



**Wednesday, February 7, 2024
Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)**

**EDUCATING EVERY CHILD FOR SUCCESS
BOARD OF EDUCATION REGULAR MEETING**

**REDWOOD CITY SCHOOL DISTRICT
750 Bradford Street
Redwood City, CA 94063**

For anyone who would like to access the Regular Board Meeting virtually, please join the RCSD School Board using the Zoom link below:

**TELECONFERENCE MEETING
<https://rcsdk8-net.zoom.us/j/86069694479>
(to participate in the Regular Board Meeting)**

Phone one-tap: US: +16699006833,,86069694479# or +16694449171,,86069694479#

Dial: US : +1 669 900 6833 or +1 669 444 9171 or +1 253 215 8782 or +1 346 248 7799 or +1 719 359 4580 or +1 253 205 0468 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 436 2866 or +1 301 715 8592

Webinar ID: 860 6969 4479

MESSAGE FOR VIRTUAL ATTENDEES

The Board invites the public to join the open session portion of the meeting and offer public comment via Zoom. Additionally, the meeting will be recorded and staff will be available to receive real-time comments via the links below. Comments received during the open session of the meeting will be shared publicly during the meeting:

**ENGLISH
<https://forms.gle/2m8a5Zs9zdtxqcPC9>**

**SPANISH
<https://forms.gle/8fq3KndSRZTFtRk66>**

If you require Spanish interpretation please call: 978-990-5137 and press 8377041# for the password.

Si requiere interpretacion al espanol por favor llame al: 978-990-5137 y presione 8377041# para la contrasena.

If you need special assistance or a modification due to a disability (including auxiliary aids or services) to participate in this meeting, please contact Evelyn Campos at ecampos@rcsdk8.net at least 48 hours in advance of the meeting and we will make our best efforts to accommodate.

MESSAGE FOR IN-PERSON ATTENDEES

TRANSLATIONS: Spanish translation of the meeting shall be provided to anyone who so desires. Please advise the secretary seated next to the Superintendent at the dais.

SPEAKING AT BOARD MEETINGS: The public is encouraged to speak to the Board on issues of concern whether or not the issue(s) is/are on the agenda. To address the Board, please complete

a Speakers Card (available at the entrance) and give it to the secretary. If you wish to speak to the Board on a subject listed on the Agenda, you will be called to the podium at the time that item is being considered by the Board. If the item is not on the agenda, you will be called to the podium during Oral Communication. Public comments are limited to 3 minutes per person per topic unless otherwise noted.

CHANGES OR ADDITIONS TO THE AGENDA: Consent Items are voted on simultaneously with one motion and are not debated or discussed by the Board. The action indicated on each item is deemed to have been considered in full and action will be taken as worded in the item. If a Board Member or the Superintendent so requests, any item can be moved in order or removed entirely from the Agenda. If you want to discuss an item, please let us know with a Speakers Card before we change the Agenda, so we can keep it out of Consent Items.

ELECTRONIC DEVICES: Please turn the sound off on all cell phones, pagers and other electronic devices, to avoid disrupting these proceedings.

ONLINE BOARD PACKETS: As of March 2011 we no longer produce printed board packets. Any member of the public may access board documents at: <https://go.boarddocs.com/ca/redwood/Board.nsf/Public>. If you would like to follow along during the meeting and you are inside the board room, you may utilize our Wi-Fi network: rcsdguest (no password required).

1. Call to Order - 1 min

Subject	1.1 Roll Call
Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category	1. Call to Order - 1 min
Access	Public
Type	Procedural

2. Oral Communication on Closed Session Items Only

Subject	2.1 If you have public comment related to a Closed Session item, please post it on the links under Public Content prior to the Closed Session Meeting or immediately upon the meeting opening.
Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category	2. Oral Communication on Closed Session Items Only
Access	Public
Type	Information

Public Comment Links:

English:

<https://forms.gle/spqGTod4DbagZVuq7>

Spanish:

<https://forms.gle/C1dcaUChe4NJtjNs6>

3. Closed Session – 5:00 p.m. - 2 hrs

Subject	3.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code, 54956.8) Property: 750 Bradford St, Redwood City, CA 94063 Agency negotiators: John Baker, Superintendent, Peter Ingram, Consultant, and Clarissa Canady, Legal Counsel, Negotiating parties: Redwood City School District and The Sobrato Organization Under negotiation: Price and terms of payment of Property Exchange Agreement
Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category	3. Closed Session – 5:00 p.m. - 2 hrs
Access	Public
Type	Discussion

Rationale: Conference with Real Property Negotiators.

Property: 750 Bradford Street, Redwood City, CA 94063

Agency Negotiator: John R. Baker, Superintendent; Peter Ingram, Property Consultant; and Clarissa Canady, Attorney for District.

Negotiating Parties: The Sobrato Organization and Redwood City School District.

Under Negotiation: Price and terms of payment of Property Exchange Agreement

Submission for Approval

Prepared by: John R. Baker, Ed.D., Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

Subject	3.2 Public Employee Performance Evaluation, Title: Superintendent (§ 54957)
Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category	3. Closed Session – 5:00 p.m. - 2 hrs
Access	Public
Type	Information

4. Reconvene to Regular Session at Approximately 7:00 p.m. - 2 min

Subject	4.1 Roll Call
Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category	4. Reconvene to Regular Session at Approximately 7:00 p.m. - 2 min
Access	Public
Type	Procedural

Subject	4.2 Report Out on Closed Session from February 7, 2024
Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 4. Reconvene to Regular Session at Approximately 7:00 p.m. - 2 min

Access Public

Type Information

5. Welcome - 1 min

Subject 5.1 Welcome by the School Board President, Janet Lawson

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 5. Welcome - 1 min

Access Public

Type Procedural

6. Changes to the Agenda - 1 min

Subject 6.1 Additions, Deletions, or Modifications to the Agenda

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 6. Changes to the Agenda - 1 min

Access Public

Type Discussion

7. Approval of Agenda - 1 min

Subject 7.1 Approval of Agenda

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 7. Approval of Agenda - 1 min

Access Public

Type Action

Recommended Action Motion to approve the agenda as submitted or amended.

8. Oral Communication

Subject 8.1 If you have public comment related to a Regular Board Meeting item, please post it on the links available under Public Content prior to the Regular Board Meeting or immediately upon the meeting opening.

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 8. Oral Communication

Access Public

Type Information

Public Comment Links:

English:
<https://forms.gle/2m8a5Zs9zdtxqcPC9>

Spanish:
<https://forms.gle/8fq3KndSRZTFtRk66>

9. Bond Program Consent Items - 1 min

Subject **9.1 Approval of Bond Program Consent Items**

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 9. Bond Program Consent Items - 1 min

Access Public

Type Action

Recommended Action Motion to approve the Bond Program Consent Item(s) 9.2.

Subject **9.2 Approval of Measure T Bond Program Tracking List of Items Under \$20k**

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 9. Bond Program Consent Items - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Bond Program Team’s recommendation that the School Board approve the attached tracking list of items under \$20k.

Rationale: This tracking sheet provides the School Board with all recent items \$20k and under in a comprehensive list. This list will be sent to the School Board regularly as the POs are compiled.

Financial Impact: Total for Fiscal Year 2023-24: \$39,551.06. Within budget.

Submission for Approval
Prepared by: Martín Cervantes, Interim Bond Program Director; Will Robertson, Bond Program Manager
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[012924-RCSD POs \\$20k and Under Tracking List FY 23-24.pdf \(76 KB\)](#)

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10. Bond Program Action Items - 10 min

11. School/Community Reports - 1.5 hr

Subject **11.1 Information on Financial Audit Report for RCSD for 2022-23 School Year**

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 11. School/Community Reports - 1.5 hr

Access Public

Type Information

Rationale: Education Code Section 41020.3 states that by January 31st of each year, the governing body of each local education agency shall review, at a public meeting, the annual audit of the local education agency for the prior year, any audit exceptions identified in that audit, the recommendations or findings of any management letter issued by the auditor, and any description of correction or plans to correct any exceptions or management letter issue. This review shall be placed on the agenda of the meeting pursuant to Section 35145. These financial statements are the responsibility of the District's management. The auditor's responsibility is to express an opinion on these financial statements based on their audit. Eide Bailly LLP conducted its audit in accordance with auditing standards in the United States of America and other standards prescribed by several government entities. Those standards require that the auditor plan and perform the audit to obtain reasonable assurance that the financial statements are free of material misstatements.

Attached is the 2022-23 Financial Audit Report submitted by the District's independent auditor, Eide Bailly LLP.

The District's independent auditor will provide a presentation on the 2022-23 Financial Audit Report and answer questions at the February 7, 2024 Board meeting.

Financial Impact: None.

Submission for Approval
Prepared by: Rick Edson, Chief Business Official
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[RCSD Audit Report June 2023.pdf \(1,664 KB\)](#)
[RCSD Audit Report June 2023 Governance Letter.pdf \(300 KB\)](#)

Subject **11.2 Communications Update: RCSD Logo Redesign Project - Completion Report**

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 11. School/Community Reports - 1.5 hr

Access Public

Type Reports

Rationale: I am pleased to provide you with an update on the recently concluded RCSD Logo Redesign project, a collaborative effort that has successfully revamped our district's visual identity.

Background:
The RCSD logo was last updated in the 1990s by a volunteer who also designed logos for all the schools within the district. Over time, individual schools took it upon themselves to refresh their logos independently.

In 2015, as part of a broader District marketing campaign, the district adopted professionally created taglines for each school and began using them as official logos, alongside the original 1990s logo used on various documents.

The use of different logos across the District created the need to bring RCSD and all schools under one brand.

Project Objectives:

1. Update and polish the District logo.
2. Unify the District and school logos under a single brand.
3. Establish a formal style guide for staff on logo usage.

Project Timeline and Process:

In the spring of 2022, the district issued a Request for Proposal (RFP) and subsequently engaged the services of Small Hat Studio, a creative design firm based in Dallas, Texas.

A districtwide committee, comprising parents, teachers, staff, and two trustees, played a pivotal role throughout the process. Their responsibilities included providing insight into the district’s identity, culture, educational experience, and historical evolution.

District Committee Meetings:

Meeting 1 - November 3, 2022: Planning

- Committee provided initial direction.

Meeting 2 - December 1, 2022: Concept

- Small Hat Studio presented 5-6 initial logo concepts based on committee direction.

Meeting 3 - December 15, 2023: Round #2

- Small Hat Studio refined concepts based on committee feedback.

Meeting 4 - January 5, 2023: Round #3

- Final two logos were presented; district leadership selected the new RCSD logo, understanding the influence it would have on all school logos.

School Logo Redesign Process:

- Small Hat Studio utilized the parameters set by the Logo Redesign Committee to then redesign all school logos.
- Three meetings with each school were held. The meetings involved planning, concept presentation, and refinement.
- Community engagement opportunities were provided for each school.

Conclusion:

The final selection of the RCSD logo marked the culmination of an extensive and collaborative effort. Small Hat Studio’s meticulous approach and adherence to the parameters set by the committee ensured a seamless integration of the new logo across all schools.

I extend my heartfelt appreciation to the Logo Redesign Committee for their valuable time, dedication, and insightful contributions throughout this transformative process. The success of this project reflects the commitment of our entire community to the continued success of RCSD.

Financial Impact: None at this time.

Submission for Approval

Prepared by: Jorge Quintana, Director of Communications

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2024.02.07 Communications Update _RCSD Logo Redesign_.pdf \(9,012 KB\)](#)

Subject

11.3 Report on the RCSD THRIVE Manual as part of the Homeless Innovative Practice - HIP Grant

Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category	11. School/Community Reports - 1.5 hr
Access	Public
Type	Reports

Rationale: In the 2021-2022 school year, the California Department of Education offered the Homeless Innovative Program Grant (HIP), a 2-year grant, open to all LEAs in California. RCSD was one of the twenty LEAs awarded the HIP grant.

The HIP grant request for funding was based on the Upstream pilot program, which was implemented at Kennedy Middle School from 2019 through November 2023. Due to the success of the Upstream pilot program, RCSD was awarded the HIP grant to create a manual to document the work carried out by the Upstream program and share its key components with LEAs and local organizations. The Upstream Program was a collaboration between Kennedy Middle School, Chan-Zuckerberg Initiative, Chapin Hall University, and LifeMoves. The purpose of the program was to support households at risk of/or experiencing homelessness through case management and to provide them with community resources to support their housing/household journeys. The Upstream partnership program ended in November 2023.

In the first year of the Homeless Innovative Program (HIP Grant), the team focused on creating the manual. As we enter the second year of the grant, RCSD's team is sharing the manual with other LEAs and agencies and presenting at various conferences throughout the region and state.

The manual and work continue to be enhanced and is a collaboration between the Student Services and Community School and Partnerships Departments.

Financial Impact: The funding is provided through the Homeless Innovative Program Grant.

Submission for Approval
 Prepared by: Antonio Perez, Director of Student Services
 Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[MIPPresentation.pdf \(18,224 KB\)](#)

12. Consent Items - 1 min

Subject **12.1 Approval of Consent Items**

Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category	12. Consent Items - 1 min
Access	Public
Type	Action
Recommended Action	Motion to approve the Consent Items 12.2 through 12.13.

Subject **12.2 Acceptance of Donations**

Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
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Category 12. Consent Items - 1 min
Access Public
Type Action (Consent)
Recommended Action It is the Administration's recommendation that the School Board accept a donation on behalf of Janet Tilander to be used by the Special Ed Program.

Rationale: During the year, the School District and schools receive donations from parents, staff, and community members to help improve student achievement throughout the School District. The School District received a donation check for \$5,000 from Janet Tilander for the Special Ed Program.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 12.3 Approval of January 10 Board Meeting Minutes

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 12. Consent Items - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board approve the January 10 Minutes for the Regular Board meeting, as submitted.

Rationale: The board minutes have been reviewed by the Clerk, the Superintendent, and Administration.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2024.01.10 Minutes DRAFT - Regular.pdf \(53 KB\)](#)

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Subject **12.4 Approval of January 17 Board Meeting Minutes**

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 12. Consent Items - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board approve the January 17 Minutes for the Regular Board meeting, as submitted.

Rationale: The board minutes have been reviewed by the Clerk, the Superintendent, and Administration.

Financial Impact: None.

Submission for Approval
Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[2024.01.17 Minutes DRAFT - Regular.pdf \(53 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject **12.5 Approval of January 19 Board Retreat Meeting Minutes**

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 12. Consent Items - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board approve the January 19 Minutes for the Board Reatreat meeting, as submitted.

Rationale: The board minutes have been reviewed by the Clerk, the Superintendent, and Administration.

Financial Impact: None.

Submission for Approval
Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

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Subject	12.6 Approval of the Second Amendment between the Redwood City School District and Maxim Healthcare Services for the 2023-24 School Year
Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category	12. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the Second Amendment between the Redwood City School District and Maxim Healthcare Services to add one Behavior Technician for the 2023-24 School Year.
Goals	4. Recognize, retain and recruit high quality staff.

Rationale: Maxim Healthcare Services provides contracted staffing. The original contract was for Behavior Support in the amount of \$327,600, which was approved on August 9th, 2023, to be in effect through June 30, 2024. At that time two Board Certified Behavior Analysts (BCBA) were contracted. The first amendment on September 27, 2023, added two Behavior Technicians in the amount of \$97,500. One Behavior Technician was placed at Hoover and the other was placed at Garfield. This second amendment would add one Behavior Technician at Taft to help address the need for ongoing behavioral support, upon board approval.

Financial Impact: The fiscal impact of this Second Amendment will be \$32,000, which will increase the total contract to a total of \$457,100. This will be paid out of the Local Control Accountability Plan (LCAP).

Submission for Approval
Prepared by: Patrinia Redd, Director of Health and Wellness
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Original Maxim Contract.pdf \(1,179 KB\)](#)

[Maxim First Amendment.pdf \(66 KB\)](#)

[Maxim Second Amendment.pdf \(130 KB\)](#)

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Subject	12.7 Approval of the Agreement between Redwood City School District and Aequor Healthcare Services for a SPED Teacher for the 2023-2024 School Year
Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category	12. Consent Items - 1 min

Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and Aequor Healthcare Services for a Special Education Teacher for the 2023-2024 school year.
Goals	4. Recognize, retain and recruit high quality staff.

Rationale: In an effort to fill a vacant SDC teacher position, the Redwood City School District is contracting with Aequor Healthcare Services to staff this position. The contractor will provide classroom instruction, assessments, and IEP meetings, and serve our RCSD students during the remainder of the 2023-2024 school year. The term of this agreement is from January 5, 2024, through June 12, 2024. The contract is coming late to the board due to incomplete paperwork.

Financial Impact: The financial impact of the contract is \$74,160 which will be funded out of the SPED fund.

Submission for Approval
 Prepared by: Maeve Mulholland, Director of Special Education
 Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[Aequor Healthcare Services Board 2.7.24.pdf \(4,451 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	12.8 Approval of the 2023 School Accountability Report Cards (SARCs)
Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category	12. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the 2023 School Accountability Report Cards (SARCs).

Rationale: The Redwood City School District (RCSD) School Accountability Report Cards (SARCs) for the year 2023 have been successfully completed for each of the 12 RCSD schools.

The SARCs are published annually to fulfill the purpose of providing families and the community with essential information about each school within RCSD. These comprehensive reports include details on curriculum and instruction, fiscal data, teacher and staff information, class sizes, school safety plans, and demographics.

The SARCs primarily focus on the previous academic year but may include information from other past school years. These reports are crucial in keeping our community well-informed about the performance and offerings of each school within RCSD.

The SARCs, in English and Spanish, for all 12 RCSD schools are attached.

Following the Board of Trustees' approval, the SARC's will be posted on the District website and we will notify all district families that the SARC's for 2023 are now available. Families and community members also have the option to request a paper copy of the SARC from any school office or the District Office.

It is important to note that SARC's are required by state and federal law, and parents have the right to request a hard copy of these reports.

Financial Impact: None at this moment

Submission for Approval

Prepared by: Jorge Quintana, Director of Communications

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

- [ENGLISH-AdelanteSelby-2023SARC.pdf \(760 KB\)](#)
- [SPANISH-AdelanteSelby-2023SARC.pdf \(853 KB\)](#)
- [ENGLISH-Clifford-2023SARC.pdf \(743 KB\)](#)
- [SPANISH-Clifford-2023SARC.pdf \(836 KB\)](#)
- [ENGLISH-Garfield-2023SARC.pdf \(747 KB\)](#)
- [SPANISH-Garfield-2023SARC.pdf \(845 KB\)](#)
- [ENGLISH-HenryFord-2023SARC.pdf \(728 KB\)](#)
- [SPANISH-HenryFord-2023SARC.pdf \(826 KB\)](#)
- [ENGLISH-Hoover-2023SARC.pdf \(750 KB\)](#)
- [SPANISH-Hoover-2023SARC.pdf \(844 KB\)](#)
- [ENGLISH-Kennedy-2023SARC.pdf \(721 KB\)](#)
- [SPANISH-Kennedy-2023SARC.pdf \(804 KB\)](#)
- [ENGLISH-MIT-2023SARC.pdf \(717 KB\)](#)
- [SPANISH-MIT-2023SARC.pdf \(805 KB\)](#)
- [ENGLISH-NSA-2023-SARC.pdf \(726 KB\)](#)
- [SPANISH-NSA-2023SARC.pdf \(821 KB\)](#)
- [ENGLISH-Orion-2023SARC.pdf \(784 KB\)](#)
- [SPANISH-Orion-2023SARC.pdf \(874 KB\)](#)
- [ENGLISH-Roosevelt-2023SARC.pdf \(762 KB\)](#)
- [SPANISH-Roosevelt-2023SARC.pdf \(848 KB\)](#)
- [ENGLISH-RoyCloud-2023SARC.pdf \(741 KB\)](#)
- [SPANISH-RoyCloud-2023SARC.pdf \(830 KB\)](#)
- [ENGLISH-Taft-2023SARC.pdf \(726 KB\)](#)
- [SPANISH-Taft-2023SARC.pdf \(818 KB\)](#)

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Subject	12.9 Approval of Personnel Report
Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category	12. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the attached Personnel Reports.

Rationale: The attached Personnel Report includes personnel recommended for hire; personnel requesting leave of absence from September 15, 2023 through January 15, 2024; and personnel leaving RCSD employment.

Financial Impact: None, all positions are approved in the 2023-2024 budget.

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Certificated Personnel Report 2.7.2024.pdf \(38 KB\)](#)

[Classified Personnel Report 2.7.2024.xlsx - Google Sheets.pdf \(62 KB\)](#)

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Subject	12.10 Approval of Additional Personnel Needed for the 2023-24 School Year
Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category	12. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the following increase in the number of staff positions for the 2023-24 school year.

Rationale: Due to changes in staffing needs within the following departments, the addition of positions below is requested for the 2023-24 school year.

Additional positions needed:

2.0 T.H.R.I.V.E - Case Manager (Project Administrator 1) - This position addition is needed to fulfill the Community School grant positions that support students and families that are identified as McKinney Vento/housing insecure:

- support families through the district case management model(T.H.R.I.V.E)
- provide direct services for families to address barriers to attendance and student academic success
- collaborate with site and community partners to reach case plan goals
- establish and gather data points to assess program effectiveness

In addition to their responsibilities, the Case Managers will work in collaboration with Community School Coordinators, MTSS Site TOSAs, site administrators, RCSD's Homeless Education Liaison, District School Coordinator, and Director of Community Schools.

Financial Impact: \$130,000 paid out of the CSSPP-Community School grant

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	12.11 Acceptance of Redwood City Teachers Association's Sunshine Proposal
Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category	12. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board accept the attached Sunshine Proposal from the Redwood City Teachers Association.

Rationale: The Redwood City Teachers Association has submitted its sunshine proposal (attached) in order to begin the process of negotiating the collective bargaining agreement.

Financial Impact: None at this time

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[Sunshine Proposal 2024.docx.pdf \(39 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	12.12 Receipt of Governing Board's initial proposal for negotiations with the Redwood City Teachers Association for the 2024-2025 School Year
Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category	12. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board receive, for posting, the Governing Board's Initial Proposal for Negotiations with the Redwood City Teachers Association for 2024-2025 school year.

Rationale: Along with general contract clean up, the District chooses to reopen negotiations on:

Article 6 Compensation
Article 1 Term
Article 4 Work Year

The District reserves the right to open other articles if needed and will make specific proposals at the bargaining table.

Financial Impact: None at this time.

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	12.13 Ratification of Warrant Registers, January 1, 2024 - January 31, 2024
Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category	12. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administrations recommendation that the School Board ratify the attached warrant registers as submitted.

Rationale: Education Code Section 42631 states that all payments from funds of a school district shall be made by written order of the governing board of the district. The attached report consists of expenditures from various funds in the amount of \$6,116,927.52 for the period January 1, 2024 through January 31, 2024.

Financial Impact: The total disbursement from the San Mateo County Treasurer's Office amounts to \$6,116,927.52 and represents actual expenditures for all funds.

Submission for Approval
Prepared by: Rick Edson, Chief Business Official
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[Warrant Register - January 2024.pdf \(85 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

13. Action Items - 15 min

Subject	13.1 Adoption of Resolution No. 6, Determination of Order of Employment for Certificated Employees for Elimination of or Reductions in Particular Kinds of Services for Fiscal Year 2023-2024
Meeting	Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 13. Action Items - 15 min

Access Public

Type Action

Recommended Action It is the Administration's recommendation that the School Board adopt Resolution No. 6, the determination of order of employment for certificated employees for the elimination of or reduction to particular kinds of services for the fiscal year 2023-2024.

Rationale: The Resolution language lists the criteria to be used to determine the order of seniority for those certificated employees hired on the same date. The seniority date is the employee's first date in paid probationary status with the district. Temporary teachers are not listed on the Seniority Report.

Financial Impact: None

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Resolution #6 Determination of Order of Employment for Certificated Employees.pdf \(70 KB\)](#)
[Resolution # 6- EXHIBIT A- 23-24 Certificated Seniority Report by Date 01.30.24 - ALL CERTIFICATED STAFF.pdf \(346 KB\)](#)

Subject 13.2 Acceptance of California School Employees Association Chapter V Sunshine Proposal for 2023-2024

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 13. Action Items - 15 min

Access Public

Type Action

Recommended Action It is the Administration's recommendation that the School Board accept the attached Sunshine Proposal for 2023-2024 from the California School Employees Association (CSEA) Chapter V.

Rationale: California School Employees Association (CSEA), Chapter V has submitted the attached letter regarding their Sunshine Proposal for 2022-2023.

Financial Impact: None at this time

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[5 - Initial Proposal - Successor Negotiations for the 2023-2026 School Year.pdf \(263 KB\)](#)

Subject **13.3 Receipt of Governing Board's initial proposal for negotiations with the California School Employees Association, Chapter V, for 2023- 2024**

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 13. Action Items - 15 min

Access Public

Type Action

Recommended Action It is the Administration’s recommendation that the School Board receive, for posting, the Governing Board’s Initial Proposal for Negotiations with the California School Employees Association, Chapter V, for 2023-2024.

Rationale: The District chooses to reopen negotiations on the following:

Article 6 Salary
Article 11 Leaves
Article 12 Vacancies
Article 13 Transfers

Financial Impact: None at this time

Submission for Approval
Prepared by: Wendy Kelly, Deputy Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

14. Board and Superintendent Reports - 10 min

Subject **14.1 Report from Board Members and Superintendent**

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 14. Board and Superintendent Reports - 10 min

Access Public

Type Reports

Rationale: The School Board and Superintendent Baker will report out on meetings, attended events, upcoming events, school site visits, etc.

Financial Impact: None at this moment.

Submission for Approval
Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

15. Information - 15 min

Subject **15.1 Information on San Mateo County Investment Fund - December 2023**

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category 15. Information - 15 min
Access Public
Type Information

Rationale: Education Code Sections 41001 and 41002 generally provide that all money received by or apportioned to a school district shall be paid into the county treasury to be placed to the credit of the proper fund of the district.

Pursuant to California Education Code Section 41015, the District may invest all or part of funds deposited in a Special Reserve Fund or any surplus monies not required for the immediate necessities of the District in any of the investments specified in California Government Code Sections 16430 or 53601. Historically, districts in San Mateo County have been depositing all of their funds into the county treasury. The County Treasurer has made investment decisions for the school districts, which is not a unique practice statewide. School district funds on deposit with the county treasury, along with funds deposited by other agencies, are placed in a County investment pool, and profits and losses realized from these invested funds are shared among the pool participants in proportion to the amount invested.

Financial Impact:

Gross pool earnings for
Month ending December 2023: 3.672%
Quarter ending December 2023: 3.530%

The current average maturity of the portfolio is 1.60 years with an average duration of 1.46 years. The portfolio continues to hold no derivative products.

Please click the link below to view the investment report for December 2023:
<https://www.smcgov.org/media/147473/download?inline=>

Please click the link below to view the copies of the Investment Reports and the Compliance Reports:
<https://www.smcgov.org/treasurer/investment-information>

Submission for Approval
Prepared by: Rick Edson, Chief Business Official
Approved by: John R. Baker, Ed.D., Superintendent

16. Correspondence

Subject 16.1 Correspondence

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category 16. Correspondence
Access Public
Type Information

17. Other Business/Suggested Items For Future Agenda

Subject 17.1 Possible Other Business/Suggested Items for Future Agenda

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)
Category 17. Other Business/Suggested Items For Future Agenda

Access Public

Type Information

Rationale: The following Schedule of Agenda Items for the 2023-24 School Board meetings (attached hereto) has been revised by the administration. This schedule of board agenda items will be routinely updated, as needed.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[23-24 Schedule of Board Agenda Items - Updated 1.30.2024.pdf \(71 KB\)](#)

18. Board Meetings Calendar

Subject 18.1 Changes to the Board Meetings Calendar

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 18. Board Meetings Calendar

Access Public

Type Information

Rationale: The following School Board Meetings Calendar for 2023-24 (attached hereto) has been revised by the administration. This calendar of school board meetings will be routinely updated, as needed.

Upcoming Board Meetings:

- Closed Session 2/07, 5:00 - 7:00 p.m.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[23-24 RCSD Board Meeting Calendar.pdf \(65 KB\)](#)

19. Adjournment

Subject 19.1 Adjourn the Meeting

Meeting Feb 7, 2024 - Board of Trustees Regular Meeting - 7:00pm (Closed Session at 5:00 PM)

Category 19. Adjournment

Access

Public

Type

Action

Recommended
Action

Motion to adjourn the meeting.