

## Students

### Plagiarism/Cheating

This regulation provides guidance on two common areas of academic dishonesty: cheating and plagiarism as defined as follows:

**Cheating** is defined as and includes, but is not limited to, the following:

1. Copying or attempting to copy another student's work.
2. Cheating on tests through such means as cheat sheets, use of unauthorized electronic devices, and discussion of test information with other students.
3. Obtaining test questions and/or copies of tests outside the classroom test setting.
4. Lending and/or copying from another student's work.
5. Altering or interfering with grading (forging signatures, changing or inserting answers on work after grading).
6. Allowing another student to copy answers during a test situation.
7. Collaborating with other students on an assignment in direct violation of teacher's instructions.
8. Using books, electronic information, or artificial intelligence (AI) generated materials in completing an assignment when a teacher has expressly stated that such materials are not allowed.
9. Fabricating data, sources, resources, research, and/or any other information and presenting it as authentic.
10. Accessing, taking, and/or benefiting from copies of tests and quizzes previously used or to be used by teachers.
11. Submitting work previously submitted in this course or in another course.
12. Engaging in any activity where a student acquires information that provides them with an unfair advantage in completing an assignment.

**Plagiarism** is defined as and includes, but is not limited to, the following:

1. Copying material from the source, including those online, without citing the source, or citing the source but omitting quotation marks.
2. Paraphrasing the source without proper citation.

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3. Copying stories, in whole or part, which appear in books, magazines, television or film.
4. Copying directly, altering, and/or adapting from a drawing, painting, illustration, photographic image, or graphic symbol without citing the source.
5. Submitting an assignment written in whole or part by someone else, including the Internet.
6. Submitting assignments on which the student has received substantial assistance from peers and/or adults that dramatically changes the character of the work so that it is no longer the student's own.
7. Submitting an assignment purchased from a research or term paper service, including, but not limited to, those found on the Internet.

A student who engages in any form of academic dishonesty is considered in violation of the student code of conduct and is subject to discipline in accordance with Board policy and administrative regulations. Additionally, the student will be subject to the loss of or reduction of credit for the work in question.