

Dilworth SCC Meeting: Thursday October 19, 2023

Location: Dilworth Library

Time: 3:30PM

Objectives

- School Safety Plan
- Positive Behavior Plan

Parliamentary Procedure (adopted from PTA.org)

- Justice and courtesy for all
- Maintenance of order
- Consideration of one item at a time
- All sides get heard
- Ability for each member to provide input
- Majority rule
- Protection of the rights of all members including the minority

Roles and Attendees

Facilitator: Megan	Attendees: Jill Baillie (Principal), Carolyn Billings (Secretary), Megan Lopez (SCC Chair - Parent), Amy Dobbs (SCC Vice-Chair, Parent), Jessica Wood (Co-PTA President – Parent), Ashley Burton (Co-PTA President - Parent), Robyn Cambell (SIC Chair – Teacher), Erin Davis (Parent), Jennifer Linford (Parent), Teacher
Note-Taker: Robyn	(Teacher), Micki Ahrens (Parent), Megan Hansen (Parent), Lindsay Verhaaren
Time Keeper: Jenny	(Counselor), Katrina Kennedy (Assistant Principal), Board Member Jensen

Agenda

Review Objectives, Procedures, and Previous Assignment Items; Public Comment if any Action Item: Approve Previous Minutes (Below)

3:30 -
3:45
PM

Minutes:

- Minutes approved
 - Robyn will send a form about where Land Trust Money goes
-

Discussion and Action Item: School Safety Plan

ACTION ITEM: Approval

Minutes:

3:45 -
4:05
PM

- Looking at parent involvement in Emergency Plan.
 - There is a two page plan for a quick referral Jenny will update information about callback numbers, the Salt Lake Wasatch Stake Center (formerly Foothill Stake Center). **Make sure to look at 2 pager.**
 - Do we need to push back or clarify anywhere on the District Emergency Plan? No concerns were expressed.
 - We are getting more teachers certified in CPR. The District Funds it and Jill will offer a stipend.
-

- Rachelle can post the two page plan with a link to the entire emergency plan on Dilworth Homepage; however, can we redact the numbers?
- Gathering a group to create an assessment guide for parents.
- Supervision on the playground has been increased and improved during recess. Jill will keep an eye on things to see if we need to increase supervision more. We'll keep this as an ongoing agenda item.
- The district will have a person to speak about cell issues and suicide prevention. We will discuss a follow up night in future meetings. Safe Utah will come to the follow up meeting.

Discussion: Positive Behavior Plan

ACTION ITEM: Approval

Minutes:

- 4:05 - 4:25 PM**
- Dilworth will not be using Move this World or Inner Explorer
 - PBIS has been working hard and doing great.
 - Jill is planning on changing a few things on Plan
 - All teachers give out dragon dollars to reinforce desired behaviors.
 - Big success with school-wide initiative for attendance, so the plan is to add another initiative to reinforce the schoolwide expectations.
 - Parents have been wanting to know more about the tiers of consequences and what are the expectations of the school. Jill can put this information in the newsletter. Rules and expectations are posted all over the building. Consequences are not posted. If posted they need to be positive for students.

Closing and Next Steps

- 4:25- 4:30 PM**
- Next Meeting
 - Review Assignment Items
 - **ACTION ITEM - Adjourn**

Previous Assignment Items:	Person Responsible	Status
<ul style="list-style-type: none"> • OPTIONAL: Review USBE’s SCC Responsibilities, Procedures, Trainings • https://www.youtube.com/channel/UC9djdZTHdzQoizeqHaRtAUA • https://www.schools.utah.gov/schoollandtrust/councils 	All SCC Members	
<ul style="list-style-type: none"> • Consider emergency drill with parents and authorities (see notes below) 	Jill	
<ul style="list-style-type: none"> • Megan and Erin - summer project: parent testing guide <ul style="list-style-type: none"> ○ Who should be involved ○ When ○ Interpretive guide, calendar, tips for testing 	Megan and Erin and others	In Progress
<ul style="list-style-type: none"> • Can we post the entire emergency plan? 	Richard	Yes, complete

<ul style="list-style-type: none"> Richard to research logistics and finances of playground supervision and access to bring back to SCC for 2023-2024 planning Note - Supervision has been increased, Jill will research looking for volunteers for supervision 	Richard	Complete
<ul style="list-style-type: none"> Can we have a community night for suicide prevention? If so, when? Note -Jill has a speaker, we need to choose a date, also cell phone safety (early Nov) 	Jill	Complete
<ul style="list-style-type: none"> Work with Rachelle to get full emergency plan on school website Prepare for Oct review of plan 	Jenny, Amy, Micki, and Jill	
<ul style="list-style-type: none"> SafeUT App flyers and cards, any information that can be helpful Note - Received materials, they would love to help with the night 	Megan	Complete
<ul style="list-style-type: none"> Send SCC members copy of bullying prevention powerpoint and a newsletter to parents about bullying 	Lindsay	Complete
<ul style="list-style-type: none"> Begin a draft of report for 2022-2023 year 	Megan and Jill	
<ul style="list-style-type: none"> What are the teachers wants (SIC)?, report back in Oct Inner Explorer program, is this a want? 	Robyn	Complete

New Assignment Items:	Person Responsible	Status
<ul style="list-style-type: none"> Follow up with SafeUT for our follow-up seminar 	Megan	
<ul style="list-style-type: none"> Send survey to staff about input in Trust land money preferences 	Jill/Robyn	
<ul style="list-style-type: none"> Update two-pager per call outs and name change of pick-up location. And send it to Rachelle to post on the website. Vet full plan to take out any cell numbers before posting full plan on website. 	Jenny and Jill	
<ul style="list-style-type: none"> Share PBIS in a newsletter once it's updated, but just positive expectations. Work with school to see what can be done about doors. 	Jill	

Notes

Review Objectives, Procedures, Previous Action Items, Approve Minutes, Public Comment	<ul style="list-style-type: none"> • ACTION ITEM - Minutes Approval, Approved • Discussion Notes - Supervision has increased on the playgrounds at recess. Suicide prevention night will be held by the district and we will hold a follow-up seminar. Inner Explorer is not wanted. • Public Comment - NA
Discussion: School Safety Plan	<ul style="list-style-type: none"> • Discussion Notes: Post the plan with redaction of cell phone numbers. Update two-pager so parents know that messages are left if people don't recognize the number for call-outs and pick up location name change. More teachers need to become CPR certified. • ACTION ITEM: Approved
Discussion: Positive Behavior Plan	<ul style="list-style-type: none"> • Discussion Notes: Dragon dollars are being added to Tier 1, tardy policy being worked on, whole school kindness will be added in the future. Can there be student door holders for students that are not late, but the doors are closed?
Closing and Next Steps	<ul style="list-style-type: none"> • Next Meeting November 16, 2023 • Review New Assignment Items • ACTION ITEM - Adjourn, Approved

- **Scope and Sequence 2023-2024:**

August - Elections, SCC Orders and Procedure, HB58 Plan Introduction
September –2022-2023-2024 TSSP and LAND Plan Introduction (School Data), HB58 Plan Approval, SCC Website ([October Deadline](#))
October – School Safety Plan, Positive Behavior Plan
November – Review 2022-2023 TSSP/LAND Plan and begin Report, Safe Technology and Digital Citizenship Plan
January – Finalize 2022-2023 TSSP/LAND Plan Report for Submission (March 1, 2022)
February – Review School-Wide Student Data for 2023-2024 TSSP/LAND Plan to inform 2024-2025 TSSP/LAND Plan
March – HB58 Report (due April), Review and Finalize 2024-2025 TSSP/LAND Plan for Submission (May 15, 2024 to State)
April – SCC Choice
May – Scope and Sequence for 2024-2025, Summer Assignments
Ongoing - School Website, Parent communication, Safety Enhancements

Sept Notes for Approval:

- Approval of previous minutes with amending typo on figuring out childcare was unanimous.

- Jill B. will let SCC know if more support is needed for the dragon store.
- Jennifer received the call out verbiage for Emergency Plan from Richard and is still dealing with that. The plan is done with a template from the district. The emergency plan will be posted online. Jill suggested a card with procedure in case of an emergency. Micki and Amy will help Jenny and Jill with getting this done.
- More supervision was allocated with 4 stations. However, the comment from a parent is, "why isn't our playground fenced in" like in other states. It's agreed a fence is not the answer. We have ample supervision; however, more is better. Could we get parents to volunteer for duty? Jill will update us about this in the next meeting.
- Jill can get a presenter on suicide and cell phone safety to do a parent workshop. She'll try for early November.
- The Safe Utah App should be talked about at the parent workshop. The app should be part of section two of the plan with a new heading, parental outreach.. Megan is happy to look into how to make the app more obvious. It was agreed that it's good for 5th and 6th graders but probably not for lower grades.
- Inner Explorer or Move this world: would teachers want it? Robyn will bring up to SIC. We'll look into how to fund it.
- With those amendments we approved unanimously.
- Bullying: K: Words and Your Heart is the book that is used and different words are used keeping it simpler. 1-6 looking at inconsiderate, mean moments, and bullying and how they are all different situations. 3-6 graders get a note on bullying to bring home. It was suggested that Lindsay adds the definition of bullying to Newsletter and includes the titles of the books read.
- Last year's and this year's goals we're looking for an improvement of 5% in math and reading.
- Jill is encouraging rigor in teachers' instruction.
- Jill suggests we should look at how much time students are getting instruction in the core areas. She is going to look at the instructional minutes and compare it to the other schools in the district. She's looking at it so we see we're able to move things around to gain minutes.
- Megan and Jill want to do a deeper data dive for dilworth. Look at who is not performing. Look at absences.