

# **Integrated Pest Management Guidelines & Policy**

**NORTH PLAINFIELD BOARD OF EDUCATION**

**OPERATIONS OFFICE**

**63 Greenbrook Road**

**NORTH PLAINFIELD, NJ 07060**

Dear Parents, Students and Staff;

The Department of Environmental Protection, in cooperation with the New Jersey Department of Education, adopted the Integrated Pest Management Act on December 12, 2002. Its purpose is to provide safe and effective pest management and to minimize the use of pesticides in and around school buildings. The North Plainfield Board of Education adopted this act and has implemented a School IPM Policy consistent with the guidelines for public schools.

Please take a few minutes to review the \*enclosed IPM Policy and our Annual Notification. If you should have any questions regarding this policy or would like additional information, please contact the IPM Coordinator listed below.

\*See IPM Program Guide for the complete Annual Notification.

**Jody Karcher, C.E.F.M.**

**IPM Coordinator**

**908-769-6058**

**Fax 908-226-0023**

## **Authorizing Regulatory Reference**

The School Integrated Pest Management Act of 2002

N. J. A. C. Title 7 Chapter 30 Subchapters 1-12

Pesticide Control Act of 1971

Or visit <https://www.nj.gov/dep/enforcement/pcp/ipm-intro.htm> for more information.

# **NORTH PLAINFIELD BOARD OF EDUCATION**

## **OPERATIONS OFFICE**

**63 Greenbrook Road**

**NORTH PLAINFIELD, NJ 07060**

### ***Integrated Pest Management Guidelines***

The following guidelines have been adopted by the North Plainfield Board of Education for use in reporting and controlling a wide variety of pests and or rodents. A copy of the State Department of Educations Integrated Pest Management Policy shall be available for review upon request.

#### **REPORTING**

The initial reporting of any pest related item shall be directed to the Building Principal or his or her designee. The aforementioned reporting shall be followed up in writing with a copy to the Operations Office. The Custodial Staff at each building location shall also be notified by the building Principal or his or her designee, that a pest problem exists.

If the pest related condition should take place on an athletic field owned by the North Plainfield Board of Education, it shall be the responsibility of the staff member on site to make notification to the Building Principal or his or her designee and to notify the Operations Office.

#### **MANAGEMENT**

It shall be the responsibility of Operations Office, under the direction of the Integrated Pest Management Coordinator, to determine what, if any, action is warranted. The coordinator shall record the notification and any action taken.

When the condition exists within the building, all non-chemical means of remediation shall be exhausted before any pesticides are applied. In cases of a necessary pesticide application, said pesticide shall only be applied by a Licensed Pesticide Applicator. The Building Principal or his or her designee, shall be notified by the Integrated Pest Management Coordinator, prior to the application of any pesticides.

When the condition exists outside the building, all non-chemical means of remediation shall be exhausted before any pesticides are applied. In cases of a necessary pesticide application, said pesticide shall only be applied by a Licensed Pesticide Applicator. The Building Principal or his or her designee and the Director of Athletics shall be notified prior to the application of any pesticides.

When the pest condition involves an infestation such as, but not limited to, Groundhogs or Mice, all humane efforts shall be taken first and foremost. In the event of traps being used, the traps shall only be placed out when they are going to be monitored at intervals no longer than twelve (12) hours and said animals are to be released unharmed to an alternate location.

All additional guidelines, adopted as the need arises, shall be instituted only upon approval of the North Plainfield Board of Education or its designee.

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### **INTEGRATED PEST MANAGEMENT POLICY**

The New Jersey School Integrated Pest Management Act of 2002 requires schools to implement a School Integrated Pest Management Policy. The law requires that the superintendent of the school district, for each school in the district, the board of trustees of a charter school, and the principal or lead administrator of a private school, as appropriate, to implement Integrated Pest Management (IPM) procedures to control pests and minimize exposure of children, faculty and staff to pesticides. The North Plainfield Board of Education shall therefore develop and maintain an IPM plan as part of the school districts policy.

### **INTEGRATED PEST MANAGEMENT PROCEDURES**

Implementation of IPM procedures will determine when to control pests and weather to use mechanical, physical, cultural, biological or chemical methods. Applying IPM principles prevents unacceptable levels of pest damage by the most economical means and with the least possible hazard to people, property and the environment. Each school shall consider the full range of management options, including no action at all. Non-pesticide management methods are to be used whenever possible. The choice of using a pesticide shall be based on a review of all other available options and a determination that these options are not effective or not reasonable. When it is determined that a pesticide must be used, low impact pesticides and methods are preferred and shall be considered for use first.

### **DEVELOPMENT of IPM PLANS**

The schools IPM plan is a blueprint of how The North Plainfield Board of Education will manage pests through IPM methods. The school IPM plan states the schools goals regarding the management of pests and the use of pesticides. It also reflects the schools site-specific needs. The IPM plan shall provide a description of how each component of the schools IPM policy will be implemented at the school. For public schools, the Local School Board, in collaboration with the school building administrator (principal), shall be responsible for the development of the IPM plan for this school. For charter schools and non-public schools, the development of the IPM plan shall be the responsibility of the Board of Trustees or the Principal or Lead administrator.

## **IPM COORDINATOR**

**The North Plainfield Board of Education has designated Jody Karcher, Interim Director of Operations, as its Integrated Pest Management Coordinator.**

## **EDUCATION / TRAINING**

**The school community will be educated about potential pest problems and IPM methods used to achieve the best management objectives. The IPM Coordinator, other school staff and pesticide applicators involved with implementation of the school IPM policy will be trained in appropriate components of IPM as it pertains to the school environment. Student, parents/guardians will be provided information on this policy and instructed on how they can contribute to the success of the IPM program.**

## **RECORD KEEPING**

**Records of pesticide use shall be maintained on site to meet the requirements of the state regulatory agency and the school board. Records shall also include, but are not limited to, pest surveillance data sheets and other non-pesticide pest management methods and practices utilized.**

## **NOTIFICATION/POSTING**

**The North Plainfield Board of Education and its IPM Coordinator, Jody Karcher, are responsible for timely notification to students, parents/guardians and staff of pesticide treatments pursuant to the School IPM Act.**

## **RE-ENTRY**

**Re-entry to a pesticide treated area shall conform to the requirements of the School IPM Act.**

## **PESTICIDE APPLICATORS**

**The IPM coordinator shall ensure that applicators follow state regulations, including licensing requirements and label precautions, and must comply with all components of the School IPM Policy.**

## **EVALUATION**

**Annually, for public schools, the Director of Operations will report to the local school board on the effectiveness of the IPM plan and make recommendations for improvement as needed. For non-public schools and charter schools, the Lead Administrator or Principal shall report to their respective governing boards on the effectiveness of the school IPM plan and make recommendations for improvement as needed.**

***NOTIFICATION/REPORTING***

**The North Plainfield Board of Education, operating in compliance with the regulations set forth in our IPM Policy, releases the following IPM pesticide application information for review. Please review the attached school specific notification for further information.**

**The above referenced pesticides were applied during the previous twelve calendar months ending in June.**

***The North Plainfield Board of Education continues to seek alternative IPM solutions and has only applied pesticides when all other alternative measures have been exhausted.***