

**BOARD OF ASSESSMENT APPEALS  
SPECIAL MEETING MINUTES  
TUESDAY, FEBRUARY 6, 2024**

The meeting was called to order at 10:08 a.m. Members present were Krystal Holmes and Edward McAnaney. Also present were Jay Cembruch and Paul Kennedy from eQuality Valuation Services LLC; Lisa Trase, Assessor and Shannon Klein, Assistant Assessor.

A lengthy discussion took place regarding the 2023 Revaluation. Topics included the steps in the Revaluation process, valuation methods, and informal hearings.

A motion was made by Ed McAnaney and seconded by Krystal Holmes to adjourn the meeting. Vote 2-0 in favor. The meeting was adjourned at 11:14 a.m.

Next Meeting is Thursday, March 14, 2024 at 7:00 p.m.

Respectfully Submitted,  
Lisa Trase