

**STAPLES-MOTLEY SCHOOLS**  
**Request for Kindergarten**  
**Early Admission**

Parents,

The request for early admission for your child to kindergarten is one that must be given much thought. For that reason, we have listed some things to consider when making your decision. We are also attaching a copy of the Staples Motley Early Admission Policy, so you are aware of the process that will be followed. The Early Admission application must be completed for the process to begin.

***We encourage consideration of the following factors when making your request regarding early admission:***

- Comfort with separation from parents
- Body size
- Mature speech patterns and articulation
- Experience with group interactions
- Independence with self-care in dressing, toileting, satisfying own needs
- Interest/desire to go to school
- Confidence in making choices and initiating conversations with peers and adults
- Ability to follow directions and make transitions from one activity to another

***Long-range considerations are:***

- Even among bright children, it is within the “normal” range to begin reading as late as age eight (8)
- Early entrants may fare well in the beginning grades, but as responsibilities increase, it can be difficult to keep up.
- Physical development and social maturity are critical in the teen years and have a major effect on peer relations.

## **FACTORS TO CONSIDER FOR EARLY ADMISSION**

### **Academic Development**

1. The academic assessment should indicate that the child has a strong potential for success in a school program. The school psychologist will interview the potential entrant and assess their readiness skills. General information/pre-academic skills will be assessed informally by having the child demonstrate expertise in, for example, the utilization of numbers, letters, and color identification. Other standardized measures of general information, receptive vocabulary, and basic concept acquisition may be administered.
2. High performance would be expected on a preschool inventory.

### **Physical Health and Development**

1. The child should demonstrate the levels of gross and fine motor development needed for successful participation in the regular activities of the grade.
2. The child should be physically ready for a complete school day.

### **Social and Emotional Stability**

1. The child's social and emotional stability may be assessed using available information from the following sources:
  - a. Previous nursery/daycare/kindergarten experiences
  - b. Pre-kindergarten screening
  - c. Parent interview
  - d. Medical records
  - e. Observations during testing
2. The child should enjoy working and playing with other children.
3. The child should have a desire to participate in group activities.
4. The child should be ready to work independently for short periods of time.
5. The child should show the ability to cooperate with both adults and peers.
6. The child should show evidence of emotional poise and maturity.



**STAPLES-MOTLEY SCHOOLS**  
**DISTRICT NO. 2170**  
**Staples-Motley Elementary Schools**  
**Staples, Minnesota 56479**

---

**APPLICATION FOR KINDERGARTEN EARLY ADMISSION**

**Child's Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**Parent's Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
**Street Address**                      **P.O. Box**                      **City**                      **State**                      **Zip**

1. Is your child able to dress himself/herself completely except for tying his/her shoes? \_\_\_\_\_  
Can he/she dress himself/herself in winter clothing? \_\_\_\_\_
2. At what age was his/her last toilet "accident"? \_\_\_\_\_ (Years) \_\_\_\_\_ (Months)
3. Please estimate the number of days of school your child would have missed last year because of illness. \_\_\_\_\_ (Days)
4. What are his/her favorite play activities with other children? \_\_\_\_\_  
\_\_\_\_\_
5. What does he/she like to do with parents? \_\_\_\_\_  
\_\_\_\_\_
6. Does your child prefer to play (check one): \_\_\_\_\_ Alone      \_\_\_\_\_ With one or two children  
\_\_\_\_\_ With a group of children
7. How many of his/her playmates are (answer with a number): \_\_\_\_\_ Too young for school  
\_\_\_\_\_ Already in school      \_\_\_\_\_ Entering kindergarten this fall
8. Is your child small, average, or large for his/her age? \_\_\_\_\_
9. What stories does he/she particularly enjoy? \_\_\_\_\_  
\_\_\_\_\_
10. What are your child's favorite television programs? \_\_\_\_\_  
\_\_\_\_\_

11. What responsibilities does your child have around the house? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. What preschool experiences has your child had? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. Please describe interests or accomplishments that lead you to believe that your child is ready for kindergarten. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14. Please state your reasons for wanting your child to enter kindergarten early. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

15. Optional: Other adults who know your child well who would also agree he/she should be admitted to school early.

1. \_\_\_\_\_  
Name Address Phone Number

2. \_\_\_\_\_  
Name Address Phone Number

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(Person completing questionnaire)



**Attach a copy of the legal birth certificate to this application and return to:**

Staples-Motley Elementary Principal  
1025 Fourth St. N  
Staples MN 56479

***All applications are due by April 30<sup>th</sup> for consideration for September admission.***

**STUDENT ACCEPTANCE FOR KINDERGARTEN EARLY ADMISSION**

**Name of Child:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

At the initiation of parent request, and after having been screened by the Early Admission Committee, I understand my child has been accepted for entrance to kindergarten. I also understand my child's entrance has been granted on a trial basis.

After four to six weeks of kindergarten, I will be invited to conference with my child's teacher at which time a decision will be shared as to whether my child will continue in kindergarten permanently or whether the kindergarten placement will be discontinued for the remainder of the school year. The building principal, school psychologist, and/or school social worker may be in attendance, by teacher request, at the six-week conference.

I understand I will re-enroll my child in kindergarten for the next school year if the conference decision is to terminate kindergarten.

This form must be returned to the elementary principal prior to registration or my child will not be accepted for kindergarten registration.

\_\_\_\_\_  
Parent/Guardian Signature Date

\_\_\_\_\_  
Elementary Principal Signature Date



**SUMMARY OF KINDERGARTEN EARLY ADMISSION**  
**PARENT/TEACHER CONFERENCE**

Date of Conference: \_\_\_\_\_ \_\_\_\_\_  
Classroom Teacher Signature

\_\_\_\_\_  
Parent/Guardian Signature Building Principal's Signature

\_\_\_\_\_  
Other in Attendance at Conference Others in Attendance at Conference

- Kindergarten placement will continue on a permanent basis for the remainder Of the school year.**
- Kindergarten placement has been terminated.**

***Copies to parents, classroom teacher, and building principal.***