

**ROSSVILLE CONSOLIDATED
SCHOOL DISTRICT
BOARD OF EDUCATION
FEBRUARY 6, 2024- 7:00 P.M.**

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**Call to Order
Mr. Hufford**



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**Spotlight
RHS Stinger Speech Team Recognized**

- Rossville Consolidated School District proudly announces Rossville High School's recognition as one of the nation's Leading Chapters in the prestigious National Speech & Debate Association (NSDA).
- In 2023, the Stinger Speech Team at Rossville High School was named the Leading Chapter in the Hoosier Heartland District, making it one of only four schools in Indiana to receive this national recognition. This distinction underscores the commitment of Rossville High School to empower its students with essential communication skills and critical thinking abilities.
- With a total of 138 high school students enrolled in Student Media, Technical Theatre, Theatre Production, and Advanced Speech classes, Rossville High School boasts a remarkably high percentage, over 52%, of membership in the NSDA.



★ Congratulations to Mr. Newhouser and his students for this honor.

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**Spotlight
Cybersecurity – Starting Our Journey**

- Serious focus started after a virus in 2016 hit the district, and Rossville moved to bring back in-house technology staff.
- We noticed that we didn't have a response/cybersecurity plan, backup solution, or even anti-virus on our main servers.
- Quickly moved to develop a cybersecurity plan, implemented two methods of backing up our critical systems, and implemented a high-end, anti-virus solution on our critical assets.
- We were selected for an IBM Cybersecurity grant that spearheaded this transformation. Shortly after that, we invited Purdue's CyberTAP team to come through and give us feedback.

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Cybersecurity – Where We Are

- We are conducting quarterly phishing tests with our staff, with additional training being offered to help protect us from phishing attempts. For this, we are using a free program from the state. We get weekly vulnerability scans from CISA (Cybersecurity and Infrastructure Security Agency). This is also free to the district and makes sure that we are secure from the outside.
- We are currently working with Purdue and IU for another cybersecurity audit to take place in March to ensure we are on the right track in our remediation work.
- We are working to be compliant with NIST and CIS Controls as they are the best practice for our industry.
- Currently, we stop about 100+ phishing/malware attempts a week, so even our small school is under a constant stream of possible attacks.

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Cybersecurity – One week of activity



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Cybersecurity – Where We Are Going

- Once the updated IU and Purdue Audit results are released, we will share them with the board.
- We are working towards implementing Cybersecurity tabletops for leadership and looking to include regular staff members as well. Cybersecurity is everyone's responsibility – just like physical safety and security.
- We are phasing out older hardware and software to help create a more efficient and secure department.
- We are acting as a test bed for some of the software the IDOE wishes to offer other schools for free. We would love to continue being a point of reference for other districts as they are starting their journey.
- Work on automating aspects of our department to make sure that we are as efficient as possible while focusing on being secure. We are planning on creating a software inventory, as this was a top recommendation from IBM and Purdue.

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Physical Security – Challenges We Face

- When Rossville brought technology back in house, we were given a role with assisting with maintaining our fleet of cameras. We found several that were just out of support and hard to maintain as well as some of the servers that were having major issues.
- Another issue was related to our vendor during that time and some of the recommendations that were offered. We have since moved to a different vendor and often obtain competing quotes to make sure that we are getting the best deal for our needs.
- Shipping times have been a nightmare. We are looking at 3-6 months just for cameras. In August of 2023, we placed an order for body cameras for the RCSD Police Department and we are still waiting for those to ship. This is mostly related to the various chip shortages over seas.
- We try to make our major purchases for physical security during the yearly Safe Schools Grant Cycle. This is a matching grant from the state. This allows us to maximize our purchase power.

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Physical Security – Recent Upgrades

- During the yearly grant cycle, we perform a walk around of all of the cameras. We look for the older devices or any blind spots that have reported to us by administration. We work with vendors to get those addressed.
- This year we added 13 new cameras to replace aging cameras as well as **consolidate** some of the cameras we had covering the same spot. We are now using multi-lens cameras in place of a single lens camera. This offers more coverage for roughly the same cost and helps us stretch our dollars.
- We also added two new servers to our fleet. This allowed us to **reduce** our total server count as we work to be more efficient. The newer units can hold more data and process more data than previous models.
- We switched our visitor management system at the start of the year. We now use a product that integrates into our other security products. The feedback has been tremendous as it focuses on making the process as easy as possible for the community while still making sure the proper checks are being done.

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Physical Security – Where We Are Going

- We will continue to improve our camera system and work on issues as they arise from the system. At any given time, there are at least two people watching the camera feeds throughout the building. This allows there to be "eyes" all over the building even with our small staff.
- At Rossville, we pride ourselves in making sure that everyone knows that security and safety is a job that everyone shares. Just like cybersecurity, there are plans to start doing tabletop exercises. This will allow us to work out any pain points in our plans before having to execute those plans in a real-world situation.
- Along those same lines, staff are always encouraged to ask questions and offer suggestions to our plans. This year several changes were made to our fire drill procedure due to feedback from staff members.

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Public Comments (Section 1300 - Meetings)

- This meeting is a meeting of the Board of Education in public for the purpose of conducting the School Corporation's business. The meeting is not to be considered a public community meeting.
- A handout of the agenda items about to be presented to the Board were available at the sign-in table for patrons to review.
- A registration form was provided at the sign-in table for patrons desiring the opportunity to speak at the beginning of the meeting or on any agenda items. Registration is required if you desire to speak.
- If anyone hasn't turned in the registration form to address the Board please do so at this time.
- The Board has established specific rules to guide the presiding officer. Those rules were outlined on the registration form and will be followed.

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Public Comments (Section 1300 - Meetings)

- Participants must be recognized by the presiding officer and must preface their comments by announcing their name, address, and the organization represented (if applicable).
- Each statement made by a participant shall be limited to three (3) minutes duration or as determined by the presiding officer. The presiding officer may limit the total time allotment for comments.
- No participant may speak more than once on the same topic.
- All statements shall be directed to the presiding officer. No person may address or question Board members individually. The Board is willing to hear to comments at the meeting. The Board will listen but may not respond to questions or inquiries.

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Public Comments (Section 1300 - Meetings)

- No person may speak or discuss at any meeting of the Board of Education any charges or complaints against employees of the school district without first presenting such charges or complaints to the Board of Education through the Superintendent in writing, signed and verified by the person or group making such a charge or complaint. If the complaint is about the Superintendent, it shall be forwarded to the President of the Board of Education.
- The presiding officer may terminate any person's privilege of address for persistent violations of rules or conduct and declare that person out of order for the above violations of rules.
- The presiding officer will now call upon those registered for the general comments. The Board will pause at each agenda group to take comments on those agenda items.

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Approval of Minutes
Consideration of Claims & Payroll

- ★January 9, 2024 Regular Session
- ★January 9, 2024 Board of Finance
 - ★Board members received the claims docket, payroll claims, and minutes in advance of the meeting.
 - ★Fund and bank reports were supplied for review.
 - Members were asked to contact Dr. Hanna with individual items for which they had questions.

Motion made to approve the minutes, claims, and payrolls as presented.
Motion by: Nathan Root 2nd by: Jentry Pendleton
Motion Passed: Hufford, Root, McCullough, Pendleton

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New Business – Personnel Item
Consideration of Summer Assistant Position

- Mr. Gorbett has requested adding a position for assistance during the summer months in preparation for the school year.
- This individual would be employed at a maximum of 25 hours per week at a rate of \$12.75 per hour.
- Duties begin on June 3, 2024, and conclude on July 26, 2024.

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New Business – Personnel Item
Consideration of Resignation

- ★Taylor Mink has submitted her resignation as Elementary M.A.T.H. Bowl Coach effective January 12, 2024.

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New Business – Personnel Item
Consideration of Appointments

- ★Mr. Burkle and Mr. Thompson are recommending the following coaches:

| | |
|--------------------------------------------|--------------------------------------------------------|
| <u>Wrestling</u> | <u>Coed Track & Field</u> |
| Nick Taylor – Middle School Vol. Asst. | Darrin Hauptert – Varsity Head Coach |
| | Wes Nagle – Varsity Assistant |
| <u>Girls Tennis</u> | Josh Richey – Varsity Assistant |
| Jessica Cox – Varsity Head Coach | Julia Malson – Middle School Coach/Var. Vol. Asst. |
| Nate Burkle – Varsity Vol. Assistant | Brianne Hauptert – Middle School Coach/Var. Vol. Asst. |
| <u>Softball</u> | Neal Schnieb – Middle School Coach |
| Chris Gorbett – Varsity Head Coach | Griffey Saylor – Middle School & Varsity Vol. Asst. |
| Keith Woollen – JV Coach/Varsity Assistant | Amanda Mulligan – Middle School & Varsity Vol. Asst. |
| Kevin Woollen – Varsity Assistant | |
| Sarah Martin – Varsity Vol. Assistant | |

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New Business – Personnel Item
Consideration of Appointments

- ★Mr. Todd Dillingham is recommending Sierra Staggs as a full time, 2nd shift custodian. Miss Staggs's wages and benefits are outlined in the 2023-2024 Handbook for Classified Staff – Custodians. Miss Staggs will begin her duties February 7, 2024.

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New Business – Personnel Item

Consideration of Appointments

- ★ Mr. Dennison is recommending Katie Mackey as the Rossville Elementary M.A.T.H. Bowl coach for 2023-2024.
- ★ The Board of Education recently approved Christi Ummel as a Tier I Instructional Assistant to support students during virtual speech and language services. Mr. Dennison has secured a person to provide SLP services onsite, so Mrs. Ummel's services for SLP will not be necessary. However, the Board approved a Tier II Instructional Assistant position to support students with intense needs. Mr. Dennison is recommending Mrs. Ummel for the Tier II position for the remainder of the school year. Mrs. Ummel began her service on January 26, 2024.



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New Business – Personnel Item

Consideration of Appointments

- ★ Mr. Dennison is recommending a contract between the District and RJD Speech Therapy. The contract began on January 16, 2024, and will conclude May 24, 2024. Rebecca Durbin (RJD) will provide services for two days per week for a total of 16 hours per week.
- ★ Mr. Dennison is recommending a contract between the District and Natalie Kanaby beginning February 1, 2024, until May 24, 2024, for Speech-Language services.



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New Business – Personnel Item

Consideration of Appointments

- ★ Mr. Feagans recommends employing Mrs. Carrie Geheb to serve as a Homebound Instructor for a student with a 504. The services will start the week of January 29, 2024, and will continue for six hours per week for the remainder of the school year.
- ★ The Director of Student Services employment contract has been updated to match the initial agreement and discussions with the employee. The contribution amount from the corporation, which was unchanged in the original document, has now been adjusted to reflect the terms originally agreed upon by both parties.



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New Business – Personnel Item

Consideration of Joint Services Appointments

- Dr. Hanna is recommending Mrs. Suzanne Evans as the Clinton County Joint Services Director of Exceptional Needs. Mrs. Evans comes to the position with diverse experience, from a Special Education teacher to the Director of Student Services and Special Education for Clinton Central School Corporation.
- Mrs. Evans will be compensated \$92,000 on a 230-day contract. Her contract also stipulates that an additional ten days may be approved at \$400 per day if necessary.



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New Business – Personnel Item

Consideration of Joint Services Appointments

- Dr. Hanna is recommending Mrs. Amanda Huffer as the Clinton County Joint Services Educational Consultant. Mrs. Huffer's background as an educational consultant spans various classroom settings where she has demonstrated exceptional skills in teacher mentoring, collaboration, and implementing effective behavior intervention techniques. Her expertise in these areas makes her well-prepared and eager to contribute positively to our shared programs.
- Mrs. Huffer will be compensated \$70,000 on a 190-day contract.



Motion made to approve the personnel items as presented
Motion by: Nathan McCullough 2nd by: Nathan Root
Motion Passed: Hufford, Root, McCullough, Pendleton



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New Business – Policy Items

Consideration of Policy

- Board Policy Manual – Retire:
- ★ SECTION 804 – System of Accounting
 - ★ SECTION 806 – Payroll Authorization
 - ★ SECTION 807 – Payroll Deductions



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New Business – Policy Items Consideration of Policy

Board Policy Manual – First Reading:

- ★ SECTION 2800 – Unmanned Aircraft Vehicles (Drones) - New
- ★ SECTION 3001 - Equal Employment Opportunity - Revised
- ★ SECTION 4101 – Student Directory Information – Revised
 - ★ Form 4101 F-DI & ★ Form 4101 F-M
- ★ SECTION 6000 – Financial Goals and Objectives – Revised
- ★ SECTION 6001 – Budget Preparation and Budget Hearing – Revise
- ★ SECTION 6010 – Budget Implementation – Revised
- ★ SECTION 6012 – Extracurricular Funds – Revised
- ★ SECTION 6013 – Cash Reserve and Liquidity - New



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New Business – Policy Items Consideration of Policy

Board Policy Manual – First Reading:

- ★ SECTION 6014 – Payment of Vouchers – Revised
- ★ SECTION 6020 – Investment of Public Funds – Revised
- ★ SECTION 6120 – Threshold for Material Loss, Shortage, or Theft of School Funds or Property – Revised
- ★ SECTION 6131 – Collection and Forgiveness of Debt – Revised
- ★ SECTION 6150 – Leaving Money and Personal Valuables in the Building - Revised



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New Business – Policy Items Consideration of Policy

Board Policy Manual – First Reading:

- ★ SECTION 6240 – Credit Cards – Revised
- ★ SECTION 6405 – Cafeteria Charge/Payment Return Policy – Revised
- ★ SECTION 6420 – Review and Second Audit of Free and Reduced Lunch Applications – Revised
- ★ SECTION 6500 – Vendor Relations – Revised
- ★ SECTION 8300 – Gifts and Donations to the School Corporation
- ★ SECTION 8513 – Political Activities on School Property



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New Business – Policy Items Consideration of Policy

Board Policy Manual – Second Reading: (Revised)

- ★ SECTION 6011 – Rainy Day Fund
- ★ SECTION 6100 – Internal Controls
- ★ SECTION 6210 – Purchases of Supplies and Materials
- ★ SECTION 7030 – Fixed Assets Inventory
- ★ SECTION 7201 - Energy Conservation

Motion made to approve the policy items as presented
 Motion by: Jentry Pendleton 2nd by: Nathan McCullough
 Motion Passed: Hufford, Root, McCullough, Pendleton



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New Business – Financial Items Consideration of Purchase of Cafeteria Equipment

Mrs. Elliott has obtained quotes to replace a cafeteria service line and cashier's stand.

Tinkels Restaurant Supplies had the lowest, most responsive quote at \$77,129.48.

Dr. Hanna is recommending this purchase.



Motion made to approve the financial items as presented
 Motion by: Nathan Root 2nd by: Jentry Pendleton
 Motion Passed: Hufford, Root, McCullough, Pendleton



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Action Item – Miscellaneous Items Consideration of Donation

- Mohler Farms and the Kreps family generously donated the proceeds of soybean sales from a portion of land to the Rossville FFA totaling \$13,051.52.
- The funds will be used in various ways as outlined below (this is not an exhaustive list):
 - Scholarships
 - Travel expenses/entry fees for multiple contests
 - State/National FFA convention expenses
 - Community appreciation meals – Santa breakfast, Veterans day breakfast, state contest meals



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Action Item – Miscellaneous Items
Consideration of Donation

- ★ The Rossville Business Association donated \$300.00 to the Class of 2025.
- ★ Creekside Growers donated \$500.00 to the FFA Program.
- ★ The Fraternal Order of Eagles, Frankfort, Indiana, donated \$2,600 to the Rossville Softball Program and \$4,300 to the Rossville Baseball Program.
- ★ The Fraternal Order Police Lodge 69 donated \$250 to the Rossville Basketball Program.
- Dr. Hanna is recommending approval of the donations.



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New Business - Miscellaneous Item
Consideration of RHS 2024-2025 Curriculum Guide

- The Rossville High School Curriculum Guide provides information concerning the curriculum in grades 9-12 and information about specific courses contained within the curriculum.
- The information provides guidelines for students to select from an array of four-year high school programs. It will help students understand the content of courses approved by the Indiana Department of Education (IDOE).
- The course content description utilizes the descriptors provided by the IDOE.
- Dr. Hanna is recommending the approval of the Curriculum Guide.



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New Business - Miscellaneous Item
Consideration of Memorandum of Understanding

- The Clinton County Health Department is desiring to enter into an agreement with county schools to assist families in receiving required immunizations:
 - Work with the Health Department Immunization staff to plan and host an Open House/Registration immunization record forecasting event for their building/corporation.
- Plan and host at least one mobile, in-school immunization event in cooperation with the Health Department that occurs during regular school hours to target students who need immunizations during the school year.
- Submit up to \$1,000.00 of reimbursable school nurse expenses per campus by June 25, 2024, for reimbursement by the Health Department.
- The district's administration and nursing staff appreciate the offer to continue providing students health services.



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New Business - Miscellaneous Item
Consideration of Authorization for Submission of
HEA 1003 Flexibility Waiver

- Rossville Schools has partnered with Equitable Education Solutions to develop and implement a three-year Learning Prioritization Plan. Our improvement plan zeros in on three Key Priority Areas (KPA) crucial for addressing our students' needs. One Key Priority Area involves establishing a K-12 System of Collaboration and Data-Informed Instruction embedded in an Enhanced Learner-focused Culture. The District explicitly states its commitment to granting teachers and administrators dedicated time to implement professional learning communities that foster horizontal and vertical collaboration across the entire school system.
- The District requests a waiver of 120 minutes (2 hours) for one day per month for nine months to provide professional development opportunities for program improvement.



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New Business – Miscellaneous Item
Review - 2024-2025 School Calendar

- | | |
|-------------------------------------------------------------------------|---------------------------------------------------------------------|
| • August 2 – PD/Work Day -- Teachers & Adm. Only | • January 6 – Staff PD/Work Day |
| • August 5 – Staff Orientation -- Open House 6-7 | • January 7 – Second Semester Begins |
| • August 6 – Professional Dev. | • February 17 – President's Day (No School) |
| • August 7 – First Student Day | • March 21 - 28 – Spring Break |
| • September 2 – Labor Day (No School) | • May 22 – Scheduled Last Student Day |
| • September 9 - 20 (School In Session) -- Parent/Teacher Conferences | • May 23 – Scheduled Teacher Records Day -- Possible Make-up Day |
| • October 14 - 18 – Fall Break | • May 27 and Beyond – Possible Make-up Days if Needed |
| • November 27-29 - Thanksgiving Break | • June 1 - Graduation |
| • December 23 – January 3 - Winter Break | |



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New Business – Miscellaneous Item
Review - 2025-2026 School Calendar

- | | |
|-------------------------------------------------------------------------|---------------------------------------------------------------------|
| • August 4 – PD/Work Day -- Teachers & Adm. Only | • January 5 – Staff PD/Work Day |
| • August 5 – Staff Orientation -- Open House 6-7 | • January 6 – Second Semester Begins |
| • August 6 – Professional Dev. | • February 16 – President's Day (No School) |
| • August 7 – First Student Day | • March 20 - 27 – Spring Break |
| • September 1 – Labor Day (No School) | • May 21 – Scheduled Last Student Day |
| • September 8 - 19 (School In Session) -- Parent/Teacher Conferences | • May 22 – Scheduled Teacher Records Day -- Possible Make-up Day |
| • October 13 - 17 – Fall Break | • May 26 and Beyond – Possible Make-up Days if Needed |
| • November 26-28 - Thanksgiving Break | • May 31 - Graduation |
| • December 22 – January 2 - Winter Break | |



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New Business - Miscellaneous Item
Consideration of Out-of-State Field Trip

- ★The Rossville FFA would like to reschedule their Ski Trip to February 10, 2024. Due to this change, they will be traveling to Swiss Valley Ski Resort in Jones, Michigan.
- ★The Rossville FFA is also requesting the opportunity to attend the National Farm Machinery Show in Louisville, Kentucky, on February 16, 2024.



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New Business - Miscellaneous Item
Consideration of Overnight Field Trip

- ★The Rossville Wrestling team has requested an overnight stay for the wrestling semi-state at New Castle High School on February 9, 2024.
- ★The Rossville Wrestling team has requested an overnight stay for the 2024 IHSAA Wrestling State Championship meet in Evansville at the Evansville Ford Center on February 16-18, 2024.
- Dr. Hanna is recommending approval of these field trip.



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New Business - Miscellaneous Item
Declaration of Surplus/Obsolete Equipment

- Rossville Consolidated School District has a variety of equipment that is no longer in use and should be declared surplus or of no value.
- Surplus/obsolete equipment will be disposed of according to Indiana Law.
- A list of the surplus equipment items has been provided to the Board for consideration.

Motion made to approve the miscellaneous items as presented, with the exception of Memorandum of Understanding and the HEA 1003 Flexibility Waiver were tabled.



Motion by: Joe Hufford 2nd by: Nathan Root
Motion Passed: Hufford, Root, McCullough, Pendleton



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Reports & Information
Field Trip Reports

| Group | Date of Trip | Activity | Location |
|-----------------------------------------|--------------|--------------------|-----------|
| 4 th & 5 th Grade | 2-9-2024 | Symphony on the Go | Lafayette |



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Reports & Information
Conference Report

| Staff Attending | Date of Conference | Conference Title | Location |
|-----------------|--------------------|-----------------------------------------------------|----------------|
| ★Hannah Doke | 1/11/2024 | Indiana Association of Ag Educators Winter Workshop | Trafalgar |
| ★Chris Miller | 1/18/2024 | SMEKENS – Teaching Reading | West Lafayette |
| ★Amy Goris | 1/18/2024 | SMEKENS – Teaching Reading | West Lafayette |
| ★Kim Zink | 1/30/2024 | The Writing Rope/Writing Instruction | West Lafayette |



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Adjournment

- The Presiding Officer will ask for a motion to adjourn the regular Board meeting.

Next Board Meeting

➤Tuesday, March 5, 2024 – 7:00 p.m.



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Meeting Adjournment



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