

School Capacity & Utilization Task Force

Meeting Minutes #1

June 8, 2023, 5-6 p.m.

Karshner Center – 309 4th St NE Puyallup, WA 98372

Welcome/Introductions-

Introductions were made of each committee member. Brian Devereux and Brady Martin explained their role in the committee and their current role in the district.

Cynthia Balzarini and Ashley McClaran were introduced to the group as Consultants with OAC.

Review Charter and Operating Norms-

Brady explained the charter and scope of work which can be viewed on the attached PowerPoint. The committee's purpose is to develop and evaluate recommendations to support the interim housing of students in the PreK – 12th grade until a future capital levy and/or bond program is funded and constructed.

Operating Procedures-

The full explanation of each procedure can be found on slide 7 of the PowerPoint.

- Meetings
- Attendance
- Agendas and Minutes
- Consensus

Meeting Dates and Locations-

- | | | |
|---------------------|--------------------|-----------------|
| -September 28, 2023 | -December 14, 2023 | -March 14, 2024 |
| -October 12, 2023 | -January 11, 2024 | -March 28, 2024 |
| -October 26, 2023 | -January 25, 2024 | -April 18, 2024 |
| -November 8, 2023 | -February 8, 2024 | -April 25, 2024 |
| -November 30, 2023 | -February 22, 2024 | -May 9, 2024 |
| | | -May 22, 2024 |

Locations are:

Karshner Museum and Center for Culture and Arts
309 4th St NE, Puyallup, WA 98372

Kessler Center
1501 39th Ave SW, Puyallup, WA 98373

Meeting Norms-

Brady discussed the meeting norms which were as follows:

- Come with an open mind.
- Respect the rights, differences, and dignity of others.
- Engage fully with honesty and integrity.
- Preserve this as a safe space for open, honest discussion.
- Keep an infectious sense of possibility of what we can accomplish.

Suggestions were added from the committee members they believe should be in addition to the norms list are:

- If you present a problem then you should also present a solution.
- Give grace and space.

Dot Exercise-

Ashley explains the exercise that was presented to each table of members. They created a dot chart by answering a list of questions based off their personal experiences. This data collection will be combined and shared at the next meeting.

Closing-

Brian concluded the meeting with giving the group some homework to go over.

- Accept future meeting invites on your calendar
- Visit the School Capacity and Utilization Task Force website and check out the web links.

Next Meeting:

Meeting #2

September 28, 2023

Karshner Center – 309 4th St NE, Puyallup, WA 98372