



**WE
CREATE
FUTURES**



COS CONCURRENT ENROLLMENT PROCESS

Step 1. Complete a COS Web Application

- Launch application online at www.californiacolleges.edu (access this 1 minute video on launching app [here](#))
- Be sure to indicate you are a Concurrent High School Student so your fees are waived
- Print a copy of the confirmation page for your records - you will receive your COS Banner ID via email (social security number can be used if preferred)
- Returning students will need to reapply only if they haven't enrolled for 2 consecutive semesters

Step 2. Concurrent Enrollment Permission Form

- Use [Class Search](#) - to look at schedule of times courses will be available
- [Submit Request](#) for Learning Director to process Concurrent Enrollment form
- Review classes you're interested in taking with your Learning Director
- Learning Director will sign Concurrent Enrollment Form if you meet criteria
- Submit signed Concurrent Enrollment Form to COS Admission Office
 - Understand the grade you earn may be included/excluded on your high school transcript
 - FERPA form will need to be signed by parent and student to allow for communication between El Diamante High School and COS and parents

Step 3. Enroll in Courses at COS

- Log on to Canvas to verify there are no holds after you've submitted your concurrent enrollment form
- Log-on to COS Banner Web to register on-line
- [Click here](#) to access registration help video series
- Summer and Fall registration opens May 6th

Step 4: Transcript Update

- After completion of course, request a transcript online through your COS Banner Web account to be mailed to your high school of attendance.