CONTRACT APPROVAL REQUEST

BSD 2223-6596
Board Approval Yes
Board Date 09/13/2022

Requestor: Monica Carter *Print Name* Ext.: 2210 Date: 08/29/2022

Location: Business Office **Refer** to Contract Agreement Process Instructions for the contract destination located on the Business Office webpage.

Required Data	Complete This Column
Vendor name or name of	Spokane Public Schools
Vendor ***email address, contact name*** and ***phone number.*** Vendor ***mailing address*** (If not on contract)	Contact: Pam Tatosky Phone: 509-354-7127 Signer's email: PamT@spokaneschools.org Address: 2815 East Garland Ave City, State, Zip: Spokane, WA 99208
Detailed description of the purpose for this contract. ***Answer the who, what, when and where***	Agreement is to allow one Party to purchase goods and services through contracts executed and administered by the other Party with one or more third party vendors.
Duration of Contract	Start Date: 09/01/2022 End Date: 08/31/2023
Auto Renewal Clause? No	Renewal Terms Other (please specify)
Contract amount OR Increase amount including any taxes.	Specify the contract amount or increase amount 0 Enter total contract amount to-date here 0
BSD department or location	Business Office
Name of the administrator	Bryan Verley
Source of funds. **Not** the fund name	No cost to district
Expenditure budget code. Example: 10 E 530 0100 27 5000 3050 3050 0000 0	xx x xxx xxxx xx xxxx xxxx xxxx xxxx x

School Level		Policy 6260 Procedure 6260PR	Department Level (Area of Responsibility)	District Level
$0 - $15,000	Less Than $1,000,000		Less Than $1,000,000	$1,000,000 or More
Principal	Exec. Dir. of Education		Director or Above	Superintendent/Designee

DEPARTMENT Level - Director or Above

It is the responsibility of the budget authority to ensure there is budget capacity.

Joanne Klein *Print Name*

Joanne Klein *Signature* **(Administrator)**

08/29/2022 *Date*

FOR VENDORS ONLY

Click here for instructions on how to upload a signed contract and return this form

I confirm I have attached the signed contract.

AGREEMENT NO. X6802236

INTERLOCAL AGREEMENT BETWEEN BETHEL SCHOOL DISTRICT #403 AND SPOKANE PUBLIC SCHOOLS, DISTRICT #81

This INTERLOCAL AGREEMENT ("Agreement") is entered into by and between BETHEL SCHOOL DISTRICT No. 403 and SPOKANE PUBLIC SCHOOLS, legally referenced at SPOKANE SCHOOL DISTRICT No. 81 (collectively referred to herein as the "Parties"). The Parties hereby enter into this Agreement as of the date of execution for the purpose and under the terms contained herein.

RECITALS

WHEREAS, each of the Parties is a duly constituted public agency, as that term is defined by RCW 39.34.020; School District, organized and existing under and by virtue of the laws of the State of Washington;

WHEREAS, the Interlocal Cooperation Act, RCW 39.34, provides for cooperation between public agencies;

WHEREAS, the Parties are required to make certain purchases by a formal advertisement and bid process, and incur certain expenses, and it is in the public interest for the parties to cooperate in purchasing activities to obtain the most favorable pricing for each Party and to reduce duplicative activities;

WHEREAS, the Parties recognize and find that this Agreement will permit the Parties to make the most efficient use of their powers by enabling them to cooperate with each other on a basis of mutual advantage and that it is in each of their best interest to cooperate and join in certain purchasing activities;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors for each of the Parties for and in consideration of the promises and covenants contained herein and the mutual benefits to be derived therefrom, the Parties agree as follows:

1. Purpose. The purpose of this Agreement is to allow one Party to purchase goods and services through contracts executed and administered by the other Party with one or more third party vendors.

2. Scope. This Agreement shall allow the following activities:

   A. Purchase or acquisition of goods and services by each Party acting as the agent for either or both Parties; or

   B. Purchase or acquisition of goods and services by each Party directly from a third party vendor where if a provision has been made in a contract with that third party vendor for other agencies to avail themselves of the goods and services offered under the contract.

3. Duration. This Agreement shall become effective once it is fully executed and posted on each respective Parties' website. The agreement shall remain in force until terminated by either Party according to the terms herein.

4. Termination. Either Party may terminate this Agreement upon thirty (30) days written notice to the other Party.

5. Administration of Agreement. It is not the intent of the Parties, nor shall this Agreement be interpreted, to create a new or separate legal entity for the performance of this Agreement. Instead, the Boards of both Parties shall jointly administer this Agreement.

6. Manner of Acquiring, Holding and Disposing of Property. The Party purchasing goods or services under this Agreement shall be solely responsible for acquiring the real or personal property it purchases, and all such property shall be held in that Party's name. That Party shall also have primary responsibility for disposing of such property for the duration of the Agreement and upon termination of the Agreement.

7. Manner of Financing. The method of financing this Agreement shall be through budgeted funds or other available funds of the Party for whose use the property is actually acquired or disposed. Each Party accepts no responsibility for the payment of goods or services acquired for the sole and exclusive use of the other Party.

8. Budget. The Party purchasing the goods or services under this Agreement shall be responsible for all budget and accounting procedures related to such purchases.

9. Compliance with Bidding Requirements. The Party contracting with a third party vendor through a bid, proposal or contract (the lead agency)shall comply with its statutory requirements regarding notice for bids or proposals for goods or services subject ot this Agreement, and the lead agency shall either post the bid or solicitation notice on a website established and maintained by a public agency, purchasing cooperative or similar service provider, for purposes of posting public notice of bid or proposal solicitations, or shall provide an access link to the notice on the State of Washington's web portal.

10. Adoption of Agreement. The Board of Directors for each Party authorizes this Agreement and has or will take action by resolution, motion or other necessary action to approve this Agreement.

11. Independent Right to Contract. Each Party reserves the right to contract for the purchase or disposal of any particular class of goods or services, with or without notice being given to the other Party.

12. No. Obligation. This Agreement does not obligate either Party to acquire goods or services or dispose of property through the contractual agreements of the other Party.

13. Amendments. This Agreement may be amended or modified by mutual agreement of the Parties. Any amendment or modification shall be in writing, signed and duly approved by the Boards of both Parties.

14. Governing Law. The terms of this Agreement shall be governed by the laws of the State of Washington.

15. Signature Blocks. The Parties acknowledge that they have read, understand and accept this Agreement, including any supplements or attachments, and that this Agreement constitutes the entire agreement between them and supersedes all other communications, written or oral, relating to the subject matter of this Agreement.

SPOKANE PUBLIC SCHOOLS	**BETHEL SCHOOL DISTRICT**
Cindy Coleman	Bryan Verley
Chief Finance and Business Services Officer	Chief Financial Officer
12/15/2022	9/19/2022
Date	Date