



**Minutes  
Special Meeting  
Finance/Facilities Committee Meeting  
Monday, February 5, 2024; 5:30 p.m.  
Flanders Room  
Mitchell Elementary School**

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**Board Committee Members Present**

Jim Crocker, Chair  
Michael Carbonneau  
Tikva Rose

**Absent**

Chris Griffin

**Also Present**

Brian Murphy, Superintendent  
Tina Tanguay, Director of Finance and Operations

**I. Call to Order**

Jim Crocker called the meeting to order at 5:40 p.m.

**II. Financial Summary Update**

Revenue through January 31, 2024 was noted as 57.34% of anticipated budgeted income or \$23,020,432. Expenses totaled 57.23% of anticipated budgeted disbursements or \$22,978,941. Trending on plan.

**III. Annual Audit Results**

Both audits, state and federal, performed by King & King Associates Certified Accountants, were clean with no findings or recommendations.

**IV. Insurance RFP (Request for Proposals)**

Proposals for a new health care plan were requested with five insurance providers submitting including ConnectiCare, Aetna, Anthem, Cigna, and United Healthcare. Anthem was recommended yielding the most favorable proposal.

**Motion**

Jim Crocker moved that the Finance Committee accept/approve the Anthem Insurance Proposal and that it be brought before the full board at their next meeting, seconded by Michael Carbonneau, all in favor, none opposed, motion carried unanimously.

**V. Adjournment**

A motion was made by Jim Crocker, seconded by Tikva Rose to adjourn the meeting at 6:01 p.m., all in favor, none opposed, motion carried unanimously.

*Respectfully Submitted,*

A handwritten signature in blue ink that reads "Patricia Paige". The signature is written in a cursive, flowing style.

*Patricia Paige  
Board Clerk*

*Recorded and filed subject to Board of Education approval by: Patricia Paige, Board Clerk*