

WAKULLA COUNTY SCHOOL BOARD
SALARY SCHEDULE
2023-2024 PAYROLL REPORTING PERIODS

OPEN ENROLLMENT ENDS AUGUST 23, 2023

<u>PAYROLL BEGINS</u>	<u>PAYROLL ENDS</u>	<u>DAYS IN PERIOD</u>	<u>DUE IN COUNTY OFFICE</u>	<u>DATE EMPLOYEES RECEIVE CHECKS</u>
<u>10 MONTH EMPLOYEES</u>				
08-03-23	08-29-23	19	08-16-23	08-31-23
08-30-23	09-26-23	20	09-14-23	09-29-23
09-27-23	10-24-23	20	10-16-23	10-31-23
10-25-23	11-27-23	20	11-08-23	11-30-23
11-28-23	12-25-23	20	12-06-23	12-22-23
01-01-24	01-29-24	17	01-12-24	01-31-24
01-30-24	02-26-24	18	02-12-24	02-29-24
02-27-24	03-28-24	18	03-07-24	03-28-24
04-01-24	04-26-24	19	04-11-24	04-30-24
04-29-24	05-24-24	20	05-09-24	05-31-24

All absentees of 10 month employees during May 9th thru May 24, 2024, will be reported May 31,2024.
10 month employees will receive their June and July checks direct deposited on June 26 and June 28, 2024.

<u>9 1/2 MONTH EMPLOYEES</u>				
*Advance Request			08-24-23	08-31-23
08-03-23	08-29-23	19	08-30-23	09-15-23
08-30-23	09-26-23	19	09-29-23	10-13-23
09-27-23	10-23-23	19	10-30-23	11-15-23
10-24-23	11-27-23	19	11-15-23	12-15-23
11-28-23	12-22-23	19	12-15-23	01-12-24
01-08-24	02-01-24	18	02-01-24	02-15-24
02-02-24	02-29-24	18	02-29-24	03-15-24
03-01-24	04-03-24	18	03-28-24	04-15-24
04-04-24	04-30-24	18	04-30-24	05-15-24
05-01-24	05-24-24	18	05-16-24	06-03-24

All absentees of 9 1/2 month employees during May 16 thru May 24, 2024, will be reported by email.
Any remaining substitute hours will be due May 29, 2024.
Employees requesting 12 checks will have their July and August checks direct deposited on June 13 and June 14, 2024.

<u>9 MONTH EMPLOYEES</u>				
*Advance Request			08-24-23	08-31-23
08-08-23	08-31-23	18	09-01-23	09-15-23
09-01-23	09-28-23	18	09-29-23	10-13-23
09-29-23	10-25-23	18	10-30-23	11-15-23
10-26-23	11-28-23	18	11-17-23	12-15-23
11-29-23	12-22-23	18	12-15-23	01-12-24
01-09-24	02-02-24	17	02-01-24	02-15-24
02-05-24	02-29-24	17	02-29-24	03-15-24
03-01-24	04-03-24	17	04-01-24	04-15-24
04-04-24	04-29-24	17	04-30-24	05-15-24
04-30-24	05-22-24	17	05-16-24	06-03-24

All absentees of 9 month employees during May 16 thru May 22, 2024, will be reported by email.
Any remaining substitute hours will be due May 29, 2024.
Employees requesting 12 checks will have their July and August checks direct deposited on June 13 and June 14, 2024.

<u>12 MONTH EMPLOYEES</u>				
07-03-23	07-31-23	21	07-18-23	07-31-23
08-01-23	08-31-23	23	08-18-23	08-31-23
09-01-23	09-29-23	21	09-18-23	09-29-23
10-02-23	10-31-23	22	10-18-23	10-31-23
11-01-23	11-30-23	22	11-13-23	11-30-23
12-01-23	12-29-23	21	12-08-23	12-22-23
01-01-24	01-31-24	23	01-17-24	01-31-24
02-01-24	02-29-24	21	02-14-24	02-29-24
03-01-24	03-29-24	21	03-11-24	03-28-24
04-01-24	04-30-24	22	04-16-24	04-30-24
05-01-24	05-31-24	23	05-13-24	05-31-24
06-03-24	06-28-24	20	06-13-24	06-28-24

*The Superintendent is authorized to issue salary payments on August 31, 2023 as requested, not to exceed 1/2 the first monthly payroll.

NOTE: ALL PAYROLL REPORTS MUST BE IN THE COUNTY OFFICE NO LATER THAN NOON ON THE DATE DUE.