



NHDOE GRANT APPLICATION

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CARES-ESSER Grant Application for 208 - Governor Wentworth Regional

PROJECT NO: **20204930**

PROJECT STATUS: **Closed on 11/7/2022 9:03:12 AM by m.pfaff**

| | CFDA #: | START DATE: | END DATE: | PROJECT | BUDGETED: | PAID: |
|-----------------|---------|-------------|-----------|--------------|--------------|--------------|
| CARES ACT ESSER | 84.425D | 10/1/2020 | 9/30/2022 | \$536,417.49 | \$536,417.49 | \$536,417.49 |

Agency Responsible for Programmatic and Fiscal Administration:

Agency Name: Governor Wentworth Regional

Agency Address: 140 Pine Hill Road
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Project Manager: Heather Cummings Phone No: (603) 569-1658

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CARES-ESSER Application Questions

Question:

Describe how the LEA will determine its most important educational needs as a result of COVID-19:

Answer:

The district will continue to utilize a variety of data sources to determine the social, emotional, and academic needs as a result of COVID-19, which resulted in a shift to remote and hybrid learning. A district-wide task force began convening in the early summer to establish needs and protocols in six broad areas: Teaching and Learning, Technology, Health & Safety, Physical Plant, Mental Health/Social Emotional Considerations, and Transportation and Food Service. Parents and staff were surveyed, and this surveying will continue as needed to ensure we are meeting all needs. The survey results and task force reports were shared with the GWRSD School Board and Administrative Team in order to make its determinations.

Question:

Describe the LEA's proposed time-line for providing services and assistance to all students and staff in both public and non-public schools:

Answer:

The district began the work of providing services and assistance needed due to the COVID-19 school closures to all students and staff in the district on Monday, March 16th. Support to non-public schools will be allocated according to grant formula requirements, upon the effective date of grant approval.

Question:

Describe the extent to which the LEA intends to use ESSER funds to promote remote learning:

Answer:

The district will use the available funds to support the immediate needs, such as tools and resources for remote learning as a result of COVID-19, to ensure student health and safety, and to develop, implement and continue support of students and staff for the 2020-2021 school year.

Question:

Describe how the LEA intends to use high-quality diagnostic tools to assess and address student learning gaps resulting from the disruption in educational services, including providing student-level performance data to the New Hampshire Department of Education:

Answer:

The district intends to utilize the expertise of professional educators and administrators to identify and address student learning gaps resulting from the move to remote and/or hybrid learning.

Identification of needs will result from analysis of:

- Student work
- Progress toward core curriculum standards
- Parent feedback from surveys and/or anecdotally
- NWEA Measures of Academic Progress (for specific grade levels)
- SAS interim assessments (for specific grade levels)
- Intervention outcomes
- Other diagnostic tools

Question:

What is your current Dunn & Bradstreet number and when does the SAMS Registration expire?

Answer:

DUNS #:193545027

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DUNS # Expiration: 10/29/2021

Activities Entered: 11

ACTIVITY ID: 101826

CATEGORY:
Remote Instruction

PRIORITY:
Technology - Technology

ACTIVITIES:
The fleet of Chromebooks that the district owns contains approximately 919 student devices that are now either broken, lost or so old, older than 7 years old, they can no longer be updated. These need to be replaced in order to maintain the inventory for each student while the pandemic is still part of our everyday lives. The district will purchase replacement Chromebooks for students while adhering to the Procurement Process.

Each Chromebook with the required Google Chrome OS Management License costs \$271.85 each. Total cost of the 919 will be \$249,831.00.

PERFORMANCE MEASUREMENT: The district will be able to continue with remote learning for all students across the district and allow for stability in use of the device, without down time or without out of date software with new, well running Chromebooks.

OUTCOME: Each student will have the technology they need at all times in their hands for learning and testing.

| Function Code | Object Code | CARESACT | CARESACT Amount Paid |
|---|---|---------------------|----------------------|
| 1100 - Regular Education Programs (PreK-12) | 738 - Replacement Computers and Communication Network Equipment | \$249,831.00 | \$249,831.00 |
| | Totals: | \$249,831.00 | \$249,831.00 |

ACTIVITY ID: 98256

CATEGORY:
Remote Instruction

PRIORITY:
Software - Software

ACTIVITIES:
The district purchased software designed for remote learning. K-6 as well as a program for online curriculum at the middle school level. Seesaw for the elementary students and Educere for the middle school students.

3/11/21 The district is finished purchasing this software. Actual cost was lower and a decrease of the budget is \$33,729.00

PERFORMANCE MEASUREMENT: The virtual academy will allow for structured remote learning for the middle school students who are all remote this semester. Ease of data of students progress and the ability to identify those students who might be struggling. The elementary students who are all remote will gain core curriculum through this program.

OUTCOME: Curriculum structured for the all remote elementary and middle school students will benefit the learning. It will allow them to maintain the level of instruction since they are not attending school in person.

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| Function Code | Object Code | CARESACT | CARESACT Amount Paid |
|---|----------------|--------------------|----------------------|
| 1100 - Regular Education Programs (PreK-12) | 650 - Software | \$38,030.75 | \$38,030.75 |
| Totals: | | \$38,030.75 | \$38,030.75 |

ACTIVITY ID: 98226

CATEGORY:
Remote Support

PRIORITY:
Technology - Technology

ACTIVITIES:
The district purchased a product for all of our student Chromebooks called Go Guardian. This product allows the Technology Director to push out updates to all of the devices the students have at home for remote learning. This invaluable tool allows the devices to remain at home with students without the district having to recall them back to school for important updates. The devices remain in students hands and safe from the touch of the IT staff members.

The district purchased Hot Spots for students whose home didn't have Internet Access. These hot spots are purchased and then a recurring monthly fee is charged for the use of the equipment.

3/30/21 Making an adjustment to the budget for the product called Go Guardian. This software was purchased in September using the SPSRF money.

8/20/21 Making a budget adjustment to the data communication line. Not as much needed. Backed out \$1,083.44 of line 1100-532.

PERFORMANCE MEASUREMENT: Allows students to keep their devices at home at all times, so there is no down time with technology.

OUTCOME: Less down time due to issues with student devices, more time for remote learning without interruption.

| Function Code | Object Code | CARESACT | CARESACT Amount Paid |
|---|---|-------------------|----------------------|
| 1100 - Regular Education Programs (PreK-12) | 300 - Purchased Professional/Technical Services | \$0.00 | \$0.00 |
| 1100 - Regular Education Programs (PreK-12) | 532 - Data Communications | \$5,233.39 | \$5,233.39 |
| Totals: | | \$5,233.39 | \$5,233.39 |

ACTIVITY ID: 101117

CATEGORY:
Remote Support

PRIORITY:
Software - Software

ACTIVITIES:
The challenge for our district with 9 schools, a transportation facility and an School Administrative Unit in separate locations has been very

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difficult when it comes to payroll and the handling of timecards and payroll slips. The district does everything by hand. Each timecard is filled out by the employee, name, location, job, dates, times and then signed off by the employee, then the supervisor and then the building principal. These paper time cards are then carried to the School Administrative Unit building to be processed by our payroll department, all by hand, before entered into the financial software. The district has researched and vetted a program that would be all electronic in terms of the payroll process. This would eliminate the hand writing of every time card and payroll sheet in the district. It would cut down most all face to face interaction with employees and their supervisors and at times, their building principals. Frontline Time and Absence is the module that has a cost of \$13,500 for the one time start up fee and a license fee of \$21,640.00, total amount \$35,140.00.

3/19-corrected the error in the license fee number

5/17 corrected the amount due from 4/10/2021-6/30/2021 amount of \$4,794.17.

PERFORMANCE MEASUREMENT: Decrease the possible spread of COVID-19 or sickness in the schools and SAU office.

OUTCOME: Decrease in staff being exposed to close contact and possibility of infected staff in the building and the ability to work remotely without work flow interruption.

| Function Code | Object Code | CARESACT | CARESACT Amount Paid |
|------------------------|----------------|--------------------|----------------------|
| 2510 - Fiscal Services | 650 - Software | \$39,934.07 | \$39,934.07 |
| Totals: | | \$39,934.07 | \$39,934.07 |

ACTIVITY ID: 98224

CATEGORY:

Facilities

PRIORITY:

Cleaning Supplies - Cleaning Supplies

ACTIVITIES:

The district has 11 buildings of which 9 of them are schools. We have purchased many sanitizing products; spray for all surfaces that sanitizes in 1 minute time to wipes that are used to wipe down desks in between the deep cleaning. We have purchased sanitizers for everyone's hands. There has been much PPE purchased for the custodial staff so that they are covered safely while cleaning our facilities, gloves, gowns and face masks.

We have purchased a few Carpet cleaning machines, so that our custodial staff can clean the carpets on a weekly basis. Additional trash cans, liners and dollys to empty the trash cans were purchased due to students eating in classrooms instead of the cafeteria.

Signage was purchased for the facilities, arrows in hallways and 6ft circles for social distancing.

3/30/21 Decreasing the supply budget for this activity by \$46,812.77 as much PPE was purchased using the SPSRF.

PERFORMANCE MEASUREMENT: The facilities will be clean and germ free as best as can be for our students and staff. This follows our Reopening Plan created by our Task Force committee this summer.

OUTCOME: By making these purchases for the facilities our district will cut down the spread of this virus with the protocols put into place by the Task Force documented in the Reopening Plan.

| Function Code | Object Code | CARESACT | CARESACT Amount Paid |
|-------------------------------------|------------------------|---------------------|----------------------|
| 2620 - Operating Buildings Services | 610 - General Supplies | \$100,287.23 | \$100,287.23 |
| 2620 - Operating Buildings Services | 730 - Equipment | \$15,504.12 | \$15,504.12 |
| Totals: | | \$115,791.35 | \$115,791.35 |

ACTIVITY ID: 101115

CATEGORY:

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Facilities

PRIORITY:

Staffing - Staffing

ACTIVITIES:

The district needs more custodial time in certain buildings to complete thorough disinfection of bathrooms, classrooms and common areas, to keep up with the mitigation strategies as outline in the schools Reopening Plan. We've increased custodial hours and only this additional time will be paid for out of this grant.

Additional hours of approximately 75 hours that equate to \$1,500.00 wages and \$115.00 FICA, for a total of \$1,615.00.

PERFORMANCE MEASUREMENT: Decrease in possible spread of COVID-19 or sickness in the schools.

OUTCOME: Decrease in student and staff being exposed to possible infection of COVID-19 or spread of the disease.

| Function Code | Object Code | CARESACT | CARESACT Amount Paid |
|-------------------------------------|-------------------------------------|-------------------|----------------------|
| 2620 - Operating Buildings Services | 110 - Salaries - Regular Employees | \$1,500.00 | \$1,500.00 |
| 2620 - Operating Buildings Services | 220 - Social Security Contributions | \$115.00 | \$115.00 |
| Totals: | | \$1,615.00 | \$1,615.00 |

ACTIVITY ID: 98233

CATEGORY:

Preparing for or supporting the 2020-2021 academic year

PRIORITY:

ACTIVITIES:

Following the Reopening Plan the facilities needed to purchase items for mitigation strategies, masks for the students, more signage for how to fight the virus as well as desk dividers for the 9 schools and plexiglas in office areas.

3/30/21 backing out \$35,000 of the general supply budget and \$61,313.27 of the building operations equipment money. Much of the supplies and equipment was purchased in October and November using the SPSRF.

4/8/21 placing \$6,710 back in for the purchase of more equipment now that the school has gone back to full in person learning.

8/20/21 placing \$3,039 back into the equipment line for an additional bottle filling station and sink outside of our cafeteria in one of our elementary schools.

PERFORMANCE MEASUREMENT: Follow the Reopening Plan for mitigation and training of how to mitigate the virus

OUTCOME: Less exposure and spread of the virus.

| Function Code | Object Code | CARESACT | CARESACT Amount Paid |
|---|------------------------|--------------------|----------------------|
| 1100 - Regular Education Programs (PreK-12) | 610 - General Supplies | \$2,537.25 | \$2,537.25 |
| 2620 - Operating Buildings Services | 730 - Equipment | \$16,691.68 | \$16,691.68 |
| Totals: | | \$19,228.93 | \$19,228.93 |

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ACTIVITY ID: 98230

CATEGORY:

Preparing for or supporting the 2020-2021 academic year

PRIORITY:

Student Wellness - Student Wellness

ACTIVITIES:

Our contracted school nurses who were not full time in the schools are now working more hours due to the pandemic. Their responsibilities cannot be met by working less than 8 hours a day. The additional time has been captured in this budget amount.

The school nurses required separate isolation rooms to place students when they experienced any COVID-19 like symptoms. These separate rooms required supplies, sanitizing products, PPE and other items necessary to set this room up. Some schools purchased movable screens for privacy.

3/30/21 bringing this activity budget down to \$0.00. All of the school's nurses offices were set up before school started in September and the money was used by the SPSRF.

PERFORMANCE MEASUREMENT: Decrease possible spread of COVID-19 or sicknesses in the schools

OUTCOME: Decrease in student and staff being exposed to possible infection of COVID-19

| Function Code | Object Code | CARESACT | CARESACT Amount Paid |
|------------------------|---|---------------|----------------------|
| 2130 - Health Services | 300 - Purchased Professional/Technical Services | \$0.00 | \$0.00 |
| 2130 - Health Services | 610 - General Supplies | \$0.00 | \$0.00 |
| 2130 - Health Services | 730 - Equipment | \$0.00 | \$0.00 |
| Totals: | | \$0.00 | \$0.00 |

ACTIVITY ID: 98255

CATEGORY:

Preparing for or supporting the 2020-2021 academic year

PRIORITY:

ACTIVITIES:

The district owns their own fleet of buses; the drivers needed to have a barrier between them and the students. The district purchased barriers for the 40 buses that are used daily to transport students.

3/30/21 Backing out all of the budget for this activity (\$18,240.00). Purchased bus driver barriers using SPSRF monies in October 2020.

PERFORMANCE MEASUREMENT: Mitigation efforts to keep the bus drivers safe.

OUTCOME: By offering a level of protection to our drivers, we need to keep them healthy so that we can continue to transport students to and from school.

| Function Code | Object Code | CARESACT | CARESACT Amount Paid |
|--|-----------------|---------------|----------------------|
| 2700 - Student Transportation Services | 730 - Equipment | \$0.00 | \$0.00 |
| Totals: | | \$0.00 | \$0.00 |

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ACTIVITY ID: 98229

CATEGORY:

Preparing for or supporting the 2020-2021 academic year

PRIORITY:

Special Education - IDEA - Special Education - IDEA

ACTIVITIES:

The purchase of a secure and approved software that allows for special education parents to review documents and sign them without sending documents through the mail or having them come to the school in person. Purchased multiple licenses for our special education department.

3/11/21 This purchase was made using other Federal Funds therefore the budget was brought to Zero. Decreased by \$8,929.60

PERFORMANCE MEASUREMENT: Allows our Special Education to be compliant with signature of confidential documents.

OUTCOME: Following Special Education laws

| Function Code | Object Code | CARESACT | CARESACT Amount Paid |
|-----------------------------------|----------------|---------------|----------------------|
| 1200 - Special Education Programs | 650 - Software | \$0.00 | \$0.00 |
| Totals: | | \$0.00 | \$0.00 |

ACTIVITY ID: 98219

CATEGORY:

Equitable Services

PRIORITY:

ACTIVITIES:

Enter the activities that have been determined in consultation with the private schools that will be participating in equitable services. Include in the budget the higher amount reserved under the two Title formula calculations. There are two private schools that the district has contacted and obtained the Part B Equitable Services for Private School Students form. Initial discussions have been purchase of technology and computers for students.

Brewster Academy, enrollment 325, 12% portion and \$66,898.80 set aside

12/3/2020 Brewster purchased a large tent from Anchor Industries to expand dining facilities to outdoor spaces in an effort to maintain 6' of distance between students while they ate breakfast, lunch and dinner, as well as to increase air flow in a setting in which masks could not be worn. Purchased price \$47,633.00. Hepa filters were purchased from IQAir North America for the campus, they are installed in classrooms, dormitories, common rooms and offices. Purchase price \$ 18,030.00. Two Victory Electric Hand Held Sanitizer sprayers were purchased from Clean--Rama for housekeeping. The housekeeping staff use them inside of buildings with the sanitizer. Spaces include dorms, Smith Center weight room as well as the mailroom on campus. Purchase price \$1,090.00.

Cornerstone Christian Academy, enrollment 36, 1% portion and \$7,410.33 set aside.

PERFORMANCE MEASUREMENT: Set aside money for the Private Schools, these items requested by Brewster are efforts to mitigate the spread of COVID-19 among students and staff at Brewster Academy.

OUTCOME: Set aside money for the Private Schools
Less germs and less spread of the virus will allow operations and instruction to continue without interruption.

| Function Code | Object Code | CARESACT | CARESACT Amount Paid |
|---------------|-------------|----------|----------------------|
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|---|--|--------------------|--------------------|
| 1100 - Regular Education Programs (PreK-12) | 734 - New Computers and Communications Equipment | \$0.00 | \$0.00 |
| 2620 - Operating Buildings Services | 610 - General Supplies | \$18,030.00 | \$18,030.00 |
| 2620 - Operating Buildings Services | 731 - Equipment | \$48,723.00 | \$48,723.00 |
| | Totals: | \$66,753.00 | \$66,753.00 |

End of Project