

Consent to Release Data – Request from an Individual

Explanation of Your Rights

If you have a question about anything on this form, or would like more explanation, please talk to Staples-Motley District Business Office Personnel before you sign it.

I, _____, give permission for Staples Motley Schools to release data about me to _____ as described on this form.
Name of entity or person

1. The specific data I want Staples Motley Schools to release:

Explanation of data

2. I understand that I have asked Staples Motley Schools to release the data.

3. I understand that although the data are classified as private at Staples Motley Schools, the classification/treatment of the data at _____ depends on laws or policies that apply to _____.
[name of other entity or person]
[name of other entity or person]

This authorization to release expires _____.
[date/time of expiration]

Individual data subject's signature _____ Date _____

Parent/guardian's signature [if needed] _____ Date _____