

# San Pasqual Union School District

*The Little School in the Valley*

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## SCHOOL SITE COUNCIL AGENDA

Tuesday, February 6, 2024 at 3:30 p.m. at San Pasqual Union School

### I. CALL TO ORDER

- |                                    |       |                                     |       |
|------------------------------------|-------|-------------------------------------|-------|
| 1. Keith Dussia (22-24)            | _____ | 7. Nicole Vitale (23-25)            | _____ |
| 2. Cherie Graves (23-25)           | _____ | 8. Amy Cutchin (22-24)              | _____ |
| 3. Marjolein Legge-Beekman (23-25) | _____ | 9. Vince Timpe (23-25)              | _____ |
| 4. Dana Lopez (23-25)              | _____ | 10. Mark Burroughs, Principal       | _____ |
| 5. Adriana Mokhtari (22-24)        | _____ | Nicole Zdunich, Assistant Principal | _____ |
| 6. Kristy Clark (22-24)            | _____ | Jenny Grassy, Recording Secretary   | _____ |

### II. REGULAR SESSION

#### A. WELCOME/PLEDGE OF ALLEGIANCE

B. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Council's jurisdiction.

C. APPROVAL OF AGENDA AND [MINUTES](#): Current agenda and the minutes of the 12/5/23 meeting. Any changes for the full agenda or minutes must be made at this time.

Action \_\_\_\_\_

Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

D. [BROWN ACT VS GREENE ACT](#) - Council discussion.

E. [APPROVAL OF MINUTES](#) from 1/16/24 Library Material District Review Committee meeting and update.

Action \_\_\_\_\_

Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- F. APPROVAL OF [COMPREHENSIVE SCHOOL SAFETY PLAN](#). The public comprehensive school safety plan will be submitted to the San Pasqual Union School Governing Board for consideration on 2/13/24.

Action \_\_\_\_\_

Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- G. APPROVAL OF SCHOOL ACCOUNTABILITY REPORT CARD ([SARC](#)). The SARC will be submitted to the San Pasqual Union School Governing Board for consideration on 2/13/24.

Action \_\_\_\_\_

Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- H. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) MID-YEAR REPORT. The LCAP Mid-Year Report will be presented to the San Pasqual Union School Governing Board on 2/13/24.

- I. SUPERINTENDENT/PRINCIPAL REPORT

- J. COUNCIL INPUT/DISCUSSION/CLOSING COMMENTS

**ADJOURNMENT**

IMPORTANT DATES:

- 2/13 - Governing Board Meeting*
- 2/16-2/19 - No School, Presidents Day Weekend*
- 2/24 - SP Foundation's Saints Soiree*
- 2/26-3/1 - PTO Book Fair*
- 3/8 - End 2nd Trimester (early release day)*
- 3/12 - Governing Board Meeting*
- 3/15 - Spring Picture Day*
- 3/20 - Kindergarten Round Up*
- 3/21 - Trimester 2 Awards Assemblies*
- 3/22-4/1 - Spring Break*
- 4/9 - Governing Board Meeting*
- 4/12 - PTO Variety Show*
- 4/18 - SOAR Assemblies, Coffee with the Principal, Volunteer Luncheon*
- 4/19 - End T3 Progress Reporting Period*

*4/25 - Art Day*

*5/3 - Cinco de Mayo Celebration*

*5/6 -5/10 - Teacher Appreciation Week*

**NEXT MEETINGS:**

**March 5, 2024 - NO MEETING Library Materials Review Committee**

**April 2, 2024 (T) - Library Materials Review Committee**

**May 7, 2024 - School Site Council Meeting**

Separate attachments available by request at the District office. San Pasqual Union School provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Council meeting, should contact the Superintendent or designee in writing.

## School Site Council Meeting Minutes

Tuesday, December 5, 2023, at 3:30pm at San Pasqual Union

Meeting called to order at 3:34.

Members Legge-Beekman, Graves, Dussia, Lopez, Mokhtari, Vitale, Clark, Cutchin, Timpe, Burroughs, Zdunich and Grassy present.

Member Hansen was not present.

Guests welcomed and the pledge of allegiance recited.

Hearing of the public. No comments shared.

Legge-Beekman motioned to approve agenda and minutes. Clark seconded the motion. Motion carried 10-0

Burroughs reviewed by-laws for SSC membership, including removal for non-attendance. Legge-Beekman motioned to remove Member Hansen for non-attendance. Member Graves seconded the motion. Motion carried 10-0.

Mr. Burroughs shared updates on the Comprehensive School Safety Plan and School Accountability Report Card

- Comprehensive School Safety Plan
  - 2 versions, public and confidential
  - Both have 13 major categories defined by Education Code
  - Draft plan shared with SSC for feedback.
  - Burroughs bring back more plan for approval in February
- SARC
  - Compliance requirement that promotes school transparency and accountability
    - Items include test scores, teacher credentials, safety, attendance, etc
  - Document incomplete due to delay in release of information from the state
  - The plan will be brought back to SSC for approval once data is released

Library Material Review Committee:

- Member Legge checked in with committee members on the book review checkout method
  - On Fridays and during the winter break, increased book check out to 4

- Questions/Decisions for SSC to consider that were brought up:
  - Decide are these books appropriate for our library, and if, what grades are they appropriate for.
  - Need to evaluate should students have access not are they interested in them
- Clarification from Mr. Burroughs
  - Burroughs clarified why books not knowingly approved for purchase and why they are not appropriate additions for library collection. Subsequent dialogue reflected the following:
    - *Legge*: Why were they even placed on a purchase order? What is the process or purpose?
      - *Burroughs*: Historically, school librarian had wide latitude over book selection. Approvals largely made contingent on librarian recommendation and budget. While this practice will continue, a more stringent review process is now in place to prevent a recurrence of books mistakenly approved for purchase.
    - *Legge*: Told there was a teacher who requested these books?
      - *Burroughs*: Carts created by librarian, then shared with staff. Not aware of any specific teacher requesting books in question.
  - *Cutchin*: Asked for clarification on how this came about
    - *Burroughs*: Last spring, nonfiction book order grant was approved by the board. When books from this order were being processed, a library volunteer notified the Superintendent with concerns. Formal process subsequently established to handle complaints regarding library materials. SSC assigned as review committee and if the decision remains in dispute, the Board makes the final determination.
  - *Graves*: Suggested it they should be considered “banned” since we “have them”
    - *Burroughs*: Books not chosen to be placed in a library does not mean they are “banned”. Other considerations, including cost, content, need, appropriateness, etc. factor into purchasing decisions. Does not consider them to be part of the collection. Complaint came in prior to any formal process in place.
    - *Legge*: SSC taking the approach that someone does not want them in the library due to a complaint.
  - *Cutchin*: Asked do we have to pick as a series or pick book by book?
    - *Burroughs*: Considers them as 2 collections but review committee can decide to take a different approach

- *Legge*: Committee can go book by book, will probably need to go book by book
- Dussia: Kudos to SSC for being proactive and not in the line of fire of like other districts

#### SUPERINTENDENT/PRINCIPAL'S REPORT

- Update on shade structure:
  - Scheduled to be delivered within the month, construction as early as March
- Some playground repairs done over break, but not complete due to missing parts
- DSA approved K/1 playground project
- Solar approved by Board and moving forward
- Kristin DiNofia researching electric school bus grants
- Brian Williams, "Kindness Ninja" scheduled to speak with students during "Kindness Week" (funded by SP Foundation)
- Upcoming items/events are coming up include:
  - *12/12, 12/14 and 12/15 3 Holiday shows*
  - *12/13/2023 Awards ceremonies*
  - *12/9/2023 Pancakes with Santa*
  - *12/21-1/8/2024 Winter Break*

#### Member Comments:

- Vitale- Very happy to be a part of SSC
- Clark- Glad to be present and apologized for missing last meeting
- Cutchin- Appreciates everyone listening to all her questions
- Graves- Is excited about solar project
- Mokhtari- Glad to hear about planned improvements to the K1 playground
- Legge- Glad to hear future emergency drill will be during a passing period
- Zdunich- Appreciates everyone being here, their time and commitment

#### NEXT MEETINGS:

1/16/24 - Review Committee

2/6/24 - SSC Meeting