentation by Heirloom; a carbon company that aims to bring CO2 emission levels to zero. The students are participating in holocaust week of remembrance activities. Students are using the Holocaust Memorial website to research information. They have set up a Never Forget Memorial in their school hallway. In sports, they are beginning basketball this week, with the first game taking place on January 24th at the Stockton Community Center.

West High: Noah Watkins and Kaelyn Garcia recapped the last few months at West High. They had a gift-wrapping fundraiser and students enjoyed the Winter Ball. Their biggest event, prom, is April 6th being held at Lake Chalet this year. WHS basketball is doing well so far, and the wrestling team recently had their senior night.

Tracy High: Natalia Lomeli presented to the board on behalf of the THS students. Winter sports are thriving, and the Dog Pound has been showing up in full support. The AG Science Academy presentations were just completed. One project was to spread the importance of organ donation and they are now hosting a blood drive for students and faculty. The just finished spirit week with themed daily events. Their prom theme has been announced as Bridgerton and it will be at the Scottish Rite Center in Oakland.

Recognition & Presentations: **9.1 Monte Vista Middle School**
Principal Dr. Barbara Silver was joined by Assistant Principal, Heather Reyburn, and MVMS Counselor, Sarah Davis. They provided information regarding the COST program (Coordination of Services Team). The purpose of COST is to bring together multi-stakeholders to address high risk student needs. The team includes Administration, Counselors/Psychologists, FACES, Axis Community Health Therapists, Parent Liaison, and their MTSS Clerk. Data shows a 62% increase of

COST referrals, with the higher risk students referred directly to the school psychologist. They have seen a 32.9% decrease in suspensions including a decrease in violent fights. There has also been a decrease in vaping, bullying and harassment discipline. Counselors have been able to place more focus on academics and have a seen a significant improvement in the number of F's received by students.

Trust Hoffert left the room at 7:16.

Trustee Hoffert returned at 7:18.

**Information &
Discussion Items:**

10.1 Administrative & Business Services: None.

**Hearing of
Delegations**

11. Dotty Nygard is with the Tracy Earth Project. They are bringing back the Earth Day Challenge again for this year. Last year 200 students participated with Stein High School as the winner. She is challenging Stein to participate again to try to hold on to the trophy. This year, the top three classrooms will be awarded \$1,000.

Sarika Bhopal is a concerned parent. She asks the district to do the right thing regarding raises to meet the cost-of-living increase provided by the state. The teacher shortage is growing. We must offer competitive wages to attract and retain teachers. Our district is one of the lowest paying districts. Our children's education should be a priority.

TEA President, Chris Munger, provided letters to the board written by teachers that were unable to attend. He is speaking on behalf of the hard-working teachers of TUSD regarding the lack of a reasonable salary increase. He has spent a lot of time speaking with Dr. Pecot. To attract great talent the district must pay more.

Carol Riddle is a TYAP teacher. She read a statement on behalf of another TEA member. They appreciate the district's commitment to professional development. They have a commitment to STEM but have deep concerns if teachers are not compensated. Without a more reasonable compensation offer, we may become a steppingstone for teachers seeking to clear their credentials.

Monica Hill read a statement on behalf of someone else. There have been countless hours worked, many unpaid, to provide students with what they deserve. This is done with a large workload, student behaviors, and now finding they are unable to pay their bills and afford insurance in the district. They deserve more than what is currently being offered.

Emily Summa of Kelly School is in her 24th year teaching, she loves teaching in this town. She no longer gets step increases and relies on the COLA to keep up with inflation. This year she is making less than the prior year. Please consider what you can do.

Debbie Mello says teachers put off parts of their own lives to teach and can be known to complete lesson plans on their own time. Teachers do these things for their students and their schools. Now is the time for the district to do something for the teachers. School class sizes are also an issue.

Christina Hall with TEA read a statement on behalf of another. They believe the district wants to provide a high-quality education for our students. Teachers are facing an increased workload, with substitute shortages, and SDC classes that are capped at a lower tier system than other districts. She requests the school board consider a reasonable adjustment in salary.

DeAnna Hazelbaker read a statement for another. They live in Stockton where the drive to work costs a lot in gas. There is an increase in health insurance and an increase in the cost of groceries. They are bringing home less than last year and would be better off taking a position closer to their home. They are not the only teacher that feels undervalued. They ask to be shown we are willing to give a decent wage increase and to stop insulting them with these low offers.

Sandra Perez is a SWP teacher, she is speaking on behalf of a new teacher at TUSD that is working on their Masters. They are a valuable asset to this district, however, the pay and benefits offered to the teachers are making them consider commuting out of town.

Samantha Wallace with TEA says nothing has changed financially by the district since October. It is insulting that they were offered a 4.16% increase. Everything has gone up and they are feeling the effects of that. They have a high cost of living and need a salary that allows teachers to live in the area.

Teacher Cynthia Angell says TUSD needs to level up for the sake of our students. We cannot expect to get and retain employees if we are not competing with the surrounding districts. Moral is the lowest she has seen. She foresees teachers leaving and retiring in the future. Teachers and students deserve better.

Robert James was reading a statement on behalf of someone else. The offer from TUSD is unacceptable and is an insult. TUSD needs to give teachers a 9% increase. Their PG&E and grocery bills are on the rise, and they are providing financial support for their children's college education. TUSD needs to do the ethical thing and let teachers know we care for them and their needs. The full COLA increase should be given to teachers. The current offer from TUSD is unacceptable.

Anthony Irizarry points out that TUSD competes with 17 school districts. 46% of teachers in our district live in Tracy and 54% commute. Gassing up twice a week to get to work can add up to over \$5000 per year. 4.1% will not cover the cost of gas.

Kaleigh Felisberto has questions about TUSD's data and planning process. We knew ESSER funds were temporary. Has a needs analysis been done? The district will be receiving 8.22% more. What data is being used to decide what area needs additional money.

Christina Gomes is here to speak regarding the graduation schedule. She is a parent of children at Jefferson School District and Kimball High School. The change in graduation date came upon suddenly and has been a conflict for Jefferson families. Their school dance is still on Thursday. She asks if we can have a Friday graduation going forward if it does not go back to a Saturday.

Public Hearing:	12.1	Administrative & Business Services: None.
Consent Items:	13.	<p>Board approval of any agenda item requiring insurance is conditioned upon acceptance of appropriate insurance accepted by Tracy Unified. Action: Silcox, Alexander. Vote: Yes-7; No-0; Absent-0. 13.3.1 is approved as amended.</p> <p>13.1 Administrative & Business Services:</p> <p>13.1.1 Ratify Routine Agreements, Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda</p> <p>13.1.2 Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District</p> <p>13.1.3 Approve Accounts Payable Warrants (November & December 2023) (Separate Cover Item)</p> <p>13.1.4 Approve Revolving Cash Fund Reports (November & December 2023)</p> <p>13.1.5 Approve Payroll Reports (November & December 2023)</p> <p>13.2 Educational Services:</p> <p>13.2.1 Approve Agreement for Special Contract Services with ASIR Visual Marketing for the Custom Development of STEM Logo, STEM Vision Video, and Communication/Recruitment Materials</p> <p>13.2.2 Approve Out of State Travel for West High School Activities Director and Asst. Principal to Attend the California Association of Directors of Activities (CADA) Conference in Reno, NV March 5-9, 2024</p> <p>13.2.3 Approve Agreement for North School Sixth Grade Students and Supervisors to attend Science Camp at Sky Mountain Educational Center on March 19 – 21, 2024</p> <p>13.2.4 Approve all TUSD School Accountability Report Cards (SARCs) for the 2022-2023 School Year (Separate Cover Item)</p> <p>13.2.5 Approve Agreement for Special Contract Services with Sown to Grow for the Preparation and Technical Assistance of the California Community Schools Partnership Program (CCSPP) Cohort 3 Grant for the 2023-2024 School year</p> <p>13.3 Human Resources:</p> <p>13.3.1 Accept the Resignations/Retirements/Leaves of Absence for Certificated, Classified and/or Management Employees</p> <p>13.3.2 Approve Classified, Certificated and/or Management Employment</p>
Action Items:	14.1	<p>Administrative & Business Services:</p> <p>14.1.1 Approve PCR Consulting Agreement Action: Hawkins, Alexander. Vote: Yes-7; No-0; Absent-0.</p> <p>14.2 Educational Services: None.</p> <p>14.3 Human Resources:</p>

- 14.3.1** Approve a Variable Term Waiver for Multiple Subject, Single Subject and Education Specialist Teachers
Action: Hawkins, Fagin. **Vote:** Yes-7; No-0; Absent-0.
- 14.3.2** Acknowledge Revisions to Administrative Regulation 4161.5, 4261.5, 4361.5; Abolish Board Policy 4161.5 (Second Reading)
Action Approved as Final. Fagin, Olinga. **Vote:** Yes-7; No-0; Absent-0.

Board Reports:

Trustee Kahlon thanked all for coming out and sharing their stories and challenges. Trustee Hoffert thanked everyone. He believes strongly that their concerns are legitimate. It takes courage for people to speak before their employers. He believes teachers should earn what athletes are being paid. He says, when the time comes for TEA to arrive at their agreement, he will 100% support it regardless of the amount. Trustee Fagin appreciates the teacher's dedication to their trade. No comment can be made at this time, but they do appreciate them. Trustee Alexander appreciates the teachers and the hard work they are doing. Trustee Hawkins understands teachers concerns; he has been there and hopes things will work out. Trustee Silcox appreciates all that have come out to speak. He knows how hard they work and how much they care. He hopes all can come together to make it work for all parties. Trustee Abercrombie said it is great to see a full board room. Everyone is appreciated and he hopes to get this resolved quickly and fairly for the students.

**Superintendent
Report:**

Dr. Pecot was not in attendance.

Adjourn: 7:57 PM

Clerk

Date



HUMAN RESOURCES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: January 25, 2024
SUBJECT: Recognize the Outstanding Employees of the Winter Term for the 2023-2024 School Year

BACKGROUND: Three times each school year, nominations for outstanding employees are solicited from staff. A selection committee composed of two administrators; one classified/confidential representative, two certificated representatives and one classified representative review the nominations and make the selections.

RATIONALE: The employees who are selected are recognized by the School Board and are recognized at their school sites in various ways. At the end of the year, the nominations of the three employees who have received recognition as Outstanding Employees of the Term in each category are reviewed, and one employee in each category is selected as Outstanding Employee of the Year.

This agenda item meets District Strategic Goal #2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential.

FUNDING: N/A

RECOMMENDATION: Jeanette Tober (9-12), Andrew Johnson (6-8) and Tina Brown (K-5) as Outstanding Certificated Employees; Alex Guerrero (9-12) Anne Langley (6-8) Taylor Kessler (K-5) as Outstanding Classified Employees and Dr. Debra Schneider as the Outstanding Management Employee for the Winter Term of the 2023-2024 School Year.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: January 8, 2024
SUBJECT: Receive Report on the Mid-Year LCAP Update for the 2023-2024 Local Control Accountability Plan

BACKGROUND: Senate Bill 114 (2023), added a requirement for LEAs to present a mid-year report on the annual update to the Local Control and Accountability Plan (LCAP) and Budget Overview for Parents (BOP) on or before February 28 each at a regularly scheduled meeting of the governing board or body of the LEA. The report must include the following:

1. All available midyear outcome data related to metrics identified in the current LCAP; and,
2. All available midyear expenditure and implementation data on all actions identified in the current LCAP.

RATIONALE: In order to meet these new State and Federal reporting requirements, the Mid-Year report on the annual update to the 2023-2024 LCAP plans are both attached to this Agenda Item for informational purposes. This agenda item directly supports and funds District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals, Goal # 2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential, and Goal # 3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: There is no cost associated with this Agenda Item.

RECOMMENDATION: Receive Report on the Mid-Year LCAP Update for the 2023-2024 Local Control Accountability Plan.

Prepared by: Dr. Mary Petty, Director of Continuous Improvement, State and Federal Programs.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: January 8, 2024
SUBJECT: Receive Report on the Mid-Year LCAP Update for the 2023-2024 Local Control Accountability Plan for Tracy Charter School

BACKGROUND: Senate Bill 114 (2023), added a requirement for LEAs to present a mid-year report on the annual update to the Local Control and Accountability Plan (LCAP) and Budget Overview for Parents (BOP) on or before February 28 each at a regularly scheduled meeting of the governing board or body of the LEA. The report must include the following:

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FUNDING: There is no cost associated with this Agenda Item.

RECOMMENDATION: Receive Report on the Mid-Year LCAP Update for the 2023-2024 Local Control Accountability Plan Tracy Charter School.

Prepared by: Ms. Annabelle Lee, Principal of Tracy Charter School.



BUSINESS SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Tania Salinas, Associate Superintendent of Business Services
DATE: February 13, 2024
SUBJECT: Approve Entertainment, Assembly, Service, Business and Food Vendors

BACKGROUND: To be valid or to constitute an enforceable obligation against the district, education code 17604 requires all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, and the advance notice staff has in procuring the services or materials.

RATIONALE: School site assemblies, services, business and food vendors require pre-approval to ensure three different documents are in place: an approved contract when applicable; a certificate of insurance; an endorsement letter naming the district an additional insured. In addition, all vendors are reviewed to ensure the content is appropriate for student audiences, and that conflicts do not occur with other school site or district events.

Board Meeting Date	Board Approval Required Vendor Name	Insurance Expiration
01/23/2024	Los Primos Tex Mex Food - provides food for fundraising and outdoor sports, Alejandro Kandalajt, losprimostexmexfood@gmail.com, facebook: losprimostexmexfood, 209.884.0191, No food sales until 30 minutes after school. CONTRACT REQUIRED PRIOR TO OCCURRENCE.	05/02/24

To that end, the attached list of vendors have met all of the criteria to provide assemblies at TUSD sites, and their presentation has been deemed appropriate for TUSD students.

This list will be updated as needed and presented to the board for approval.

FUNDING: Per above summary of requisitions.

RECOMMENDATIONS: Approve Entertainment, Assembly, Service, Business and Food Vendors.

PREPARED BY: Cerina V Reyes, Facility Use Coordinator.



BUSINESS SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Tania Salinas, Assoc Supt of Business Services
DATE: February 1, 2024
SUBJECT: **Authorize Associate Superintendent of Business Services to Enter into Agreement to Dispose of Damaged, Obsolete, and Surplus Furniture, Computers, and Equipment through Disposal Service**

BACKGROUND: District policy currently dictates that the disposal of equipment must meet the following conditions before a surplus is declared:

1) "When district-owned books, equipment, and supplies become unusable, obsolete, or no longer needed, the Superintendent or designee shall identify these items to the Governing Board, together with their estimated value and a recommendation that they be sold or disposed of by one of the methods prescribed in law and administrative regulations." (BP 3270)

2) If the district is unable to use the equipment, an assessment must be made to determine which category the equipment falls under:

- Equipment about to be replaced
- Equipment beyond economic repair
- Obsolete due to changes in material makeup (technology)
- Salvage and scrap
- Rubbish

3) The next step would be to sell the item for cash through the following steps:

a) "Ed Code 39520 requires the district to sell any personal property belonging to the district if the property is not required for school purposes, or if it should be disposed of for the purpose or replacement, or if it is unsatisfactory or not suitable for school use". A notice of sale would then be posted in a public place.

Or

The district can sell the equipment through an auction sale. In either case, the district reserves the right to award to the highest responsible bidder or reject all bids.

b) If the district fails to receive a qualified bid, a private sale without advertising can take place. The Board will need to reach a unanimous decision on whether the equipment met the criteria of "not exceeds value of \$2,500".

c) If the value of the equipment is insufficient to defray the cost of sale (Ed Code 39521), the district can arrange for the disposal of the equipment in a local public disposal site.

The Tracy Unified School District Director of School Business Support Services & Purchasing has declared the surplus on the damaged, obsolete, and surplus furniture, computers, and equipment due to the fact the inventory has been replaced with a newer, more modern, and structurally safe inventory. The inventory has a negative value or at best, a negligible value.

The main concerns of district staff are that we can eliminate warranty issues for future use of these items, we reduce or eliminate hazardous waste from hitting our landfills and lastly, if we can help out others with our items, then we utilize companies that fulfill our requirements while helping out the environment and others who are less fortunate.

Our surplus items will be processed under an agreement with the vendors, which outlines a salvage plan that includes the pick-up of obsolete items, they assumed ownership of items, the associated warranty responsibility, and the costs incurred for the disposal of toxic products as stated by law. The inventory will be consumed for its parts and reused through reselling channels, or lastly, after disassembly of items, it will be sold to recyclers. All vendors are required to provide a Certificate of Recycling and Destruction to ensure the district is safe from any hazardous materials disposal liability and guards our safety against any internal information being accessed after it is declared surplus.

RATIONALE: "Property for which no qualified bid has been received may be sold, without further advertising, by the Superintendent or designee." (Education Code 39521)

As advised by District counsel, surplus equipment and furniture should not be sold to the public unless the District can certify that the equipment is safe. In addition, the surplus should only be sold to those who can take the title of the equipment and warrant safety through certification.

FUNDING: There is no cost to the district to contract with a vendor to remove all e-waste.

RECOMMENDATION: Authorize the Associate Superintendent of Business Services to Enter into Agreement to Dispose of Damaged, Obsolete, and Surplus Furniture, Computers, and Equipment through Disposal Service.

Prepared by: Michelle Daniel, Director of School Business Support Services & Purchasing.

E-WASTE INVENTORY January 31, 2024

ITEM	ESTIMATED QUANTITY
Monitors	126
Computers	576
Printers	7
TV's	2
Projectors	43
Keyboards & Mouses	134
Document Cameras	13
Servers	2



BUSINESS SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Tania Salinas, Assoc Supt of Business Services
DATE: January 22, 2024
SUBJECT: **Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District**

BACKGROUND: In order to assist the various school sites and departments in the District with the continued effort to enhance the educational, technological, health, and environmental needs of our students and staff, the following funds, materials, and/or equipment are to be considered for acceptance as donations:

Tracy High School:

1. Tracy Unified School District/Tracy High School From: Tracy Breakfast Lions Club for the total amount of \$500.00 (ck #1815). This donation will go towards Tracy FFA.
2. Tracy Unified School District/Tracy High School From: California Interscholastic Federation for the total amount of \$1,700.00 (ck #995046). This donation will go towards General Athletics Site Allocation.
3. Tracy Unified School District/Tracy High School From: Tracy Hills Holding Co. LLC for the total amount of \$1,000.00 (ck #410). This donation will go towards athletics.

West High School:

1. Tracy Unified School District/West High School From: West High School HFA Booster Club for the total amount of \$2,945.00 (ck #2420). This donation will go towards covers for track and field (jump pit and pole vault pit).

RATIONALE: Acceptance is recommended in order to meet the District's strategic goals and to enhance and benefit the educational experiences of the students of the Tracy Unified School District. This agenda item meets Strategic Goal #2 – Create a quality and effective learning environment for all students.

FUNDING: Sites and departments of the District will incur responsibilities and costs associated with (some) of the donations which include, but are not limited to, supplies, repairs, maintenance of equipment, disposal/recycling. All items accepted by the Board of Trustees of the Tracy Unified School District are directed to the District's warehouse through the Materials Management Department for inclusion on the inventory list, marking for distribution and identification prior to site or department use or placement. All items needing inspection prior to installation or use are scheduled through the Materials Management and Operations and/or the Facilities Developments and budgeted accordingly. All technology items are reviewed and approved by the Director of Information Services and Educational Technology, prior to Board presentation.

RECOMMENDATION: Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District.

Prepared by: Tania Salinas, Associate Superintendent for Business Services.



BUSINESS SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Tania Salinas, Assoc Supt of Business Services
DATE: January 22, 2024
SUBJECT: **Ratify Routine Agreements, Expenditures and Notice of Completions
Which Meet the Criteria for Placement on the Consent Agenda**

BACKGROUND: To be valid or to constitute an enforceable obligation for or against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, the value of the fee, dedication, services or other requirements being offered to or by the District and the advance notice staff has in procuring the services or materials; or the timing required to negotiate the agreement on behalf of the District. Routine requisitions less than \$5,000 are ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than \$15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal or administrative matters pursuant to Government Code 63060 meet the requirements.

Routine requisitions between \$5,000 and \$15,000, and requisitions greater than \$15,000 which meet specific criteria, may be ratified on the consent calendar by board approval of a summary list, more detailed than the warrants listing. This may also include ratification of "Notice of Completion" of construction projects.

RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than \$5,000 but which meet the criteria to be ratified in this format. The summary is organized alphabetically so that the project's back-up material is identified with the same letter in the lower left-hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Ratify Routine Agreements, Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda.

Prepared by: Tania Salinas, Associate Superintendent for Business Services.

BUSINESS SERVICES
FACILITIES DEVELOPMENT DEPARTMENT
SUMMARY OF SERVICES
February 13, 2024

A. Vendor: Forensic Analytical Consulting Services
 Sites: District-wide
 Item: Proposal
 Services: Perform the five-year Asbestos Hazard Emergency Response Act (AHERA) mandated inspections and compilation of compliance documents. Air quality testing and polarized light microscopy analysis of potential asbestos containing materials. Asbestos abatement projects as identified throughout the year.
 Cost: \$11,980.00
 Project Funding: Environmental Compliance

B. Vendor: Law Office of John G. Olden
 Sites: District-wide
 Item: Agreement for Professional Services
 Services: Legal service providing general advice and guidance on immigration-related matters and requirements and obligations of hiring foreign teachers under the H-1B program.
 Cost: \$275.00 hourly rate
 Project Funding: General Fund/Risk Management



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: January 23, 2024
SUBJECT: **Approve Agreement with Alma Speech Language Pathology dba Alma Language and Literacy for an Independent Educational Evaluation (IEE) for a Speech Assessment**

BACKGROUND: Board approval is requested to contract with the Alma Speech Language Pathology dba Alma Language and Literacy. The District's Special Education administration would like to contract with the Alma Speech Language Pathology dba Alma Language and Literacy to provide services as part of the individualized education plan (IEP). Approval at this time is necessary pursuant to individual student needs as indicated in student IEP.

RATIONALE: Districts must offer a continuum of services including, when necessary, placement at NPA. This agenda request supports District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers; and District Strategic Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: Expenses for this contract will not exceed \$5,550 for the 2023-2024 regular school year. Special Education contract expenses will be funded through 602 funding for Special Education, budgeted in account 01-6500-0-5770-1110-5800-800-2542.

RECOMMENDATION: Approve Agreement with Alma Speech Language Pathology dba Alma Language and Literacy for an Independent Educational Evaluation (IEE) for a Speech Assessment.

Prepared by: Sean Brown, Director of Special Education.

AGREEMENT TO PROVIDE AN INDEPENDENT EDUCATIONAL EVALUATION

This Agreement ("Agreement") is entered into, by and among Alma Speech Language Pathology dba Alma Language and Literacy ("Vendor") on the one hand, and minor [REDACTED] ("Student"), by and through their parents, [REDACTED] (collectively "Parents"). Each of the parties may be referred to individually as "Party" or are sometimes collectively referred to as the "Parties". The Agreement is also executed by Tracy Unified School District ("District") in its capacity as a Third-Party Obligor hereunder.

RECITALS

- A. District consented to an independent educational evaluation ("IEE") for Student, to be provided at no cost to Parents.
- B. District consents to Vendor as the independent assessor.
- C. Parents consent to an IEE fee of \$5,550 (the "IEE fee") to be paid by District.

AGREEMENT

Vendor Business Name: Alma Speech Language Pathology dba Alma Language & Literacy
Address: 2055 Anderson Rd.
City, State, Zip Code: Davis, CA 95616
Phone: 707-216-0990 Fax: 855-673-1405
Federal Tax ID Number: 862325644

1. DESCRIPTION OF SERVICE (SCOPE OF WORK)

Vendor shall provide the following services (the "Services") to Student and Parents:

- a. Conduct an IEE of the Student. IEE as used herein means an evaluation conducted by a qualified examiner who is not employed by the public agency responsible for the education of the Student.
- b. Provide a written report of the results of the IEE to Parents and District.
- c. If requested by Parents or District, attend one (1) individualized education program ("IEP") team meetings to report on the results of the IEE at a time mutually agreeable to the Parents, Vendor, and District.
- d. All reports prepared or produced during the course of providing the Services shall be jointly owned by and jointly assigned to Parents and District.
- e. The Services must be completed in a good and workmanlike manner in accordance with the generally accepted standard of care in the industry.

2. COMPENSATION/PAYMENT FROM THIRD-PARTY OBLIGOR/ASSIGNMENT OF RIGHTS

District acknowledges that it is a third-party to this Agreement who is obligated to pay the IEE Fees directly to Vendor and is, therefore, a third-party obligor under this Agreement ("Third-Party Obligor"). Vendor agrees that the IEE Fees will be paid directly to it by the District, and that it shall have no right to collect the IEE fees from Parents. Once the written report has been provided to Parents and District, Vendor will submit an invoice to Parents who will in turn submit the invoice to the District in its capacity as a Third-Party Obligor hereunder. This obligation may be fulfilled by the Vendor emailing Parents the

invoice and copying District on that email. District shall pay the full IEE Fees to Vendor following District's receipt of Vendor's report, and within 30 days of receipt of an invoice and completed IRS Form W-9 from Vendor. Both Parent and Vendor shall have the right to enforce District's obligation to pay the IEE Fees to Vendor directly.

3. TERM AND TERMINATION

This Agreement is effective upon signature of all parties and terminates upon receipt by Vendor of full payment hereunder from the District in its capacity as Third-Party Obligor under this Agreement.

4. TAX REPORTING/PAYMENT

Vendor shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including, but not limited to, Unemployment Insurance, Social Security and Income Taxes with respect to Vendor's employees.

5. SUBCONTRACTOR ASSIGNMENT

Other than as agreed herein, neither party shall assign, delegate or subcontract any part of this Agreement without the written consent of the other party.

6. INDEPENDENT CONTRACTOR STATUS

In the performance of the services to be provided, Vendor is an independent contractor with the authority to control and direct the performance of the details of the work, and this Agreement shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. Vendor understands and agrees that it and all its employees are not employees of the Parents and are not entitled to benefits to which employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, vacation or sick pay.

7. GOVERNING LAW/VENUE

This Agreement shall be governed under the laws of the State of California. Vendor and Parents and the District (in its capacity as Third-Party Obligor hereunder) hereby consent to the jurisdiction of the state or federal courts located in San Joaquin County, California.

8. NOTICES

Any and all notices and other documents and communications, permitted or required to be given pursuant to this Agreement shall be deemed duly given:

- A. Upon actual delivery, if delivery is by hand or courier services; or
- B. Upon receipt by the transmitting party of confirmation or answer back if delivery is by facsimile, email, or other electronic means; or
- C. Upon the third day following delivery into the United States mail if delivery is by registered or certified return receipt requested mail. Each such notice shall be sent to the respective party at the address indicated in this Agreement or at any other address as the respective party might designate by notice delivered pursuant hereto.

9. MISCELLANEOUS

- A. This Agreement contains the entire agreement between Parents and Vendor and supersedes any and all prior discussions, understandings, and negotiations, whether oral or in writing. This Agreement may not be modified or amended unless in writing and signed by both Parties.
- B. If any provision of this Agreement shall be held to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining portions hereof shall not in any way be affected or impaired thereby, except where enforcement is inconsistent with the Parties' intent.

- C. No release, discharge or waiver of any provision hereof shall be enforceable against or binding upon either Party hereto unless in writing and executed by both Parties hereto. Neither the failure to insist upon strict performance of any of the agreements, terms, covenants or conditions hereof, nor the acceptance of monies due hereunder with knowledge of a breach of this Agreement, shall be deemed a waiver of any rights or remedies that either party hereto may have or a waiver of any subsequent breach or default in any of such agreements, terms, covenants or conditions.
- D. This Agreement may not be modified orally, nor may it be modified by any subsequent practice of course dealing by the Parties, or in any manner other than in writing, duly attached and executed by the Parties as an addendum hereto.

10. EXECUTION IN COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

THEREFORE, the Parties have caused this Agreement to be executed on the day and year written below.

VENDOR

Name: Jessica Carrizo

Title: CEO

Date: 12/19/2023

PARENTS

Name: [REDACTED]

Date: 1/9/2024

Name:

Date:

THIRD-PARTY OBLIGOR

Tracy Unified School District executes this Agreement in its capacity as Third-Party Obligor on the day and year written below.

Tracy Unified School District, in its capacity as Third-Party Obligor of the IEE Fees hereunder

Name:

Title:

Date:



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: January 23, 2024
SUBJECT: Approve Agreement with The Learning Owl for an Independent Educational Evaluation (IEE) for an Occupational Therapy Assessment

BACKGROUND: Board approval is requested to contract with the Alma Speech Language Pathology dba Alma Language and Literacy. The District's Special Education administration would like to contract with the Alma Speech Language Pathology dba Alma Language and Literacy to provide services as part of the individualized education plan (IEP). Approval at this time is necessary pursuant to individual student needs as indicated in student IEP.

RATIONALE: Districts must offer a continuum of services including, when necessary, placement at NPA. This agenda request supports District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers; and District Strategic Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: Expenses for this contract will not exceed \$5,712.00 for the 2023-2024 regular school year. Special Education contract expenses will be funded through 602 funding for Special Education, budgeted in account 01-6500-0-5770-1110-5800-800-2542.

RECOMMENDATION: Approve Agreement with The Learning Owl for an Independent Educational Evaluation (IEE) for an Occupational Therapy Assessment.

Prepared by: Sean Brown, Director of Special Education.

AGREEMENT TO PROVIDE AN INDEPENDENT EDUCATIONAL EVALUATION

This Agreement ("Agreement") is entered into, by and among Caitlin Loyd ("Vendor") on the one hand, and minor [REDACTED] ("Student"), by and through their parent, [REDACTED] ("Parent"). Each of the parties may be referred to individually as "Party" or are sometimes collectively referred to as the "Parties". The Agreement is also executed by Tracy Unified School District ("District") in its capacity as a Third-Party Obligor hereunder.

RECITALS

- A. District consented to an independent educational evaluation ("IEE") for Student, to be provided at no cost to Parent.
- B. District consents to Vendor as the independent assessor.
- C. Parent consent to an IEE fee of \$5,712 (the "IEE fee" which includes the evaluation process rate plus travel expenses) to be paid by District.

AGREEMENT

Vendor Business Name: The Learning Owl

Address: 600 Livoti Ave

City, State, Zip Code: Roseville, Ca, 95661

Phone: 707-291-1114

1. DESCRIPTION OF SERVICE (SCOPE OF WORK)

Vendor shall provide the following services (the "Services") to Student and Parent:

- a. Conduct an IEE of the Student. IEE as used herein means an evaluation conducted by a qualified examiner who is not employed by the public agency responsible for the education of the Student.
- b. Provide a written report of the results of the IEE to Parent and District.
- c. If requested by Parent or District, attend one (1) individualized education program ("IEP") team meetings to report on the results of the IEE at a time mutually agreeable to the Parent, Vendor, and District.
- d. All reports prepared or produced during the course of providing the Services shall be jointly owned by and jointly assigned to Parent and District.
- e. The Services must be completed in a good and workmanlike manner in accordance with the generally accepted standard of care in the industry.

2. COMPENSATION/PAYMENT FROM THIRD-PARTY OBLIGOR/ASSIGNMENT OF RIGHTS

District acknowledges that it is a third-party to this Agreement who is obligated to pay the IEE Fees directly to Vendor and is, therefore, a third-party obligor under this Agreement ("Third-Party Obligor"). Vendor agrees that the IEE Fees will be paid directly to it by the District, and that it shall have no right to collect the IEE fees from Parent. Once the written report has been provided to Parent and District, Vendor will submit an invoice to Parent who will in turn submit the invoice to the District in its capacity as a Third-Party Obligor hereunder. This obligation may be fulfilled by the Vendor emailing Parent the invoice and copying District on that email. District shall pay the full IEE Fees to Vendor following District's receipt of Vendor's report, and within 45 days of receipt of an invoice and completed IRS Form W-9 from Vendor. Both Parent and Vendor shall have the right to enforce District's obligation to pay the IEE Fees to Vendor directly.

3. TERM AND TERMINATION

This Agreement is effective upon signature of all parties and terminates upon receipt by Vendor of full payment hereunder from the District in its capacity as Third-Party Obligor under this Agreement.

4. TAX REPORTING/PAYMENT

Vendor shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including, but not limited to, Unemployment Insurance, Social Security and Income Taxes with respect to Vendor's employees.

5. SUBCONTRACTOR ASSIGNMENT

Other than as agreed herein, neither party shall assign, delegate or subcontract any part of this Agreement without the written consent of the other party.

6. INDEPENDENT CONTRACTOR STATUS

In the performance of the services to be provided, Vendor is an independent contractor with the authority to control and direct the performance of the details of the work, and this Agreement shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. Vendor understands and agrees that it and all its employees are not employees of the Parent and are not entitled to benefits to which employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, vacation or sick pay.

7. GOVERNING LAW/VENUE

This Agreement shall be governed under the laws of the State of California. Vendor and Parent and the District (in its capacity as Third-Party Obligor hereunder) hereby consent to the jurisdiction of the state or federal courts located in San Joaquin County, California.

8. NOTICES

Any and all notices and other documents and communications, permitted or required to be given pursuant to this Agreement shall be deemed duly given:

- A. Upon actual delivery, if delivery is by hand or courier services; or
- B. Upon receipt by the transmitting party of confirmation or answer back if delivery is by facsimile, email, or other electronic means; or
- C. Upon the third day following delivery into the United States mail if delivery is by registered or certified return receipt requested mail. Each such notice shall be sent to the respective party at the address indicated in this Agreement or at any other address as the respective party might designate by notice delivered pursuant hereto.

9. MISCELLANEOUS

- A. This Agreement contains the entire agreement between Parent and Vendor and supersedes any and all prior discussions, understandings, and negotiations, whether oral or in writing. This Agreement may not be modified or amended unless in writing and signed by both Parties.
- B. If any provision of this Agreement shall be held to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining portions hereof shall not in any way be affected or impaired thereby, except where enforcement is inconsistent with the Parties' intent.
- C. No release, discharge or waiver of any provision hereof shall be enforceable against or binding upon either Party hereto unless in writing and executed by both Parties hereto. Neither the failure to insist upon strict performance of any of the agreements, terms, covenants or conditions hereof, nor the acceptance of monies due hereunder with knowledge of a breach of this Agreement, shall be deemed a waiver of any rights or remedies that either party hereto may have or a waiver of any subsequent breach or default in any of such agreements, terms, covenants or conditions.
- D. This Agreement may not be modified orally, nor may it be modified by any subsequent practice of course dealing by the Parties, or in any manner other than in writing, duly attached and executed by the Parties as an addendum hereto.

10. EXECUTION IN COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this

Agreement delivered by email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

THEREFORE, the Parties have caused this Agreement to be executed on the day and year written below.

VENDOR

PARENT



DocuSigned by:



Name: Caitlin Loyd

Name: 

Title: Occupational Therapist

Date: 1/23/2024

Date: January 22, 2024

THIRD-PARTY OBLIGOR

Tracy Unified School District executes this Agreement in its capacity as Third-Party Obligor on the day and year written below.

Tracy Unified School District, in its capacity as Third-Party Obligor of the IEE Fees hereunder

Name:

Title:

Date:



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent for Educational Services
DATE: January 26, 2024
SUBJECT: **Approve Overnight Travel for Merrill F. West High School to attend Disneyland in Anaheim, CA on May 17-18, 2024, for Grad Nite Senior Celebration Event**

BACKGROUND: Merrill F. West High School will be traveling to Disneyland in Anaheim on May 17th and 18th, 2024 for Senior Grad Nite. This event is an optional senior activity for seniors to take part in the celebration of their accomplishments. Traveling by Charter buses. Merrill F. West High School will be taking their own students, advisors, and administrators, who will be chaperoning this event.

RATIONALE: Self-registered high school students from Merrill F. West High School seek to celebrate their accomplishments at the Grad Nite event in Disneyland with their peers. This aligns with Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals. Through this Senior Activity, students have the option to celebrate one another's accomplishments and foster relationships with their peers and chaperones.

FUNDING: Transportation and ticket costs vary between each site. The cost per student ranges between \$405.00 per student, and scholarship/fundraising has been made available for any student(s) should cost may be a barrier.

RECOMMENDATION: Approve Overnight Travel for Merrill F. West High School to attend Disneyland in Anaheim, CA on May 17-18, 2024, for Grad Nite Senior Celebration Event.

Prepared by: Gary Henderson, Merrill F. West High School Principal.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: January 26, 2024
SUBJECT: **Approve Overnight Travel for the West High School Track and Field Team and Advisors to attend Arcadia Invitational and Tiger Invitational at Arcadia HS and South Pasadena HS, in Arcadia and Pasadena, CA on April 4-7, 2024**

BACKGROUND: The West High School Track and Field Team would like to participate in the Arcadia and Tiger Invitational. The trip would consist of approximately 24 students and 4 Advisors to attend at Arcadia and South Pasadena High School's in Arcadia and Pasadena, CA. The team will travel by district vans driven by TUSD approved drivers. The team will stay at Embassy Suites in Arcadia, CA. The team will be chaperoned by Coach TJ Williams and assistant coaches throughout the duration of the trip.

RATIONALE: The opportunity to participate in a 4-day overnight Track and Field Invitational which will provide the students the importance of teamwork. At the invitational, students will continue to develop skills, learn positive competitive involvement, techniques, and team bonding. This aligns with Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals.

FUNDING: The West High Track ASB will pay \$500.00 transportation cost for District vans to be driven by the TUSD approved drivers. Approximately \$9,000.00 for hotel cost, \$900.00 entry fees, and 1 night dinner in the maximum amount of \$400.00. Individual players will pay for additional food and miscellaneous expenses. Total cost \$10,800.00

RECOMMENDATION: Approve Overnight Travel for the West High School Track and Field Team and Advisors to attend Arcadia Invitational and Tiger Invitational at Arcadia HS and South Pasadena HS, in Arcadia and Pasadena, CA on April 4-7, 2024.

Prepared by: Mr. Gary Henderson, West High School Principal.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: January 30, 2024
SUBJECT: Approve Overnight Travel for Merrill F. West High School Track and Field Team and Advisors to attend the West Coast Relays at Buchanan High School, in Clovis, CA on April 12-13, 2024

BACKGROUND: The West High School Track and Field Team would like to participate in the West Coast Relays. The trip would consist of approximately 28 students and 4 Advisors to attend Buchanan High School in Clovis, CA. The team will travel by district vans driven by TUSD approved drivers. The team will stay at the Hampton Inns and Suites in Clovis, CA. The team will be chaperoned by Coach TJ Williams and assistant coaches throughout the duration of the trip.

RATIONALE: The opportunity to participate in a 2-day overnight Track and Field Invitational which will provide the students the importance of teamwork. At the Relay, students will continue to develop skills, learn positive competitive involvement, techniques, and team bonding. This aligns with Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals.

FUNDING: The West High Track ASB will pay \$500.00 transportation cost for District vans to be driven by the TUSD approved drivers. Approximately \$2,200.00 for hotel cost, \$400.00 entry fees. Individual players will pay for additional food and miscellaneous expenses. Total cost \$3,100.00

RECOMMENDATION: Approve Overnight Travel for Merrill F. West High School Track and Field Team and Advisors to attend the West Coast Relays at Buchanan High School, in Clovis, CA on April 12-13, 2024.

Prepared by: Mr. Gary Henderson, Merrill F. West High School Principal.



HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: February 2, 2024
SUBJECT: Approve Resignations/Retirements/Leave of Absences for Classified, Certificated, and/or Management Employees

BACKGROUND:

**MANAGEMENT/CLASSIFIED
CONFIDENTIAL RESIGNATION**

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
White, Cynthia Program Specialist	DEC	02/02/2024	Personal

BACKGROUND:

**MANAGEMENT/CLASSIFIED
CONFIDENTIAL RETIREMENTS**

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Wichman, Joann Administrative Secretary	DEC	7/23/2024	Personal

BACKGROUND:

CERTIFICATED RESIGNATION

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Eash, Elizabeth Teacher	MES	01/16/2024	Personal

BACKGROUND:**CLASSIFIED RETIREMENTS**

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Bitzer, Mary IEP Para Educator I	PES	5/31/2024	Personal

BACKGROUND:**CLASSIFIED RESIGNATION**

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Akbari, Lina School Supervision Assistant	HES	2/2/2024	Personal
Brown, Samuel Mechanic	MOT	2/9/2024	Personal
Jenner, Luz Special Education Para Educator	VES	1/21/2024	Accepted Position
Taa, Claire Ashley Para Educator I	CES	1/19/2024	Personal
Watson, Jessica Food Service Worker	WHS	1/31/2024	Personal
Smith, Michael Utility Person III	MOT	1/21/2024	Accepted Position
Vaivai, Nyla Food Service Worker	WHS	1/28/2024	Accepted Position

RECOMMENDATION: Accept Resignations/Retirements/Leave of Absence for Classified, Certificated, and/or Management Employment.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.



HUMAN RESOURCES MEMORANDUM

TO: Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: February 2, 2024
SUBJECT: Approve Classified, Certificated, and/or Management Employment

BACKGROUND:

Birrueta, Sahara

Hunter, Jacquelynn

CERTIFICATED

Poet Christian Elementary School
SDC 6-8 Mild/Moderate (Replacement)
"B", Class III, Step 1 - \$30,244.00
Fund: Special Education

Hirsch Elementary School
4th/5th Grade (Replacement)
"A", Class I, Step 1 - \$27,935.00
Fund: General

BACKGROUND:

Baluswamy, Gomathi

Castillo, Willy

CLASSIFIED

Clerk Typist I (Replacement)
Williams Middle School
Range 23, Step C - \$18.72 per hour
Fund: General

Bus Driver (New)
Transportation
Range 38, Step A - \$24.13 per hour
Fund: 50% Special Ed. Transportation
50% Home-to-School Transportation

Hernandez Preciado, Elizabeth	IEP Para Educator I (Replacement) Bohn Elementary Range 24, Step B - \$18.25 per hour Fund: Special Education
Jenner, Luz	Preschool Instructor (New) Villalovoz Preschool Range 30, Step C - \$21.96 per hour Fund: Other Local #5
Mullins, Marsha	School Supervision Assistant (Replacement) Poet Christian Elementary School Range 21, Step E - \$19.55 per hour Fund: General
Smith, Michael	Bus Driver (Replacement) Transportation Range 38, Step C - \$26.53 per hour Fund: Home-to-School Transportation
Solorio, Luis	Groundskeeper I (Replacement) Tracy High/MOT Range 33, Step B - \$22.53 per hour Fund: On-Going & Major Maintenance
Vaivai, Nyla	High School Library Technician (Replacement) Kimball High School Range 31, Step A - \$20.53 per hour Fund: State Lottery
Verver, Soquel	Special Education Para Educator (New) McKinley Elementary School Range 27, Step C - \$20.53 per hour Fund: Special Education

BACKGROUND:

Aguilar, Julie

Albright Tanner, Ashley

COACHES

Tracy High School
Sophomore Softball
\$5,429.67

Kimball High School
Assistant Pep Squad – Winter
\$2,760.19

Alvarado, Salvador	Tracy High School Freshman Baseball \$4,522.69
Anastasio, Jillian	Kimball High School Boys' Varsity Volleyball \$6,784.03
Anastasio, Jillian	Kimball High School Boys' Sophomore Volleyball \$5,429.67
Anderson, John	West High School Boys' Tennis \$4,522.69
Bigler, Justin	Kimball High School Varsity Softball \$6,784.03
Butler, Jessica	Kimball High School Pep Squad Advisor – Winter \$3,168.74
DeHaro, Adam	Tracy High School Sophomore Baseball \$5,429.67
Diaz, Alex	Kimball High School Wrestling \$6,784.03
Dyrda, Courtney	Tracy High School Freshman Softball \$4,522.69
Ebojo, Catherine	West High School Boys' Varsity Volleyball \$6,784.03
Espino, Felipe	Kimball High School Boys' Tennis \$4,522.69

Farfan, David	West High School Varsity Baseball \$6,784.03
Fielsch, Mischelle	Tracy High School Boys' Tennis \$4,522.69
Galindo, Rodrigo	Kimball High School Sophomore Softball \$5,429.67
Gonzales, Jennifer	Kimball High School Assistant - Swimming \$4,522.69
Heinen, Casey	Kimball High School Swimming \$5,883.17
Helton, Michael	Tracy High School Boys' Sophomore Volleyball \$5,429.67
Hupman, Tida	West High School Assistant – Track & Field \$5,429.67
Ibeji, Friday	Kimball High School Girls' Varsity Soccer \$6,784.03
Keeney, Paulette	Tracy High School Varsity Softball \$6,784.03
Lafever, Ernest	Kimaball High School Sophomore Baseball \$5,429.67
Larios, Gissel	West High School Boys' Sophomore Volleyball \$5,429.67

Lozano, Frank	West High School Assistant – Track & Field \$5,429.67
Maas, Karl	Kimball High School Assistant - Boys' Wrestling \$2,907.44
Morris, Jessica	West High School Swimming \$5,883.17
Muniz, Theodore	Tracy High School Varsity Baseball \$6,784.03
Murray, Lindsey	Tracy High School INTERIM Girls' Varsity Basketball \$3,618.15
Murray, Lindsey	Tracy High School Assistant – Swimming \$4,522.69
Nunn, Michael	Kimball High School Assistant – Track & Field \$5,429.67
Pasquale, Bryce	Tracy High School Assistant – Track & Field \$5,429.67
Peltz, David	West High School Sophomore Baseball \$5,429.67
Pombo, Richard	Kimball High School Varsity Baseball \$6,784.03
Shelton-Zaragoza, Bobielyn	Tracy High School Assistant – Track & Field \$5,429.67

Taylor, Brandan	West High school Boy's Freshman Basketball \$1,507.56
Trombley, Benjamin	Kimball High School Track & Field \$6,784.03
Tsirelas, John	Kimball High School Boys' Golf \$4,522.69
Villa, Abel	Kimball High School Assistant - Track & Field \$5,429.67
Villafuerte, Ralph	Kimball High School Freshman Baseball \$4,522.69
Wescott, Marc	Tracy High School Boys' Golf \$4,522.69
Wichman, Casey	West High School Boy's Golf \$4,522.69
Williams, Theodore	West High School Head Track & Field \$6,784.03
Zamzow, Ryan	Kimball High School Assistant - Swimming \$4,522.69

RECOMMENDATION: Approve Classified, Certificated and/or Management Employment.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.



HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: February 2, 2024
SUBJECT: Approve Proposed Revisions to the 2024-2025 Instructional Calendar

BACKGROUND: The Tracy Educators Association has proposed a revised instructional calendar which more closely aligns with neighboring districts. The proposed calendar was reviewed by cabinet and negotiated with TEA in accordance with the collective bargaining agreement.

RATIONALE: Adoption of this calendar will potentially alleviate childcare conflicts for staff by more closely aligning with neighboring districts.

RECOMMENDATION: Approve Proposed Revisions to the 2024-2025 Instructional Calendar.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

Nyoko Mawda T. Galique

Conference On: October 21

DRAFT 2024-2025 Calendar 2 WEEKS OFF

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

August 2024						
S	M	T	W	T	F	S
						3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

First and Last Days of School

Student Attendance Days

Holidays

M

Minimum Day, all grades, K-12
(All Schools)

M-1

Minimum Day, grades K-5 & K-8
(Bohn, Central, Freiler, Hirsch, Jacobson, Kelly, McKinley, North
Post, SouthWest Park, Villalovoz)

M-2

Minimum Day, grades K-5, K-8 & 6-8
(M-1 schools plus Monte Vista and Williams)

E Early Release Monday

M-3 Minimum Day, grades 6-12
(Monte Vista, Williams, Tracy, West Stein, Kimball)

M-4 Minimum Day, grades 9-12, only
(Tracy, West Stein, Kimball)

P/T Conference (no students)

Staff BBD (no students)

Teacher Pre-Service Days (no students)

Voluntary Classroom Prep Day. (Optional. May be utilized
as follows: 1 Full day or two half days)



TRACY
UNIFIED SCHOOL DISTRICT

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Education
FROM: Dr. Rob Pecot, Superintendent
DATE: January 30, 2024
SUBJECT: Cast Ballot for CSBA 2024 Delegate Assembly Election

BACKGROUND: There are three (3) vacancies to be filled in Subregion 8-A.

RATIONALE: The official ballot for Subregion 8-A has been received for the CSBA Delegate Assembly election. Each board submits one ballot. Each Board may vote for up to three candidates. A biographical sketch form for each candidate is enclosed. The ballot for subregion 8-A also allows spaces for write-in candidates. The positions will be filled by the candidates receiving the highest number of votes. The candidates are:

____ Cecilia Mendes (Stockton USD)
____ Kate Powell (Escalon USD)
____ Marla Sousa Livengood (Linden USD)

FUNDING: N/A.

RECOMMENDATION: Cast Ballot for CSBA 2024 Delegate Assembly Election.

Prepared by: Dr. Rob Pecot, Superintendent.

REQUIRES BOARD ACTION

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **FRIDAY, MARCH 15, 2024**. Only **ONE** Ballot per Board. Be sure to mark your vote "X" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2024 DELEGATE ASSEMBLY BALLOT
SUBREGION 8-A
(San Joaquin County)

Number of seats: 3 (Vote for no more than 3 candidates)

Delegates will serve two-year terms beginning April 1, 2024 - March 31, 2026

**denotes incumbent*

☐

Cecilia Mendez (Stockton USD)*

☐

Kate Powell (Escalon USD)*

☐

Marla Sousa Livengood (Linden-USD)*

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District Name

Date of Board Action

See reverse side for list of all current Delegates in your Region.

REGION 8 – 14 Delegates (12 elected/2 appointed ♦)

Director: Christopher "Kit" Oase (Ripon USD)

Below is a list of all elected or appointed Delegates from this Region.

Subregion 8-A (San Joaquin)

Donald Donaire (Stockton USD) ♦, appointed term expires 2025
Eric Duncan (Manteca USD), term expires 2024
Susan Macfarlane (Lodi USD), term expires 2025
Cecilia Mendez (Stockton USD) ♦, appointed term expires 2024
David Pombo (Lammersville USD), term expires 2025
Kate Powell (Escalon USD), term expires 2024
Marla Sousa Livengood (Linden USD), terms expires 2024

Subregion 8-B (Amador, Calaveras, Tuolumne)

Sherri Reusche (Calaveras USD), term expires 2025

Subregion 8-C (Stanislaus)

Kathi Dunham-Filson (Denair USD), term expires 2025
Mary Jackson (Turlock USD), term expires 2025
Faye Lane (Ceres USD), term expires 2024

Subregion 8-D (Merced)

Zachery David Ramos (Gustine USD), term expires 2024
Kelly Thomas (Winton SD), term expires 2025

County Delegate:

Juliana Feriani (Tuolumne COE), term expires 2024

Counties

San Joaquin (Subregion A)
Amador, Calaveras, Tuolumne (Subregion B)
Stanislaus (Subregion C)
Merced (Subregion D)

View results

Respondent

23

Anonymous

05:45

Time to complete

1. I have been... *

☐ Appointed☒ Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Cecilia Mendez

3. Full name *

Cecilia Mendez

4. Region/subregion *

8A



5. Name of District or COE *

Stockton Unified School District

6. Years on board *

7 years on the Board

7. Profession

Board Member, Area 1 for Stockton Unified School District

8. Contact number *

209-929-8177

9. Primary email address *

ceciliamendez@stocktonusd.net

10. Are you an incumbent Delegate? *



Yes



No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

The skills and experiences I would bring to the Delegate Assembly are interpersonal organizational leadership and management, cross cultural appreciation, adaptability and flexibility, and business management. Experienced in budget and financial management, dependability and reliability, community delegate, and philanthropy. I have participated in various organized community events for many years and have provided direction and assistance as needed. I assist students and guardians in developing a positive self-image of themselves and interpersonal relationships w/ peers.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

My activities and involvement with CSBA is that I have been a member of CSBA for the past five years. I am a current Delegate Assembly since 2018. I have also been part of the CSBA Equity Network as of 2019 forward and I have never missed a meeting in CSBA's Region 8A meeting's. I have been Chairperson of the 1852 Foundation (which raises funds for our students) and Board Clerk for 2 yrs and Board President for 2 yrs. In addition, I have participated in DELAC for 18 years and I continue participating since becoming a board member. Lastly, I have been a volunteer in my community for over 34+ years.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

The biggest challenges facing governing boards is that only some board members attend the trainings offered by CSBA or, in some cases, no board members can attend due to the fact that Districts cannot afford to send their board members to trainings. CSBA can try to make the CSBA trainings mandatory (accountability) for all districts and also to aide districts on how to allocate funds for CSBA trainings.

Cecilia Mendez
56 S. Lincoln Street
Stockton, CA 95203
Phone #: 209-929-8177

Ceciliamendez@stocktonusd.net

Resume - CSBA's 2023 CSBA Reapportionment - Delegate Assembly

The skills and experiences I would bring as CSBA's Delegate Assembly are the following, but not limited to: interpersonal organizational leadership and management, cross cultural appreciation, adaptability and flexibility, and business management. I'm also well experienced in budget and financial management because I managed the financial records for a multi-chain grocery store. I am very dependable and reliable too.

I am currently a Board Member for the Stockton Unified School District. I have served on the Board of Education as of December 2016. In my term, I have identified areas of necessary improvement regarding our board governance and I move to act and support essential policies and protocols that further the abilities of our Board. As a result, our Board has become increasingly engaged, more effective at governing, and commanded a respect from the Community and staff that once fell by the wayside. One of my commitments is raising the bar for a more unified board governance, increase student achievement, and enhance community engagement.

In addition, I have been involved in various organizations and community events for over 34 years. I served two terms in the San Joaquin County of Educations Migrant Education Program and was President of DELAC for many years. I have also served in school site councils, PTA's, and I received the CA Advisory Council Education Events (CACEE) Award in 2011. I was Board President of Stockton Unified School District for two years, Board Clerk for two years, and served as Chairperson on the 1852 Foundation. A few of my duties and goals were to provide direction and assistance to students and their parents/ guardians to help them develop a positive self-image for themselves and establish an interpersonal relationship with their peers, friends, neighbors, and community. I have been fortunate enough to have worked with minority parents that are actively involved in their child's education and community. I have witnessed first-hand their struggles and helped them address them. I always stayed focused on solutions rather than on problems and treated everyone with respect while still being a resilient advocate for the cause.

Lastly, I am a proud member of CSBA. I have been a CSBA Delegate Assembly member for 5 + years. I was a candidate for the 2018 Directors-at-Large, Hispanic Committee and I respectfully came in 3rd place. I find CSBA to be a highly valuable source of information and am fortunate that I'm able to attend CSBA conferences and trainings. I plan on purposing several idea's to CSBA in an effort to make CSBA trainings equitable to all.

Delegate Assembly

Biographical Sketch Form for 2024 Election



Deadline: ~~Sunday, January 7, 2024~~ ^{Thursday January 25th.} | No late submissions accepted

This form is required. An optional, one-page, single-sided, résumé may also be submitted. Do not state "see résumé." Do not re-type this form. Please submit completed form via e-mail to nominations@csba.org by no later than 11:59 p.m. on January 7, 2024. Forms may also be submitted via mail, to CSBA's Executive Office, at 3251 Beacon Blvd., West Sacramento, CA 95691, with a postmark of no later than January 7, 2024. It is the candidate's responsibility to confirm that CSBA has received nomination materials prior to the deadline.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Kate Powell Date: 1/13/24

Name: Kate Powell CSBA Region & subregion #: 8
District or COE: Escalon Years on board: 10
Profession: _____ Contact Number (☒ Cell ☐ Home ☐ Bus.): 209 480 0159
Primary E-mail: Kpowell@escalonusd.org
Are you an Incumbent Delegate? ☒ Yes ☐ No If yes, year you became Delegate: 2022

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I have had the opportunity to serve as a Delegate for the past two years. In the past two years I have made valuable relationships while staying focused on the students of California. I am dedicated and determined to keep our students at the forefront of my actions moving forward. The students of California deserve more. Relationships are what make bonds to propel forward.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I am the current Vice President on Escalon Unified School board. I am the Chairman of our local Ag Boosters for FFA, along with being a club leader for Farmington 4-H. I have completed my Masters in Governance, and attended all CSBA AEC since being elected. I am building relationships with local members of the California State Senate.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

I believe one of the biggest issues governing boards are facing are lack of relationships. Many in California who are making the decisions for schools are so far removed from the current climate of the needs of all schools in our state. We are not a one size fits all. The challenges each district and board faces are so unique. We need to build better relationships so that the doors are open to come visit and actually hear and see our districts. I believe more would get done when you have compassion for learning each others story.

View results

Respondent

21

Anonymous

51:05

Time to complete

1. I have been... *

☐ Appointed

☒ Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Marla Sousa Livengood

3. Full name *

Marla Sousa Livengood

4. Region/subregion *

8A



5. Name of District or COE *

Linden USD

6. Years on board *

2 years and 8 months

7. Profession

Policy Advisor

8. Contact number *

209-747-3734

9. Primary email address *

Lusdarea2@lindenUSD.com

10. Are you an incumbent Delegate? *

☒ Yes☐ No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

As a mother of children in elementary, middle, and high-school, I know student success is dependent on leaderships ability to advocate effectively for the needs of our students. CSBA is the premier association for trustees to come together and advocate for our collective needs.

I have spent much of my career serving in roles focused on ensuring the Valley is not forgotten in Washington, D.C. or Sacramento. In 2021, I became a Trustee to the Linden Unified Board of Education. As a Trustee I have used skills I acquired working on policy and regulatory issues at the local, state and federal levels.

I know much our students, parents, staff and administrators are working to see student gains. At the same time, I see the challenges created by constant attacks on local control. I have appreciated the opportunity to work with trustees across the State for the benefit of our students. I would be honored to continue to work with fellow trustees as a CSBA delegate.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

I am currently a Trustee to the Linden Unified Board of Education which educates 2,300 students; I have served as School Board President and Vice President. I spent over a decade as an appointee to the San Joaquin County Aviation Advisory Committee where I offered my expertise to the Stockton Metropolitan Airport. In addition, I have been a member of the Junior League of San Joaquin County since 2011; there I served on the Board and as a Delegate to the Junior Leagues of California State Public Affairs Committee.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

Funding is the biggest challenge facing boards. As COVID funding dries up and the state budget faces massive deficits, districts face a grim financial reality. It's imperative that CSBA fights to maintain funding as we head into the start of budget season. This means educating the Governor and legislative leaders on where are students are at—and why they cannot afford any cuts to education.



BUSINESS SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Tania Salinas, Associate Superintendent of Business Services
DATE: January 19, 2024
SUBJECT: **Accept Revised Board Policy and Administrative Regulation 3551 Food Service Operations/Cafeteria Fund and Revised Board Policy and Administrative Regulation 3553 Free and Reduced-Price Meals (First Reading)**

BACKGROUND: Existing Board Policies and Administrative Regulations related to school nutrition are no longer current due to recent changes to school nutrition programs at the state and federal level.

RATIONALE: The Tracy Unified School District (TUSD) needs to review and revise current Board Policy and Administrative Regulation 3551 Food Service Operations/Cafeteria Fund and Board Policy and Administrative Regulation 3553 Free and Reduced-Price Meals to reflect updated laws and language pertaining to school nutrition programs.

FUNDING: There is no cost.

RECOMMENDATION: Accept Revised Board Policy and Administrative Regulation 3551 Food Service Operations/Cafeteria Fund and Revised Board Policy and Administrative Regulation 3553 Free and Reduced-Price Meals. (First Reading).

Prepared by: Brandy Campbell, Director of Food Services.



HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: February 1, 2024
SUBJECT: Approve Revised Job Description for Director of Special Education

BACKGROUND: The District continues the process of developing and updating job descriptions to ensure they accurately reflect current essential functions of the position, District requirements and any Federal or California Department of Education requirements. The revision made to this job description will aid the District in increasing the number applicants to fill this position.

RATIONALE: This agenda item meets District Strategic Goal #2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential; and District Strategic Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: No funding impact.

RECOMMENDATION: Approve Revised Job Description for Director of Special Education.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resource.

TRACY UNIFIED SCHOOL DISTRICT JOB DESCRIPTION

POSITION: DIRECTOR OF SPECIAL EDUCATION

DEPARTMENT: Educational Services

POSITION SUMMARY: Under the general supervision of the Assistant Superintendent for Educational Services and Human Resources, to develop, implement and provide leadership for the District's Special Education programs and services, and to integrate the goals of the department into the total educational program of the District. Administers the San Joaquin Special Education Local Plan and budget to serve all children with special education needs in accordance with all state and federal laws.

ESSENTIAL FUNCTIONS:

1. Acts as the Local Education Agency Director in the San Joaquin Special Education Local Plan, and is responsible for the management, supervision and budgeting of all special education program operations within the Tracy Unified School District.
2. Participates as a member of the Special Education Council of Directors in the San Joaquin Special Education Service Region. As a member of the council:
 - a. Identify special education programs and service needs for the District and for the SELPA.
 - b. Participate in the preparation of the annual budget plan for the District and the SELPA.
 - c. Advise the Superintendent on policy, program and budget development.
 - d. Report on program operations to the SELPA Director.
 - e. Manage and operate Local Education Agency programs and services to students with special education needs in accordance with federal, state and local program requirements.
 - f. Participate in establishing SELPA standards, procedures, and processes for the implementation of the local plan.
 - g. Implement SELPA agreements, policies and procedures.
 - h. Supervises assigned staff members responsible for providing services to exceptional children, including school psychologists, speech therapists, and selected special education teachers.
3. Supervises the home instruction program, and staff members responsible for providing home instruction services.
4. Responsible for identification and appropriate placement of exceptional pupils, with periodic reviews of pupil progress. Coordinates and directs all individual student assessments and/or psychological evaluations.
5. Coordinates staff development related to children with exceptional needs.
6. Supervises and coordinates the District's special education program specialist and support services, psychological, language/speech and hearing, and adapted physical education services.

7. Acts on all inter and intra-district attendance requests related to special education.
8. Assists the Human Resources Office in the recruitment, screening, selection and placement of all personnel allotted to the department.
9. Acts as a consultant and provides, as per District policy, supplementary evaluation information for the principal of the various schools where department personnel are assigned.
10. Prepares, coordinates, and justifies departmental annual budget to the Business Services Department according to budget calendar schedule. Is responsible for administering that portion of the District budget which relates to the Director's office or position.
11. Prepares as directed certain legal, financial or program reports and information for the Assistant Superintendent, Board of Trustees and the various Federal, State or local agencies.
12. Responsible for participation and has significant direct involvement in formulating District policies which relate to the Director's office.
13. Serves as a liaison with all community agencies and resources including Mental Health Clinics, County Superintendent's Office, and other agencies and school districts dealing with mental health, special education and guidance activities.
14. Supervises Coordinated Compliance Review procedures and prepares CCR documents.
15. Serves as District representative in all department litigation, complaint and due process resolution.
16. Serves as the District 504 Coordinator.
17. Provides leadership and coordination for the District Grief Response Team of psychologists, counselors, nurses and administrative/support staff.
18. Participates in District Management Team, Curriculum and Assessment Council.
19. Performs other reasonable duties as assigned after consultation with the Assistant Superintendent for Educational Services and Human Resources.

EDUCATION AND EXPERIENCE:

Possession of a valid California Pupil Personnel Services Credential or a Special Education Credential is required preferred. A valid California Administrative Services Credential is required. Master's degree required, doctorate preferred. Successful experience in the field of special education, curriculum development and school budgeting is desirable. Experience and/or graduate training in educational or clinical psychology is desirable.

SKILLS AND QUALIFICATIONS:

1. Ability to communicate effectively, both orally and in written form.
2. Ability to maintain cooperative working relationships with those contacted in the course of work.
3. Ability to organize, develop and coordinate the activities of a broad range of Special Education programs and services.
4. Knowledge of state and federal requirements and the ability to ensure that programs and activities are compliant.

5. Ability to analyze program activities and implement procedures that will improve the provision of Special Education services to the student population.
6. Serve as a liaison to a variety of community and governmental organizations.

PHYSICAL REQUIREMENTS:

Employees in this position must be able/have the ability to:

1. Sit for extended periods of time.
2. Enter data into a computer terminal/typewriter and operate standard office equipment for extended periods of time.
3. See and read a computer screen and printed matter with or without vision aids.
4. Speak so that others may understand at normal levels and on the telephone with or without hearing aids.
5. Hear and understand at normal levels and on the telephone with or without hearing aids.
6. Stand and/or walk on hard and/or uneven surfaces for extended periods of time.
7. Bend, squat, stoop and/or climb for extended periods of time.
8. Reach overhead, grasp, push/pull up to 25 pounds for short distances.
9. Lift and/or carry up to 50 pounds at waist height for short distances.

WORK ENVIRONMENT:

Employees in this position will be required to work indoors in a standard office and/or classroom environment and come in direct contact with school site staff, students, parents, and the public. In addition, the Director of Special Education must perform duties and responsibilities that occur outside school buildings and facilities on the school campus and at other school related activities and events.

SALARY: Leadership/Management Salary Schedule (LME), Range 58

DAYS OF SERVICE: 225 Days

ADOPTED: Elem. Bd. 6/23/81

REVISED: 1/12/2010

Revised: 8/25/15 (range only)

Revised: 11/8/16 (range only)