

Retiree Letter of Assignment

Employee at Will. The person referenced herein as the _____ is an employee at will and serves at the discretion of the Staples Motley School Board.

The purpose of this document is to set forth the wages and benefits for the position held.

Employee: _____

Position: _____

Salary: Salary compensation shall be given as mutually agreed upon by the two parties.

Benefits: Benefits shall be given in as mutually agreed upon by the two parties. Note: An employee who is retired from the district and rehired will not be considered a retired employee. Therefore, they will not receive retiree benefits as long as they are an active employee of the district.

Beginning Date: _____

Ending Date: _____

Days Worked: _____

The dates listed above identify the projected beginning and ending dates of employment.

The employee shall remain an "employee at will," however, and may be terminated at any time at the discretion of the employer.

Employee's Signature: _____ Date: _____

Board Chair's Signature: _____ Date: _____

Superintendent's Signature: _____ Date: _____