

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Administration Building  
1600 Book Road  
Lancaster, Pennsylvania 17602  
January 2, 2024

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Dean E. McComsey, Ms. Kelly A. Osborne, Mr. Matthew E. Parido, Mrs. Kristin M. Staley, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Mrs. Melissa L. Swarr, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison, Dr. Michele B. Westphal, Dr. Jeffrey T. Smecker, Ms. Jennifer L. Felix; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

ABSENT: Board member, Mrs. Kari A. Steinbacher.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Welk moved and Mrs. Knowles seconded the motion to approve the Minutes of the Board reorganization meeting and regular Board meeting on December 4, 2023.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mrs. Knowles and Dr. Feeney recognized December Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart shared that January is School Director recognition month and recognized School Board members for their service to the Lampeter-Strasburg School District.

Dr. Peart recognized Lampeter-Strasburg High School students who have artwork displayed in the Board room.

Dr. Peart shared the following communications:

1. Noll, Maya E. – a letter requesting a leave of absence.
2. Zweizig, Stacy M. – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Knarr moved and Mr. Welk seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$4,291,123.93, Cafeteria Fund checks in the amount of \$134,250.43, Capital Reserve Fund checks in the amount of \$75,064.70, Capital Projects Fund checks in the amount of \$897,465.75, and Athletic Account Officials in the amount of \$3,857.00.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported on the Academic Committee meeting that took place earlier in the evening.

BUILDINGS AND GROUNDS COMMITTEE – Mr. Andrew L. Welk, Chairperson

No report.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

No report.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Mrs. Knowles reported that the Committee is recommending all personnel items below as a consent agenda. Ms. Osborne seconded the motion. A voice vote was unanimous in favor of the motion to approve the following personnel items:

1. APPROVAL OF RESIGNATION

Stacy M. Zweizig, assistant kitchen manager, Martin Meylin Middle School, retroactively effective to December 8, 2023.

2. APPROVAL OF EMPLOYMENT – PROFESSIONAL

a. Madison L. Dunn as a long-term substitute mathematics teacher at Martin Meylin Middle School retroactively effective to January 2, 2024, through the end of the 2023-2024 school year. Ms. Dunn will be compensated \$334.71 per diem based upon Step 1, Level B, of the District compensation agreement.

b. Gregg A. Stickler as a long-term substitute science teacher at Lampeter-Strasburg High School, effective January 19, 2024, through the end of the 2023-2024 school year. Mr. Stickler will be compensated at \$414.85 per diem based upon Step 10, Level M, of the District compensation agreement.

3. APPROVAL OF EMPLOYMENT – SUPPORT

a. Kelly L. Kohlmaier to be employed as a special education teacher assistant at Martin Meylin Middle School effective January 8, 2024. Ms. Kohlmaier will become a category E support employee and will be compensated \$19.00 per hour.

b. Nicholas J. Stauffer to be employed as a kitchen helper at Lampeter Elementary School retroactively effective to January 2, 2024. Mr. Stauffer will become a category D support employee and will be compensated \$15.50 per hour.

4. APPROVAL OF A LEAVE OF ABSENCE

Maya E. Noll, guidance counselor, Lampeter-Strasburg High School, retroactively effective to December 14, 2023, through the end of the 2023-2024 school year.

5. APPROVAL OF CHANGES TO SUPPLEMENTAL CONTRACTS

2023-2024 additions/deletions to supplemental contracts, as follows:

a. Kendal Ream	Basketball - Girls - Asst - 50% of 50%	\$1,341.98	Addition
b. Jason McComsey	Track - JH - Asst - 45%	\$2,776.50	Deletion
c. Kendal Ream	Track - JH - Asst - 45%	\$2,776.50	Addition

6. APPROVAL OF SUBSTITUTES

2023-2024 substitutes in their respective capacities, as follows:

Certified Substitute

Deardorff, Emily                      Grades PK-4; Special Education PK-8  
Ream, Kendal E.                      Health and Physical Education – Lancaster Bible College student

Emergency Certified Substitute

King, Linda S.                      All Instructional Areas – PK-12

Support Staff Substitute

Huss, Walter S.  
Rohrer, Jenna K.  
Zweizig, Stacy M.

7. APPROVAL OF VOLUNTEERS

2023-2024 volunteers, as follows:

Churchill, Jacqueline M.  
Graybill, Michael D.  
Harsh, Sarah M.  
Hess, Anita S.  
King, Joanna E.  
McKim, Jr., Bryan P.  
Sadaphal, Nicole E.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on Title I and Federal programs.

STUDENT REPRESENTATIVES – Miss Lauren Livengood, Mr. Truman Horst

Mr. Horst reported on events at Lampeter Elementary School, Hans Herr Elementary School, Martin Meylin Middle School, and Lampeter-Strasburg High School.

SUPERINTENDENT'S REPORT – Dr. Kevin S. Peart

Dr. Peart reported that all personnel items were approved during the Personnel Committee report.

APPROVAL OF AGREEMENT WITH ORTHOPEDIC ASSOCIATES OF LANCASTER LTD FOR ATHLETIC TRAINING SERVICES

Mrs. Knowles moved and Mr. Welk seconded the motion to approve an agreement for athletic training services with Orthopedic Associates of Lancaster, Ltd. from January 1, 2024, through June 30, 2029, at a cost of \$20,000 per year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE ORDER FOR THE EARLY CHILDHOOD/KINDERGARTEN CENTER PROJECT

Mr. Welk moved and Ms. Osborne seconded the motion to approve a change order for the Early Childhood/Kindergarten Center project, as follows:

- a. eci Construction            Change Order GC #23            Deduct \$15,100            Change Casework Supplier

A voice vote was unanimous in favor of the motion.

APPROVAL OF FIELD TRIPS

Mr. Parido moved and Mr. Knarr seconded the motion to approve overnight field trips as follows:

- a. Lampeter-Strasburg High School students participating in the PMEA District Chorus Festival from January 26 – 27, 2024, at Lebanon Valley College, Annville, PA.
- b. Garden Spot FFA members to attend the Agricultural Cooperation Establishes Success (ACES) Leadership Conference from February 17 – 18, 2024, at the Sheraton Hotel, Harrisburg, PA.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2024-2025 SCHOOL CALENDAR

Mr. Parido moved and Mrs. Knowles seconded the motion to approve the 2024-2025 school calendar, as attached to these Minutes.

OPPORTUNITY FOR PUBLIC COMMENT

Keegan O'Bannon, Lancaster, PA., regarding music played at sporting events and the high school holiday concert.

MEETING ADJOURNED

The meeting was properly adjourned at 8:02 p.m.

Mary E. Williams  
Secretary