



# GUIDELINES FOR WRITING GRANT PROPOSALS

## **1. Describe the Grant- Include Creativity and Innovation**

Include the need it addresses and how your grant will be implemented.

## **2. What are your goals?**

Limit the number to 3. Be specific and share outcomes you hope to achieve.

## **3. Explain Evaluation Criteria**

Related to stated goals. Indicate how you know this project will be successful.

## **4. State Curriculum Methods/ Activities**

Include a timeline. How will the students learn?



## Willis ISD Education Foundation **Grant Guidelines 2023**

Blast off to Innovation grant program is designed to encourage, facilitate, and reward innovative and creative instructional approaches to your student's educational experience in the classroom.

### **Eligibility:**

Any individual employed by Willis ISD who is involved in the instruction of students or related support services.

You are only allowed to apply for **ONE** grant per year.

Grants due October 31<sup>st</sup> by 5pm

Grants reviewed November 6th

Grants awarded via surprise prize patrol November 28th.

### **Policies:**

A **detailed** itemization of all costs and materials is expected.

Estimates are not acceptable. **All technology purchases must be purchased from an approved WISD vendor**

No funds will be awarded for consumables, salaries, teacher trips, stickers, food.

Evaluations are due April 26<sup>th</sup>

In the event a recipient transfers to another school within the district, the teacher may transfer the grant program to the transfer school, provided the transfer is to a compatible grade level. If the transferring teacher is one member of a group, the grant will remain at the school awarded the grant. Any dispute regarding a grant transfer may be resolved by a special sub-committee of 3 board members appointed by the Education Foundation Director.