

Schoology - Parent Accounts

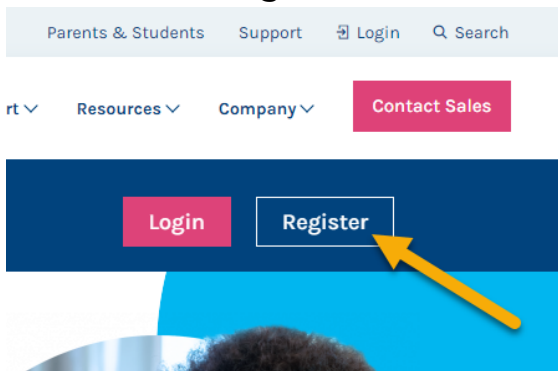
Welcome to Schoology, our learning management system for Carroll County Public Schools. This document will provide you with the directions to create your parent account.

Create Your Schoology Parent Account

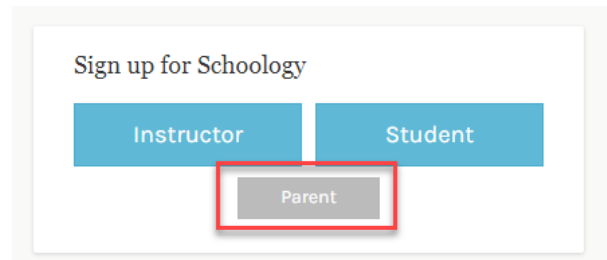
Parents are assigned a unique **Access Code**. You will use this code to create your Schoology account. The email that you received will include this Access Code. *You can also find this Access Code in HAC.*

The screenshot shows a Schoology student profile page. At the top, there are navigation icons for Home, Attendance, Classes, Grades, and Registration. Below this is a 'Demographic' section with fields for Student ID, Student Name, Birth Date, House/Team, Building (Linton Springs Elementary), Gender, Calendar (Regular Calendar), Homeroom (B110), Grade, Language (English), and Homeroom Teacher. Below the demographic section is an 'Emergency' section with fields for Doctor, Phone, Hospital, Username/Email, Password, Parent Schoology Access Code (highlighted with a red box), and Calendar Path.

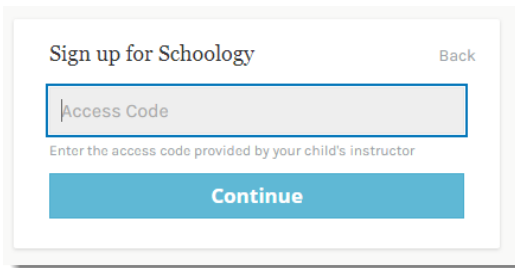
1. Go to <https://www.schoology.com/> and click **Register**



2. Select **Parent**

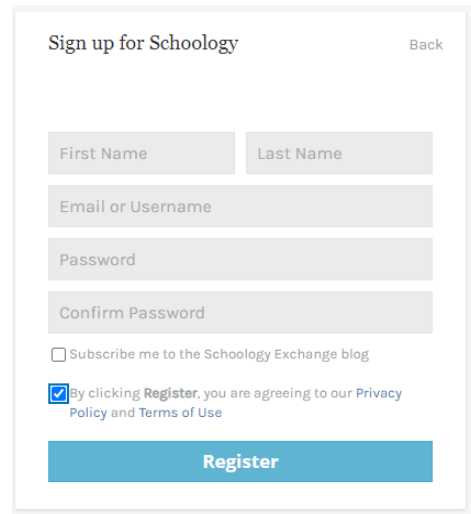


3. Input the Parent **Access Code** sent to you.



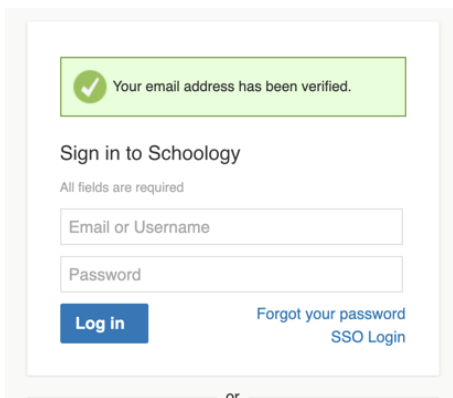
The screenshot shows a web form titled "Sign up for Schoology" with a "Back" link in the top right. Below the title is a text input field labeled "Access Code". Underneath the field is the instruction "Enter the access code provided by your child's instructor". At the bottom of the form is a blue button labeled "Continue".

4. Fill in all fields, selecting a password of your choice. You must check the second box.



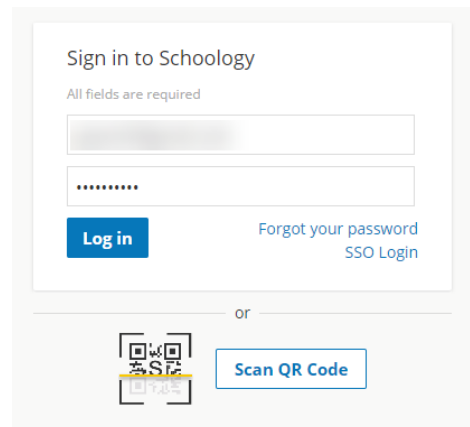
The screenshot shows a web form titled "Sign up for Schoology" with a "Back" link in the top right. The form contains several input fields: "First Name", "Last Name", "Email or Username", "Password", and "Confirm Password". Below these fields is a checkbox labeled "Subscribe me to the Schoology Exchange blog". Below that is a checked checkbox with the text "By clicking Register, you are agreeing to our Privacy Policy and Terms of Use". At the bottom of the form is a blue button labeled "Register".

5. You will receive an email with a link to verify your account. You can then Sign in to Schoology.



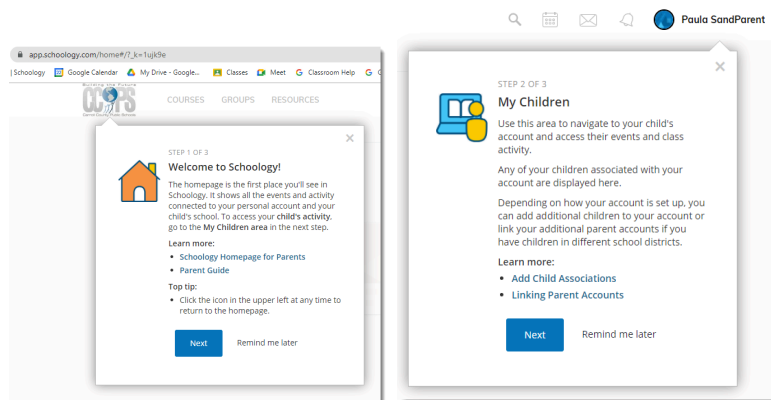
The screenshot shows a web form titled "Sign in to Schoology" with a "Back" link in the top right. At the top of the form is a green box with a checkmark icon and the text "Your email address has been verified." Below this is the title "Sign in to Schoology" and the text "All fields are required". There are two input fields: "Email or Username" and "Password". Below the "Password" field is a blue button labeled "Log in". To the right of the "Log in" button is a link that says "Forgot your password SSO Login".

6. On subsequent visits, go to [Schoology.com/login](https://www.schoology.com/login) and Sign in using your email and password you created.



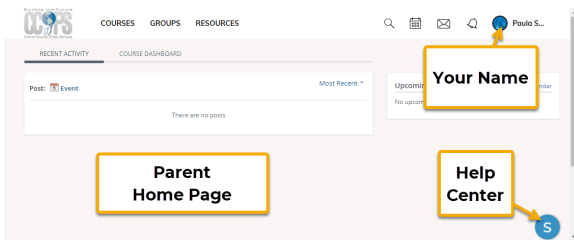
The screenshot shows a web form titled "Sign in to Schoology" with a "Back" link in the top right. Below the title is the text "All fields are required". There are two input fields: "Email or Username" and "Password". Below the "Password" field is a blue button labeled "Log in". To the right of the "Log in" button is a link that says "Forgot your password SSO Login". Below the "Log in" button is a QR code and a blue button labeled "Scan QR Code".

7. When you have successfully logged in for the first time, you may see a series of popup windows introducing you to some of Schoology's features.

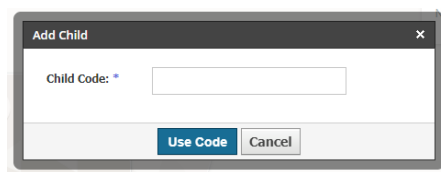


Accessing Your Child's Account and Adding Another Child

8. Parent Home Page View



9. If you have more than one child using Schoology and you have a code, click **Add Child**, enter the Child Code for the child you're adding. This is the same as your Parent Access Code, the 12-digit code in a xxxx-xxxx-xxxx format that you received from one of your child's instructors.



10. To learn how to navigate the Schoology platform to view your child's activity, please view the video: [A Parent's View of Schoology](https://youtu.be/GXy_A5SuC0g).
(https://youtu.be/GXy_A5SuC0g)

Note: You will continue to access your child's grades through Home Access Center.