

## School Capacity & Utilization Task Force

Meeting Minutes #5

November 8, 2023, 5-7 p.m.

Karshner Center – 309 4<sup>th</sup> St NE Puyallup, WA 98372

### Members:

**Present:** Sarah Emily Aunsbach, Cynthia Balzarini, Lauralee Chamberlain, Ed Crow, Brian Devereux, Maria Finley, Brian Fosnick, David Ham, Chris Harris, Debbie Haworth, Nicole Helgeson, Bob Horton, Julie Hunter, Michele Jangula, Richard Lasso, Brady Martin, Michael McCanna, Ashley McClaran, Rae McNally, Karen Mool, Shelby Rice, Amy Schweim, Victoria Treffry.

**Absent:** LaShawnda Baldwin, Greg Farias, Jacob Gavre, Myra Josey, Laura Marcoe, Daniel Martinez, Jiquanda Nelson, Vince Pecchia, Hanumi Rojas, Vidal Rojas, Jenna Slott, Wendy Wright.

### Meeting Documents

Nov. 8, 2023, SCUT Task Force Meeting Agenda

Oct. 26, 2023, SCUT Task Force Meeting Minutes

Nov. 8, 2023, SCUT Task Force PowerPoint

### Welcome/Introduction

- Rebecca Williams kicked off the meeting with her game “What you don’t know about me”.
- Brian explained that the School Capacity and Utilization Task Force is commissioned by the Board of Directors. He then introduced the President of the School Board Joseph Romero. Joseph comes from a long list of interactions with the school district and why this task force is so important. He stated that the diversity of the task force is essential because it gives multiple views on what is needed throughout the district with different points of view as a staff member, parents, students, and community members.
- Upcoming Patron Tour: Insider’s look into Puyallup High School, Ayleen Junior High and Spinning Elementary will take place Tuesday, November 14<sup>th</sup> at 8:30am and concludes at 1pm. Complimentary lunch will be provided by CTE culinary students from the “Farm-to-Fork” food truck.
- Meeting #4 review/approve: The task force members approved the meeting minutes from October 26<sup>th</sup>.
- Brian went over the roadmap of scheduled meetings. January 11<sup>th</sup> is a place holder, when closer it will be decided to hold a meeting or not.

### Recap Meeting #4

Brady recapped the learning targets for Region 1:

- Identify Region 1 schools.
- Which schools in Region 1 will be challenged by growth enrollment.
- Understanding building capacity.



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- Getting familiar with outside factor(s) that will cause impact to PSD in Region 1.

Brady explained that once we have gone through each Region, we will collect the Take Aways from each and will discuss them together as early as January.

## Region 2 Introduction

Learning targets for meeting #5

- Be able to identify schools and programs in Region 2.
- Which schools in Region 2 will be challenged, if any, to handle enrollment growth.
- Familiarize yourself with school board policies regarding waivers/transfers.
- Reading Attendance Matrix worksheets.
- Understanding differences between Regions 1 and 2.

Region 2 Schools:

- Rogers High School
- Ballou Junior High School
- Stahl Junior High School
- Woodland Elementary School
- Zeiger Elementary School
- Carson Elementary School
- Brouillet Elementary School
- Firgrove Elementary School
- Dessie Evans Elementary School

All schools in Region 2 have a featured program that occupy at least 1 classroom.

Brian explained the 2022-2027 (5 year) Single-Family Detached Only – Planned Housing Units by Elementary Attendance pie chart. Reflecting that 43.8% of Elementary students will be going to Edgerton Elementary, 12.9% to Northwood Elementary and 9.1% to Zeiger.

-Region 2 Enrollment and Capacity:

Brian had task force members look over the 2027-2028 enrollment and capacity worksheet. After review, David noticed that Dessie Evans and Firgrove are the only two Elementary Schools that do not have portables. Brian informed the members that Dessie Evans is the largest Elementary school in the State of Washington and there is no space for portables to be added there. He also noted the worksheets should be corrected to reflect there is no Right-At-School Preschool Program at Firgrove.

## Enrollment Projection Factors

Inputs that are a factor in determining projections are as listed:

- Birth Data (Applied to kindergarten class only)

- Mobility Factors (Applied to current students)
- Student Yield Factors (Planned residential development)

#### Questions from Task Force Members:

-Do we keep track of our McKinney Veto students? Brian shared that we don't have the information available today but will look to add that information to our binders.

-Do we have a way to calculate the number of students coming to our schools from each development? Brian states that yes, we do, GIS is used to map student residence during and after a residential project is constructed to determine the ratio of students per housing unit. A district-wide average of the student generation yield is included in the districts Capital Facilities Plan, Table 7 & 8. We also track the number of bedrooms in each unit.

#### -Carson Enrollment Case Study:

Silver Creek Master Planned Community.

With Dessie Evans opening it implemented a revised elementary attendance area.

A point was made that, even in the absence of new construction over the past four years in the Carson Elementary attendance area, enrollment has fluctuated due to other factors such as the opening of Dessie Evans Elementary, Student transfers, incoming Kindergarten class size vs outgoing 6<sup>th</sup> grade class size, ect.

## Student Waivers / Transfers

#### Definitions:

There was discussion about the terms student "transfer" vs "waiver". Bran shared we would likely use both terms interchangeably during his presentation.

Each task force member read summary bullet points regarding School Board Policies 3131, 3131R, 3141, and 3141R. Brian shared a map with summarized data featuring the number of students that waiver in from other districts and where those students reside. A member pointed out that Board Policy 3132 & 3132R – District initiated Student Transfers, is also applicable to the work of the task force. Brian agreed and will highlight the policy in the next meeting.

#### Questions:

-If a parent wants their student to waiver into the district, does the school they want to waiver into decide whether they can take the student? Rebecca Williams shared that waivers are a district decision and based off enrollment at each location.

-Do we have a number of staff who waiver their students into the district? Brian mentioned that we have access to that information and can share it in a future meeting and/or provide the information in the Task Force MS TEAMS website.

-Is there a way we can see how many student's waiver out of the Puyallup School District? Brian states, that yes that information can be found and can be shared with the task force.

#### -School Attendance Matrices:

Brian introduced three spreadsheets, one for Elementary, Junior High and High school titled School Attendance Matrix. Brian explained how to read the matrix, reading columns (up/down) for school enrollment information, and reading rows (left/right) for residence enrollment within a school attendance area. Brian explained the value of the spreadsheet is understanding where students live compared with where students attend school, removing certain “placed” students (QUEST, certain Special Education program students, ect.) The spreadsheet calculates a transfer in % together with a transfer out % for each school. Maplewood Elementary was discussed, with the highest transfer in % of total enrollment at 42.3%.

#### Questions:

- Are we asking why each student is leaving the district?
- Do we keep track of students and how long they stay in the district?

#### Closing/Survey

Brian thanked the task force members for their time this evening. He reminded them that the next meeting isn't until November 30<sup>th</sup>. Wished everyone a Happy Thanksgiving.

The meeting was adjourned at 7:00 p.m.

#### Next Meeting:

Meeting #6

November 30, 2023 (Thursday)

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