COMPUTER SKILLS

EVERY WEDNESDAY 7:30-9:30 AM

LOCATION: BGC

BILINGUAL TUTORS AVAILABLE

How to use Google Classrom

How to submit an assignment to GC

Email Etiquette

How to create a presentation

Using Web Browsers

File Maintaenance and Organization

Using the Internet for Research

Online Privacy, Security, and Safety Skills

Google Docs, sheets, slides, etc...

Typing Skills

Basic Computer Troubleshooting