

**MANSFIELD SCHOOL  
BOARD OF DIRECTORS REGULAR BOARD MEETING  
MANSFIELD SCHOOL DISTRICT #207  
December 19, 2022**

The Board of Directors met in the Mansfield School District library. Board members present were Dusty Wittig, Cassidy Tupling and Tara Tupling. Superintendent Bruce Todd, Principal Lisa Guzman and Business Manager Kim Pease were present. Guests present were Jamey Steele, Bo Roberts, and Ric Bayless.

Board member Dusty Wittig called the meeting to order at 6:16 PM.

**Adoption of Agenda**

Cassidy Tupling motioned to approve the agenda, Tara Tupling seconded. Motion carried.

**Consent Agenda**

**Board Meeting Minutes:**

1. Regular Board Meeting Minutes November 22, 2022.

**December Expenditures:**

- A. Payroll-Wire Transfer #13 DRS in the amount of \$30,858.08 and wire transfers #14 & #15 EFTPS and ACH in the amount of \$142,047.28 and checks #8020836 through #8020852 in the amount of \$212,549.88.
- B. General Fund-Check #8020834 in the amount of \$2,307.50 and checks #8020853 through #8020890 in the amount of \$42,607.45.
- C. ASB-Check #8020835 in the amount of \$201.76 and checks #8020894 through #8020895 in the amount of \$388.47.
- D. CPF-Checks #8020891 - #8020893 in the amount of \$28,989.21.
- E. TVF-None

Tara Tupling motioned to approve the consent agenda, Cassidy Tupling seconded. Motion carried.

**Personnel**

**Resignations**

None

**Recommended Hires-**

Adrienne Douke-Bus Driver (daily route)

Tara Tupling motioned to approve Adrienne Douke for the daily route bus driver position, Cassidy Tupling seconded. Motion carried.

**Reports**

**Superintendent Report**

**Budget Report**

November 2022 fund balances:

Gen Fund-\$720,931.98

Cap Projects Fund-\$68,732.64

ASB Fund-\$41,017.38

TV Fund-\$340,940.23

### **Superintendent Todd's discussion topics:**

\*Security system upgrade - status updates

\*Stormwater/Drainage Project - discussion regarding possible solutions to the concrete pour issue. No action

\*North Central ESD Safety Walkthrough - safety updates

\*Lower Field - in communication with the city, Superintendent Todd will be attending an upcoming compliance zoning meeting

\*District Grounds Vehicle – transmission went out in truck, quote from Sunrise Chevrolet to replace transmission was shared with board. Discussion followed. District will be going forth with fixing truck transmission.

\*Four-day School Week – Superintendent Todd and staff have been discussing the possibility of moving to a 4-day per week school model. The board was provided information received from Waterville School District pertaining to their 4-day/ week transition process. Discussion took place. More information is needed on the governor's ruling regarding allowable number of schools in state in a 4-day week model.

\*Electronic Scoreboards – The district will be receiving two new/used scoreboards from the Waterville SD, they will be placed in the school gym.

Board Member Cassidy Tupling inquired about the snow blower attachment for the district tractor. Superintendent Todd reported it has been ordered and shipped.

### **Enrollment**

Enrollment is at 98.32 FTE, K thru 12<sup>th</sup> grade.

### **Principal Guzman's Discussion Topics:**

\*District Activity updates

\*Christmas Concert - -success! Discussion took place regarding the gym's sound system.

### **Athletic Director**

None

### **Old Business**

None

### **New Business**

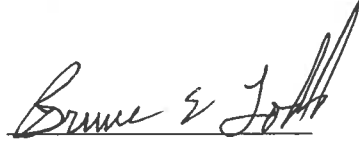
#### **Resolution 2022-12-01 Establishment of Substitute Pay**

Superintendent Todd presented the board with an update to district Resolution #2022-12-01 Establishment of Substitute Pay to reflect the current increase in certificated sub pay. Cassidy Tupling motioned to approve updated Resolution 2022-12-01, Tara Tupling seconded. Motion carried.

### **Good of Order**

The next scheduled regular board meeting will be held January 24, 2023 at 7:00PM.

Board meeting adjourned at 6:47PM.



Bruce Todd  
Board Secretary

These December 19, 2022 minutes are subject to Board approval at the next regularly scheduled meeting.

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cc draft minutes:  
Mansfield Board Members  
Superintendent