

## REQUEST FOR PROPOSAL

### MIDLAND PUBLIC SCHOOLS

## ASPHALT PARKING LOTS & DRIVES CRACK FILLING, SEALCOATING AND LINE STRIPING 2024

#### SCOPE:

The scope of work must include, but is not limited to:

#### General Specifications:

The below listed specification are intended as general guidelines to be followed by the contractor in preparing a proposal and during the ensuing project. The brand name materials listed are intended as a standard to be met and contractors may submit alternates that are equal to or superior to the products listed.

- In all circumstances the work to be performed shall be of first class quality by employees skilled in the respective trade and knowledgeable about the product and equipment being used. These general specifications are intended to list the major tasks in order to achieve a first class project even if each specific task is not listed herein.
- All parking lot surfaces shall be power cleaned removing all loose gravel, vegetation, loose asphalt and debris.
- All parking lot edges shall be dressed out and all weeds and grass removed from the edges, cracks and disposed of.
- All surface exposed cracks shall be hot pour filled prior to seal coating. This shall include all cracks 3/8" or more. Cracks shall be filled with any of the approved. Following products or equals to: CrackMaster Supreme Hot Pour Crack Sealant SMT-190 by Sealmaster, Deery 102P Hot Applied Sealant by Deery American Corporation or

Crafco Road Saver 534 Crack and Joint Sealant by Crafco Incorporated.

- Any area too large to be hot pour filled will need to be saw cut out or air hammer as to square off the area and patched with asphalt to the existing depth of the original asphalt. These areas will be determined by the district and the successful contractor. A separate line item for pricing per sq/ft is included on the bid tally form.
- Asphalt shall have a temperature of at least 275 degrees Fahrenheit and be rolled with a power steel roller as required for a dense mass.
- All repairs shall be level with the surrounding pavement.
- Care shall be taken so as to not cause damage to Midland Public Schools property and any adjoining property with equipment or materials. Contractor is responsible for any damage to District or other property caused by their neglect.
- Where the asphalt sealing comes into contact with concrete flat work, special care shall be taken to prevent the asphalt sealer from spraying or being applied to the concrete. Provide a clean, neat application. Failure to do so may result in price deductions.
- All parking lots shall receive two (2) coats of coal tar sealer with any of the approved following products or equals to: SealMaster Coal Tar Concentrate Pavement Sealer SMT-100 by Sealmaster, Jennite Coal Tar Pavement Sealer by Neyra Industries, or Seal-Pave by Surface Coatings Company.
- Application should not be made unless pavement and ambient temperatures are above 50 degrees F and good drying conditions are present or can be provided for the next 24 hours.
- Schedule of work shall be such that no vehicular traffic is normally on parking areas for 24 hours.

- All bidders shall supply technical data sheets on the sealing material proposed. Documentation of the product used by the successful contractor at the rates specified shall be provided to the District.
- All areas with surface markings shall be striped following the same layout (unless specified different in drawing) using yellow marking paint. The paint material used shall be Traffic Zone latex paint sprayed on for asphalt surfaces. All handicap accessible spots must be marked in blue and white and meet all marking requirements of the Americans with Disabilities Act.
- Contractor is responsible for measurements. District measurements are acquired through satellite and site plans.

#### Pre-Bid Meeting

Interested contractors can call or setup a meeting with the contact listed below.

Contractors may also walk the site to determine the scope of work, equipment, materials required, and square footage by setting up an appointment with the contact listed.

Michael Moeggenberg  
Director of Facilities and Operations  
Midland Public Schools  
989-923-5035  
[moeggenbergmj@midlandps.org](mailto:moeggenbergmj@midlandps.org)

#### Safety

The Contractor shall be responsible for compliance with all applicable federal and state laws, codes, and regulations, including but not limited to MIOSHA and the Right-to-Know.

#### Fines for MIOSHA Violations

If the District is assessed any fines for MIOSHA violations arising out of these contract services and attributable to the Contractor, the Contractor shall reimburse the District for these.

## Permits

The contractor is required to obtain and pay for any required permits both state and local.

## Insurance Requirements

The Contractor will provide the District with the required insurance certificates before the Contractor is awarded the contract. These certificates of insurance shall be submitted to the District's Facilities Department. Once contract is awarded Midland Public Schools will need to be added as an additional insured to the insurance policies.

### **Minimum Required Insurance Limits**

	Minimum Limits
Commercial General Liability	
Fire Damage	\$100,000
Medical Expenses	\$ 10,000
Personal & Adv. Injury	
Each Occurrence	\$1,000,000
Aggregate \$2,000,000	
Products - Comp/Op Agg.	\$1,000,000
Property Damage	
Each Occurrence	\$1,000,000
Aggregate	\$2,000,000
Excess Liability (Umbrella)	
Each Occurrence	\$2,000,000
Aggregate	\$4,000,000
Fidelity/Employee Dishonesty Bond	\$50,000
Automobile Liability (Including Hired & Non-Owned)	
Personal Injury/Bodily Injury	
Each Occurrence	\$1,000,000
Or Combined Single Limit	\$1,000,000
Property Damage	
Each Occurrence	\$500,000

The Contractor must also provide all of its employees working on this contract with Workers' Compensation insurance. The District will not be responsible for any job related injuries to the Contractor's employees. Contractor will provide the District with proof of insurance with at least the following coverage limits:

### Minimum Limits

Coverage A Statutory

Coverage B as follows:

Each Accident \$500,000

Disease - Policy Limit \$1,000,000

Disease - Each Employee \$500,000

### Bid Information

Bids will be accepted until 2:30 P.M. local time on February 21, 2024 at which time bids will be opened and read aloud for presentation to the Board of Education at their next regularly scheduled meeting. No oral, telephonic or facsimile proposals will be considered. NO proposals will be considered after time of closing of bids unless deemed an act of God by the district.

### Owners Rights

The Board of Education reserves the right to accept or reject any or all item(s) in the bid; to accept or reject any or all bid(s); to waive any informalities therein; or for any reason, to award the contract to other than the low bidder. If a unit price or extended price is obviously in error and the other is obviously correct, the incorrect price will be disregarded. The district reserves the right to award the bid by location, to the low bidder of that location and to not award a location to any bidder.

All bids shall be firm for one hundred eighty days (180) from the date of the bid opening. The successful bidder must include a signed "Iran Economic Sanctions Act Certification" Compliance with School Safety Initiative Legislation" and a "Familial Relationship Disclosure" form (enclosed with documents).

All bids must be submitted on the attached bid form and signed by the bidder. Two (2) copies of the bid form should be addressed to the attention of:

Michael Moeggenberg  
Director of Facilities and  
Operations  
Midland Public Schools  
600 East Carpenter Street  
Midland, Michigan 48640-5417  
**"Parking Lot Sealing 2024"**

One (1) copy of the bid form should be retained for your files. Questions should be referred to Michael Moeggenberg, Director of Facilities and Operations at 989-923-5035 or [moeggenbergmj@midlandps.org](mailto:moeggenbergmj@midlandps.org)

### Work Timeline

The work shall start after May 31, 2024 and shall be completed by August 12, 2024.

### **Instruction to Bidders**

1. It shall be the bidder's responsibility to read this entire document, review all enclosures and attachment, and comply with all requirements specified within.
2. Bids received after the scheduled opening time will not be accepted.
3. The only bids accepted will be hard copy paper bids.
4. No bid may be withdrawn, changed or modified in any way for a period of one hundred eighty (180) calendar days from date of did opening.
5. Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it has been opened.
6. Bids received prior to time of opening will be kept securely unopened. No responsibility will be attached to school district employee who prematurely opens an incorrectly addressed bid proposal.
7. If either a unit price or extended price is obviously in error or the other is obviously correct, the incorrect price will be disregarded.
8. Midland Public Schools is exempt from state and federal taxes.
9. All bids are subject to acceptance by Midland Public Schools Board of Education which reserves the right to accept or reject any or all bids, to split awards by items, to waive irregularities or defects, and accept other than the low bid when deemed to be in the best interest of Midland Public Schools.
10. The laws of the State of Michigan shall govern rights, obligations, and remedies of the Parties under this bid and any agreement reached through this process.
11. All information included in a bid response is subject to the Freedom of Information Act and may be disclosed in its entirety after the formal, public bid opening has been completed.
12. By submission of the proposal, the bidder certifies that the pricing structure offered has been arrived at independently without consultation, communication, or agreement of such prices for the purpose of restricting competition with any other bidder or competitor.
13. The bidder agrees to hold and save Midland Public Schools, its officers, agents and employees harmless from liability of any kind, including costs and expenses, with respect to any claim, actin, cost or judgment for patent, copyright or trademark infringement arising out of the purchase or use of equipment, materials, supplies, or services covered by this bid document.
14. The contractor shall provide items of a minor nature, not specifically noted in these specification, so as to provide a complete, operable and Owner acceptable service.
15. Contractors are required to comply with the Safety Rules and Accident Prevention plan. The district reserves the right to exclude any worker(s) from the job site(s) for violation of these work rules or any other such offenses deemed inappropriate by the District.
16. The contractor shall clean their job area daily and dispose of all trash and debris leaving the area broom clean.
17. It is the responsibility of the contractor/bidder to field verify all existing field conditions. Bidders shall inspect the work site and take such steps as may be reasonably necessary to ascertain the nature of the work; and general and local conditions which can affect the work or cost thereof. Failure to do so will not relieve the bidders from responsibility for estimating properly the difficulty or cost of successfully performing the work.
18. The sites are available for your inspections by appointment.

## Bid Form

Adams Elementary School  
1005 Adams Dr,  
Midland, Michigan 48642

Crack Filling \_\_\_\_\_  
Sealing \_\_\_\_\_  
Painting \_\_\_\_\_  
Total \$ \_\_\_\_\_

Carpenter Pre-Primary  
1407 W. Carpenter St,  
Midland, Michigan 48640

Crack Filling \_\_\_\_\_  
Sealing \_\_\_\_\_  
Painting \_\_\_\_\_  
Total \$ \_\_\_\_\_

Jefferson Middle School  
800 W. Chapel Ln,  
Midland Mi, 48640

Crack Filling \_\_\_\_\_  
Sealing \_\_\_\_\_  
Painting \_\_\_\_\_  
Total \$ \_\_\_\_\_

Midland High School  
1301 Eastlawn Dr,  
Midland Mi, 48642

Crack Filling \_\_\_\_\_  
Sealing \_\_\_\_\_  
Painting \_\_\_\_\_  
Total \$ \_\_\_\_\_

Northeast Middle School/Plymouth Elementary  
1305 E. Sugnet Rd,  
Midland Mi, 48642

Crack Filling \_\_\_\_\_  
Sealing \_\_\_\_\_  
Painting \_\_\_\_\_  
Total \$ \_\_\_\_\_

Asphalt Large Area Cost \_\_\_\_\_ Sq/Ft

Total Cost of Project \_\_\_\_\_

Please Describe Scope of Work to Include Time Frame of Work

---

---

---

---

---

Company \_\_\_\_\_

Title \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

My signature certifies that the proposal as submitted complies with all Terms and Conditions as set forth in this RFP.

Signature \_\_\_\_\_



## Iran Economic Sanctions Act Certification

I am the \_\_\_\_\_ (insert title) of \_\_\_\_\_ (insert bidder company name), or I am bidding in my individual capacity ("Bidder"), with authority to submit a binding bid for the provision of services to Midland Public Schools. I have personal knowledge of the matters described in this Certification, and I am familiar with the Iran Economic Sanctions Act, MCL 129.311, et seq. ("Act"). I am fully aware that the school district will rely on my representations in evaluating bids.

I certify that Bidder is not an Iran-linked business, as that term is defined in the Act. I understand that submission of a false certification may result in contract termination, ineligibility to bid for three (3) years, and a civil penalty of \$250,000 or twice the bid amount, whichever is greater, plus related investigation and legal costs.

Signature \_\_\_\_\_

## **Affidavit of Bidder-Compliance with School Safety Initiative Legislation**

The undersigned, the owner or authorized officer of \_\_\_\_\_ (the “Bidder”), certifies to Midland Public Schools (the “School District”), that any and all persons who will work directly or indirectly for the Bidder, including, but not limited to, Bidder’s employees, agents, vendors, subcontractors or consultants, and who will work at or on any School District property, shall at all times be in compliance with MCL 380.1230, 380.1230a, 380.1230c, 380.1230d, and 380.1230g and have not been convicted of any “listed offenses”.<sup>1</sup> The Bidder further warrants and represents that all persons who will work directly or indirectly for the Bidder, including, but not limited to, Bidder’s employees, agents, vendors, subcontractors or consultants, and who will work at or on any School District property, shall at all times be in compliance with MCL 380.1230, 380.1230a, 380.1230c, 380.1230d, and 380.1230g. In this regard, Bidder agrees, without limitation, to report within 3 business days to the School District when any such person is charged with a crime listed in Section 1535a(1) of the Revised School Code<sup>2</sup> or a substantially similar law, and to immediately report to the School District if that person is subsequently convicted, plead guilty or plead no contest to that crime.

**BIDDER:** \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

