

Efficiency and Effectiveness Collaborative
Meeting Notes from Wednesday, March 13, 2019
MCOE | 7:30 a.m. - 8:30 a.m.

Present: Jim Hogeboom, Linda Jackson, David Hellman, Marilyn Nemzer, Barbara Owens, Nancy Lynch, Debbie Butler, Tara Taupier, Samantha Hunt, Heather McPhail Sridharan, Jill Sellers, A.J. Brady, Mary Jane Burke, Ken Lippi and Sally Chacon

Housing Update

Superintendent Jim Hogeboom presented a review of the Novato Unified School District (NUSD) teacher housing project that included the following points. Please see attached for presentation.

- ◆ Purpose of Teacher Housing
- ◆ Timeline of Key Activities
- ◆ Feasibility Study Elements
- ◆ Next Steps

Countywide Calendar

Marin County Superintendent of Schools, Mary Jane Burke, shared background and rationale on the collective efforts involving the countywide calendar. The countywide calendar allows for efficiency and effectiveness in the following areas:

- ◆ Impact on families with children in different schools/grades to share in school breaks
- ◆ Impact on teachers teaching in one district with children attending another district
- ◆ Summer school start dates
- ◆ Alignment of public/private/independent/parochial school calendars
- ◆ Student attendance at countywide classes
- ◆ Special Education transportation costs
- ◆ Professional Development coordination

Please see attached for the following information:

- ◆ 2018-2019 Countywide School District Calendars
- ◆ 2019-2020 Countywide School District Calendars (DRAFT)

After discussion, a Calendar Committee will be formed comprised of Trustees and Superintendents to continue the collaborative efforts on the countywide calendar. Agreeing to serve on the committee are the following members:

- | | |
|-------------------|-----------------|
| • Mary Jane Burke | • Nancy Lynch |
| • Tara Taupier | • Jim Hogeboom |
| • A.J. Brady | • Linda Jackson |

Announcements

- ◆ **Free Junior Accessory Dwelling Unit (JADU) Expo**

Everything you need to know to add a junior accessory dwelling unit (JADU) to your home! This event is co-sponsored by the Novato Chamber of Commerce. [Click Here to Register](#)

Saturday, March 30, 2019 | Novato City Hall, 901 Sherman Avenue, Novato | 10:00 a.m. to 1:00 p.m.

Next Meeting

- ◆ Wednesday, May 8, 2019

TEACHER HOUSING PROJECT REVIEW

PRESENTATION DATE : TUESDAY, FEBRUARY 26, 2019

WHY TEACHER HOUSING??

- ▶ To attract and retain the best staff
- ▶ To allow our employees to live and work here in Novato
- ▶ To improve quality of life by reducing commute and travel time
- ▶ To allow the opportunity to begin saving for a down-payment

LISTENING AND LEARNING ABOUT HOUSING

Meeting with builders and community members

- ▶ Over the last 16 months we have met with:
 - ▶ 15 builders/developers
 - ▶ 6 San Marin community neighbors
 - ▶ 6 City of Novato Council and staff
 - ▶ 5 Housing Consultants
 - ▶ 2 Marin Foundations

TIMELINE OF KEY ACTIVITIES

- | | |
|-------------------|---|
| 8/26/2017 | Met with Housing consultant Dominic Dutra at Board Retreat to provide an overview of housing options |
| 12/13/2017 | Met with Novato City Manager and staff to discuss partnership around providing teacher/employee housing |
| 1/1/2018 | Marin Community Foundation provided grant funds to hire communications consultant Josh Townsend |
| 2/6/2018 | Housing survey sent to all NUSD and City of Novato staff |
| 6/26/2018 | NUSD Board of Trustees and Novato City Council pass joint MOU; Feasibility Study begins |
| 9/19/2018 | Met with San Marin Improvement Association members to share need for the project and share initial timeline |
| 2/26/2019 | Feasibility Study presented to NUSD Board of Trustees |

Multi-step Process

1. Initial Site Characterization (Feasibility Study)
2. Engage Development Community/Project Director RFP
3. Conceptualize workforce/employee housing project
4. Outreach and Entitlement Process– workshops, DRC, Planning Commission, City Council
5. Construction

Feasibility Study Elements

1. **LAND SURVEY:** Title Report, Topographical Survey, Boundary Survey
2. **GEOTECHNICAL EVALUATION:** Seismicity, Groundwater, Grading, Utilities
3. **CULTURAL RESOURCES SURVEY:** Archeological Assessment, Sacred Lands
4. **BIOLOGICAL CONSTRAINTS ASSESSMENT:** Plant and Animal Species; wetlands
5. **TEXACO STATION CONTAMINATION:** Underground Storage Tank Cleanup Results
6. **ZONING AND LAND USE:** Zoned R4-PD: 4.1 to 7.0 units per acre; no multi-family

NEXT STEPS

- ▶ **2/28/2019** Feasibility Study presented to San Marin Improvement Association members
- ▶ **3/12/2019** Housing presentation to City Council
- ▶ **3/22/2019** Set up meetings with Marin Foundations to determine level of support moving forward
- ▶ **3/29/2019** NUSD Board of Trustees identifies the need for a Project Manager
- ▶ **4/30/2019** Administer revised Housing Survey

QUESTIONS??

SITE AREA



MARIN COUNTY OFFICE OF EDUCATION

PO Box 4925, San Rafael, CA 94913

2018-2019 COUNTYWIDE SCHOOL DISTRICT CALENDARS

	Days of Instruct.	Opening Day	Labor Day	Teacher Work Days / Staff Development / Non-Student Days	Local Recess	Veteran's Day	Thanksgiving Recess	Winter Recess	MLK Day	Mid-Winter Recess	Spring Recess	Memorial Day	Closing Day
Bolinas-Stinson Approved 1/17/17	180	8/22	9/3	8/20-21; 8/31; 11/1; 3/11; 6/14		11/12	11/21-23	12/20-1/4	1/21	2/18-22	4/8-12	5/27	6/13
College of Marin Approved 9/12/17	175	8/20	9/3	8/13-17; 1/14-18		11/12	11/22-23	12/17-1/11	1/21	N/A	3/18-23	5/27	5/24
Dixie Approved 2/13/18	180	8/23	9/3	8/20-22; 11/19-20; 3/18; 6/14		11/12	11/21-23	12/21-1/4	1/21	2/18-22	4/8-12	5/27	6/13
Kentfield Approved 12/12/17	180	9/4	9/3	8/23 (floating); 8/24; 8/27-31	9/19	11/12	11/21-23	12/24-1/4	1/21	2/18-19	4/8-12	5/27	6/14
Laguna Joint Approved 5/22/18	180	8/15	9/3	8/13-14; 6/3-4	10/12; 11/19-21; 4/19	11/12	11/22-23	12/21-1/4	1/21	2/11&2/18	3/18-22	5/27	5/31
Lagunitas 2/15/18	180	8/21	9/3	8/16; 8/17; 8/20; 11/1; 3/11; 6/14		11/12	11/19-23	12/20-1/4	1/21	2/18-22	4/8-12	5/27	6/13
Larkspur-Corte Madera Approved 2/7/18	180	8/22	9/3	8/15-21; 9/19; 10/8; 3/11		11/12	11/19-23	12/24-1/4	1/21	2/18-22	4/8-12	5/27	6/13
Lincoln Approved 6/5/18	180	8/20	9/3	8/16-17; 6/6-7		11/12	11/19-23	12/21-1/4	1/21	2/11&2/18	3/18-22	5/27	6/5
MCOE Alternative Ed Approved 4/17/18	180	8/27	9/3	8/13-16; 8/17-24; 10/15; 1/7; 6/14		11/12	11/21-23	12/24-1/4	1/21	2/18-22	4/8-12	5/27	6/13
MCOE Special Ed/Early Intervention Approved 4/17/18	180	8/23	9/3	8/20-22; 10/8; 11/19; 3/11; 6/14		11/12	11/20-23	12/24-1/4	1/21	2/18-22	4/8-12	5/27	6/13
Mill Valley Approved 12/14/17	180	8/23	9/3	8/20-22; 10/8; 3/8; 6/14		11/12	11/19-23	12/24-1/4	1/21	2/18-22	4/8-12	5/27	6/13
Nicasio Approved 3/7/18	180	8/22	9/3	8/20; 8/21; 10/15; 1/7; 3/11; 6/14		11/12	11/19-23	12/24-1/4	1/21	2/18-22	4/8-12	5/27	6/13
Novato Approved 4/25/17	180	8/23	9/3	8/20-22; 10/12; 5/24; 6/14		11/12	11/19-23	12/24-1/4	1/21	2/18-22	4/8-12	5/27	6/13
Novato Charter Approved 9/21/16	180	8/20	9/3	8/13-15	10/1-5	11/12	11/19-23	12/24-1/4	1/21	2/18-22	4/8-12	5/27	6/13
Reed Approved 5/16/17	180	8/23	9/3	8/16-17; 8/20-22; 9/24; 10/22; 1/7; 3/11; 6/14		11/12	11/21-23	12/24-1/4	1/21	2/18-22	4/8-12	5/27	6/13
Ross Approved 12/13/17	180	8/22	9/3	8/13-14; 8/15-16; 8/17; 8/20; 8/21; 11/8-9; 3/25-26; 6/14		11/12	11/21-23	12/24-1/4	1/21	2/18-22	4/8-12	5/27	6/13
Ross Valley Approved 1/25/18	180	8/22	9/3	8/16-17; 8/20-21; 10/8; 1/7; 3/11; 6/14		11/12	11/19-23	12/24-1/4	1/21	2/18-22	4/8-12	5/27	6/13
Ross Valley Charter Approved	180	8/22	9/3	8/15-17; 8/20-21; 10/8; 3/11; 6/14; 6/17-18		11/12	11/19-23	12/24-1/4	1/21	2/18-22	4/8-12	5/27	6/13
San Rafael City Elem Approved 8/28/17	180	8/23	9/3	(K-5): 10/15; 3/18; 1/7; 6/14 (K-8): 8/20-22 (6-8): 10/15; 3/18 (6-12): 1/7; 6/14		11/12	11/21-23	12/21-1/4	1/21	2/18-22	4/8-12	5/27	6/13
San Rafael City High Approved 8/28/17	180	8/23	9/3	(6-12): 1/7; 6/14 (9-12): 8/20-22		11/12	11/21-23	12/21-1/4	1/21	2/18-22	4/8-12	5/27	6/13
Sausalito Marin City Approved 5/8/18	180	8/24	9/3	8/20-22; 9/28; 6/14		11/12	11/19-23	12/24-1/4	1/21	2/18-22	4/8-12	5/27	6/13
Shoreline Approved 5/17/18	180	8/20	9/3	8/15-17; 10/5; 3/1; 6/7		11/12	11/22-23	12/24-1/4	1/21	2/18-22	4/8-12	5/27	6/6
Tamalpais Approved 6/26/18	180	8/22	9/3	8/20-21; 1/7-8; 6/14	9/19	11/12	11/19-23	12/24-1/4	1/21	2/18-22	4/8-12	5/27	6/13
Willow Creek Academy Approved 12/12/17	177	8/22	9/3	8/13-16; 10/22; 3/25; 6/10-11		11/12	11/19-23	12/24-1/4	1/21	2/18-22	4/8-12	5/27	6/7

DRAFT

MARIN COUNTY OFFICE OF EDUCATION 2019-20 COUNTYWIDE SCHOOL DISTRICT CALENDARS

	Days of Instruct.	Opening Day	Labor Day	Teacher Work Days / Staff Development / Non-Student Days	Veteran's Day	Thanksgiving Recess	Winter Recess	MLK Day	Mid-Winter Recess	Spring Recess	Memorial Day	Closing Day
Bolinas-Stinson Approved	180		9/2		11/11			1/20			5/25	
College of Marin Approved 9/4/18 - Revised 12/4/18	175	8/19	9/2	8/12-16, 1/13-17	11/11	11/28-29	12/16-1/10	1/20	2/14-17	3/16-21	5/25	5/22
Dixie Approved	180		9/2		11/11			1/20			5/25	
Kentfield Approved 2/12/19	180	9/3	9/2	8/22(floating), 8/23-8/30	11/11	11/27-29	12/23-1/3	1/20	2/17-18	4/6-10	5/25	6/12
Laguna Joint Approved	180		9/2		11/11			1/20			5/25	
Lagunitas Approved 1/17/19	180	8/20	9/2	8/15-16, 8/19, 10/14, 11/1, 3/9, 6/12	11/11	11/25-29	12/20-1/3	1/20	2/17-2/21	4/6-4/10	5/25	6/11
Larkspur-Corte Madera Approved 2/7/18	180	8/21	9/2	8/14 (new teachers), 8/15-16, 8/19-20, 9/20, 10/9, 3/16	11/11	11/25-29	12/23-1/3	1/20	2/17-21	4/6-10	5/25	6/11
Lincoln Approved	180		9/2		11/11			1/20			5/25	
MCOE Alternative Ed Approved	180		9/2		11/11			1/20			5/25	
MCOE Special Ed/Early Intervention Approved	180		9/2		11/11			1/20			5/25	
Mill Valley Approved 12/14/17	180	8/22	9/2	8/19-21, 10/14, 3/13, 6/12	11/11	11/25-29	12/23-1/3	1/20	2/17-21	4/6-10	5/25	6/11
Nicasio Approved 2/7/19	180	8/21	9/2	8/19-20, 10/14, 1/6, 3/9, 6/12	11/11	11/25-29	12/23-1/3	1/20	2/17-21	4/6-10	5/25	6/11
Novato Unified Approved 4/24/18	180	8/22	9/2	8/19-21, 11/1, 1/17, 6/12	11/11	11/25-29	12/23-1/3	1/20	2/17-21	4/6-10	5/25	6/11
Novato Charter Approved	180		9/2		11/11			1/20			5/25	
Reed Union Approved 11/13/18	180	8/22	9/2	8/15-16 (new teachers), 8/19-21, 10/14, 1/6, 3/9	11/11	11/25-29	12/23-1/3	1/20	2/17-21	4/6-10	5/25	6/12
Ross Approved 12/13/17	180	8/21	9/2	8/12-13 (new teachers), 8/14-16, 8/19-20, 11/7-8, 3/23-24, 6/12	11/11	11/27-29	12/23-1/3	1/20	2/17-21	4/6-10	5/25	6/11
Ross Valley Approved 3/5/19	180	8/21	9/2	8/15-20, 10/14, 1/6, 3/16, 6/12	11/11	11/25-29	12/23-1/3	1/20	2/17-21	4/6-10	5/25	6/11
Ross Valley Charter Approved	180		9/2		11/11			1/20			5/25	
San Rafael City Schools Approved 6/11/18 - Revised 12/17/18	180	8/22	9/2	8/19-21, 10/21, 1/6, 3/16, 6/12	11/11	11/27-29	12/23-1/3	1/20	2/17-21	4/6-10	5/25	6/11
Sausalito Marin City Approved	180		9/2		11/11			1/20			5/25	
Shoreline Approved	180		9/2		11/11			1/20			5/25	
Tamalpais Approved 6/26/18	180	8/21	9/2	8/19-20, 1/6-7, 6/12	11/11	11/25-29	12/23-1/3	1/20	2/17-21	4/6-10	5/25	6/11
Willow Creek Academy Approved 12/4/18	177	8/21	9/2	8/12-20, 10/11, 10/14, 3/20, 3/23, 6/8-9	11/11	11/25-29	12/23-1/3	1/20	2/17-21	4/6-10	5/25	6/5