

Entry Fees

One time fees non refundable per child	
Application fee (required for all applicants)	€300
Registration fee (paid within 2 weeks of placement offer in order to confirm applicant's registration)	€3,000

All entry fees will be allocated to the ISL School Growth Fund.

Annual School Fees

<i>All figures are in Euros</i>	School Growth Fund	Stability Reserve	Annual Tuition	Total Annual School Fees
Lower School				
Lower Primary - Early Years to Grade 1	250	1,386	18,169	19,805
Upper Primary - Grade 2 to Grade 5	250	1,386	18,169	19,805
Upper School				
Middle School - Grade 6 to Grade 8	250	1,505	19,747	21,502
High School - Grade 9 to Grade 12	250	1,519	19,930	21,699

A non-refundable deposit, due in March, each following year will be required to secure a place. This deposit, equivalent to the Stability Reserve fee, is credited as a pre-payment of the Stability Reserve annual fee.

- The School Growth Fund is currently allocated to the Building repayments.
- The Stability reserve is to protect the sustainability of the school and to help alleviate future fee increases due to fluctuations in the government's subsidy, enrolment and extraordinary economic circumstances.
- The Tuition fees are to fund the annual operational budget of the school

Please note that the school fees benefit from the Luxembourg State Subsidy for private schools which presently averages approximatively €9,816 per child. Without this State subsidy the tuition fees payable would increase by a similar amount.

Additional Schooling Costs

All School Required

- Submission of a direct debit mandate for the *School Life Account* is required. The School Life account platform collates the charges regarding cafeteria purchases, trips and other pre-approved charges
- Textbooks, books and equipment loaned to the students will be charged to School Life account if not returned or returned in bad condition
- An ISL School Physical Education uniform
- Special additional educational support may be invoiced based on the individual's situation and/or case
- Compulsory trips take place from Grade 3. Multi-day residential field trips that include the whole grade level are a key element of a student's ISL learning journey
- The trips will be charged to the student's School Life account based on student attendance during the school year (a formal doctor's certificate regarding medical issues formalised with school nurse may result in a reduced charge based on available cancellation terms).

Grade	Location	Charge range	Dates
Grade 3	Luxembourg	€ 110-210	June 2024
Grade 4	Luxembourg	€ 150-250	Oct 2023
Grade 5	Switzerland	€ 640-740	Oct 2023
Grade 6	Germany	€ 450-550	May 2024
Grade 7	Germany	€ 450-550	June 2024
Grade 8	Germany	€ 550-650	June 2024
Grade 9	Luxembourg	€ 310-410	Sept 2023
Grade 10	Switzerland	€ 980-1080	June 2024

Charge ranges are best estimates and subject to change due to location and number of participants. Details will be communicated when available.



Lower School Required

- Healthy snacks from Grade 1 to Grade 5: EUR 226 , per school year, will be charged to School Life account on attendance during the school year per child (unless a doctor's certificate regarding food allergy is formalised with the school nurse) (in the case of late arrival, a 10% reduction will be applied for any calendar month not enrolled).
- Class Funds for events organised by Homeroom parents for Early Years to Grade 1 (EUR 15) and for Grade 2 to Grade 5 (EUR 10) will be charged to School Life account with the first direct debit in November.

Upper School Required

- Students are required to bring their own personal laptop [per school specifications](#)
- Students will require personal supplies and basic scientific calculator
- From Grade 7, Upper School students are required to purchase a TI-Inspire Calculator through the math department: EUR 110 will be charged to School Life account at the start of the school year per calculator provided
- An active student card

- Class Funds for events organised by Advisory parents for Grades 6 to Grade 12: for 6 to Grade 11, EUR 10 will be charged to School Life account with the first direct debit in November. Additional senior events are organised for Grade 12 by Senior Parent Committee. Arrivals after November will not be charged but a kind request to donate to the Parent Community Group will be made.

Voluntary Commitments

- After school Stay n'Play (charged based on sign-up)
- Upper School lunches and cafeteria purchases are charged through the School Life account. The Daily cafeteria limit per Upper School student card is EUR 15
- Lower School Lunches as ordered on a daily basis in the classroom and charged bi-monthly
- Please note that prices are set at the start of the school year and the subsidy on school lunches borne by the school is gradually being eliminated
- Instrument rental when needed is charged on sign-up with the School Band with recommended appropriate updated household insurance
- Voluntary School activities may also incur additional charges.
- Team Sports kit is required for team participation
- Individual tutoring organised by parents
- After school activities not organised by the school (even if on the school premises)
- Insurance for personal property and travel insurance: the school strongly recommends that parents or guardians provide insurance for all students personal and entrusted property as well as travel insurance

Annual Tuition fees include:

- All external examinations entries decided by the school (IB Diploma, IGCSE, ACER Testing)
- **Early Years and Kindergarten:** Healthy morning snacks, books, class supplies used in schools, possible sign-up to numerous extra-curriculum activities organised by the School
- **Grades 1 to 5:** Books, class supplies used in school, possible sign-up to numerous extra-curriculum activities organised by the School
- **Grades 6 to 12:** Textbooks loans, books, class supplies used in school, possible sign-up to numerous extra-curriculum activities organised by the School, access to services within the school's guidance and careers programme, access to alumni membership



Late Entries

If a student is registered to start during the school year, a 10% tuition reduction from the full annual tuition will be granted for each full calendar month the student is not registered

For all late enrolment and registration, please carefully take note of the conditions applicable for Early withdrawal and registration cancellation applicable as Annual School fees will be owed immediately on signature of the enrolment contract.

Children joining the Early Years Programme will generally be scheduled to start school on a Wednesday.

Children joining the Grades 1 to 5 will generally be scheduled to start school on a Monday.

Percentage of Annual Tuition Fees payable upon registration during academic year :

Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
100%	100%	90%	80%	70%	60%	50%	40%	30%	20%	10%

Early Withdrawal and Registration cancellation

Formal written notification of withdrawal, signed by the parents/guardians, is to be addressed to the Business Office. The official school notification letter must be either:

- 1- sent by registered mail
- 2- scanned back to islfinances@islux.lu for formal school receipt.
- 3- personally handed in to the Business Office to collect proof of official school receipt.

Notification is ideally sent as early as possible, in advance of the actual date of departure or non-arrival.

Any month started is considered fully enrolled and attended. Any outstanding balance at the time of departure will result in the school records being withheld.

An [Official School Notification letter](#) is available on our website.

i.e. For all students registered, new or returning, not coming for the first day of School, the last notification date to avoid fee forfeits is 30th June each year.

i.e. All students, not starting as planned will be liable to fees as soon as registered.

In the event that the school has to close its premises or delay entry, due to circumstances beyond its reasonable control, tuition fees and other fees shall not be reimbursed and be considered owed.

Entry fees, deposits, stability reserve and school growth fees will be considered fully owed and non-refundable. Annual School Fees will also be owed based on date of withdrawal or cancellation notification

Registered and newly joining students will forfeit the following percentage of Tuition Fees based on the notification and the departure date.

Month of Notification	Non-attendance or departure in the month of								
	Aug*	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
June	0%	50%	50%	50%	50%	50%	75%	75%	100%
July	50%	50%	50%	50%	50%	50%	75%	75%	100%
August	50%	50%	50%	50%	50%	50%	75%	75%	100%
September		50%	50%	50%	50%	50%	75%	75%	100%
October			50%	50%	50%	50%	75%	75%	100%
November				50%	50%	50%	75%	75%	100%
December					75%	75%	75%	75%	100%
January						100%	100%	100%	100%

*or before the Start of School

Figures in the table are expressed in percentage of the annual tuition fees.



Payment Details

Payments should be made by bank transfer to the International School of Luxembourg at the BCEE:

Banque et Caisse d'Epargne de l'Etat,

1, Place de Metz, L-2954 Luxembourg

Swift/BIC: **BCEE LU LL**

Account n°: **LU18 0019 2855 1836 6000**

Annual School fees are invoiced once the annual enrolment contract is submitted stating the effective due dates. For students joining during the course of the school year, invoices are issued before the enrolment date and payable prior to the student's start date. School fees are considered owed per contractual agreement even if not yet invoiced. The Payment schedule appears on the bottom of the School fee invoice with the applicable due dates.

A minimum of 67% of the fees are to be paid no later than June 30th and the remainder by February 1st. A non-refundable deposit, due in March, will be required each following year to secure a place. This deposit is credited as a pre-payment of the Stability Reserve annual fee.

Fees are considered fully owed by June 30th should no withdrawal notification be received.

The school reserves the right to delay entry, withhold school records or charge interest on past-due accounts or launch a collection process for any overdue outstanding balance.

Should invoicing be required in a company or third party name or payment be received from a source other than the parents or guardians, having completed the enrolment contract, please complete the [Third party authorisation form](#) from our website.

The enrolment of a student is an individual contract between the parents or guardians and the school regardless of any arrangement parents or guardians may have with their employer or any other third party concerning the payment of the school fees for their child(ren).

For any school fee related question, please do not hesitate to contact the Business Office at: islfincances@islux.lu
Frequently asked questions can be found here: [FAQ brochure](#)