

Robertson County Board of Education

Teresa Leavitt, Supervisor of Student Services
800 M. S. Couets Boulevard
Springfield, Tennessee 37172
Phone: (615) 384-5588 Fax: (615) 384-9749
teresa.leavitt@rcstn.net

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Below are the Guidelines and Procedures for Non-Resident Students. Please direct any inquiries to Cathy Watkins, Administrative Assistant, Student Services.

6.204 [P] Non-Resident Students [Procedures]

1. Parents making requests for students to attend Robertson County Schools from other counties must reach out to the Office of Student Services and complete an Out of County application form. A Letter of Good Standing from the student's previous principal **must be attached** to the application. This letter must indicate that the student has a positive record in reference to discipline, attendance, and academics. A transcript, attendance record, and discipline record must be attached for grades 9 through 12. **Requests for non-resident attendance must be made annually.**
2. The Director of Schools/Designee will review all documents and determine eligibility. [No enrollment will create an overcrowding situation at any school.]
3. Upon approval, tuition must be paid based on the average local and state per-pupil expenditures [currently \$3,000, but could increase/decrease]. Payment of tuition can be paid in full prior to the beginning of the first semester or can be divided in to two payments (\$1,500 prior to the beginning of the first semester, and the remaining balance of \$1,500 prior to the beginning of the second semester).
4. Upon payment, the Office of Student Services will notify the building principal of the approval of enrollment and letters of approval will be sent to the pertinent principal and the student's guardian.
5. Students may not attend school prior to approval and payment of tuition. Students with outstanding balances will not be allowed to attend as non-resident students.