

Victor Central School  
Board of Education  
PROPOSED AGENDA  
Regular Meeting, Thursday, February 8, 2024 – 5:30 PM  
Early Childhood School Boardroom  
953 High Street, Victor, NY 14564

***It is expected that, upon opening the meeting, a motion will be made to adjourn to executive session and that the regular meeting will begin at 7:15 PM***

✓ *Board Action Expected*

**1. Meeting Called to Order by President Tim DeLucia**

- ✓ • *Motion to enter executive session to discuss the employment history of specific individuals.*
- ✓ • *Motion to return to regular session and adjourn the meeting*

**Meeting Called to Order by President Tim DeLucia**

- A. Moment of Silence**
- B. Pledge to the Flag**
- C. Greetings to Visitors/Public Participation Reminder**
- D. Reading of Fire Evacuation Procedure**

(In case of a fire, would everyone please follow the EXIT signs to the outside of the building. Please stay completely clear of the building to provide space for any Fire Department vehicles.)

✓ **2. Approval of the Agenda**

**3. Superintendent's Update**

**4. Presentations/Recognitions**

- None at this time

**5. Public Participation:** Although the Board's work is open to the public, this is not a meeting with the public. At this time privilege of the floor is offered to those who have signed up to speak. The Chair will be happy to recognize those of you who wish to speak. When you approach the microphone, please identify yourself before presenting your thoughts.

*(Individual comments will be limited to 3 minutes and the total time for this portion of the agenda will be limited to 30 minutes.)*

Please note, issues related to specific School District personnel or students must be brought to the attention of the Superintendent of Schools privately as they are not discussable at this venue. Thank you.

✓ **6. Acceptance of Consent Items (5 min.)**

- A. Minutes of the Regular Board Meeting on January 10, 2024 and the Special Board Meeting on January 25, 2024**
- B. Treasurer's Report for the month ending December 31, 2023**
- C. Personnel Agenda**

- D. Recommendations of the Committee on Special Education from the meetings of November 16, 29, 30, 2023, December 6, 8, 12, 13, 14, 19, 20, 2023, January 4, 8, 9, 10, 11, 12, 16, 17, 19, 22, 23, 25, 26, 29, 30, 2024 and from the Committee on Preschool Special Education from the meetings of January 8, 9, 16, 23, 26, 30, 2024**
- E. The Single Audit and Extraclassroom Activity Funds Audit Reports as well as the corresponding Corrective Action Plans for year ended June 30, 2023;**
- F. The following donations: Four choral music storage racks from Centerway Church to the Victor Central School District Music Department, 312 miscellaneous books to the Early Childhood School from the Budding Readers Program**
- G. Tax Collectors Report**
- H. Resolved, that the Board of Education appoints the law firm of Bond, Schoeneck & King PLLC as legal counsel, effective immediately**
- I. Declare the following as surplus: Voting Machine #1 with VCS Tag # 01178, Voting Machine #2 with VCS Tag # 01175, Voting Machine #3 with VCS Tag # 014389, Voting Machine #4 with VCS Tag # 01176, Scissor Lift with VCS Tag # 01135, NEC Projectors with VCS Tag #s 02598, 02645, 02651, 02665, 02670, 03066, 010034, 010036, 010042, 010045, 010084, 013906, Hitachi Projectors with VCS Tag #s 013014, 013288, 014348, 015571, Smart Projectors with VCS Tag #s 011985, 011987, 012071, 012075, Smart Board with VCS Tag #s 010053, 010507, 010524, 010560, 010581, 012038, 013011, 013015, 013199, 013289, 014743**
- J. Athletic Hall of Fame By-laws as submitted**
- K. Visual and Performing Arts Hall of Fame By-laws as submitted**
- L. Graduates of Distinction By-laws as submitted**
- M. School Calendar for the 2024-2025 School Year as submitted**
- N. Resolution for the continuation of the Senior Citizen Tax Exemption**
- O. Resolution for the continuation of the Persons with Disabilities and Limited Incomes Exemption**

**7. A. Campus News**

**B. Professional Learning Plan Update (*Karen Finter; 10 min.*)**

**C. Management Plan Update; Special Education (*Karyn Ryan, Shannon Markin-McMurtrie, Amanda Tripp; 15 min.*)**

- **Integrated Co-Taught; Shift in Programming**

**D. Budget Development Update: (*Derek Vallese; 15min.*)**

- **Office of Instruction – Supplies and Materials**
- **Pupil Personnel Services – Supplies and Materials, Tuition**

**E. Policy Review – Second reading of the following policy:**

- **Staff-Student Relations (Fraternization); Policy 9100**

**F. Policy Review - First reading of the following policy:**

- **Workplace Violence Prevention Policy Statement; Policy 9101**

**8. Meeting Reports**

- A. Monroe County School Boards Association Committee Reports**
- B. Standing Committee Updates**

**9. Upcoming Events**

- A. Budget Workshop, Thursday, February 29, 2024 at 6:30 PM**
- B. Next Regular Board Meeting, Thursday, March 14, 2024 at 7:15 PM**
- C. Budget Workshop, Thursday, March 28, 2024 at 6:30 PM**

✓ **10. Adjourn**

**VICTOR CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Unapproved Minutes of the Regular Meeting of January 10, 2024  
Early Childhood School Auditorium  
953 High Street  
Victor, New York 14564**

<b>CALL TO ORDER</b>	President Tim DeLucia called the meeting to order at 5:37 PM.
<b>Members Present</b>	Tim DeLucia, Lisa Kostecki, Christopher Parks (arrived at 8:08 PM), Adam Snyder, Kristin Elliott, Elizabeth Mitchell
<b>Member Absent</b>	Bryan Adams
<b>EXECUTIVE SESSION</b>	<p>A motion was made by L. Kostecki, seconded by A. Snyder, to enter executive session at 5:37 PM to discuss the employment history of specific individuals as well as matters that will imperil the public safety if disclosed. The motion was carried. 5 yes 0 no 0 abstentions</p> <p>Adam Snyder left at 6:48 PM.</p>
<b>REGULAR SESSION</b>	<p>A motion was made by L. Kostecki, seconded by K. Elliott, to return to regular session at 7:05 PM.</p> <p>The motion was carried. 4 yes 0 no 0 abstentions</p>
<b>APPROVE AGENDA</b>	<p>A motion was made by E. Mitchell, seconded by L. Kostecki, to approve the agenda for the meeting. The motion was carried. 4 yes 0 no 0 abstentions</p>

**SUPERINTENDENT’S UPDATE:** Superintendent Terranova recognized the 111 National Honor Society Inductees that are being honored. He then talked about the letter that the District received from the New York State Department of Transportation (NYSDOT) after requesting the speed limit to be adjusted on High Street and Lane Road. He said the letter was, unfortunately, what they thought it would be and that is to not change the speed limit on either road. The NYSDOT said they would allow the town to put up a sign that is a school zone on High Street. Although the speed limit won’t change, they said the adjustment would allow for increased fines. Dr. Terranova said he did have a conversation with Mayor Hadden from the village and he is going to have a meeting with his trustees specifically around an engineering study for a school speed limit in the vicinity of the southern entrance as NYSDOT mentioned. He said they are also having discussion with the Highway Superintendent around the possibility of creating roundabouts. Mr. DeLucia said he is disappointed with NYSDOT. Dr. Terranova then spoke about the significance of Martin Luther King Jr. Day on Monday.

**PRESENTATIONS/RECOGNITIONS:** Mr. DeLucia said there are no formal recognitions, however he likes to take the opportunity to thank his colleagues on the Board. He said he has worked with many different Boards over the years and this is a good one. They make decisions on what’s best for students.

**PUBLIC PARTICIPATION:** Debbie Palumbo-Sanders, Vice-president of the Victor PTSA, thanked the Board of Education for changing the date of their January meeting to support the Harlem Wizards Fund Raiser. She said the administration has been phenomenal in promoting the event. The money raised from this event goes right back into the school.



**CONSENT ITEMS:** A motion was made by L. Kostecki, seconded by E. Mitchell, to approve, upon recommendation of the Superintendent, the following consent items:

**MINUTES:** Minutes of the Regular Meeting of December 14, 2023;

**FINANCIAL STATEMENTS:** Treasurer's Report for the month ending November 30, 2023;

**PERSONNEL:** *All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees*

**Instructional**

**Probationary Appointments:** The probationary appointment of **Erin Hart**, who has pending certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as a Special Education Teacher, effective December 22, 2023, at an annual salary of \$44,929, leading towards tenure in Special Education.

**Appointments:** The appointment of **Morghan Cross**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a Building Substitute position effective January 3, 2024, and ending June 26, 2024, at a daily rate of \$200.

**Tenure Appointments:** The appointment to tenure of **Derek Vallese**, who is certified as a School Business Administrator, upon the successful completion of his probationary period as the Assistant Superintendent for Business, effective February 14, 2024.

**Leaves of Absence:** The granting of an extension of maternity and subsequent childcare leave of absence for **Lauren Less**, ELA Coach, effective August 30, 2023, and extending through June 14, 2024.

The granting of an extension of maternity and subsequent childcare leave of absence for **Bridget Murphy**, Elementary Teacher, effective October 30, 2023, and extending through February 11, 2024.

The granting of maternity and subsequent childcare leave of absence for **Rachel Lawrence**, Elementary Teacher, effective April 18, 2024, and extending through June 30, 2024.

**Resignations:** The resignation, due to retirement, of **Maureen Unterborn**, Reading Teacher, effective June 30, 2024.

The resignation, due to retirement, of **Pamela Lowe**, Mathematics Teacher, effective June 30, 2024.

The resignation of **Caren Hess**, Teacher Assistant, effective December 8, 2023.

The resignation of **Emily Hopkins-Ives**, School Psychologist, effective January 12, 2024.

The resignation, due to retirement, of **Kimberly Bavis**, Elementary Teacher, effective June 30, 2024.

The resignation of **Bryn Kowba**, Special Education Teacher, effective January 19, 2024.

The resignation of **Kyle Pecora**, ENL Teacher, effective January 19, 2024.

The resignation of **Makayla Wright**, Teacher Assistant, effective January 3, 2024.

<b>Per Diem Substitutes:</b>	<b><u>Candidate</u></b>	<b><u>Area of Certification</u></b>
	Arden Faiola	Uncertified
	Courtney Paris	Uncertified
	Rachel Sullivan	Uncertified
	Judith Grabowski	Uncertified
	David Scott Adams	Uncertified
	Payton Carroll	Uncertified
	Allison Murphy	Art
	Lorelei Kelley	Uncertified

**Non-Instructional  
Appointments:**

The appointment of **Alexa Schreiber**, from Teacher Aide Substitute to Full Time Teacher Aide, effective January 3, 2024.

The appointment of **Paul Anderson**, from School Bus Driver Trainee to Full Time School Bus Driver, effective January 4, 2024, at an hourly rate of \$21.99.

**Leaves of Absence:** The granting of maternity and subsequent childcare leave of absence for **Jayde Hicks**, Teacher Aide, effective December 21, 2023, and extending through January 31, 2024.

**Resignations:** The resignation, due to retirement, of **Judith Francis**, Part Time Teacher Aide, effective December 31, 2023.

The revised resignation of **Robert Fredericks**, School Bus Driver, effective January 30, 2024.

The resignation, due to retirement, of **Linda Tice**, Employee Relations Assistant, effective June 30, 2024.

The resignation, due to retirement, of **Orion Carter**, School Bus Driver, effective January 16, 2024.

**Terminations:** The termination of **Edward Gagner**, School Bus Driver, effective December 20, 2023.

<b>Per Diem and Substitute Positions:</b>	<b><u>Candidate</u></b>	<b><u>Position</u></b>
	Emily Onze	Lifeguard
	Sydney McKinnon	Teacher Aide
	Natalie Sheahan	Teacher Aide
	Katelyn Barton	Teacher Aide
	Rylan Seager	Teacher Aide

**CSE/CPSE RECOMMENDATIONS:** Recommendations of the Committee on Special Education from the meetings of December 1, 5, 7, 11, 12, 13, 14, 15, 18, 19, 20, 21, 22, 2023, January 3, 4, 5, 8, 9, 10, 2024 and from the Committee on Preschool Special Education from the meetings of December 12, 18, 19, 22, 28, 2023 and January 3, 2024.

**AMMENDED CONDITIONS OF CONTRACT:** Amended conditions of the Superintendent Contract and authorize the Board of Education President to execute it on behalf of the Board.

The motion to accept the foregoing consent items was carried.  
4 yes 0 no 0 abstentions *(end of consent items)*

**CAMPUS NEWS:** VCS administrators summarized campus news and events.

Adam Snyder arrived at 7:44 PM.

**MISSION AND VISION REVISION PLAN:** Superintendent Terranova introduced Todd Butler from Causewave Community Partners. Dr. Terranova said as part of the five-year strategic plan, in year two, they are working off a survey given to the community around the District's Mission and Vision and whether it needs to be looked at again in terms of content and presentation. The action steps in the 23-24 Management Plan, which comes from the Strategic Plan talks about using the results from the survey to develop a process to engage all stakeholders in the creation of a new or revised District Mission and Vision. Dr. Terranova said he has talked to the Board on how important the process will be and they discussed on whether to have an internal person from the District facilitate the process or bring in an outside consultant to support the facilitation of the process. He said he approached Amy Thomas, President of the Monroe County School Boards Association and she mentioned Mr. Butler and the great work he has done through Causewave. The outside facilitator has not been selected yet, however having Mr. Butler present provides the Board an opportunity to ask questions. Mr. Butler started out by telling the Board about Causewave. The bulk of what they do is strategic planning work, including mission and vision. They only work with non-profit community organizations. He talked about Victor recently completing the 5-year Strategic Plan, which is augmented with annually developed management plans. An activity proposed for the current school year is to refresh the Vision and Mission statements of the District. The strategic planning process involved significant community input, and there is a desire for the Vision and Mission development processes to also be opportunities for engagement of community members, Board members and staff. Mr. Butler said he is at the meeting to help the Board explore what value might be gained by having an outside agency facilitate. He said their role is to bring a tested process to the work and then to allow the staff and Board to be participants and contributors to the work. Causewave won't do the work, however they will create the environment and bringing the process that will hopefully produce a positive outcome. Mr. Butler said his goal is to share the process and answer

questions. He said it is critically important that the vision is a shared vision in which the community, staff and Board have a shared sense of vision. The idea is to identify a vision that gets you above and beyond the current barriers without being too conservative but also without being ambitious to the point of unrealistic. To start the process you look at the trends that are effect where we are able to go. Trends are looked at from three different domains. These trends include the internal world of Victor Central Schools, trends effecting the arena in which the District operates, and the trends effecting society. The trends are identified and prioritize so they can be factored into the vision being created. Mr. Butler then talked about developing a mission statement. The mission statement is the all-audience elevator speech that can be at the beginning of specific messaging for specific audiences. A mission statement should include a purpose statement, why do you exist, what do you seek to begin, end, build or dismantle. It should also include a values statement such as mission-critical values the District will use to guide the work. Lastly, it should include a business statement like the method by which the purpose and values are implemented. Mr. Butler then reviewed the timeline. There are three phases starting with the Start-up Phase. In this phase Causewave will review existing community input, development of teams for phases 2 and 3, identify trend input sources and define and communicate community involvement opportunities. Phase 2 is the Vision Development. This phase will include trend identification and prioritization, vision letter process, vivid description development, vision statement development and communications planning. Phase 3 is the Mission Development. This phase includes the values review, statement development and communications planning. This process will start in January and wrap up by the end of the school year. He said Causewave is a non-profit organization, so they look to get their costs covered. The cost would be \$6,500.00. This is not including out-of-pocket expenses associated with he project. Dr. Terranova asked Mr. Butler how much work Causewave does behind the scenes with all the data. Mr. Butler said with the exception of potentially reading some articles and prep-work for the trend session, and writing a vision letter participants would need to do nothing except show up and participate in the sessions. Causewave will be facilitating and doing all the preparation. Mr. DeLucia said the sooner they can decide the process the better. He asked the Board for their thoughts and questions. Mrs. Kostecki said if the District has someone internal facilitate they cannot participate. She said if the District did the facilitation she would be afraid that they could not fit the work into the timeframe. She said she agrees that it needs to be started soon in order to be completed by the end of the school year and to continue on with the Strategic Plan.

Christopher Parks arrived at 8:08 PM

Mrs. Mitchell asked if Causewave has worked with other school districts doing similar work. Mr. Butler said they have worked with Pittsford and a number of charter schools doing vision and mission work. Mrs. Elliott said she was part of the Strategic Planning Committee. She dedicated a lot of time, coming out of the classroom to go to the meetings. She said she felt possessive that they had done a lot of the initial work she was a little resistant and wanted to keep it inhouse. She said a recommendation from Amy Thomas says a lot and the presentation was everything that needs to be done. She said she is excited and energized about what was presented. Mr. Butler said his hope is at the end of this is that the District hoped they owed the result. He said you have to have ownership or you won't work very hard to make it happen. Dr. Terranova said that he and Mr. Butler talked about having the entire Board part of the entire process. Mr. Snyder asked if they Board could get items that Causewave has created, school specific, before they make a decision. Mr. Butler said the Pittsford Vision and Mission is in the public domain, he said he would have to see if the charter school ones have been published. Mrs. Elliott asked if Mr. Butler could give a snapshot of participants who are typically engaged in the work. He did that and said the goal has to be to expand the circle of ownership throughout the boundaries of the organization. Mrs. Mitchell said

that Mr. Butler talked about the adults, however in the past experience were secondary students involved? Mr. Butler said he would welcome it and could certainly incorporate it. Mr. DeLucia asked Mr. Snyder if he is looking for additional examples before he can make a decision. Mr. Snyder said from his background the mission statement is extremely important and Victor has a unique community and he said he would like to see a mission with some type of metric, either you made mission or failed mission. There needs to be something that instills pride across the community. He said he would like to see if it is a good fit for the community. Mr. Snyder said he trusts the rest of the Board and if everyone feels comfortable with the decision he will support it. Mr. Butler reminded the Board that Causewave will not write it for them. They will only facilitate the process. Mission statements that get developed are very specific to the organizations that they are being created for. Dr. Terranova said the District is not throwing out the 5-year Strategic Plan, it is the roadmap for the next 3 ½ years. Dr. Parks said to Mr. Snyder's point is it reasonable to draw an image that we have our Strategic Plan, which is in a way our 5-year metric and the mission and vision is our true north for the 5-year roadmap that we redo every 4 years or so. Mr. Butler said absolutely. After much discussion the Board agreed to move forward with Causewave to help with the Victor Central School District Vision and Mission.

**COURSE PROPOSALS; AP 3D Art and Design:** Assistant Superintendent for Instruction Karen Finter spoke about the course. This is a full year college level 3-D design course that is through the Advanced Placement (AP) College Board. It is the creation of art using clay, sculpture and other materials. Students investigate the materials, processes, and ideas that artists and designers use. They practice, experiment, and revise as they create their own work, communicating ideas about works of art and design. Students work throughout the school year to build a portfolio of significant works, documenting and writing about process. They receive a score, like in other AP opportunities and that score could yield college credit to them. Mrs. Finter said currently there is a pathway to help students pursue continued exploration in 3D Art Design. Students can take Studio Art as an advanced course in 8<sup>th</sup> grade. They then go on to take Ceramics 1 & 2 and Sculpture 1 & 2 as half year courses. Students then typically want to continue their growth so they co-seat in a ceramics course as an Independent Study. She said bringing in AP 3D Art and Design would create a space in the master schedule. The art teachers feel this would provide students a great foundation if they are pursuing art or an art related career pathway. It is aligned to the National Standards with college credit available and includes a high level of rigor.

A motion was made by C. Parks, seconded by E. Mitchell, to approve the course titled *AP 3D Art and Design*. The motion was carried. 6 yes 0 no 0 abstentions

**COURSE PROPOSAL; World War I and World War II:** Senior High History Teacher Paul Ojeda spoke about the two courses. He said the course as it stands right now is called the “*20<sup>th</sup> Century Topics*”, which is a full year course. The origination of the course goes back to 2004 when Victor had an International Bachelorette Program. This course was the Senior component of a 2-year program. This program has remained as an elective course. The reason behind keeping it is during the 20-year time span was because the District partnered with Finger Lakes Community College (FLCC) and had Gemini Credit aligned with it so the students were benefiting in multiple ways. Mr. Ojeda said his proposal is to split the course into two new courses, WWI/WWII and the Cold War. This would allow more student to access the course as they would be semester offerings. The split would also allow additional Gemini credits, pending FLCC approval, and more flexibility in student choice. He then provided a synopsis of the courses and discussed the learning outcomes. This will be open to 11<sup>th</sup> and 12<sup>th</sup> graders. Dr. Parks said since we are past the course catalogue how can the District support publicizing this if it gets approved?

Mrs. Finter said they did a pre-alert with the counseling team that there may be some courses in the pipeline so they could in turn notify students of the pending opportunities. Mrs. Mitchell asked if there is only section of each of the electives. Mr. Ojeda said right now there is one section of *20<sup>th</sup> Century Topics* for a full year. However, depending on student interest, hopefully there will be more. Mrs. Mitchell asked if there is any possibility that it could be an integrated co-taught course down the line to make it accessible for all students? Mr. Ojeda said right now he has students in the class with a variety of ranges, he feels that it would be possible. Mrs. Elliott said she is super excited. There are a lot of opportunities for kids.

A motion was made by K. Elliott, seconded by E. Mitchell, to approve the course titled *World War I and World War II*. The motion was carried. 6 yes 0 no 0 abstentions

A motion was made by L. Kostecki, seconded by C. Parks, to approve the course titled *The Cold War*. The motion was carried. 6 yes 0 no 0 abstentions

Dr. Parks asked Dr. Terranova, with onboarding a great variety of new courses, as well as the ones we currently have, is there a point at which the efficacy of the block schedule should be revisited. It still may be something they want to keep. With all these opportunities will the student have room in their schedule for these. Dr. Terranova said that the block scheduling has been part of the High School for many years. There are pros and some challenges, especially around accessibility and students being able to take a large number of courses. There is a group, under the facilitation of Mrs. DiAngelo Assistant Superintendent of Personnel, looking at building structures both from a District standpoint and individual groups at building levels looking at their own structures. One of the groups is at the high school to take a look at the schedule itself with recommendations to potentially change it or leave it as a block schedule so students can get as many opportunities as possible. They will be taking a deep dive, not only into the high school schedule, but the overall structure of the organization of the grade levels.

### **BUDGET DEVELOPMENT; Transportation Supplies and Materials, Operations and Maintenance Supplies and Materials, Security Supplies and Materials:**

Assistant Superintendent for Business Derek Vallese started out by reviewing the agenda for the meeting. The goals of the 2024-2025 budget are to enhance a comprehensive education, improve the alignment of resources toward the District's Strategic Plan, maintain the stabilization of reserves, maximize the use of every dollar spent, maximize the ability to generate aid for future years, and transparency. Mr. Vallese said he will be reviewing roll-over, non-personnel parts of the budget with regards to transportation, maintenance and security. This year the transportation budget was just over \$4 million with the largest portion going to salaries for the bus drivers, mechanics and monitors based off the current contractual requirements. There will be an increase in salaries of \$122,712 for next year. When they met with the transportation department there are a couple of items they would like to have considered for the budget development process. They are requesting an updated bus camera system for \$221,786 as a onetime expense along with GPS/iPads for the buses at a cost of \$115,590 for the first year and \$39,240 each year after. The GPS/iPads will help with substitutes on the buses. Both items would be eligible for transportation aid. Mrs. Elliott asked Mr. Vallese, just for clarity, the Board is not at a micromanage level, this information is just so the Board is aware? Mr. Vallese said this is just to be transparent. It is what is being brought to the cabinet for the decision-making process. Dr. Terranova said what Mr. Vallese is showing, after the roll-over budget, are the requests the transportation department has made that needs to be vetted through the District cabinet decision-making process. Mr. Vallese went on to discuss the security budget. The security budget for the current year is \$603,000. There will be an increase in salaries of \$23,940. Mr. Vallese said they are finding that there is a

need for increased security at events so the number of overtime hours must be increased. He said he met with Mr. Slavny, District Safety Coordinator, about his recommendations for the upcoming budget he is requesting an investment for vape sensors for the Senior High and Junior High School restrooms. The operations and maintenance budget the current year is \$5.2 million. Based off the contractual changes in the roll-over budget there will be an increase in salaries of \$90,648. Mr. Marshall's requests to be considered in the budget development process is an increase in maintenance contracts of \$50,000 and an increase in supplies of \$50,000. These are just due to inflation. He then talked about the next steps in the budget and reviewed the budget calendar.

**PROPOSED CAPITAL PROJECT UPDATE:** Assistant Superintendent for Business Derek Vallese provided an update on the proposed capital project. On January 3, 2024 New York State Facilities Planning promised to complete the review of the project by the end of March, 2024. They said this was "Pending a quick turnaround by VCS to NYS questions". Mr. Vallese said he and Dave Phelps from SWBR Architects are eagerly waiting to respond to any questions they may have. Once the process is completed, the District will need to analyze the approved aid ratio for the additions and decide whether to accept the determination or appeal the decision in hopes of additional aid. If the District approves the ratio provide by Facilities Planning, the Board of Education could vote on the referendum and the legal notice as early as April 11th. After the legal notice and referendum are approved, voters must have a 45-day notice of the vote. This would place the project vote after the Budget vote/election in May. The earliest the District could hold the vote would be in June, however the Victor-Farmington Library Vote is in June. The other option is to hold the vote in July, which would give the District time to increase the Capital Reserves, decreasing the potential tax impact if Facilities Planning offers a less than favorable aid ratio. Mr. Vallese then reviewed the potential timeline if the vote is successful. During March and April 2024 the District receives approval from NYSED. The Board of Education will adopt the referendum for the vote and begin communicating with the community for a July 2024 vote. Between August 2024 and June 2025 the District will work with stakeholders in the design phase of the project. Work can be completed that does not impede instruction, such as mechanicals and roofs. Summer of 2025 will include the completion of work at the Victor Learning Center and possibly the conversion of the Operations Center. The District will also break ground for the additions the summer of 2025. The project will be completed June 2029. Mrs. Mitchell thanked Dr. Terranova and Mr. Vallese with their help in moving the project along.

**APPROVE TRIPS:** A motion was made by L. Kostecki, seconded by C. Parks, to approve the following trips: Victor Indoor Percussion Ensemble to White Lake, MI from 3/1/2024 – 3/3/2024 to participate in the WGI Regional Championship and Victor Indoor Percussion Ensemble to Dayton, OH from 4/17/2024 – 4/21/2024 to participate in the WGI World Championship.

The motion was carried. 6 yes 0 no 0 abstentions

**MEETING REPORTS: Monroe County School Boards Association:** Mr. DeLucia attended the Legislative Committee Meeting on January 3<sup>rd</sup>. They reviewed the meetings they had with different legislators to talk about the questions asked by Monroe County School Boards. He said he was a little disappointed in some of the answers by the legislators as they were a little bit evasive in terms of the budgets and where they thought the state budget might be. MCSBA said they probably don't have a lot of information yet and the purpose of the meetings was to build relationships. Mrs. Elliott asked did they not have answers because the Governor has not given them answers? Mr. DeLucia said that was unclear but at

least what he was hearing was support for education. He said it wasn't completely negative it just wasn't they answers he expected.

**UPCOMING EVENTS:** There will be a Budget Workshop on Thursday, January 25, 2024 at 6:30 PM. The next Regular Board Meeting will take place on Thursday, February 8, 2024 at 7:15 PM. The February Budget Workshop will take place on Thursday, February 29, 2024 at 6:30 PM.

**ADJOURN:** A motion was made by K. Elliott, seconded by L. Kostecki, to adjourn the meeting at 9:11 PM.

Respectfully submitted,

Maureen A. Goodberlet  
District Clerk



**VICTOR CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Unapproved Minutes of the Special Meeting of January 25, 2024  
District Office Conference Room  
953 High Street  
Victor, New York 14564**

<b>CALL TO ORDER</b>	President Tim DeLucia called the meeting to order at 5:30 PM.
<b>Members Present</b>	Bryan Adams (arrived at 5:45 PM), Tim Delucia, Kristin Elliott, Lisa Kostecki, Elizabeth Mitchell, Christopher Parks, Adam Snyder
<b>EXECUTIVE SESSION</b>	A motion was made by K. Elliott, seconded by L. Kostecki, to enter executive session at 5:30 PM to discuss the employment history of a specific individual. The motion was carried. 6 yes 0 no 0 abstentions
<b>REGULAR SESSION AND ADJOURN</b>	A motion was made by E. Mitchell, seconded by L. Kostecki, to return to regular session and adjourn the meeting at 6:27 PM. The motion was carried. 7 yes 0 no 0 abstentions

Respectfully submitted,

Maureen A. Goodberlet  
District Clerk



# VICTOR CENTRAL

SCHOOL DISTRICT

## Treasurer's Report

December 2023

<u>Account Description</u>	<u>Bank</u>	<u>Beginning Balance</u>	<u>Monthly Receipts</u>	<u>Monthly Disbursements</u>	<u>Ending Balance</u>
<b>Cash Accounts</b>					
General Fund Checking	Canandaigua National Bank	1,867,990.41	6,986,833.57	6,792,559.01	2,062,264.97
General Fund Money Market	Canandaigua National Bank	571,728.33	16,339.46	-	588,067.79
General Fund Tax Checking	Canandaigua National Bank	-	5,315,846.87	5,315,846.87	-
General Fund Tax Money Market	Five Star Bank	-	-	-	-
Multifund Insured Cash Sweep	Five Star Bank	6,423,862.80	18,370.30	2,903,281.95	3,538,951.15
School Lunch Fund Checking	Canandaigua National Bank	4,281.58	77,725.42	77,725.10	4,281.90
School Lunch Fund Money Market	Canandaigua National Bank	1,010,651.26	359,943.44	156,605.76	1,213,988.94
Special Aid Fund Checking/Sweep	Canandaigua National Bank	674,552.62	97,639.00	356,949.93	415,241.69
Capital Fund Checking-29M	Canandaigua National Bank	1,025,013.91	24.53	-	1,025,038.44
Trust & Agency Fund - Checking	Canandaigua National Bank	547,885.46	2,140,909.04	1,500,024.51	1,188,769.99
Trust & Agency Fund - Payroll Checking	Canandaigua National Bank	3,326.77	27,449.92	26,404.77	4,371.92
Trust & Agency Fund - Direct Deposit Checking	Five Star Bank	33.53	2,903,293.67	2,903,281.95	45.25
Total Cash		\$ 12,129,326.67	\$ 17,944,375.22	\$ 20,032,679.85	\$ 10,041,022.04
<b>Investments</b>					
General Fund Certificate of Deposit	Canandaigua National Bank	-	-	-	-
General Fund	NYCLASS	54,187,805.72	243,695.86	-	54,431,501.58
Capital Fund	NYCLASS	-	-	-	-
Debt Service Fund	NYCLASS	2,791,667.14	12,554.83	-	2,804,221.97
Total Investments		\$ 56,979,472.86	\$ 256,250.69	\$ -	\$ 57,235,723.55
District Totals		\$ 69,108,799.53	\$ 18,200,625.91	\$ 20,032,679.85	\$ 67,276,745.59

I hereby certify that the above cash balances are  
in agreement with bank statements as reconciled

  
School District Treasurer

Extraclass Fund

From December 1, 2023 to December 31, 2023

Activities	Beginning Balance	Receipts	Disbursements	Ending Balance
CLASS OF 2023	-	1,228.23	5,474.19	5,037.68
CLASS OF 2024	9,283.64			4,955.64
CLASS OF 2025	4,955.64			3,485.98
CLASS OF 2026	3,485.98			1,200.00
CLASS OF 2027	-	1,200.00		2,488.53
CLASS OF 2028	2,488.53			1,227.53
CLASS OF 2029	1,227.53			-
AQUATIC LEADERS	-			149.52
ART CLUB	149.52		549.00	11,359.23
BUSINESS CLUB	11,868.23	40.00		13,652.49
DRAMA CLUB	13,802.49		150.00	6,340.25
FRENCH CLUB	8,917.41	3,828.10	6,405.26	66.27
GO GREEN GARDEN TEAM	66.27			410.55
GLOBAL COMPETENCY	410.55			208.02
INTERNATIONAL CLUB	208.02			29,429.57
J.H. MUSICAL	29,429.57	11,251.98	12,054.51	996.37
J.H. STORE	996.37			6,236.56
J.H. ST. CO.	6,236.56		1,233.71	5,002.85
J.H. YEARBOOK	499.44			499.44
KEY CLUB	1,223.25		442.50	780.75
MEDICAL EXPLORERS	110.75			110.75
MENTORING CLUB	3,070.84		109.77	2,961.07
N.H.S.	2,388.57		111.99	2,276.58
OUTDOOR ACTIVITY	538.77	451.00		989.77
POSITIVE SCHOOL CLIMATE	3,091.95		58.86	3,033.09
SALES TAX	6,371.90	7.09		6,378.99
SEAS	958.46			958.46
S.H. ORCHESTRA	14,883.36			14,883.36
SH SCHOOL STORE	6,421.69		498.81	5,922.88
S.H. ST. CO.	17,287.54	188.41	402.35	17,073.60
SH YEARBOOK	2,041.99			2,041.99
SPANISH CLUB	3,138.89			3,138.89
VICTOR MUSIC SOCIETY	1,196.74			1,196.74
VICTOR CARES	15,048.68	100.00		15,148.68
WELLNESS CLUB	(7,990.18)	8,376.99		386.81
TOTALS	163,808.95	26,671.80	27,490.95	162,989.80
Bank Balance	161,997.06			161,997.06
Checks Outstanding	1,300.74			1,300.74
Interest Not Posted	-			-
Bank Error				
Outstanding Item				
Returned Checks	140.00			140.00
Electronic Payment	2,153.48			2,153.48
Total Reconciled Bank Balance	162,989.80			162,989.80

Jill Smith, Extraclass Treasurer

**Victor Central School District**  
Revenue Status Report As Of: 12/31/2023  
**Fiscal Year: 2024**  
**Fund: A GENERAL FUND**

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1001 Real Property Taxes Tom			56,247,957.00	56,247,957.00	53,948,063.95	115,933.48	2,299,893.05	0.00
1081 Other Pmts in Lieu of Taxes			3,385,889.00	3,385,889.00	3,038,025.82	0.00	347,863.18	0.00
1085 STAR Reimbursement			0.00	0.00	2,299,893.52	-115,933.48	0.00	2,299,893.52
1090 Int. & Penal. on Real Prop.Tax			50,000.00	50,000.00	30,910.36	2,141.01	19,089.64	0.00
1120 Nonprop. Tax Distrib. By Co.			90,000.00	90,000.00	32,265.97	0.00	57,734.03	0.00
1311 Other Day School Tuition (Indv			0.00	0.00	5,412.50	0.00	0.00	5,412.50
1335 Oth Student Fee/Charges (Indiv			0.00	0.00	130,232.25	1,254.00	0.00	130,232.25
1410 Admissions (from Individuals)			0.00	0.00	566.15	508.00	0.00	566.15
2230 Day School Tuit-Oth Dist. NYS			40,000.00	40,000.00	9,986.90	0.00	30,013.10	0.00
2401 Interest and Earnings			85,000.00	85,000.00	1,008,382.41	262,286.03	0.00	923,382.41
2410 Rental of Real Property,Indiv.			40,000.00	40,000.00	26,389.04	2,719.04	13,610.96	0.00
2440 Rental of Buses			0.00	0.00	11,330.04	422.23	0.00	11,330.04
2450 Commissions			0.00	0.00	990.42	0.00	0.00	990.42
2680 Insurance Recoveries			0.00	0.00	9,645.42	1,772.94	0.00	9,645.42
2690 Other Compensation for Loss			0.00	0.00	3,175.00	1,360.00	0.00	3,175.00
2701 Refund PY Exp-BOCES Aided Srvc			200,000.00	200,000.00	3,314.07	0.00	196,685.93	0.00
2703 Refund PY Exp-Other-Not Trans			100,000.00	100,000.00	509,113.17	233,876.31	0.00	409,113.17
2770 Other Unclassified Rev.(Spec)			10,000.00	10,000.00	36,756.41	2,867.50	0.00	26,756.41
3101 Basic Formula Aid-Gen Aids (Ex			35,068,618.00	35,068,618.00	4,799,086.36	4,786,479.61	30,269,531.64	0.00
3102 Lottery Aid			0.00	0.00	7,073,217.47	182,958.46	0.00	7,073,217.47
3103 BOCES Aid (Sect 3609a Ed Law)			3,094,276.00	3,094,276.00	-0.50	0.00	3,094,276.50	0.00
3260 Textbook Aid (Incl Txtbk/Lott)			254,960.00	254,960.00	65,640.00	0.00	189,320.00	0.00
3262 Computer Sftwre, Hrdwre Aid			131,527.00	131,527.00	0.00	0.00	131,527.00	0.00
3263 Library A/V Loan Program Aid			26,150.00	26,150.00	0.00	0.00	26,150.00	0.00
3289 Other State Aid			0.00	0.00	700.00	700.00	0.00	700.00
4601 Medic.Ass't-Sch Age-Sch Yr Pro			100,000.00	100,000.00	21,063.14	8,108.39	78,936.86	0.00
5999 Appropriated Fund Balance			0.00	1,355,994.96	0.00	0.00	1,355,994.96	0.00
<b>Total GENERAL FUND</b>			<b>98,924,377.00</b>	<b>100,280,371.96</b>	<b>73,064,159.87</b>	<b>5,487,453.52</b>	<b>38,110,626.85</b>	<b>10,894,414.76</b>

**Selection Criteria**

Criteria Name: Shared: BOE Modified  
As Of Date: 12/31/2023  
Suppress revenue accounts with no activity  
Show Actual revenue in 'As Of' cycle  
Show special revenue accounts 5997-5999  
Print Summary Only  
Sort by: Fund/State Revenue  
Printed by PENNY L. JOHNSTON

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget



**Victor Central School District**  
Budget Status Report As Of: 12/31/2023  
**Fiscal Year: 2024**  
**Fund: A GENERAL FUND**

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
<b>1010 Board Of Education</b>							
4 Contractual and Other		18,240.00	21,006.40	17,216.82	1,394.84	1,645.00	2,144.58
45 Materials & Supplies		1,768.00	2,780.86	2,165.33	50.00	615.53	0.00
49 BOCES Services		3,120.00	3,120.00	1,513.44	329.38	1,486.56	120.00
<b>Subtotal of 1010 Board Of Education</b>		<b>23,128.00</b>	<b>26,907.26</b>	<b>20,895.59</b>	<b>1,774.22</b>	<b>3,747.09</b>	<b>2,264.58</b>
<b>1040 District Clerk</b>							
16 Noninstructional Salaries		49,112.00	49,622.64	25,111.32	4,085.22	24,511.32	0.00
<b>Subtotal of 1040 District Clerk</b>		<b>49,112.00</b>	<b>49,622.64</b>	<b>25,111.32</b>	<b>4,085.22</b>	<b>24,511.32</b>	<b>0.00</b>
<b>1060 District Meeting</b>							
4 Contractual and Other		1,456.00	1,456.00	0.00	0.00	0.00	1,456.00
45 Materials & Supplies		3,640.00	3,640.00	0.00	0.00	0.00	3,640.00
<b>Subtotal of 1060 District Meeting</b>		<b>5,096.00</b>	<b>5,096.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,096.00</b>
<b>1240 Chief School Administrator</b>							
15 Instructional Salaries		222,568.00	222,568.00	108,488.76	18,081.46	108,488.64	5,590.60
16 Noninstructional Salaries		49,112.00	49,112.00	24,511.32	4,085.22	24,511.31	89.37
4 Contractual and Other		6,214.00	7,996.26	4,910.61	0.00	531.98	2,553.67
45 Materials & Supplies		1,040.00	1,040.00	801.61	0.00	16.83	221.56
<b>Subtotal of 1240 Chief School Administrator</b>		<b>278,934.00</b>	<b>280,716.26</b>	<b>138,712.30</b>	<b>22,166.68</b>	<b>133,548.76</b>	<b>8,455.20</b>
<b>1310 Business Administration</b>							
15 Instructional Salaries		151,987.00	151,987.00	73,626.96	12,271.16	73,627.04	4,733.00
16 Noninstructional Salaries		150,686.00	149,400.19	78,727.99	13,687.47	38,777.32	31,894.88
4 Contractual and Other		7,090.00	10,668.00	2,701.45	823.58	5,380.00	2,586.55
45 Materials & Supplies		2,200.00	3,904.81	3,036.22	-54.66	868.59	0.00
49 BOCES Services		115,000.00	122,591.08	57,225.20	12,763.55	56,970.88	8,395.00
<b>Subtotal of 1310 Business Administration</b>		<b>426,963.00</b>	<b>438,551.08</b>	<b>215,317.82</b>	<b>39,491.10</b>	<b>175,623.83</b>	<b>47,609.43</b>
<b>1320 Auditing</b>							
16 Noninstructional Salaries		0.00	6,015.38	3,015.38	500.00	3,000.00	0.00
4 Contractual and Other		43,680.00	38,564.62	27,595.00	3,000.00	3,305.00	7,664.62
<b>Subtotal of 1320 Auditing</b>		<b>43,680.00</b>	<b>44,580.00</b>	<b>30,610.38</b>	<b>3,500.00</b>	<b>6,305.00</b>	<b>7,664.62</b>
<b>1325 Treasurer</b>							
16 Noninstructional Salaries		85,280.00	85,280.00	42,556.80	7,092.80	42,556.80	166.40
4 Contractual and Other		500.00	1,500.00	1,500.00	1,500.00	0.00	0.00
45 Materials & Supplies		1,000.00	1,000.00	779.57	0.00	120.43	100.00
<b>Subtotal of 1325 Treasurer</b>		<b>86,780.00</b>	<b>87,780.00</b>	<b>44,836.37</b>	<b>8,592.80</b>	<b>42,677.23</b>	<b>266.40</b>
<b>1330 Tax Collector</b>							
4 Contractual and Other		17,500.00	17,500.00	5,520.54	0.00	9,863.47	2,115.99
45 Materials & Supplies		100.00	100.00	0.00	0.00	0.00	100.00
<b>Subtotal of 1330 Tax Collector</b>		<b>17,600.00</b>	<b>17,600.00</b>	<b>5,520.54</b>	<b>0.00</b>	<b>9,863.47</b>	<b>2,215.99</b>
<b>1345 Purchasing</b>							

**Victor Central School District**  
Budget Status Report As Of: 12/31/2023

**Fiscal Year: 2024**  
**Fund: A GENERAL FUND**

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
16 Noninstructional Salaries		45,000.00	45,000.00	0.00	0.00	0.00	45,000.00
4 Contractual and Other		15,080.00	15,080.00	3,499.00	3,499.00	115.80	11,465.20
<b>Subtotal of 1345 Purchasing</b>		<b>60,080.00</b>	<b>60,080.00</b>	<b>3,499.00</b>	<b>3,499.00</b>	<b>115.80</b>	<b>56,465.20</b>
<b>1420 Legal</b>							
4 Contractual and Other		100,000.00	107,132.43	15,542.43	690.00	91,590.00	0.00
49 BOCES Services		28,000.00	28,000.00	11,176.62	3,293.82	16,633.38	190.00
<b>Subtotal of 1420 Legal</b>		<b>128,000.00</b>	<b>135,132.43</b>	<b>26,719.05</b>	<b>3,983.82</b>	<b>108,223.38</b>	<b>190.00</b>
<b>1430 Personnel</b>							
15 Instructional Salaries		161,434.00	161,434.00	78,203.16	13,033.86	78,203.15	5,027.69
16 Noninstructional Salaries		221,550.00	221,550.00	124,075.16	21,979.27	156,093.48	-58,618.64
4 Contractual and Other		126,000.00	126,161.25	39,986.38	15,323.94	29,149.77	57,025.10
45 Materials & Supplies		1,350.00	1,350.00	0.00	0.00	89.95	1,260.05
49 BOCES Services		8,320.00	8,320.00	3,912.05	988.15	4,407.95	0.00
<b>Subtotal of 1430 Personnel</b>		<b>518,654.00</b>	<b>518,815.25</b>	<b>246,176.75</b>	<b>51,325.22</b>	<b>267,944.30</b>	<b>4,694.20</b>
<b>1480 Public Information and Services</b>							
15 Instructional Salaries		56,081.00	57,498.78	28,971.62	4,754.54	28,527.16	0.00
16 Noninstructional Salaries		66,000.00	66,000.00	36,741.25	6,250.00	104,496.80	-75,238.05
4 Contractual and Other		22,500.00	19,339.10	10,768.25	9,018.25	261.00	8,309.85
45 Materials & Supplies		13,000.00	15,142.12	14,339.56	0.00	802.56	0.00
49 BOCES Services		66,560.00	66,560.00	28,188.19	7,987.51	38,371.81	0.00
<b>Subtotal of 1480 Public Information and Services</b>		<b>224,141.00</b>	<b>224,540.00</b>	<b>119,008.87</b>	<b>28,010.30</b>	<b>172,459.33</b>	<b>-66,928.20</b>
<b>1620 Operation of Plant</b>							
16 Noninstructional Salaries		1,851,832.00	1,730,832.00	657,683.52	109,626.45	376,211.43	696,937.05
4 Contractual and Other		1,258,100.00	1,314,275.94	373,769.44	25,099.94	585,213.55	355,292.95
45 Materials & Supplies		225,000.00	225,000.00	111,151.16	0.00	42,799.99	71,048.85
<b>Subtotal of 1620 Operation of Plant</b>		<b>3,334,932.00</b>	<b>3,270,107.94</b>	<b>1,142,604.12</b>	<b>134,726.39</b>	<b>1,004,224.97</b>	<b>1,123,278.85</b>
<b>1621 Maintenance of Plant</b>							
16 Noninstructional Salaries		773,307.00	773,307.00	353,047.93	58,161.60	294,896.11	125,362.96
2 Equipment		216,763.00	231,914.00	66,640.56	9,046.93	240.00	165,033.44
4 Contractual and Other		692,050.00	892,071.89	548,464.57	44,042.17	192,824.01	150,783.31
45 Materials & Supplies		250,000.00	414,594.33	232,278.16	27,905.68	132,062.57	50,253.60
49 BOCES Services		20,000.00	20,000.00	0.00	0.00	200.00	19,800.00
<b>Subtotal of 1621 Maintenance of Plant</b>		<b>1,952,120.00</b>	<b>2,331,887.22</b>	<b>1,200,431.22</b>	<b>139,156.38</b>	<b>620,222.69</b>	<b>511,233.31</b>
<b>1622 Security of Plant</b>							
16 Noninstructional Salaries		373,000.00	373,000.00	181,306.96	36,595.96	183,227.36	8,465.68
2 Equipment		60,000.00	60,000.00	0.00	0.00	0.00	60,000.00
4 Contractual and Other		165,000.00	194,462.11	51,807.94	135.00	97,865.46	44,788.71
45 Materials & Supplies		5,000.00	48,903.88	47,586.94	0.00	1,316.94	0.00
<b>Subtotal of 1622 Security of Plant</b>		<b>603,000.00</b>	<b>676,365.99</b>	<b>280,701.84</b>	<b>36,730.96</b>	<b>282,409.76</b>	<b>113,254.39</b>
<b>1670 Central Printing &amp; Mailing</b>							

**Victor Central School District**  
Budget Status Report As Of: 12/31/2023  
**Fiscal Year: 2024**  
**Fund: A GENERAL FUND**

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
4 Contractual and Other		72,800.00	73,026.65	25,907.19	33.37	34,317.67	12,801.79
<b>Subtotal of 1670 Central Printing &amp; Mailing</b>		<b>72,800.00</b>	<b>73,026.65</b>	<b>25,907.19</b>	<b>33.37</b>	<b>34,317.67</b>	<b>12,801.79</b>
<b>1680 Central Data Processing</b>							
49 BOCES Services		700,000.00	760,847.16	414,765.93	83,827.69	346,081.23	0.00
<b>Subtotal of 1680 Central Data Processing</b>		<b>700,000.00</b>	<b>760,847.16</b>	<b>414,765.93</b>	<b>83,827.69</b>	<b>346,081.23</b>	<b>0.00</b>
<b>1910 Unallocated Insurance</b>							
4 Contractual and Other		300,000.00	300,000.00	234,912.00	788.50	31,400.00	33,688.00
<b>Subtotal of 1910 Unallocated Insurance</b>		<b>300,000.00</b>	<b>300,000.00</b>	<b>234,912.00</b>	<b>788.50</b>	<b>31,400.00</b>	<b>33,688.00</b>
<b>1920 School Association Dues</b>							
4 Contractual and Other		12,000.00	12,000.00	0.00	0.00	0.00	12,000.00
<b>Subtotal of 1920 School Association Dues</b>		<b>12,000.00</b>	<b>12,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,000.00</b>
<b>1964 Refund on Real Property Taxes</b>							
4 Contractual and Other		0.00	3,574.06	3,574.06	3,574.06	0.00	0.00
<b>Subtotal of 1964 Refund on Real Property Taxes</b>		<b>0.00</b>	<b>3,574.06</b>	<b>3,574.06</b>	<b>3,574.06</b>	<b>0.00</b>	<b>0.00</b>
<b>1981 BOCES Administrative Costs</b>							
49 BOCES Services		795,000.00	795,000.00	343,122.05	95,191.36	451,877.95	0.00
<b>Subtotal of 1981 BOCES Administrative Costs</b>		<b>795,000.00</b>	<b>795,000.00</b>	<b>343,122.05</b>	<b>95,191.36</b>	<b>451,877.95</b>	<b>0.00</b>
<b>2010 Curriculum Devel and Suprvsn</b>							
15 Instructional Salaries		759,813.00	759,813.00	403,467.96	54,817.16	321,223.04	35,122.00
16 Noninstructional Salaries		177,233.00	177,233.00	65,595.42	10,624.79	71,174.47	40,463.11
4 Contractual and Other		25,000.00	26,150.00	7,010.87	1,510.13	1,308.50	17,830.63
45 Materials & Supplies		30,900.00	54,500.00	27,375.25	94.80	6,367.64	20,757.11
<b>Subtotal of 2010 Curriculum Devel and Suprvsn</b>		<b>992,946.00</b>	<b>1,017,696.00</b>	<b>503,449.50</b>	<b>67,046.88</b>	<b>400,073.65</b>	<b>114,172.85</b>
<b>2020 Supervision-Regular School</b>							
15 Instructional Salaries		1,284,313.00	1,305,102.64	630,119.35	95,176.70	615,904.08	59,079.21
16 Noninstructional Salaries		430,369.00	455,654.23	215,685.69	33,888.95	176,219.10	63,749.44
4 Contractual and Other		10,952.00	10,952.00	4,958.69	1,547.44	4,072.00	1,921.31
45 Materials & Supplies		10,480.00	9,280.00	2,911.98	230.00	1,547.33	4,820.69
49 BOCES Services		0.00	27,780.00	11,627.82	3,293.82	16,152.18	0.00
<b>Subtotal of 2020 Supervision-Regular School</b>		<b>1,736,114.00</b>	<b>1,808,768.87</b>	<b>865,303.53</b>	<b>134,136.91</b>	<b>813,894.69</b>	<b>129,570.65</b>
<b>2060 Research, Planning &amp; Evaluation</b>							
4 Contractual and Other		2,800.00	1,600.00	1,175.00	0.00	0.00	425.00
45 Materials & Supplies		500.00	1,925.75	925.75	0.00	1,000.00	0.00
<b>Subtotal of 2060 Research, Planning &amp; Evaluation</b>		<b>3,300.00</b>	<b>3,525.75</b>	<b>2,100.75</b>	<b>0.00</b>	<b>1,000.00</b>	<b>425.00</b>
<b>2070 Inservice Training-Instruction</b>							
15 Instructional Salaries		45,000.00	77,136.81	77,136.81	6,305.37	0.00	0.00
4 Contractual and Other		10,000.00	10,000.00	0.00	0.00	0.00	10,000.00
45 Materials & Supplies		5,000.00	3,574.25	927.92	24.44	11.07	2,635.26
49 BOCES Services		98,800.00	112,101.46	55,327.10	11,857.75	56,774.36	0.00



# Victor Central School District

Budget Status Report As Of: 12/31/2023

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
<b>Subtotal of 2070 Inservice Training-Instruction</b>		<b>158,800.00</b>	<b>202,812.52</b>	<b>133,391.83</b>	<b>18,187.56</b>	<b>56,785.43</b>	<b>12,635.26</b>
<b>2110 Teaching-Regular School</b>							
10 Teacher Salaries, Pre-K		89,501.00	63,326.19	0.00	0.00	0.00	63,326.19
12 Teacher Salaries, K-6		11,640,768.00	11,577,060.80	4,018,224.84	981,375.66	6,985,492.01	573,343.95
13 Teacher Salaries, 7-12		10,093,423.00	10,084,775.95	3,547,159.73	879,820.82	6,306,275.51	231,340.71
14 Substitute Tchr Salaries		663,000.00	663,000.00	325,040.24	95,370.05	941.12	337,018.64
16 Noninstructional Salaries		1,000,438.00	1,079,730.25	439,917.58	104,249.84	515,416.76	124,395.91
2 Equipment		240,982.00	248,476.75	107,044.46	20,667.79	24,005.28	117,427.01
4 Contractual and Other		145,130.00	155,391.38	30,862.51	4,354.96	21,627.73	102,901.14
45 Materials & Supplies		434,815.00	454,583.65	233,665.06	14,121.62	73,491.64	147,426.95
471 Tuition Pd To NYS Pub Sch		60,000.00	59,260.00	6,501.74	0.00	0.00	52,758.26
473 Payment to Charter School		25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
48 Textbooks		132,679.00	136,414.68	98,530.89	0.00	3,434.05	34,449.74
49 BOCES Services		438,370.00	456,335.58	183,800.00	50,477.77	272,535.58	0.00
<b>Subtotal of 2110 Teaching-Regular School</b>		<b>24,964,106.00</b>	<b>25,003,355.23</b>	<b>8,990,747.05</b>	<b>2,150,438.51</b>	<b>14,203,219.68</b>	<b>1,809,388.50</b>
<b>2250 Prg For Sdnts w/Disabil-Med Elgble</b>							
13 Teacher Salaries, 7-12		215,392.00	215,392.00	14,136.24	1,285.14	0.00	201,255.76
15 Instructional Salaries		4,886,596.00	4,886,596.00	1,663,838.21	385,408.88	2,806,169.43	416,588.36
16 Noninstructional Salaries		3,022,886.00	3,022,886.00	890,292.41	221,059.11	1,370,131.45	762,462.14
4 Contractual and Other		255,350.00	272,188.03	197,305.45	107,307.16	152,786.77	-77,904.19
45 Materials & Supplies		60,000.00	64,681.00	51,288.94	1,805.54	6,043.86	7,348.20
471 Tuition Pd To NYS Pub Sch		9,000.00	18,796.14	27,989.64	0.00	0.00	-9,193.50
472 Tuition-All Other		965,000.00	1,007,206.54	253,174.75	50,185.70	407,170.11	346,861.68
473 Payment to Charter School		20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
49 BOCES Services		2,650,000.00	2,790,234.44	1,182,673.36	299,325.77	1,478,561.08	129,000.00
<b>Subtotal of 2250 Prg For Sdnts w/Disabil-Med Elgble</b>		<b>12,084,224.00</b>	<b>12,297,980.15</b>	<b>4,280,699.00</b>	<b>1,066,377.30</b>	<b>6,220,862.70</b>	<b>1,796,418.45</b>
<b>2259 Prg for English Language Learners</b>							
15 Instructional Salaries		738,090.00	738,090.00	183,680.76	46,706.78	297,237.95	257,171.29
45 Materials & Supplies		4,215.00	4,215.00	1,467.14	51.70	594.13	2,153.73
<b>Subtotal of 2259 Prg for English Language Learners</b>		<b>742,305.00</b>	<b>742,305.00</b>	<b>185,147.90</b>	<b>46,758.48</b>	<b>297,832.08</b>	<b>259,325.02</b>
<b>2280 Occupational Education(Grades 9-12)</b>							
49 BOCES Services		835,000.00	835,000.00	367,742.60	99,967.40	467,257.40	0.00
<b>Subtotal of 2280 Occupational Education(Grades 9-12)</b>		<b>835,000.00</b>	<b>835,000.00</b>	<b>367,742.60</b>	<b>99,967.40</b>	<b>467,257.40</b>	<b>0.00</b>
<b>2330 Teaching-Special Schools</b>							
4 Contractual and Other		0.00	4,308.00	2,154.00	0.00	2,154.00	0.00
49 BOCES Services		38,800.00	38,940.62	27,322.28	4,611.35	11,618.34	0.00
<b>Subtotal of 2330 Teaching-Special Schools</b>		<b>38,800.00</b>	<b>43,248.62</b>	<b>29,476.28</b>	<b>4,611.35</b>	<b>13,772.34</b>	<b>0.00</b>
<b>2610 School Library &amp; AV</b>							
15 Instructional Salaries		389,686.00	394,353.26	135,730.22	34,334.74	251,560.73	7,062.31
16 Noninstructional Salaries		119,927.00	119,927.00	49,000.16	11,987.54	59,088.94	11,837.90



# Victor Central School District

Budget Status Report As Of: 12/31/2023

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
4 Contractual and Other		3,360.00	2,360.00	0.00	0.00	0.00	2,360.00
45 Materials & Supplies		7,628.00	9,708.00	4,858.03	2,384.99	1,252.28	3,597.69
46 Sch. Library AV Loan Prog		66,049.00	64,969.00	31,471.03	834.94	9,196.05	24,301.92
49 BOCES Services		88,566.00	88,566.00	33,374.09	10,622.57	55,191.91	0.00
<b>Subtotal of 2610 School Library &amp; AV</b>		<b>675,216.00</b>	<b>679,883.26</b>	<b>254,433.53</b>	<b>60,164.78</b>	<b>376,289.91</b>	<b>49,159.82</b>
<b>2630 Computer Assisted Instruction</b>							
15 Instructional Salaries		169,713.00	165,045.74	54,495.48	9,082.58	54,495.52	56,054.74
16 Noninstructional Salaries		441,963.00	441,963.00	166,911.44	28,121.49	192,328.41	82,723.15
22 State Aided Comp Hardware		155,000.00	167,748.20	73,888.23	5,767.85	16,900.49	76,959.48
4 Contractual and Other		87,000.00	84,558.00	21,135.12	799.71	19,873.91	43,548.97
45 Materials & Supplies		30,000.00	35,000.00	18,590.29	903.13	9,493.27	6,916.44
46 Sch. Library AV Loan Prog		118,000.00	118,000.00	27,275.68	3,738.00	5,868.89	84,855.43
49 BOCES Services		1,143,000.00	1,711,993.85	1,278,757.75	136,858.17	433,236.10	0.00
<b>Subtotal of 2630 Computer Assisted Instruction</b>		<b>2,144,676.00</b>	<b>2,724,308.79</b>	<b>1,641,053.99</b>	<b>185,270.93</b>	<b>732,196.59</b>	<b>351,058.21</b>
<b>2810 Guidance-Regular School</b>							
15 Instructional Salaries		1,385,128.00	1,385,128.00	575,255.69	110,606.66	737,022.30	72,850.01
16 Noninstructional Salaries		147,886.00	147,886.00	33,088.66	6,163.91	42,487.07	72,310.27
<b>Subtotal of 2810 Guidance-Regular School</b>		<b>1,533,014.00</b>	<b>1,533,014.00</b>	<b>608,344.35</b>	<b>116,770.57</b>	<b>779,509.37</b>	<b>145,160.28</b>
<b>2815 Health Svcs-Regular School</b>							
16 Noninstructional Salaries		432,402.00	445,031.33	189,543.60	45,162.57	243,602.04	11,885.69
4 Contractual and Other		160,000.00	151,069.87	13,334.71	1,439.05	17,760.37	119,974.79
45 Materials & Supplies		27,000.00	27,028.50	16,961.49	2,234.30	4,108.26	5,958.75
<b>Subtotal of 2815 Health Svcs-Regular School</b>		<b>619,402.00</b>	<b>623,129.70</b>	<b>219,839.80</b>	<b>48,835.92</b>	<b>265,470.67</b>	<b>137,819.23</b>
<b>2820 Psychological Svcs-Reg Schl</b>							
15 Instructional Salaries		1,124,305.00	1,124,305.00	420,239.38	80,540.59	512,280.26	191,785.36
<b>Subtotal of 2820 Psychological Svcs-Reg Schl</b>		<b>1,124,305.00</b>	<b>1,124,305.00</b>	<b>420,239.38</b>	<b>80,540.59</b>	<b>512,280.26</b>	<b>191,785.36</b>
<b>2825 Social Work Svcs-Regular School</b>							
15 Instructional Salaries		442,050.00	442,050.00	70,733.79	16,169.46	132,778.73	238,537.48
<b>Subtotal of 2825 Social Work Svcs-Regular School</b>		<b>442,050.00</b>	<b>442,050.00</b>	<b>70,733.79</b>	<b>16,169.46</b>	<b>132,778.73</b>	<b>238,537.48</b>
<b>2830 Pupil Personnel Svcs-Special Schools</b>							
15 Instructional Salaries		431,007.00	431,007.00	107,142.52	17,715.42	106,292.48	217,572.00
16 Noninstructional Salaries		204,021.00	204,021.00	114,266.71	15,921.25	77,665.50	12,088.79
4 Contractual and Other		800.00	800.00	0.00	0.00	0.00	800.00
<b>Subtotal of 2830 Pupil Personnel Svcs-Special Schools</b>		<b>635,828.00</b>	<b>635,828.00</b>	<b>221,409.23</b>	<b>33,636.67</b>	<b>183,957.98</b>	<b>230,460.79</b>
<b>2850 Co-Curricular Activ-Reg Schl</b>							
15 Instructional Salaries		240,525.00	240,525.00	105,809.09	12,413.72	102,189.73	32,526.18
4 Contractual and Other		34,400.00	45,000.00	10,713.32	0.00	0.00	34,286.68
45 Materials & Supplies		16,770.00	20,301.59	3,517.34	0.00	3,773.50	13,010.75
<b>Subtotal of 2850 Co-Curricular Activ-Reg Schl</b>		<b>291,695.00</b>	<b>305,826.59</b>	<b>120,039.75</b>	<b>12,413.72</b>	<b>105,963.23</b>	<b>79,823.61</b>
<b>2855 Interscholastic Athletics-Reg Schl</b>							

## Victor Central School District

Budget Status Report As Of: 12/31/2023

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
15 Instructional Salaries		884,302.00	884,302.00	463,401.82	58,745.88	170,981.19	249,918.99
16 Noninstructional Salaries		60,000.00	60,000.00	21,823.92	5,045.83	15,051.96	23,124.12
2 Equipment		127,600.00	126,231.00	92,235.00	48,914.83	33,995.66	0.34
4 Contractual and Other		274,000.00	269,210.54	107,812.81	31,621.07	128,250.39	33,147.34
45 Materials & Supplies		78,000.00	93,023.00	81,462.13	17,638.93	11,108.51	452.36
<b>Subtotal of 2855 Interscholastic Athletics-Reg Schl</b>		<b>1,423,902.00</b>	<b>1,432,766.54</b>	<b>766,735.68</b>	<b>161,966.54</b>	<b>359,387.71</b>	<b>306,643.15</b>
<b>5510 District Transportation Services</b>							
16 Noninstructional Salaries		2,504,375.00	2,504,375.00	998,571.59	213,476.98	1,057,702.35	448,101.06
2 Equipment		6,500.00	6,500.00	781.62	40.85	1,417.29	4,301.09
4 Contractual and Other		313,500.00	369,567.82	225,735.54	45,070.87	73,480.12	70,352.16
45 Materials & Supplies		640,000.00	640,000.00	246,529.03	64,703.00	198,760.33	194,710.64
<b>Subtotal of 5510 District Transportation Services</b>		<b>3,464,375.00</b>	<b>3,520,442.82</b>	<b>1,471,617.78</b>	<b>323,291.70</b>	<b>1,331,360.09</b>	<b>717,464.95</b>
<b>5530 Garage Building</b>							
16 Noninstructional Salaries		499,150.00	499,150.00	195,032.78	34,513.87	157,487.12	146,630.10
4 Contractual and Other		63,050.00	70,792.47	12,482.66	0.00	51,698.91	6,610.90
<b>Subtotal of 5530 Garage Building</b>		<b>562,200.00</b>	<b>569,942.47</b>	<b>207,515.44</b>	<b>34,513.87</b>	<b>209,186.03</b>	<b>153,241.00</b>
<b>5581 Transportation from Boces</b>							
49 BOCES Services		15,965.00	17,384.64	10,122.58	2,058.61	7,262.06	0.00
<b>Subtotal of 5581 Transportation from Boces</b>		<b>15,965.00</b>	<b>17,384.64</b>	<b>10,122.58</b>	<b>2,058.61</b>	<b>7,262.06</b>	<b>0.00</b>
<b>7310 Youth Program</b>							
15 Instructional Salaries		0.00	25,694.52	25,694.52	2,046.39	0.00	0.00
<b>Subtotal of 7310 Youth Program</b>		<b>0.00</b>	<b>25,694.52</b>	<b>25,694.52</b>	<b>2,046.39</b>	<b>0.00</b>	<b>0.00</b>
<b>9010 State Retirement</b>							
8 Employee Benefits		1,693,874.00	1,691,467.00	487,008.91	92,808.98	512,566.19	691,891.90
<b>Subtotal of 9010 State Retirement</b>		<b>1,693,874.00</b>	<b>1,691,467.00</b>	<b>487,008.91</b>	<b>92,808.98</b>	<b>512,566.19</b>	<b>691,891.90</b>
<b>9020 Teachers' Retirement</b>							
8 Employee Benefits		3,623,000.00	3,589,477.00	1,306,733.45	298,659.56	1,984,628.43	298,115.12
<b>Subtotal of 9020 Teachers' Retirement</b>		<b>3,623,000.00</b>	<b>3,589,477.00</b>	<b>1,306,733.45</b>	<b>298,659.56</b>	<b>1,984,628.43</b>	<b>298,115.12</b>
<b>9030 Social Security</b>							
8 Employee Benefits		3,731,457.00	3,654,474.24	1,397,159.85	305,226.82	2,000,810.43	256,503.96
<b>Subtotal of 9030 Social Security</b>		<b>3,731,457.00</b>	<b>3,654,474.24</b>	<b>1,397,159.85</b>	<b>305,226.82</b>	<b>2,000,810.43</b>	<b>256,503.96</b>
<b>9040 Workers' Compensation</b>							
8 Employee Benefits		401,700.00	401,700.00	145,361.00	0.00	145,361.00	110,978.00
<b>Subtotal of 9040 Workers' Compensation</b>		<b>401,700.00</b>	<b>401,700.00</b>	<b>145,361.00</b>	<b>0.00</b>	<b>145,361.00</b>	<b>110,978.00</b>
<b>9045 Life Insurance</b>							
8 Employee Benefits		23,000.00	26,500.00	15,702.09	2,661.61	10,797.91	0.00
<b>Subtotal of 9045 Life Insurance</b>		<b>23,000.00</b>	<b>26,500.00</b>	<b>15,702.09</b>	<b>2,661.61</b>	<b>10,797.91</b>	<b>0.00</b>
<b>9050 Unemployment Insurance</b>							
8 Employee Benefits		15,000.00	15,000.00	3,713.72	0.00	0.00	11,286.28

**Victor Central School District**  
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**Fund: A GENERAL FUND**

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
<b>Subtotal of 9050 Unemployment Insurance</b>		<b>15,000.00</b>	<b>15,000.00</b>	<b>3,713.72</b>	<b>0.00</b>	<b>0.00</b>	<b>11,286.28</b>
<b>9055 Disability Insurance</b>							
8 Employee Benefits		30,000.00	30,000.00	11,000.50	1,669.50	10,723.50	8,276.00
<b>Subtotal of 9055 Disability Insurance</b>		<b>30,000.00</b>	<b>30,000.00</b>	<b>11,000.50</b>	<b>1,669.50</b>	<b>10,723.50</b>	<b>8,276.00</b>
<b>9060 Hospital, Medical, Dental Insurance</b>							
8 Employee Benefits		17,127,572.00	17,011,724.07	7,100,102.66	1,676,332.09	5,751,037.78	4,160,583.63
<b>Subtotal of 9060 Hospital, Medical, Dental Insurance</b>		<b>17,127,572.00</b>	<b>17,011,724.07</b>	<b>7,100,102.66</b>	<b>1,676,332.09</b>	<b>5,751,037.78</b>	<b>4,160,583.63</b>
<b>9089 Other (specify)</b>							
8 Employee Benefits		225,000.00	225,000.00	0.00	0.00	0.00	225,000.00
<b>Subtotal of 9089 Other (specify)</b>		<b>225,000.00</b>	<b>225,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>225,000.00</b>
<b>9711 Serial Bonds-School Construction</b>							
6 Principal		4,465,000.00	4,465,000.00	0.00	0.00	0.00	4,465,000.00
7 Interest		2,270,150.00	2,270,150.00	1,457,974.72	1,457,974.72	0.00	812,175.28
<b>Subtotal of 9711 Serial Bonds-School Construction</b>		<b>6,735,150.00</b>	<b>6,735,150.00</b>	<b>1,457,974.72</b>	<b>1,457,974.72</b>	<b>0.00</b>	<b>5,277,175.28</b>
<b>9732 Bond Antic Notes-Bus Purchases</b>							
6 Principal		581,613.00	581,613.00	581,613.00	0.00	0.00	0.00
7 Interest		85,027.00	85,027.00	85,026.83	0.00	0.00	0.17
<b>Subtotal of 9732 Bond Antic Notes-Bus Purchases</b>		<b>666,640.00</b>	<b>666,640.00</b>	<b>666,639.83</b>	<b>0.00</b>	<b>0.00</b>	<b>0.17</b>
<b>9789 Other Debt (specify)</b>							
6 Principal		230,707.00	230,707.00	230,706.73	0.00	0.00	0.27
7 Interest		101,034.00	101,034.24	101,034.24	0.00	0.00	0.00
<b>Subtotal of 9789 Other Debt (specify)</b>		<b>331,741.00</b>	<b>331,741.24</b>	<b>331,740.97</b>	<b>0.00</b>	<b>0.00</b>	<b>0.27</b>
<b>9901 Transfer to Other Funds</b>							
95 Transfer-Special Aid Fund		200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
<b>Subtotal of 9901 Transfer to Other Funds</b>		<b>200,000.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200,000.00</b>
<b>Total GENERAL FUND</b>		<b>98,924,377.00</b>	<b>100,280,371.96</b>	<b>38,841,402.36</b>	<b>9,160,994.49</b>	<b>41,601,819.62</b>	<b>19,837,149.98</b>



**Victor Central School District**  
Budget Status Report As Of: 12/31/2023  
**Fiscal Year: 2024**  
**Fund: A GENERAL FUND**

**Selection Criteria**

Criteria Name: Shared: BOE Summary by State Modified  
Fund: A  
Budget type: Current Year  
As Of Date: 12/31/2023  
Suppress Budget Accounts with no activity  
Print Summary Only  
Sort by: Fund/State function/State object  
Printed by PENNY L. JOHNSTON

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**  
Personnel Agenda, February 8, 2024

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional**

**Probationary  
Appointments:**

The probationary appointment of **Dakota Chaffee**, who has pending certification as a School Psychologist, to a probationary position a School Psychologist, effective July 1, 2024, at an annual salary of \$56,279, leading towards tenure as a School Psychologist.

The probationary appointment of **Carolyn Segrue**, who has certifications in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6, to a probationary position a Special Education Teacher, effective February 29, 2024, at an annual salary of \$52,726, which will be prorated based on her start date, leading towards tenure in Special Education.

The probationary appointment of **Katie Mann**, who has certifications in Students with Disabilities Birth-Grade 2 and Early Childhood Education Birth-Grade 2, to a probationary position a Teacher Assistant, effective February 16, 2024, at an annual salary of \$35,021, which will be prorated based on her start date, leading towards tenure as a Teacher Assistant.

**Appointments:**

The appointment of **Marcia Tobin**, who has certification in Special Education, to a Building Substitute position effective January 3, 2024, and ending June 26, 2024, at a daily rate of \$240.

**Long Term  
Substitute  
Appointments:**

The appointment of **Haley Brunstad**, who is working towards certification in Speech and Language Disabilities, to a long term substitute position as a Speech/Language Teacher, effective February 5, 2024, and extending through June 26, 2024, at an annual salary of \$33,970, which will be prorated based on the length of the assignment.

**Leaves of Absence:**

The granting of a discretionary leave of absence for **Jamie Condon**, Elementary Teacher, effective August 19, 2024, and extending through June 30, 2025.

**Resignations:**

The resignation, due to retirement, of **James Andre**, Physical Education Teacher, effective June 30, 2024.

The resignation of **Stephanie Neufeglise**, School Social Worker, effective February 29, 2024.

**Co-Curriculars:**  
**Clubs & Advisors**

Jr. High Victor Pride Coalition

**Name**

Quintin Peacock

**Band**

1

**Per Diem**  
**Substitutes:**

**Candidate**

**Area of Certification**

Caren Hess  
Taylor Krol  
McKenna Groff  
Sarah Keane  
Liliana Mandurano  
Julie Purpura

Social Studies  
Uncertified  
Uncertified  
Uncertified  
Uncertified  
Uncertified

**Non-Instructional**

**Appointments:**

The appointment of **Melanie Sheahan**, from Part Time Teacher Aide to Full Time Library Clerk, effective January 22, 2024, at an hourly salary of \$17.95.

The appointment of **Mariangel Dominguez Rohena**, Part Time Teacher Aide, effective January 19, 2024, at an hourly rate of \$15.17.

The appointment of **Jonathan Maldonado**, Audio Visual Technician, effective January 29, 2024, at an hourly rate of \$25.91.

The appointment of **Wilmarie Alicea Vazquez**, Full Time Teacher Aide, effective February 6, 2024, at an hourly rate of \$15.17.

The appointment of **Joshua Morrison**, Custodian, effective February 7, 2024, at an hourly rate of \$18.52.

The appointment of **Paola Figueredo Palacios**, Part Time Teacher Aide, effective February 7, 2024, at an hourly rate of \$15.17.

**Resignations:**

The resignation of **Melissa Peters**, Part Time Teacher Aide, effective January 16, 2024.

The resignation, due to retirement, of **Mary Ann Wachob**, Building Secretary, effective March 30, 2024.

The resignation of **Tyrone Parker**, Custodian, effective March 1, 2024.

The resignation of **Shakym Parker Matias**, Cleaner, effective March 1, 2024.

The resignation of **Tashima Ayala**, Cleaner, effective January 22, 2024.

The resignation of **Gretchel Morales**, Cleaner, effective January 23, 2024.

The resignation of **Sylvia Barnes**, School Bus Monitor, effective January 25, 2024.

The resignation, due to retirement, of **Lorna Nevil**, Part Time Teacher Aide, effective February 16, 2024.

The resignation of **Gloria Matamoros-Ramos**, Food Service Helper, effective January 30, 2024.

The resignation of **Jean Miller**, School Bus Driver and Part Time Typist, effective February 16, 2024.

**Terminations:** The termination of **Shamill Muise-Ayala**, Cleaner, effective January 23, 2024.

**Leaves of Absence:** The granting of an unpaid leave of absence for **Elijah Flansburg**, Full Time Teacher Aide, effective January 29, 2024, and extending through May 8, 2024.

**Per Diem and  
Substitute Positions:**

**Candidate**

**Position**

Nicole Johnston  
Karin Thon  
Kelly Stein

Teacher Aide  
Teacher Aide  
Bus Driver Trainee/ Bus  
Monitor/ Food Service Helper

Olivia Worrall  
Andrea Banach  
Brian Siegel  
Shauna Schond  
John Marshall

Lifeguard  
Teacher Aide  
Teacher Aide  
School Bus Monitor  
School Bus Driver Trainee/  
School Bus Monitor

Judith Hessney  
Patrick Purcell  
Kandy DeNardo

Typist  
Teacher Aide  
Cleaner

**VICTOR CENTRAL SCHOOL DISTRICT  
VICTOR, NEW YORK**

**SINGLE AUDIT REPORT**

**For Year Ended June 30, 2023**





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BUSINESS  
ADVISORS  
AND CPAS

**Report on Compliance For Each Major Federal Program;  
Report on Internal Control Over Compliance;  
and Report on the Schedule of Expenditures of  
Federal Awards Required by the Uniform Guidance**

**Independent Auditors' Report**

To the Board of Education  
Victor Central School District  
Victor, New York

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited Victor Central School District, Victor, New York's compliance with the types of compliance requirements identified as subject to audit in the OMB Compliance Supplement that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2023. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

**Basis for Opinion on Each Major Federal Program**

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States (Government Auditing Standards); and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

## **Responsibilities of Management for Compliance**

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the District's federal programs.

## **Auditor's Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, Government Auditing Standards, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, Government Auditing Standards, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## **Report on Internal Control Over Compliance**

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

### **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements. We issued our report thereon, dated September 13, 2023, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subject to auditing procedures applied in the audit of the financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
December 21, 2023

**VICTOR CENTRAL SCHOOL DISTRICT  
VICTOR, NEW YORK  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR YEAR ENDED JUNE 30, 2023**

<u>Grantor / Pass - Through Agency</u> <u>Federal Award Cluster / Program</u>	<u>Assistance</u> <u>Lising</u> <u>Number</u>	<u>Pass-Through</u> <u>Agency</u> <u>Number</u>	<u>Total</u> <u>Expenditures</u>
<b><u>U.S. Department of Education:</u></b>			
<b><u>Passed Through NYS Education Department -</u></b>			
<b><u>Special Education Cluster IDEA -</u></b>			
Special Education - Grants to States (IDEA, Part B)	84.027	0032-23-0673	\$ 907,252 *
ARP - Special Education - Grants to States (IDEA, Part B)-COVID-19	84.027X	5532-23-0673	180,613 *
Special Education - Preschool Grants (IDEA Preschool)	84.173	0033-23-0673	22,114 *
ARP - Special Education - Preschool Grants (IDEA Preschool)-COVID-19	84.173X	5533-23-0673	11,591 *
<b>Total Special Education Cluster IDEA</b>			<b>\$ 1,121,570</b>
<b><u>Education Stabilization Fund -</u></b>			
CRRSA - ESSER 2-COVID-19	84.425D	5891-21-2215	\$ 147,887 *
ARP - ESSER 3-COVID-19	84.425U	5880-21-2215	471,368 *
ARP - UPK-COVID-19	84.425U	5875-23-0008	385,000 *
ARP - SLR Learning Loss-COVID-19	84.425U	5884-21-2215	91,288 *
ARP - Afterschool-COVID-19	84.425U	5883-21-2215	1,746 *
ARP - Homeless-COVID-19	84.425W	5218-21-2215	6,804 *
<b>Total Education Stabilization Fund</b>			<b>\$ 1,104,093</b>
Title IIA - Supporting Effective Instruction State Grant	84.367	0147-22-2215	37,349
Title IIA - Supporting Effective Instruction State Grant	84.367	0147-23-2215	16,841
Title IIIA - Immigrant Education	84.365	0293-23-2215	15,892
Title IVA - Student Support and Academic Enrichment Grants	84.424	0204-23-2215	23,487
Title I - Grants to Local Educational Agencies	84.010	0021-22-2215	565 *
Title I - Grants to Local Educational Agencies	84.010	0021-23-2215	388,562 *
<b>Total U.S. Department of Education</b>			<b>\$ 2,708,359</b>
<b><u>U.S. Department of Agriculture:</u></b>			
<b><u>Passed Through NYS Education Department -</u></b>			
<b><u>Child Nutrition Cluster -</u></b>			
National School Lunch Program	10.555	26170106	\$ 567,870
National School Lunch Program-Non-Cash Assistance (Commodities)	10.555	26170106	174,872
Supply Chain Assistance-COVID-19	10.555	26170106	129,712
National School Breakfast Program	10.553	26170106	101,013
<b>Total Child Nutrition Cluster</b>			<b>\$ 973,467</b>
Food Service Equipment Assistance Grant	10.579	0051-19-0069	35,035
Pandemic EBT Administrative Costs	10.649	26170106	3,140
<b>Total U.S. Department of Agriculture</b>			<b>\$ 1,011,642</b>
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>			<b>\$ 3,720,001</b>

\* Major Programs

**VICTOR CENTRAL SCHOOL DISTRICT  
VICTOR, NEW YORK**

**Notes to Schedule of Expenditures of Federal Awards**

**June 30, 2023**

**1. Basis of Presentation:**

The accompanying Schedule of Expenditures of Federal Awards (the schedule) includes the federal award activity of the Victor Central School District, Victor, New York (the District) under programs of the federal government for the year ended June 30, 2023. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirement's, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the District, it is not intended to and does not present the financial position or changes in net position.

**2. Summary of Significant Accounting Policies:**

Expenditures reported on the schedule are reported on the GAAP basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

**3. Indirect Costs:**

The District has elected to not use the 10 percent de minimus indirect cost rate allowed under the Uniform Guidance. Indirect costs are included in the reported expenditures to the extent they are included in the federal financial reports used as the source for the data presented.

**4. Matching Costs**

Matching costs, i.e., the Victor Central School District's share of certain program costs, are not included in the reported expenditures.

**5. Non-Monetary Federal Program**

The Victor Central School District, Victor, New York is the recipient of a federal financial award program that does not result in cash receipts or disbursements termed a "non-monetary program". This program Surplus Food Distribution (CFDA Number 10.555), and the fair market value of the food commodities received during the fiscal year is presented in the accompanying Schedule of Expenditures of Federal Awards and was considered in the Victor Central School District, Victor, New York's single audit.

**6. Subrecipients**

The Victor Central School District, Victor, New York did not pass through any awards to subrecipients during the fiscal year.

**VICTOR CENTRAL SCHOOL DISTRICT  
VICTOR, NEW YORK  
Schedule of Findings and Questioned Costs  
June 30, 2023**

**I. Summary of the Auditor's Results**

**Financial Statements**

- |   |            |
|---|------------|
| a) Type of auditor's report issued                      | Unmodified |
| b) Internal control over financial reporting            |            |
| 1. Material weaknesses identified                       | No         |
| 2. Significant deficiency(ies) identified               | No         |
| c) Noncompliance material to financial statements noted | No         |

**Federal Awards**

- |  |   |
|--|---|
| a) Internal control over major programs  |   |
| 1. Material weaknesses identified  | No  |
| 2. Significant deficiency(ies) identified  | No  |
| b) Type of auditor's report issued on compliance for major programs  | Unmodified  |
| c) Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a) | No  |
| d) Identification of major programs  |   |
| <u>Assistance Listing Number(s)</u>  | <u>Name of Federal Program or Cluster</u>   |
| #84.010  | Title I - Grants to Local Educational Agencies  |
| Special Education Cluster IDA  |   |
| #84.027  | Special Education - Grants to States (IDEA, Part B)   |
| #84.173  | Special Education - Preschool Grants (IDEA Preschool)   |
| #84.027X   | ARP-Special Education - Grants to States (IDEA, Part B)-COVID-19                                  |
| #84.173X   | ARP-Special Education - Preschool Grants (IDEA Preschool)-COVID-19                                |
| Education Stabilization Fund   |   |
| #84.425D   | CRRSA- ESSER 2-COVID-19   |
| #84.425U   | ARP- ESSER 3-COVID-19/ARP - UPK-COVID-19/ARP-SLR Learning Loss-COVID-19/ARP-After School-COVID-19 |
| #84.425W   | ARP-Homeless-COVID-19   |
| e) Dollar threshold used to distinguish between Type A and Type B programs                                   | \$750,000   |
| f) Auditee qualifies as low-risk auditee   | Yes   |

**II. Financial Statement Findings**

There were no current year findings and there were no prior year findings.

**III. Federal Award Findings and Questioned Costs**

There were no current year findings or questioned costs and there were no prior year findings or questioned costs.

**Victor Central School District**  
**Single Audit**  
**Auditors' Findings and Evaluation for 2022-2023**

<u>Auditors Findings</u>	<u>Recommendation</u>	<u>Management Response</u>	<u>Person Responsible &amp; Complete Date</u>
None	None	N/A	N/A



**VICTOR CENTRAL SCHOOL DISTRICT**

**EXTRACLASSROOM ACTIVITY FUNDS  
FINANCIAL REPORT**

**For Year Ended June 30, 2023**



BUSINESS  
ADVISORS  
AND CPAS

## **T A B L E   O F   C O N T E N T S**

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BUSINESS  
ADVISORS  
AND CPAS

## INDEPENDENT AUDITORS' REPORT

To the Board of Education  
Victor Central School District, New York

### ***Qualified and Unmodified Opinions***

We have audited the accompanying statement of cash receipts and disbursements of the Extraclassroom Activity Funds of the Victor Central School District for the year ended June 30, 2023 and the related notes to the financial statement.

### ***Qualified Opinion***

In our opinion, except for the possible effects of the matter discussed in the basis for qualified opinion paragraph, the financial statement referred to in the first paragraph presents fairly, in all material respects, the cash receipts and disbursements of the Extraclassroom Activity Funds of Victor Central School District for the year ended June 30, 2023, in accordance with the cash basis of accounting as described in Note 1.

### ***Basis for Qualified Opinion***

Internal accounting controls are limited over the cash receipts from the point of collection to the time of submission to the Central Treasurer. Accordingly, it was impracticable to extend our audit of such receipts beyond the amounts recorded.

### ***Emphasis of Matter – Basis of Accounting***

We draw attention to Note 1 of the financial statement, which describes the basis of accounting. This financial statement is prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

### ***Responsibility of Management for the Statement of Cash Receipts and Disbursements***

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the cash basis of accounting described in Note 1; and for determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

### ***Auditor Responsibilities for the Audit of the Financial Statement***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
December 13, 2023

**VICTOR CENTRAL SCHOOL DISTRICT**  
**EXTRACLASSROOM ACTIVITY FUNDS**  
**STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**  
**For Year Ended June 30, 2023**

	<b>Cash Balance</b>			<b>Cash Balance</b>
	<b><u>July 1, 2022</u></b>	<b><u>Receipts</u></b>	<b><u>Disbursements</u></b>	<b><u>June 30, 2023</u></b>
Class of 2023	\$ 7,209	\$ 27,165	\$ 29,968	\$ 4,406
Class of 2024	3,963	23,779	16,899	10,843
Class of 2025	4,894	1,475	2,653	3,716
Class of 2026	1,796	465	-	2,261
Class of 2028	1,233	-	-	1,233
Art Club	150	-	-	150
Business Club	1,976	79,720	80,650	1,046
Drama Club	10,781	22,803	20,349	13,235
French Club	11,505	10,696	12,040	10,161
Go Green Garden Team	66	-	-	66
Global Competency	461	-	50	411
International Club	208	-	-	208
Junior High Musical	22,154	21,059	14,510	28,703
Junior High Store	996	-	-	996
Junior High Student Council	5,171	9,359	8,577	5,953
Junior High Yearbook	(8)	507	-	499
Key Club	1,304	2,495	3,511	288
<b>Subtotal</b>	<b><u>\$ 73,859</u></b>	<b><u>\$ 199,523</u></b>	<b><u>\$ 189,207</u></b>	<b><u>\$ 84,175</u></b>

	<b>Cash Balance</b>			<b>Cash Balance</b>
	<b><u>July 1, 2022</u></b>	<b><u>Receipts</u></b>	<b><u>Disbursements</u></b>	<b><u>June 30, 2023</u></b>
<b>CarryOver Total</b>	\$ 73,859	\$ 199,523	\$ 189,207	\$ 84,175
Medical Explorers	111	-	-	111
Mentoring Club	5,456	-	1,766	3,690
NHS	1,925	1,562	1,098	2,389
Outdoor Activity	231	1,616	1,309	538
Positive School Climate	3,402	367	563	3,206
Sales Tax	1,814	7,069	2,922	5,961
SEAS	855	12,076	12,825	106
Senior High Orchestra	3,312	20,393	8,822	14,883
Senior High School Store	5,847	3,547	2,323	7,071
Senior High Student Council	3,707	23,228	12,070	14,865
Senior High Yearbook	(378)	4,603	2,012	2,213
Spanish Club	2,953	495	474	2,974
Victor Music Society	1,220	1,119	1,143	1,196
Victor Cares	8,334	16,547	9,332	15,549
Wellness Club	379	242	234	387
<b>TOTAL</b>	<b><u>\$ 113,027</u></b>	<b><u>\$ 292,387</u></b>	<b><u>\$ 246,100</u></b>	<b><u>\$ 159,314</u></b>

( ) Denotes red figure  
 (See accompanying notes to financial statement)

**VICTOR CENTRAL SCHOOL DISTRICT**  
**EXTRACLASSROOM ACTIVITY FUNDS**  
**NOTES TO FINANCIAL STATEMENT**

**June 30, 2023**

**(Note 1)    Accounting Policy:**

The transactions of the Extraclassroom Activity Funds are considered part of the reporting entity of the Victor Central School District. Consequently, the cash balances are included in the financial statements of the School District as part of the Custodial Fund.

The accounts of the Extraclassroom Activity Funds of the Victor Central School District are maintained on a cash basis, and the statement of cash receipts and disbursements reflects only cash received and disbursed. Therefore, receivables and payables, inventories, long-lived assets, and accrued income and expenses, which would be recognized under generally accepted accounting principles, and which may be material in amount, are not recognized in the accompanying financial statement.

**(Note 2)    Cash and Cash Equivalents:**

Cash and cash equivalents is comprised of one checking account. The balance in this account is fully covered by FDIC Insurance.



**VICTOR CENTRAL SCHOOL DISTRICT**  
**EXTRACLASSROOM ACTIVITY FUNDS**  
**AUDITORS' FINDINGS AND EVALUATION**

We have examined the statement of cash receipts and disbursements of the Victor Central School District's Extraclassroom Activity Funds for the year ended June 30, 2023. As part of our examination, we made a study and evaluation of the system of internal accounting control to the extent we deemed necessary to render our opinion.

There are inherent limitations in considering the potential effectiveness of any system of internal accounting control. Human errors, mistakes of judgment and misunderstanding of instructions limit the effectiveness of any control system.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

**Prior Year Deficiency Pending Corrective Action:**

**Receipts –**

Our examination of selected receipt transactions revealed one instance in the Business Club and one instance in the Senior High Orchestra in which deposits were not made in a timely manner.

In an effort to maintain accountability and control over receipts, we recommend every effort be made in the future to deposit cash collections on a more timely basis.

**Current Year Deficiency in Internal Control:**

**Profit and Loss Statements –**

During the course of our examination, we noted one instance in the Drama Club in which a profit and loss statement was not signed by the Student Treasurer.

We recommend the Student Treasurer together with the Faculty Advisor prepare profit and loss statements at the close of each fundraising event. In addition, these statements should be given to the Central Treasurer to be retained for our review at year end.

**Other Item:**

The following item is not considered to be a deficiency in internal control; however, we consider it an other item which we would like to communicate to you as follows:

**Inactive Clubs –**

As indicated on the statement of cash receipts and disbursements, the Class of 2028, Art Club, Go Green Garden Team, International Club, Junior High Store, and the Medical Explorers were financially inactive during the 2022-23 fiscal year.

We recommend the status of these clubs be reviewed. If future financial transactions are not anticipated, they should be closed in accordance with the Board of Education policy.

**Prior Year Recommendations:**

We are pleased to report that the following prior year recommendations have been implemented to our satisfaction:

1. There were no deficit club balances at June 30, 2023.
2. The profit and loss statements traced to the general ledger for the year under examination.

\*

\*

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We wish to express our appreciation to all client personnel for the courtesies extended to us during the course of our examination.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
December 13, 2023

**Victor Central School District**  
**Extraclassroom Activity Fund Audit**  
**Auditors' Findings and Evaluation for 2022-2023**

<u><b>Auditors Findings</b></u>	<u><b>Recommendation</b></u>	<u><b>Management Response</b></u>	<u><b>Person Responsible &amp; Complete Date</b></u>
During the course of our examination, we noted one instance in the Drama Club in which a profit and loss statement was not signed by the Student Treasurer.	We recommend the Student Treasurer together with the Faculty Advisor prepare profit and loss statements at the close of each fundraising event. In addition, these statements should be given to the Central Treasurer to be retained for our review at year end.	<p>The Student Treasurer was unable to sign because the profit and loss statement was not completed until after the student's went home for the summer.</p> <p>As part of the District's annual training with club advisors, the Business Office will place emphasis on completing profit and loss statements in a timely manner.</p>	<p>Assistant Superintendent of Business</p> <p>Extraclass Treasurer</p> <p>Club Advisors</p> <p>Effective 7/1/2023</p>
As indicated on the statement of cash receipts and disbursements, the Class of 2028, Art Club, Go Green Garden Team, International Club, Junior High Store, and the Medical Explorers were financially inactive during the 2022-23 fiscal year.	We recommend the status of these clubs be reviewed. If future financial transactions are not anticipated, they should be closed in accordance with the Board of Education policy.	The District will work with the building administration to gauge the future intent of these clubs to determine whether or not to keep the clubs financially active or to disburse the remaining funds into Student Council.	<p>Assistant Superintendent of Business</p> <p>Extraclass Treasurer</p> <p>Building Administration</p> <p>Effective 7/1/2023</p>

**COLLECTOR'S REPORT  
VICTOR CENTRAL SCHOOL  
2023-2024**

DATE REPORT SUBMITTED: January 30, 2024

DATE WARRANT ENDED: October 31, 2023

TOWN	ASSESSED VALUE	TAX RATE PER \$1000	TAX LEVY AMT	CHARGE BACKS	TOTAL TAX LEVY (INCL CHARGE BACKS)	TAX LEVY AFTER ASSESSMENT REDUCTIONS/ROUNDING	STATE STAR REIMBURSEMENT	TAX LEVY LESS STAR REDUCTION	TOTAL TAXES PAID	TOTAL TAXES RETURNED TO COUNTY	INTEREST ADDED TO RETURNED TAXES
E. BLOOMFIELD (school)	6,597,346	16.7692480	110,632.53	-	110,632.53	110,632.53 0.01 rounding <b>110,632.54</b>	9,681.04	100,951.50	110,548.69	83.85	2.52 3%
E. BLOOMFIELD (library)	6,597,346	0.2500290	1,649.53	-	1,649.53	1,649.53 0.04 rounding <b>1,649.57</b>	-	1,649.57	1,648.32	1.25	0.04 -
<b>TOTAL</b>			<b>112,282.06</b>	<b>-</b>	<b>112,282.06</b>	<b>112,282.11</b>		<b>102,601.07</b>	<b>102,515.97</b>	<b>85.10</b>	<b>2.55</b>
FARMINGTON (school)	1,114,314,982	14.086225	15,696,491.56	3,017.93	15,699,509.49	15,699,509.49 0.23 rounding <b>15,699,509.72</b>	820,208.27	14,879,301.22	15,489,248.18 3,017.93	207,243.61	6,217.31 3%
FARMINGTON (library)	1,114,314,982	0.210025	234,034.13	-	234,034.13	234,034.13 (0.03) rounding <b>234,034.10</b>	-	234,034.13	230,944.18	3,089.92	92.70
<b>TOTAL</b>			<b>15,930,525.69</b>	<b>3,017.93</b>	<b>15,933,543.62</b>	<b>15,933,543.82</b>		<b>15,113,335.35</b>	<b>14,911,074.02</b>	<b>202,261.53</b>	<b>6,310.01</b>
VICTOR(school)	2,119,585,122	17.830644	37,793,567.74	21,389.94	37,814,957.68	37,814,957.68 0.41 rounding <b>37,814,958.09</b>	1,381,615.98	36,433,342.11	37,069,699.56 21,389.94	723,868.89	21,716.07 3%
VICTOR(library)	2,119,585,122	0.265854	563,500.18	-	563,500.18	563,500.18 0.20 rounding <b>563,500.38</b>	-	563,500.38	552,707.21	10,792.87	323.79
<b>TOTAL</b>			<b>38,357,067.92</b>	<b>21,389.94</b>	<b>38,378,457.86</b>	<b>38,378,458.47</b>		<b>36,996,842.49</b>	<b>36,281,002.76</b>	<b>715,839.73</b>	<b>22,039.85</b>
MACEDON(school)	23,117,854	14.401321	332,927.64	-	332,927.64	332,927.64 (0.01) <b>332,927.63</b>	30,886.23	302,041.40	320,945.73	11,981.90	359.46 3%
MACEDON(library)	23,117,951	0.223430	5,165.22	-	5,165.22	5,165.22 (0.02) rounding <b>5,165.20</b>	-	5,165.20	4,979.31	185.89	5.58
<b>TOTAL</b>			<b>338,092.86</b>		<b>338,092.86</b>	<b>338,092.83</b>		<b>307,206.60</b>	<b>295,038.81</b>	<b>12,167.79</b>	<b>365.03</b>
<b>ONTARIO/WAYNE COUNTY TOTALS</b>			<b>54,737,968.52</b>	<b>24,407.87</b>	<b>54,762,376.39</b>	<b>54,762,377.23</b>	<b>2,242,391.52</b>	<b>GRAND TOTAL</b>	<b>51,589,631.56</b>	<b>930,354.15</b>	<b>52,519,985.71</b>
PERINTON(school)	119,276,168	19.198555	2,289,930.07	-	2,289,930.07	2,289,930.07 - rounding <b>2,289,930.07</b>	57,502.00	2,232,428.07	2,266,855.57	23,074.74	- 0%
PERINTON (library)	119,276,168	0.295813	\$35,283.39	-	\$35,283.39	35,283.39 - rounding <b>35,283.39</b>	-	35,283.39	34,927.86	355.53	-
<b>TOTAL</b>			<b>2,325,213.46</b>	<b>-</b>	<b>2,325,213.46</b>	<b>2,325,213.46</b>		<b>2,267,711.46</b>	<b>2,245,779.43</b>	<b>21,932.27</b>	<b>-</b>
<b>MONROE COUNTY TOTALS</b>			<b>2,325,213.46</b>	<b>-</b>	<b>2,325,213.46</b>	<b>2,325,213.46</b>	<b>57,502.00</b>	<b>GRAND TOTAL</b>	<b>2,245,779.43</b>	<b>21,932.27</b>	<b>2,267,711.70</b>
<b>TOTAL SCHOOL</b>			<b>56,223,549.53</b>	<b>24,407.87</b>	<b>56,247,957.40</b>	<b>56,247,958.05</b>	<b>2,299,893.52</b>	<b>53,948,064.30</b>	<b>53,010,204.11</b>	<b>937,860.96</b>	<b>28,295.35</b>
<b>TOTAL LIBRARY</b>			<b>839,632.45</b>	<b>-</b>	<b>839,632.45</b>	<b>839,632.64</b>	<b>-</b>	<b>839,632.67</b>	<b>825,206.88</b>	<b>14,425.46</b>	<b>422.10</b>
<b>GRAND TOTAL ALL TOWNS</b>									<b>53,835,410.99</b>	<b>952,286.42</b>	<b>28,717.45</b>
										Difference	0.44

Amount of fees received by Tax Collector: \$30,910.36  
 % of Taxes Collected: 98.26%  
 22-23% of Taxes Collected: 98.44%

  
 Tax Collectors Signature

Approved: \_\_\_\_\_

Clerk of Board of Education \_\_\_\_\_

**Victor Central School District**  
**Athletic Hall of Fame Program**  
**Selection Committee By-Laws**

**Mission Statement**

It is the mission of the Victor Central School Athletic Hall of Fame Committee to:

- Recognize and celebrate the accomplishments of outstanding athletes, teams, coaches, administrators and Blue Devil supporters.
- Reconnect those individuals and their families with Victor Central Schools.
- Deepen the current student-athletes' understanding and appreciation for the history of the Blue Devil athletes by seeking their participation.

**Membership**

The Victor Central School Athletic Hall of Fame Committee shall be comprised of no more than ten (10) voting members.

- The Director of Athletics or Prior Approved Designee shall be a permanent member and serve as the chairperson.
- A VCS Board of Education member or designee.
- Two (2) VCS Student representatives as determined by the Director of Athletics and the Head Coaches Council.
- Up to six (6) other members including individuals from the Victor Central Schools' district staff and the community at large.
  - Term of membership on the committee shall be three (3) years with a potential limit of three (3) consecutive terms.
- A non-voting Historian Consultant as deemed necessary.

Annually, the VCS Board of Education will solicit volunteers from the community to serve as members of the committee. As committee membership vacancies occur, the VCS Board of Education will select from the list of volunteers and appoint new members to the committee.

**Duties**

The mission statement is accomplished by, but not limited to, the following:

- Encouraging a wide range of individuals to nominate former athletes, coaches, administrators, teams and Blue Devil supporters.
- Selecting worthy candidates for induction into the Hall of Fame
- Recognizing the inductees at Homecoming and Homecoming activities.
- Recognizing the inductees at the Hall of Fame Recognition Ceremony.

- Highlighting the accomplishments of the inductees by displaying their accomplishments and awards on the school property.

## **Meetings**

The committee shall meet at the discretion of the membership.

## **Nominating and Selection Process**

### **Eligibility**

In order to qualify for induction into the Victor Central School Athletic Hall of Fame, a nominee must meet one or more of the following:

- Graduated from Victor Senior High School at least ten (10) years ago and have been affiliated with interscholastic athletics sponsored by Victor Central Schools.
- Coached a Victor Central Schools team for a minimum of eight (8) years and retired from coaching that sport.
- Made significant contributions to the students of Victor Central through interscholastic athletics.
- Graduated from Victor Senior High School (at least 10 years ago) and made significant contributions in the world of sports but may not have necessarily participated in the sports program at Victor Central Schools.

### **Categories**

The following categories are to be considered in qualifying for the Hall of Fame:

- Athletes - Individuals and/or teams who were athletes for Victor Senior High School and graduated a minimum of ten (10) years ago.
- Coaches - Individuals who have made significant and extraordinary contributions to the Victor Athletic programs and coached a Victor Central Schools' team for a minimum of eight (8) years.
- Honorary - Individuals who made a significant impact on Victor Central athletics, administration, and/or on sectional, regional, state, national, professional, or international levels of athletics. The Honorary category may include, but is not limited to, counselors, faculty managers, scoreboard/book operators, as well as local community supporters.

## Nominations

- Nominations may be made by **any** individual to the Athletic Hall of Fame Committee.
- All nominations must be submitted on the official Athletic Hall of Fame application form and are strongly encouraged to include a letter of recommendation.
- All application forms must be complete and either delivered or postmarked on or before the deadline set by the Selection Committee.
- All candidates nominated will receive a cover letter outlining the Hall and its procedures. These nominees will be asked to complete a biography form. The form requests detailed information about the candidate's career, coaches, etc.

Current selection committee members and their immediate family are not eligible for induction during a committee member's term of service.

## Voting

- Each committee member will receive a copy of each biography under consideration.
- The committee will meet to discuss all candidates and to select inductees.
- The committee will decide based on the following criteria which includes and is not limited to record, ability, integrity, sportsmanship, character, and contributions.
- Inductees shall be determined using a ranked-order process developed by committee members.
- The committee shall select qualified nominees each induction year based on deliberations and the voting process.
- In the event no nominee qualifies, no one will be selected for that year.
- A candidate who is not selected will remain as a nominee for five (5) additional years. At that time a committee member will reach out to the nominator.

## Induction Process

Hall of Fame recipients shall be required to attend the induction ceremony and to contribute to or participate in a program in the District schools for the benefit of students. The induction ceremony shall be held for friends, relatives, and the school community at a dinner with the presentation of plaques by the Director of Athletics. Recipients shall be given up to three-years to attend and receive the award, after which they may be re-nominated.

## Amendments of By-Laws

Written proposals for amendments must be submitted at least 30 days prior to any vote. The By-Laws shall be amended by a two-thirds majority of the total committee. All by-law changes must be submitted to the Victor Board of Education for final approval.

Regardless of whether amendments are made or not, the Committee By-laws must be approved by the Victor Board of Education on an annual basis. It shall be the responsibility of the Director of Athletics to submit current by-laws to the Victor Board of Education by March 1<sup>st</sup> of each year.



**Victor Central School District**  
**Visual and Performing Arts**  
**Hall of Fame Program**  
**Selection Committee By-Laws**

**Mission Statement**

It is the mission of the Victor Central Schools Hall of Fame to:

- Celebrate and honor the accomplishments of outstanding alumni, staff and community members who have excelled in the arts.
- Inspire current students to make contributions to the arts by reconnecting those selected for the hall of fame with our students, staff and community.

**Membership**

The Victor Central School Hall of Fame Committee shall be comprised of no more than eleven (11) voting members.

- The District Office Administrator shall be a permanent member and serve as the chairperson.
- A VCS Board of Education member or designee, selected by the Board of Education.
- The K-12 Chairpersons of Art, Music and Theater departments or designees.
- Three high school students, selected by the Senior High School Principal.
- One community member, selected by the Board of Education
- One representative from the CSEA, selected by the president of CSEA.
- A liaison from the Office of School and Community Relations (non-voting member).

Term of membership on the committee shall be two (2) years with a two (2) consecutive term limit.

**Duties**

The mission statement is accomplished by, but not limited to, the following:

- Encouraging a wide range of people to nominate individuals.
- Selecting worthy candidates for induction into the Hall of Fame
- Recognizing the inductees at the Hall of Fame Recognition Ceremonies.
- Highlighting the accomplishments of the inductees by displaying their accomplishments and awards on the school property.

## Meetings

The committee shall meet at the discretion of the membership.

## Nominating and Selection Process

### Eligibility

In order to qualify for induction into the Victor Central School Hall of Fame, a nominee of the highest character and integrity must meet one or more of the following:

- Graduated from Victor Senior High School at least ten (10) years ago and have been affiliated with arts programming sponsored by Victor Central Schools.
- Serve as a staff member in a Victor Central Schools' arts program for a minimum of five years.
- Made significant contributions to the students of Victor Central through the District's arts programming.
- Graduated from Victor Senior High School (at least 10 years ago) and made significant contributions in the Arts, but may not have necessarily participated in a program at Victor Central Schools.

### Categories

The following categories are to be considered in qualifying for the Hall of Fame:

- Creators - Individuals and/or groups of Victor Senior High School alumni who graduated a minimum of ten (10) years ago.
- Performers- Individuals and/or groups of Victor Senior High School alumni who graduated a minimum of ten (10) years ago.
- Practitioners - Staff and community members who have made significant and extraordinary contributions to the Victor Central Schools' Arts programming for a minimum of five (5) years.
- Contributors- Individuals who have made a significant impact on Victor Central Schools' Arts programming, administration, and/or on regional, state, national, professional, or international levels. This honorary category may include, but is not limited to, VCS staff and local community supporters.

## **Nominations**

- Nominations may be made by **any** individual to the Hall of Fame Committee.
- All nominations must be submitted on the official Hall of Fame application form.
- All application forms must be complete and either delivered or postmarked on or before the deadline set by the Selection Committee.
- Applications will be kept for review for three years from date of submission.

Current selection committee members and their immediate family are not eligible for induction during a committee member's term of service.

## **Voting**

- Each committee member will receive a copy of each application under consideration.
- The committee will meet to discuss all candidates and to select inductees.
- Inductees shall be determined using a process developed by committee members.
- The committee shall select a maximum of four (4) nominees for induction each year from any of the three areas (music, theater and visual arts), unless an extraordinary situation exists, which warrants recognizing more than four individuals.
- A quorum is needed to select inductees.
- In the event no nominee qualifies, no one will be selected for that year.

## **Induction Process**

All candidates selected will receive a cover letter outlining the award and committee procedures.

Hall of Fame inductees shall be required to attend the induction ceremony and to contribute to or participate in a program in the District's schools for the benefit of students.

An induction ceremony and reception shall be held for friends and relatives with the presentation of plaques by the Director of Educational and Support Services and the appropriate K-12 Chairperson.

Recipients shall be given up to three-years to attend the induction ceremony and receive the award, after which they may be re-nominated.

## **Amendments of By-Laws**

Written proposals for amendments must be submitted at least 30 days prior to any vote. The By-Laws shall be amended by a two-thirds majority of the total committee. All by-law changes must be submitted to the Victor Board of Education for final approval.

Regardless of whether amendments are made or not, the Committee By-laws must be approved by the Victor Board of Education on an annual basis. It shall be the responsibility of the District Office Administrator to submit current by-laws to the Victor Board of Education by March 1<sup>st</sup> of each year, except for the first year of existence, 2017-2018.

**Victor Central School District**  
**Graduates of Distinction Program**  
**Selection Committee By-Laws**

**Purpose**

The Graduates of Distinction Selection Committee exists for the purpose of recognizing Victor Central School District alumni who have achieved distinction through exceptional or lifetime achievement with significant contribution within their school, family, career, community or personal life; and sharing these accomplishments with the community at large as inspiration for current and future students. The Graduates of Distinction Selection Committee may also recognize students who attended Victor schools before there was a high school. (The first graduating senior class at VCS was in 1894.) Such former students will be given the title of Honorary Recognition.

**Membership**

The Graduates of Distinction Selection Committee shall consist of graduates of Victor Central School.

- No more than seven voting members
- No more than two from any one graduating class if possible
- A current student (should be a Junior and will hold a two-year term) shall serve as a voting member
- A VCS Board of Education member or designee shall serve as a voting member (one-year term)
- The VCS School and Community Relations Coordinator will serve as a non-voting member

An organizational meeting of the School Committee shall be held after July 1 of each year where a Chairperson shall be elected for the following year by quorum. The School and Community Relations Coordinator shall serve as the Secretary-Treasurer for the committee.

Terms of membership on the committee shall be three (3) years ~~(unless otherwise stated)~~ with a two consecutive term limit unless otherwise agreed upon by the committee.

The VCS Board of Education will solicit volunteers from the community to serve as members of the committee. As committee membership vacancies occur, the VCS Board of Education will select from the list of volunteers and appoint new members to the committee.

**Duties**

The chairperson shall preside at all meetings. The School and Community Relations Coordinator shall record minutes of the meetings, send mailings to the membership and assist in gathering information about candidates, oversee the financial matters of the committee, coordinate induction activities, i.e. make arrangements for reception, order plaques. The committee will work with the School and Community Relations Coordinator to address public relations needs, recommendations to the VCS Board of Education, and fund expenditure approval. It shall be the sole responsibility of the committee to check references and verify information on nominees.

**Meetings**

The committee shall meet at the discretion of membership.

**Voting**

- Attendance at all meetings shall be encouraged with the selection of the candidates requiring voting by all members of the committee.
- The inductees shall be determined by a rating process developed by the committee.
- The chairperson shall forward the names of the Graduate(s) of Distinction (with the rating sheet) to the VCS Board of Education for confirmation.

**Victor Central School District**  
**Graduates of Distinction Program – Selection Committee By-Laws**

**Nominating and Selection Process**

I. Nominees to the Victor Central School District Graduates of Distinction program shall be selected based upon the following criteria:

A. Nominees of the highest character and integrity must have graduated from Victor Senior High (or have attended Victor Schools BEFORE there was a high school in the case of Honorable Recognition) at least 15 years before they are eligible for selection. The committee may waive the graduation time limit requirements in certain circumstances, as it deems necessary;

B. Significant achievement after attending Victor Schools which include:

1. Educational achievements;
2. Professional achievements;
3. ~~Job-related achievements~~ [Impact on students](#);
4. Honors, awards, professional affiliations, publications;
5. Civic or community involvement;
6. Other appropriate qualifications, which the committee believes merit consideration;

II. The committee shall solicit nominees from the community at large. Anyone may submit a nomination for any person meeting the criterion. Every person nominated shall be eligible for a period of one year. They may be re-nominated.

III. The committee shall select a maximum of three (3) nominees for induction yearly. In the event no nominee qualifies, no one will be selected for that year.

IV. No member of the selection committee may submit a nomination, be nominated or inducted during his or her term of office.

**Induction Process**

The annual/biennial Graduates of Distinction induction ceremony will be held at a time agreed upon by the District and the Graduates of Distinction. Graduates of Distinction recipients shall be required to attend an induction ceremony with the Board of Education and to contribute to or participate in a program in the District schools for the benefit of students. The structure of such programs is left to the discretion of the District.

Recipients shall be given up to three-years to attend and receive the award, after which they may be re-nominated.

**Amendments of By-Laws**

The By-Laws shall be amended by a two-thirds majority of the total committee. Written proposals for amendments must be submitted at least 30 days prior to any vote. All by-law changes must be submitted to the VCS Board of Education for final approval.

Regardless of whether amendments are made or not, the Committee By-laws must be approved by the VCS Board of Education on an annual basis. It shall be the responsibility of the chairman to submit current Graduates of Distinction by-laws to the VCS Board of Education after the first committee meeting, but no later than March 1<sup>st</sup> of each year.

# Victor Central School

## 2024-2025 School Calendar

BOE Approved \_\_\_\_

S	M	T	W	TH	F	S
<b>July 2024</b>						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

S	M	T	W	TH	F	S
<b>August 2024</b>						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

S	M	T	W	TH	F	S
<b>September 2024</b>						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

<b>October 2024</b>						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

<b>November 2024</b>						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

<b>December 2024</b>						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

<b>January 2025</b>						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

<b>February 2025</b>						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

<b>March 2025</b>						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

<b>April 2025</b>						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

<b>May 2025</b>						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

<b>June 2025</b>						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

<b>August 20-22</b>	<b>New Educator Orientation</b>
<b>Aug. 28-29 &amp; Sept. 3</b>	<b>Superintendent Conference Days**</b>
<b>September 2</b>	<b>Labor Day</b>
<b>September 4</b>	<b>Classes Begin</b>
<b>October 11</b>	<b>Superintendent Conference Day**</b>
<b>October 14</b>	<b>Columbus Day</b>
<b>November 11</b>	<b>Veterans Day</b>
<b>November 27-29</b>	<b>Thanksgiving Recess</b>
<b>December 23-January 3</b>	<b>Winter Recess</b>
<b>January 20</b>	<b>Martin Luther King, Jr. Day</b>
<b>January 29</b>	<b>Lunar New Year</b>
<b>February 17-21</b>	<b>President's Recess</b>
<b>March 14</b>	<b>Superintendent Conference Day**</b>
<b>April 14-18</b>	<b>Spring Recess</b>
<b>May 26</b>	<b>Memorial Day</b>
<b>June 18-26</b>	<b>Regents Testing</b>
<b>June 19</b>	<b>Juneteenth</b>
<b>June 27</b>	<b>Regents Rating Day - VTA Must Report, No 10/11 month CSEA^^</b>

Month	Student Days	Teacher Days
August	0	2
September	19	20
October	21	22
November	17	17
December	15	15
January	18	18
February	15	15
March	20	21
April	17	17
May	21	21
June	18 ^^	19
<b>TOTALS</b>	<b>181^^</b>	<b>187*</b>

\*\* Conference Days Subject to NYSED Testing Schedules: VCSD 10 & 11 month non-teaching staff will be required to work on the Aug. and Sept. Conference Days. \*\*

^^ Regents Rating Day can be considered a student day of attendance if necessary. ^^

\* Includes Conference Days but not professional days for new teaching staff or the new-year preparation day for returning teachers.

**RESOLUTION**  
**SENIOR CITIZEN TAX EXEMPTION CONTINUATION**

**WHEREAS**, Section 467 of the Real Property Tax Law authorizes school districts to provide a partial tax exemption from school taxes for certain property owned by persons 65 years of age or over; and

**WHEREAS**, the Board of Education of the Victor Central School District previously established this exemption for eligible owners of property within the District who meet the income requirements set forth in Section 467 of the Real Property Tax Law; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Senior Citizen Tax Exemption offered by the Victor Central School District is hereby continued to provide exemptions as set forth in the following schedule:

<b>Annual Income</b>	<b>Percentage of Assessed Value Exempt</b>
Up to \$29,000 maximum	50%
More than \$29,000 but less than \$30,000	45%
\$30,000 or more, but less than \$31,000	40%
\$31,000 or more, but less than \$32,000	35%
\$32,000 or more, but less than \$32,900	30%
\$32,900 or more, but less than \$33,800	25%
\$33,800 or more, but less than \$34,700	20%
\$34,700 or more, but less than \$35,600	15%
\$35,600 or more, but less than \$36,500	10%
\$36,500 or more, but less than \$37,400	5%
\$37,400 or more	No Exemption

**AND, BE IT FURTHER RESOLVED**, that the eligibility for this exemption and the procedures for administration of this exemption shall be in accordance with New York State law.



**RESOLUTION**  
**PERSONS WITH DISABILITIES AND LIMITED INCOMES EXEMPTION**  
**CONTINUATION**

**WHEREAS**, Section 459c of the Real Property Tax Law authorizes school districts to provide a partial tax exemption from school taxes for certain property owned by persons with disabilities and limited incomes;

**WHEREAS**, the Board of Education of the Victor Central School District previously established this exemption for eligible owners of property within the District who meet the income requirements set forth in Section 459c of the Real Property Tax Law; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Persons with Disabilities and Limited Incomes Tax Exemption offered by the Victor Central School District is hereby continued to provide exemptions as set forth in the following schedule:

<b>Annual Income</b>	<b>Percentage of Assessed Value Exempt</b>
Up to \$29,000 maximum	50%
More than \$29,000 but less than \$30,000	45%
\$30,000 or more, but less than \$31,000	40%
\$31,000 or more, but less than \$32,000	35%
\$32,000 or more, but less than \$32,900	30%
\$32,900 or more, but less than \$33,800	25%
\$33,800 or more, but less than \$34,700	20%
\$34,700 or more, but less than \$35,600	15%
\$35,600 or more, but less than \$36,500	10%
\$36,500 or more, but less than \$37,400	5%
\$37,400 or more	No Exemption

**AND, BE IT FURTHER RESOLVED**, that the eligibility for this exemption and the procedures for administration of this exemption shall be in accordance with New York State law.

**STAFF-STUDENT RELATIONS (FRATERNIZATION)**

The Board requires that all District employees maintain a professional, ethical relationship with District students that is conducive to an effective, safe learning environment, and that staff members act as role models for students ~~at all times~~, whether on or off school property and both during and outside of school hours. Staff must establish appropriate personal boundaries with students and not engage in any behavior that could reasonably ~~lead to the even the appearance of impropriety.~~ be considered fraternization, i.e., creating the impression to other students, their parents, staff, or the public that a dating or sexual relationship exists between staff and a student.

Staff members are prohibited, under any circumstances, to date or engage in any improper fraternization or undue familiarity with students, regardless of the student's age or express or implied consent to this conduct. Further, employees will not entertain or socialize with students in a manner so as to create the perception that a dating relationship exists. Similarly, any action or comment by a staff member which invites romantic or sexual involvement with a student is considered highly unethical, in violation of District policy, and may result in the notification of law enforcement officials and the filing of criminal charges and/or disciplinary action by the District.

Inappropriate employee behavior includes, but is not limited to, creating secret relationships with students that encourages lies; failure to report students to resources within the school for serious issues; flirting; making suggestive comments; dating; requests for sexual activity; ~~physical displays of affection;~~ frequent ~~personal~~ communication with a student unrelated to course work or ~~official~~ school matters; providing alcohol or drugs to students; inappropriate touching; and engaging in sexual contact and/or sexual relations.

Inappropriate fraternization of staff with students, even if the student participated willingly in the activity (regardless of the student's age), is against District policy and may be in violation of professional standards of conduct and New York State Law. However, inappropriate employee conduct does not need to rise to the level of criminal activity for the conduct to be in violation of District rules and subject to appropriate disciplinary sanctions. Employees who have children who attend the District may interact with students differently as parent of children who are peers of other students. However, all staff must maintain an ethical and appropriate relationship with students and maintain appropriate personal boundaries, regardless of their connection to other families. ~~employee behavior also includes "grooming behavior" as defined by the New York State Education Department and state and federal guidelines, including but not limited to:~~

- ~~• Developing "special" relationships; giving students extra privileges~~
- ~~• Sharing personal information and giving advice on non-school related issues outside the scope of the employee's job responsibilities (e.g., marriage, boyfriends, sex, mental health, suicide)~~
- ~~• Engaging in private communications on non-school related issues (e.g., via text, cell phone, social media, greeting cards, letters, emails, IMs)~~
- ~~• Giving and receiving gifts (beyond ordinary student to teacher gifts during special occasions)~~
- ~~• Contact off school grounds for non-school related events (e.g., movies, dinner, shopping)~~
- ~~• Transporting students in a private vehicle (clandestine and open and visible)~~
- ~~• Treating students as "peers" rather than maintaining appropriate student-teacher boundaries~~
- ~~• Developing relationships with parents to enable greater access to students~~
- ~~• Secrecy of the relationship (encouraging lies)~~
- ~~• Failure to refer students to resources within the school for serious issues~~

~~Inappropriate fraternization of staff with students, even if the student participated willingly in the activity (regardless of the student's age), is against District policy and may be in violation of~~

~~professional standards of conduct and New York State Law. However, inappropriate employee conduct does not need to rise to the level of criminal activity for the conduct to be in violation of District rules and subject to appropriate disciplinary sanctions.~~

Any student who believes that he or she has been subjected to inappropriate staff behavior as described in this policy, as well as students, school employees, or third parties who have knowledge of or witness any possible occurrence of inappropriate staff-student relations, must report the incident to any staff member or the employee's supervisor, the student's principal, or the District's designated Compliance Officer. In all circumstances, these reports will be forwarded to the designated Compliance Officer for further investigation. Anonymous complaints of inappropriate fraternization of staff members with students will also be investigated by the District. Investigations of allegations of inappropriate staff-student relations will follow the procedures utilized for complaints of harassment within the District. Allegations of inappropriate staff-student behavior will be promptly investigated and will be treated as confidential and private to the extent possible within legal constraints. If there is a finding upon completion of the investigation that inappropriate conduct occurred, District administration will take prompt corrective action.

Any employee having knowledge of or reasonable suspicion that another employee may have engaged in inappropriate conduct with a student that may constitute child abuse in an educational setting must also follow the District's reporting procedures for these allegations. This information will also be reported by the designated administrator as required by state law to law enforcement officials, the State Education Department (SED), and/or Child Protective Services as may be applicable.

If a student initiates inappropriate behavior toward a staff member, that employee will document the incident and report it to his or her building principal or supervisor immediately, or as soon as is practicable.

#### Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participate in the investigation of allegations of inappropriate staff-student relations. Follow-up inquiries and/or appropriate monitoring will be made to ensure that the alleged conduct has not resumed and that all those involved in the investigation have not suffered retaliation. Any act of retaliation is subject to appropriate disciplinary action by the District.

#### District Responsibility/Training

The principal of each school and/or program supervisor will be responsible for informing students, staff, and volunteers of the requirements of this policy, including the duty to report and the procedures established for investigation and resolution of complaints. Further, staff training will be provided to facilitate staff identification of possible behavior that may constitute inappropriate staff-student relationships. Students will be provided this training in an age-appropriate manner.

This policy (or a summary) will be disseminated as appropriate to staff, students, and parents.

#### Disciplinary Sanctions

Any staff member who engages in inappropriate conduct with a student will be subject to appropriate disciplinary measures up to and including termination of employment in accordance with legal guidelines, District policy, and any applicable collective bargaining agreement. A violation of this policy may also subject the employee to criminal and/or civil sanctions as well as disciplinary action by the SED.

#### **Policy References:**

Title IX of the Education Amendments of 1972, 20 USC § 1681 et seq.  
Education Law Article 23-B

Social Services Law §§ 411-428  
8 NYCRR Part 83

Adoption Date:  
9000 – Personnel and Negotiations

## **WORKPLACE VIOLENCE PREVENTION POLICY STATEMENT**

### **Overview**

The District is committed to the safety and security of its employees. Workplace violence presents a serious occupational safety hazard. The goal of this policy is to promote the safety and well-being of all people in the workplace.

Acts of violence against any employee where any work-related duty is performed will be thoroughly investigated and appropriate action will be taken, including involving law enforcement authorities when warranted. All employees are responsible for: helping to create an environment of mutual respect for each other, as well as students, parents, and other visitors; following all applicable documents; and for assisting in maintaining a safe and secure work environment.

This policy was developed in consultation with the authorized employee representative(s) and is designed to meet the requirements of New York State Labor Law.

### **Definitions**

For purposes of this policy, the following definitions apply:

- a) "Authorized employee representative" means an employee authorized by the employees or the designated representative of an employee organization recognized or certified to represent the employees pursuant to Article 14 of the Civil Service Law, the Public Employees' Fair Employment Act.
- b) "Imminent danger" means any conditions or practices in any place of employment which are such that a danger exists which could reasonably be expected to cause death or serious physical harm immediately or before the imminence of the danger can be eliminated through the enforcement procedures.
- c) "Retaliatory action" means the discharge, suspension, demotion, penalization, or discrimination against any employee, or other adverse employment action taken against an employee in the terms and conditions of employment.
- d) "Serious physical harm" means physical injury which creates a substantial risk of death, or which causes death or serious and protracted disfigurement, protracted impairment of health, or protracted loss or impairment of the function of any bodily organ or a sexual offense as defined in Penal Law.
- e) "Serious violation" means a serious violation of the public employer workplace violence prevention program is the failure to:
  - 1. Develop and implement a program;
  - 2. Address situations which could result in serious physical harm.
- f) "Supervisor" means any person within the District who has the authority to direct and control the work performance of an employee or who has the authority to take corrective

action regarding the violation of a law, rule, or regulation to which an employee submits written notice.

- g) "Workplace" means any location away from an employee's domicile, permanent or temporary, where an employee performs any work-related duty in the course of their employment by the District.

### **What is Workplace Violence**

Workplace violence is any physical assault or acts of aggressive behavior occurring where an employee performs any work-related duty in the course of their employment including, but not limited to:

- a) An attempt or threat, whether verbal or physical, to inflict physical injury upon an employee;
- b) Any intentional display of force which would give an employee reason to fear or expect bodily harm;
- c) Intentional and wrongful physical contact with an employee without their consent that entails some injury;
- d) Stalking an employee with the intent of causing fear of material harm to the physical safety and health of the employee when the stalking has arisen through and in the course of employment.

Workplace violence may be committed by:

- a) Other employees;
- b) Former employees;
- c) Students;
- d) Parents;
- e) Visitors;
- f) Individuals who have no connection to the workplace, but enter to commit a robbery or other crime; or
- g) An individual who has a personal relationship with an employee.

### **Prohibited Conduct**

The District prohibits workplace violence and will not tolerate violence, threats of violence, or intimidating conduct in the workplace.

### **Workplace Violence Prevention Advisory Committee**

The District will establish a Workplace Violence Prevention Advisory Committee that will meet periodically throughout the year. The purpose of the Workplace Violence Prevention Advisory Committee is to assist the District in coordinating its efforts to comply with its

responsibilities related to workplace violence prevention, including overseeing the development and maintenance of the District's Workplace Violence Prevention Program (WVPP).

The Workplace Violence Prevention Advisory Committee will include:

- a) The Workplace Violence Prevention Coordinator;
- b) All authorized employee representatives;
- c) The ~~Chief Emergency Officer~~ Coordinator of District Security

It may also include one or more representatives from the following groups:

- a) District-wide school safety team;
- b) The building level emergency response team(s);
- c) District/building administrators;
- d) Teachers, including at least one special education teacher; and
- e) Other District staff.

#### Workplace Violence Prevention Coordinator

The District has designated the following District employee to serve as its Workplace Violence Prevention Coordinator:

Primary Contact		Secondary Contact	
Name	Dorothy DiAngelo	Name	Steven Slavny
Title	Assistant Superintendent for Personnel	Title	Coordinator of District Safety
Department	Human Resources	Department	Safety & Security
Phone	924-3252 Ext. 1415	Phone	924-3252 Ext. 6430
Location	District Office	Location	Senior High School

The Workplace Violence Prevention Coordinator convenes and coordinates the activities and plans of the Workplace Violence Prevention Advisory Committee. The Workplace Violence Prevention Coordinator is also responsible for answering employee questions about this policy and related materials, as well as receiving workplace violence incident reports.

#### Authorized Employee Representatives

Authorized employee representatives will participate on the Workplace Violence Prevention Advisory Committee. Other responsibilities of the authorized employee representatives include, but are not limited to:

- a) Participating in the development and implementation of this policy.
- b) Evaluating the physical environment.



- c) Developing the WVPP.
- d) Reviewing workplace violence incident reports at least annually to identify trends in the types of incidents reported, if any.
- e) Reviewing the effectiveness of the mitigating actions taken.
- f) Reporting violations of the District's WVPP.

### **Reporting Workplace Violence**

The District has established and implemented a reporting system for incidents of workplace violence. If there is a developing pattern of workplace violence incidents which may involve criminal conduct or a serious injury, the District will attempt to develop a protocol with the District Attorney or police to ensure that violent crimes committed against employees in the workplace are promptly investigated and appropriately prosecuted. The District will provide information on these protocols and contact information to employees who wish to file a criminal complaint after a workplace violence incident.

All employees and authorized employee representatives are responsible for providing written notice to a supervisor or Workplace Violence Prevention Coordinator of any violent incidents, threatening behavior, including threats they have witnessed, received, or have been told that another person has witnessed or received. Reports of workplace violence must be made in writing. All reports must be immediately forwarded to the Workplace Violence Prevention Coordinator.

Written notice is not required where imminent danger exists to the safety of a specific employee and the employee reasonably believes in good faith that reporting to a supervisor or the Workplace Violence Prevention Coordinator would not result in corrective action.

After the District receives notice, the District will be afforded a reasonable opportunity to correct the activity, policy, or practice. The District will immediately respond to all reported incidents of violence or threatening behavior upon notification.

In addition to complying with the reporting requirements in this policy, District employees must comply with all other applicable reporting requirements contained in any District policy, regulation, procedure, collective bargaining agreement, or other document such as the District's *Code of Conduct*.

### **Inspections by the Commissioner of Labor**

#### **At the Request of an Employee or Authorized Employee Representative**

If the District has been given notice and opportunity to resolve the activity, policy, or practice and the employee or authorized employee representative still believes that a serious violation of the WVPP remains, or that an imminent danger exists, the employee or authorized employee representative may request an inspection by notifying the Commissioner of Labor of the alleged violation or danger. The notice and request will be in writing, describing with reasonable particularity the grounds for the notice, and be signed by the employee or authorized employee representative. A copy of the written notice will be provided by the Commissioner of Labor to the District or the person in charge no later than the time of inspection, except that on the request of the person giving the notice, the person's name and the names of individual employees or authorized employee representative will be withheld.

A District representative and an authorized employee representative will be given the opportunity to accompany the Commissioner of Labor during an inspection for the purpose of aiding the inspection. Where there is no authorized employee representative, the Commissioner of Labor will consult with a reasonable number of employees concerning matters of safety in the workplace.

The authority of the Commissioner of Labor to inspect a premises pursuant to an employee complaint will not be limited to the alleged violation contained in the complaint. The Commissioner of Labor may inspect any other area of the premises in which they have reason to believe that a serious violation of the workplace violence prevention law exists.

#### Initiated by the Commissioner of Labor

The Commissioner of Labor may inspect any premises occupied by the District if they have reason to believe that a violation of the workplace violence prevention law has occurred. The current Public Employee Safety and Health (PESH) administrative plan will be used for the enforcement of the workplace violence prevention law, including a general schedule of inspection, which provides a rational administrative basis for the inspection.

#### **Workplace Risk Evaluation and Developing a Workplace Violence Prevention Program (WVPP)**

The District will engage in a process of workplace evaluation designed to identify the risks of workplace violence to which employees could be exposed.

The District will then develop and implement a written WVPP to prevent, minimize, and respond to any workplace violence. The Workplace Violence Advisory Committee, which includes all authorized employee representatives, will oversee and participate in the development of the WVPP. During the development process, the authorized employee representative(s) will provide input on those situations in the workplace that pose a threat of workplace violence.

The WVPP will include the following:

- a) A list of the risk factors identified in the workplace evaluation.
- b) The methods the District will use to prevent incidents of workplace violence. Examples include, but are not limited to:
  - 1. Making high-risk areas more visible to more people;
  - 2. Installing good external lighting;
  - 3. Using drop safes or other methods to minimize cash on hand;
  - 4. Posting signs stating that limited cash is on hand;
  - 5. Providing training in conflict resolution and nonviolent self-defense responses; and
  - 6. Establishing and implementing reporting systems for incidents of aggressive behavior.

- c) A hierarchy of controls to which the program will adhere as follows: engineering controls, work practice controls, and personal protective equipment (PPE).
- d) The methods and means by which the District will address each specific hazard identified in the workplace evaluation.
- e) A system designed and implemented by the District to report any workplace violence incidents that occur in the workplace. The reports must be in writing and maintained for the annual program review.
- f) A written outline or lesson plan for employee program training.
- g) A plan for program review and update on at least an annual basis. This review and update will detail any mitigating steps taken in response to any incident of workplace violence.

### **Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)**

The District will not take retaliatory action against any employee because the employee exercises any right accorded to them under this policy.

### **Training**

At the time of hire and annually thereafter, all employees will participate in the District's workplace violence prevention training program.

### **Notification**

This policy will be posted where notices to employees are typically posted. The District will make its WVPP available to employees, authorizes employee representatives, and the Commissioner of Labor upon request and in the work area.

Whenever significant changes are made to the WVPP, the District will provide relevant information to affected employees.

Labor Law Section 27-b  
12 NYCRR Section 800.6

NOTE: Refer also to Policies

#5300	<u>Code of Conduct</u>
#1611	<u>Weapons on School Grounds</u>
#5710	<u>Violent and Disruptive Incident Reporting</u>
#0100	<u>Non-Discrimination and Equal Opportunity</u>
#8130	<u>School Safety Plans and Teams</u>
#8414.4	<u>Use of Video or Audio Surveillance on School Property</u>
#0110	<u>Sexual Harassment</u>
#9140.1	<u>Staff Complaints and Grievances</u>
#4321.12	<u>Use of Timeout Rooms and Physical Restraints</u>
#1611	<u>Weapons in School Grounds</u>

Adoption Date