

How to Request an Evaluation

If you are a New Milford Resident and would like to request that your child be evaluated by the Child Study Team, you may do so by submitting a letter of request to the Office of Special Services via mail or fax:

New Milford Public Schools
Board of Education
Office of Special Services
145 Madison Avenue
New Milford, NJ 07646
Attention: Dr. Whitney Bennett-Perro

(or)

Fax: 201-261-6189

Please be sure to include:

- Your child's full name and date of birth
- An explanation of why you would like your child to be evaluated
- Any example or detail of your concerns that would assist us in composing the appropriate evaluation team
- Submission of letter with original signature

Acceptance of Electronic Mail Requests

NJ 6A:141.2(b)18 of the New Jersey Administrative Code requires that New Milford Public Schools adopt a policy concerning the acceptance of electronic mail requests from parents/guardians regarding referral, identification, evaluation, classification, and the provision of a free, appropriate public education. Given that electronic mail does not guarantee authenticity of a submission from the legal guardian of a student, the Department of Special Services will continue to ***only accept requests with the original signature of a parent/guardian.*** Requests must continue to include the name of the student and parent/guardian, a mailing address, and telephone number. Please click on this link to see the board policy

*Please contact the Office of Special Services with any questions at
201-261-2952 ext. 1260*