

Shawnee High School: *College Credit Plus Intent to Participate Contract*

Due Date: April 1, 2024

Submitted on _____ / _____ / _____ Counselor _____

Student Name _____ Grade level 24/25 year _____

Parent/Guardian Name(s) _____

Student Cell Phone _____

Student Email _____

Parent/Guardian Email _____

College Credit Plus (CCP) Procedures

1. Parents/Students must review and complete this College Credit Plus Intent to Participate Contract each school year. Return this contract to the counselor's office by April 1st, 2024 in order to be eligible to participate during the 2024-2025 school year.
 2. Students **MUST** contact and apply to the college or university they wish to attend and fulfill **ALL** admission requirements that are set by the individual college or university.
 3. If admitted into the CCP program, students must meet with the college adviser and communicate with the high school counselor each semester to finalize their CCP/high school courses.
- For more information please visit <https://higher.ed.ohio.gov/initiatives/access-acceleration/college-credit-plus>

Intent to Participate: Terms and Agreements

Parents **AND** Students, please initial next to each (*) to indicate you have read and agree to the following terms and procedures.

(*) _____ / _____ **CCP Info/Background**

- Qualified students grades 7-12 may enroll at a public or private college on a part time or full time basis, to complete college courses for high school and college credit.

(*) _____ / _____ **Dates**

- By April 1st of each school year, students must notify their district of their intent to enroll in the CCP program by submitting this contract and meeting with their counselor with their plans. Failure to submit this form in a timely manner could eliminate the student's eligibility to be a part of the CCP program.

(*) _____ / _____ **Scheduling**

- Any scheduling conflicts are not the responsibility of the school or college. Throughout the year, any changes to courses taken on the college campus **MUST** be communicated to your high school

counselor. Failure to do so may result in having to pay for on campus courses, eligibility, and or being closed out of Shawnee courses offerings that are full.

- Students must enroll in the appropriate number of courses each semester to be considered a full time, eligible student. Students who register for more than 30 credit hours will be responsible to pay for the entire course that placed them over the 30 hour limit. This includes **30 hours total between high school and college courses.** If the student is over 30 hours, the school will inform the students of their options. The student can “self pay” for the course or the student can drop the course before the deadline.
- Athletes are responsible to make sure they meet eligibility requirements.

(*)_____/_____ **Grades/Transcript**

- Failing a CCP course will result in an “F” on the Shawnee High School transcript and any/all financial obligation for that course becomes the responsibility of the student/parent.
- Failure to complete the course, whether through the formal “class drop” process or non-attendance, will result in any/all financial obligations for that course defaulting to the student/parent. Students withdrawing from college classes will be subject to rescheduling of a normal class load and a “W/F” will be noted on the Shawnee High School transcript.
- Financial obligations default to the student/parent if the student fails/drops courses and must be paid in full in order to participate in the high school commencement ceremony.
- Failing a course or receiving a “W/F” will be recorded on their high school and college transcript and calculated in the GPA.
- A student is determined to be underperforming if they have a cumulative CCP GPA of 2.0 or below OR withdraws from, or receives no credit for two or more CCP courses in the same term. Meeting one of these conditions will place the student on probation. I have reviewed the probation and dismissal details through OHED at: <https://higher.ed.ohio.gov/initiatives/access-acceleration/college-credit-plus> Go to FAQs and under section E you can read about probation and dismissal rules.
- It is up to the student to make sure the courses that are taken during the CCP program will transfer to their appropriate college or university upon completion. You can go to: <http://transfercredit.ohio.gov> or <http://www.transferology.com/index.htm> to check transferability.

(*)_____/_____ **Student/Parent Responsibilities**

- The student is responsible for applying to and meeting all requirements of the chosen college.
- The student is responsible for taking the Accuplacer (at Shawnee or Clark State), the ACT (act.org), or the SAT (collegeboard.org) to meet eligibility requirements.
- The student must check with Mrs. Aills (Media Center) and Mrs. Farrell (Main Office) regarding textbooks for CCP classes. DO NOT purchase or get any textbooks from the college/university or you will be responsible for the cost. All textbooks are to be returned to the Media Center at the end of the semester; they are the property of the Clark-Shawnee Local School District. The school’s textbook policy will be applied to CCP textbooks that are lost, damaged, or not returned.
- The student is responsible for the associated fees of a course if they drop a course such as lab kits, art supplies, digital textbooks, etc. (items that cannot be returned for a refund).
- The student/parent is responsible to inform the high school counselor of the students intentions in the CCP program as well as which courses they are registering for.
- Transportation to and from the college is the responsibility of the student/parent. No form of transportation or reimbursement for transportation will be provided by Shawnee High School.

- All deadlines, timelines and information from college and high school is the student's responsibility. It is the responsibility of the student to ensure that they are receiving information regarding any and all extracurricular activities, social and academic events at Shawnee High School.

Select a CCP Financial Option. Please check one of the following:

_____ Option A (self pay)

_____ Option B (utilize state funds)

1. *I would like to declare my intent to participate in the College Credit Plus program. I understand that signing this form does not require that I participate during the upcoming school year, and I may decide not to participate without consequence.*
2. *I give Shawnee High School permission to communicate about my academic progress in my CCP courses with my parents/guardians.*
3. *I also understand that it is my responsibility to notify my school if I do not gain admission to my selected institution of higher education or choose not to participate in the program.*
4. *In addition, I certify that I have received counseling about the College Credit Plus program concerning the rules and regulations for both my school and the college, and that I understand my responsibilities, the benefits and possible risks of participating in the College Credit Plus program. We understand that we have been given information about CCP and Ohio Higher Ed to be knowledgeable about the program. We understand that the website <https://highered.ohio.gov/initiatives/access-acceleration/college-credit-plus> is very useful.*
5. *We give permission to Shawnee High School to release academic records to the requested colleges.*

Student Name (Printed) _____

Student Signature _____

Parent/Guardian (Printed) _____

Parent/Guardian Signature _____

Please sign and return this form to the Shawnee High School Guidance Office by April 1, 2024.