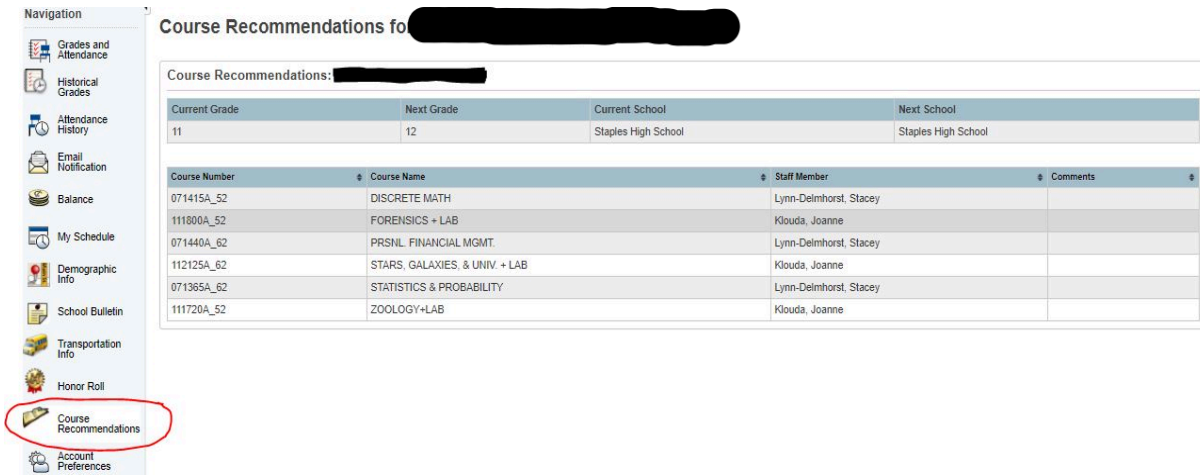


Dear 8th Grade Students and Families,

We hope this email finds you well as we send along an important update with future steps in the course selection process for 9th grade at Staples:

### 1. Course Recommendations - Available Today 4:00 p.m.

Teachers' course recommendations will be viewable through PowerSchool as of 4:00 p.m. this afternoon. In order to access your recommendations, click on "Course Recommendations" in the left-hand navigation menu.



The screenshot shows the PowerSchool interface. On the left is a navigation menu with items: Grades and Attendance, Historical Grades, Attendance History, Email Notification, Balance, My Schedule, Demographic Info, School Bulletin, Transportation Info, Honor Roll, **Course Recommendations** (circled in red), and Account Preferences. The main content area is titled "Course Recommendations for [redacted]". Below this is a table with the following data:

Current Grade	Next Grade	Current School	Next School
11	12	Staples High School	Staples High School

Course Number	Course Name	Staff Member	Comments
071415A_52	DISCRETE MATH	Lynn-Delhorst, Stacey	
111800A_52	FORENSICS + LAB	Klouda, Joanne	
071440A_62	PRSNL. FINANCIAL MGMT.	Lynn-Delhorst, Stacey	
112125A_62	STARS, GALAXIES, & UNIV. + LAB	Klouda, Joanne	
071365A_62	STATISTICS & PROBABILITY	Lynn-Delhorst, Stacey	
111720A_52	ZOOLOGY+LAB	Klouda, Joanne	

We know that your teachers have taken great care in offering their course recommendations, and we hope that you will thoughtfully consider their perspective when making choices regarding your courses for next year. If you decide to go against a recommendation, an *Override Form* must be submitted to your school counselor via email by Thursday, March 28.

### 2. Staples High School Transition Night - Tuesday February 13

This program will be held at Staples High School on Tuesday, February 13 from 6:15-8:45 p.m. starting in the Staples Auditorium. Students and parents/guardians will first attend a general overview of the scheduling process, academics at the high school, and the importance of maintaining balance and well-being. Link Crew student mentors will also introduce themselves and share tips related to the high school transition.

Following the overview session, students and parents/guardians will be able to attend a series of informational presentations with Staples teachers and department coordinators regarding their specific courses and curricula, all geared toward ninth grade and the transition to high school.

### 3. Course Pre-Registration - February 28 and 29

All 8th grade students will pre-register through PowerSchool for the courses they wish to take, BMS students on February 28 and CMS students on February 29. Pre-Registration will take place in school during the school day.

Prior to pre-registration, the [SHS Counseling 9th Grade Course Selection Worksheet](#) shared with students during counseling classroom lessons in January must be filled in with planned 9th grade courses. This will be used as a reference during pre-registration and serves as an important guide in the process along with the [2024-25 Staples High School Program of Studies](#).

#### **4. Individual Student Meetings With 8th Grade School Counselors - Early March**

Following their pre-registration, all students will meet individually with middle school counselors in March to discuss plans and finalize all selections, including alternate choices for electives. Students' course requests are not set until they have met with their school counselor. Specific details regarding these meetings will be shared closer to that time.

#### **5. Course Request and Override Deadline - Thursday, March 28**

Thursday, March 28 is the deadline for all changes to course requests and to override a teacher's recommendation ([link to form](#)). As you plan your courses, know that it is expected that schedules remain firm and students are committed to their scheduled courses for the full school year.

We wish you the best through this exciting process and look forward to seeing you at Transition Night next week.

Sincerely,

Staples High School Administration and School Counseling Department