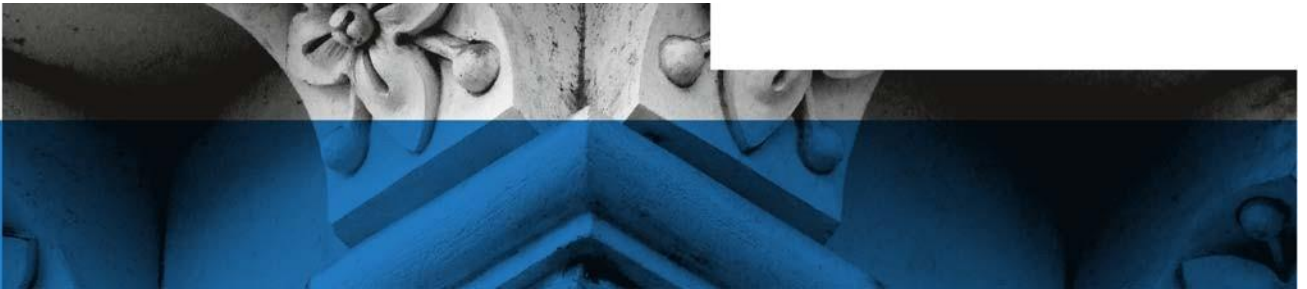


DULWICH COLLEGE  
FOUNDED 1619



# The Remove Extended Essay

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June 2023

## Criteria and Guidance

This exercise is designed to be stimulating and enjoyable. It is also intended to enable you to use and to develop skills which universities are looking for, not least the ability to learn critically and independently, and to produce properly referenced essays. The assessment of your essay will reflect how clearly you have demonstrated these skills.

The essay is an important component of your Dulwich Diploma and, as in previous years, is something we expect every member of the Remove to undertake (but see below).

### A note on the EPQ and on essays submitted for university prizes

If you have chosen to do the EPQ, you are **not** required to submit an Extended Essay. However, you are free to do both the EPQ and the Extended Essay. Those of you who plan to do an Extended Essay **in addition to** the EPQ should submit their Extended Essay details in the manner described below. An essay submitted for a university prize during Year 12 can also be submitted as an Extended Essay.

### Please consider the following

- Choose a topic that interests you: it need not be linked to your A-level subjects but should ideally be linked to what you would like to study at university.
- Your essay must be word-processed, and up to **2000 words** in length (**not** including footnotes and bibliography): brevity is the soul of wit. The ideal presentation is 12-point, double-spaced, justified and with ample margins.
- You are advised to write an introduction in which you identify and explore the terms, issues and scope of your enquiry. The conclusion should follow.
- Essays consist of paragraphs. Ensure that each paragraph is playing its part in answering your question. Better 1500 words, sharply focussed, than 2000 words where many are off the point and surplus to requirements.
- This essay should be able to be read by one of your peers, i.e., you must be able to explain it to someone you don't know: you might have to do the same at an interview.

### Key steps (specific deadlines to follow)

- **Determine your subject area.** Your current thoughts on a university course will be a factor in choosing your subject area, and you should not hesitate to ask the advice of the relevant Head of Subject, or of the Head of Scholarship. When you submit your essay details online, you will be able to choose your subject area from a drop-down list.
- **Decide your essay title.** This does not have to be submitted online this term, but it is clearly important that you decide on a title that is neither excessively broad nor over-narrow. Again, if you are unsure whether your topic is appropriate for a 2,000 word essay, please seek advice.
- **Ask for advice.** It is a good idea to obtain any reading you might need from the Wodehouse Library. The library also has many online resources, including a wide variety of reference works, access to magazines and journals. Of particular interest may be *JSTOR* (a huge database of academic articles in a wide variety of subjects), and *Massolit* (a collection of filmed online courses with top UK academics in a variety of subjects: available at [www.massolit.io](http://www.massolit.io)). The Extended Essay Team also has lots of information about resources.
- For any other advice about the essay, please contact Dr Croally by email ([croallynt@dulwich.org.uk](mailto:croallynt@dulwich.org.uk)).

## Sources and references: the College's policy on plagiarism

You are not expected to produce anything wholly original, but what you produce must be independent. That is, you must initially seek in books, articles, the internet etc., information on which you can work: you have to process, digest, and interpret. In other words, finding what someone else has discovered, said, written or broadcast about something is only a start: you need to engage critically with sources in order to come up with an answer to your particular question.

Merely assembling other people's material, extracted from books or downloaded from websites, constitutes plagiarism. **You must therefore acknowledge where specific ideas and information as well as direct quotations come from.** What follows is advice as to how to do this. You should consult the College's policy on plagiarism on the College intranet. The Wodehouse Library can also provide advice on plagiarism and how to avoid it.

At the end of the essay you have to add a **Bibliography**, or a **Note on Sources** (*neither of which is included in the word limit*). It should list all the sources that have guided you, and it must, especially, list every source from which you have taken a particular fact, idea, quotation or interpretation. There are a variety of ways in which a bibliography can be written and references made. These can all be checked in *Cite Them Right: The Essential Referencing Guide*.<sup>1</sup> It does not matter much which system you use as long as you are consistent, but it is recommended that you use a modified version of the **Chicago author-date style**. Examples of how to do this are given below (but see also [https://www.chicagomanualofstyle.org/tools\\_citationguide/citation-guide-2.html](https://www.chicagomanualofstyle.org/tools_citationguide/citation-guide-2.html)).

<i>Book</i>	<i>Article</i>	<i>Internet</i>
<b>1. Surname</b> <b>2. Initial</b> [one will do, unless there are two authors cited with the same surname and first initial] <b>3. Date of publication</b> (in brackets) <b>4. Title</b> (italicized) <b>5. Place of publication</b> [ <i>no need to mention the publisher</i> ]	<b>1. Surname</b> <b>2. Initial</b> [one will do, unless there are two authors cited with the same surname and first initial] <b>3. Date of publication</b> (in brackets) <b>4. Title</b> (in single inverted commas) <b>5. Journal name</b> (italicized) <b>6. Journal number</b> (+ colon) <b>7. Page numbers</b>	<b>1. Surname</b> <b>2. Initial</b> [one will do, unless there are two authors cited with the same surname and first initial] <b>3. Title</b> (italicized) <b>4. url</b> (in full) <b>5. Date consulted</b> (italicized)

### Examples

Book                      March, J. (1987) *The Creative Poet*. London

Article                     Leopard, W. (1992) 'Einstein among the generals', *Postmodern Studies* 54: 26-74

Internet                    Boris, M. *Why animals matter*.  
<http://www.somesortofsense.edu/animals/12345>. Consulted: 24/4/17

Meanwhile, in the essay itself you must use **footnotes**: that is, you should give numbered references to your sources, throughout the essay, in sequence, as you use them (*after punctuation marks, please*). Again, conventions vary, but if you use the Chicago system described above, it is very easy: simply give the name, date of publication, page reference, e.g.

see March 1987: 23; Leopard 1992: 56.

You can be imaginative in your use of sources – using interviews, archives, exhibitions etc.

If you are unsure about how to write your references in footnotes, please consult either Dr. Croally or Mr. Fletcher in the Wodehouse Library.

<sup>1</sup> There are copies in the Wodehouse Library, and there is an accompanying website (<https://www.citethemrightonline.com/>).

## Deadlines and links

Item	Date	Method of submission
Topic area (and title, if known; please add the title as soon as you know it)	4 July	Online at: <a href="https://intranet.dulwich.org.uk/ict/ucas/index.asp">https://intranet.dulwich.org.uk/ict/ucas/index.asp</a>
Essay (early applicants – Oxbridge and Medical Schools)	24 August	Email attachment to: <a href="mailto:extendedessay@dulwich.org.uk">extendedessay@dulwich.org.uk</a>
Essay (regular applicants)	5 September	Email attachment to: <a href="mailto:extendedessay@dulwich.org.uk">extendedessay@dulwich.org.uk</a>

When you submit your essay, it would be extremely helpful if the document you send as an attachment a) is a Word document and b) has a title including your name and the essay's topic area (e.g. Jones, Biology).

## What happens to your essay

- Submit your essay by the appropriate deadline, using the link given above.
- A member of staff will mark your essay, and return it to you.
- They will write comments on your essay for inclusion by your Form Tutor in your UCAS reference.
- You may also wish to refer to your essay and research in your personal statement.

The College wishes to celebrate your work. The Master will award two prizes for the best essays – in Humanities subjects, on the one hand, and in Maths and Science, on the other – to be presented at Upper School Prize Giving. Some of the best essays will also be published in *Semantron*.

## How will the essay be assessed?

The following criteria will be used to mark your essay:

Criterion	Mark
<p><b>Selection, development and organization of factual material and ideas</b></p> <p>Is the argument clear, with reasons given to support the conclusion? Is there in fact a conclusion? Is the material (facts, sources, alternative arguments) selected relevant and appropriate? In short, based on the material selected, is the case made compelling?</p>	10
<p><b>Effective communication</b></p> <p>Is the writing technically accomplished, i.e. are punctuation, grammar, and (where appropriate) statistical data correct? Does the style impress? Accuracy, clarity, boldness, wit and verve are all possible criteria.</p>	10
<p><b>Presentation</b></p> <p>Where appropriate, is there a properly produced bibliography? Are there appropriate references, either in footnotes or endnotes?</p>	5

**Total: 25**

Finally, enjoy researching and writing your essay: we greatly look forward to reading your work.

**Mr C G O Siochru**  
Head of Upper School

**Mr A J Threadgould**  
Deputy Master Academic

**Dr N T Croally**  
Head of Scholarship