

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, December 12, 2023

Date: December 12, 2023

Time: 6:00 PM

Location: School Committee Conference Room

77 Poland Street, Webster, MA 01570

The meeting was called to order by: Chair Seddiki

The following Committee Members were present

- Member Millet
- Member Adamopoulos
- Vice Chair Napierata
- Member Blythe

The following Committee Members were absent:

I. Call to Order: Pledge of Allegiance

II. Approval of November 28, 2023 Minutes

Motion: To approve November 28, 2023 Minutes as presented

The motion was made by Member Napierata

The motion was seconded by Member Millet

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

1 members having abstained (Member Blythe)

The motion: X passed

 Failed

III. Superintendent's Report

Superintendent Update/ District Wide Reports / Correspondence

1. Personnel Update

New Hires Samantha Matthews – Para at PAE
 Brian Scully – Cafeteria worker at WMS
 Sherri Milkowski – ELL Teacher at WMS (returning staff member)

Transfer	Chrissy Meleti – ELL Teacher from WMS to BHS
Resignation	Donna Ortiz – Cafeteria worker at WMS
Retirement	Leslie Kwasniewski – effective June 2025 Nancy Guiney – effective November 2024

2. Instructional Leadership Update

- Ms. Pierangeli reported that the district administration along with building administrators have started to do bi-weekly walk-throughs along with the SSOS Team. These walks-throughs are in addition to the Gleam Walks which occur quarterly.
- This past Monday, DESE Associate Commissioner Charmie Curry visited the district. She went to WMS and BHS. She came to follow up on the work being done as a leadership team with the SSOS team.
- This week there are 3 webinars that we are required to attend to support our chronic absenteeism initiative. After these webinars, administrators will be meeting to discuss our path moving forward to address our students that are chronically absent.

3. Adult Education Grant Increase

This information will be presented during New Business with the approval of the job description

4. Other Updates

A. Dr. Mackay presented information on the Cace Conference (Title I) she recently attended. She heard a common thread with many other districts of chronic absenteeism, being short staff, planning high quality PD to support teacher. Many relevant speakers added to the experience.

Seal of Biliteracy – have received 12 applications from students interested. Will review for qualified candidates.

Assessments and Testing – Dr. Mackay provided dates of upcoming testing and the importance of attendance for these tests.

B. The administrative team is continuing to work on the FY25 budget. Will present at next meeting in January.

C. Ms. Pierangeli stated she will be attending CMC Board Meeting on 12/14 and SWCEC Board Meeting on 12/15

D. January 16th is the next full PD day, Ms. Chapdelaine is working on the grids

E. Shout out to the staff that came out to support PAE Girls on the Run

F. Ms. Pierangeli met with Rena Klebart, Webster Public Library Trustee – looking for opportunities to collaborate.

G. Working with Webster Policy Department to get a therapy dog. The dog would work with RO Melhouse. The school department will assist with the expense of the dog (i.e. training, vet, etc.). The Fels have donated a new police cruiser specially designed for an animal. Chief Shaw was present to provide additional information. He feels this is a great resource for the school and town. Ms. Pierangeli, Chief Shaw and SC Members thanked the Fels for this donation.

B. Business Manager Report

1. School Building Committee Update

~ The project went out for a second bid on Wednesday 11/29 and advertised as required.

~ Next School Committee meeting is 12/19/2023

2. Maintenance Update

BHS ~ Boiler Update – Have evaluated options to purchase versus rent a boiler. Learned that renting is cost prohibitive. Discussion with general contractor of the building project to see if the boilers could be reused. If not, will look into using at another building or re-selling. Received a proposal for two boilers totaling \$179,442 that we would like to purchase via Chapter 25A. This will require a transfer within the school budget. We are consulting with legal counsel on the contract language.

WMS ~ No updates at this time

PAE ~ No updates at this time

C. Principal Report – Ryan Collins, Bartlett High School

1. PBIS and Community Engagement - Looking for ways to get the families and community members into our school. Family Feud Night and Bingo night were very successful. Each event was well attended. Planning another Bingo Night and Cultural Dance Night.

2. PSAT – National Merit Scholar qualifier exam – Not required, but highly encourage for students in Grades 10 and 11. The District is paying for students to take this test – we had 52 students sign up. This also feeds into students taking AP courses.

3. PLTW Events and Programming – This is a bridge of courses from WMS to BHS. These are national pathways that our students can compete with other students. Had our first “mash up” at BHS. Shout out to Ms. Bigelow and the PLTW teacher.

DECA recently competed – one team placed in 2nd Place and will move on to next stage.

4. Student re-engagement and tardy update – Our Re-engagement Specialist has been working with our community to reduce absenteeism and tardies.

V. Student Rep Update – Muhammad Aslam

Muhammad was unable to attend this meeting

VI. Old Business

A. Monthly Report on Fundraising Applications

As a reminder the School Committee does not approve Fundraisers.

- Bartlett High School = PBIS Bingo Night
- Bartlett High School = Class of 2026 MCM Pie Sale
- Bartlett High School = Class of 2025 Sale of hot chocolate and toppings
- Bartlett High School = Art Dept. Empty Bowls

VII. New Business

A. Approval of Job Description – Adult Education Lead ESOL Instruction

Ava Landry was present to announce the addition funding of a full time (formally part time) teacher. Received \$28,268 to convert this position to full time. They will offer evening and day time classes. Currently have a wait list, this will allow us to take additional students.

Motion: To approve the job description of Adult Education Lead ESOL Instruction as presented

The motion was made by Member Blythe

The motion was seconded by Member Millet

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

VIII. Review / Transfer / Signing of Bills, Payrolls and Vouchers:

A. Approval of transfer request in the amount of \$4,475.20 from Webster Middle School Student Activity savings account to the checking account

Motion: To approve the transfer of \$4,475.20 from the Webster Middle School Student Activity Savings account to checking account

The motion was made by Member Blythe

The motion was seconded by Member Millet

The following roll call vote was taken:

 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

IX. Adjournment

Motion: To adjourn the meeting at 7:00 PM

The motion was made by Member Blythe

The motion was seconded by Member Millet

The following roll call vote was taken:

 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

Respectfully Submitted,

Lori Marrazzo

Documents included in the packet:

- 11-28-23 Minutes
- Adult Education Grant award letter form DESE
- Fundraising Applications
 - ❖ Bartlett High School - PBIS Bingo Night
 - ❖ Bartlett High School - Class of 2026 - MCM Pie Sale
 - ❖ Bartlett High School - Class of 2025 - Sale of hot chocolate and toppings
 - ❖ Bartlett High School - Art Dept - Empty Bowls
- Empty Bowls flyer
- Job Description – Adult Education – Lead ESOL Teacher
- WMS Transfer Request
- Warrant