



STILLWATER AREA HIGH SCHOOL POST-SECONDARY ENROLLMENT OPTION (PSEO) INFORMATION AND AGREEMENT

High school students with a strong desire to pursue dual enrollment courses and show academic achievement, may be admitted to a college or university through the PSEO program. PSEO allows students to earn college credits that are also counted as high school credits toward the completion of a SAHS diploma.

To participate in PSEO, students should attend a SAHS PSEO information meeting and apply directly to the college program(s) in which they are interested. PSEO admission requirements vary from college to college. The Minnesota Department of Education requires students to provide written notice of intent to participate in PSEO to SAHS by May 31st of the prior school year.

Stillwater Area High School accepts PSEO college credits with the ratio of 2 college credits equal to 1 SAHS credit. Students participating in the PSEO program are responsible for working with their school counselor to choose courses that will meet requirements for SAHS graduation.

Students must work closely with their counselors to make a graduation plan and consult with their counselors each semester before altering their course choices. Colleges do not communicate information regarding PSEO registration/drop/course completion to high schools. Students should provide copies of their college course registrations to the SAHS Counselor prior to the beginning of each semester. Students are also responsible for making sure the SAHS Counselor receives notice of courses completed and grades.

Typically, the end of the SAHS semester 1 overlaps with the beginning of the colleges' second semesters. Students must realize that they are responsible for all the SAHS coursework through the end of the semester, and it is the student's responsibility to work directly with the SAHS teacher(s) and college professors to resolve any scheduling conflicts.

In order to facilitate participation in PSEO, students must meet with their counselor and complete a PSEO Enrollment Agreement. This will outline the SAHS graduation requirements that must be completed and how PSEO coursework will be used to meet those requirements. This agreement will be kept on file at SAHS Counseling along with a copy of the official Minnesota Post Secondary Notice of Student Registration Form (must be completed each semester).

As an approved and scheduled Post Secondary Education Option (PSEO) student, there are some key guidelines and procedures that must be considered and followed. Please ensure that you read and understand the following guidelines and procedures carefully. Check in with your Pony Center if you have any questions.

See Reverse for Contract





STILLWATER AREA HIGH SCHOOL PSEO AGREEMENT

Student Name: _____ Grade: _____ Counselor Name: _____

Student Cell Phone: _____ PSEO College(s): _____

Student Parent (Please initial each line and sign below)

_____ I will provide my counselor with a copy of my PSEO courses prior to the start of each semester.

_____ I will notify my counselor before making any changes to my schedule because these changes could prevent me from graduating. If I withdraw from a class, I need to notify my counselor immediately, as this could impact my graduation status.

_____ I understand that Stillwater Area High School accepts PSEO college credits with the ratio of 2 college credits (semester) equal to 1 SAHS credit.

_____ I understand that grades on the SAHS transcript will reflect what is posted on the PSEO transcript and those grades will be unweighted and averaged into the SAHS GPA.

_____ I understand that SAHS does NOT have access to my PSEO grades until they are finalized. If I am failing a course, I will notify my SAHS counselor.

_____ I understand that by enrolling in PSEO, I am treated as a college student; my parents/guardians will not have access to my grades and my success or failure in PSEO is my responsibility.

_____ I understand that my PSEO grades are the start of my college GPA.

_____ I understand it is my responsibility to keep current with information at SAHS (ie: Graduation, Student events, Parchment) via the SAHS website and my SAHS email on a regular basis.

_____ PSEO students gaining access to SAHS during the school need a PSEO pass each semester from their Pony Center.

_____ If I am attending part-time, I understand that my daily SAHS schedule cannot conflict with my PSEO schedule. I need to allow time for travel.

_____ The **SAHS Media Center is the only approved** space and technology location at SAHS during the school day. Failure to report to the Media Center and remain there until the next course begins will result in a violation of attendance policy. **5th period** PSEO students will be assigned a specific lunch at the beginning of the term.

Student Signature: _____ **Parent Signature:** _____

Counselor Signature: _____ **Date Completed:** _____